

## Title 1 Data Collection for 2015-2016 via School Nutrition Programs on IowaCNP

IowaCNP is a web based system used by the School Nutrition department to participate in the USDA Child Nutrition Programs. New for the 2015-2016 school year, the Department of Education will collect information on Title 1 via the Site Enrollment section of IowaCNP.

The Title 1 Coordinator and the school official/food service director will jointly complete this section or the Title 1 Coordinator may request access to [IowaCNP](#) by completing the attached Access Request Form. The Site Enrollment section must be completed by the School Nutrition department prior to completion of the Title 1 section. Below are the steps to access the Site Enrollment section of [IowaCNP](#). The Title 1 button is in the lower right corner of the Site Enrollment Site List screen. For assistance on Title 1 reporting contact Geri McManon at [geri.mcmahon@iowa.gov](mailto:geri.mcmahon@iowa.gov).

1. Click on Applications in the menu bar.



2. Click on Site Enrollment



3. Click on Details next to the school year you are reporting for.

**Site Enrollment**

32110000 Status: Active  
 Bennington CSD  
 DBA:  
 104 S 17th St  
 Bennington, IA 56506  
 Type of Agency: Educational Institution  
 Type of SNP Organization: Public

Action	School Year	Reporting Month	Sites Entered
<a href="#">Detail</a>	2015 - 2016	October 2015	0
<a href="#">Detail</a>	2014 - 2015	October 2014	8
<a href="#">Detail</a>	2013 - 2014	October 2013	8
<a href="#">Detail</a>	2012 - 2013	October 2012	9
<a href="#">Detail</a>	2011 - 2012	October 2011	9

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4. Click on Title 1 button

**School Nutrition Programs**

32110000 Status: Active  
 Bennington CSD  
 DBA:  
 105 E St  
 Hamburg, IA 51640  
 Type of Agency: Educational Institution  
 Type of SNP Organization: Public

Reporting Month: October 2015

Action	Site ID	Site Name	Type	Lunch Free	Lunch Reduced	Lunch Paid	Lunch Total	% Free & Reduced
<a href="#">View / Modify</a>	0209	Thomas Jefferson Middle School	Eligibility Meals	733	127	644	1504	57.1808
<a href="#">View / Modify</a>	0418	George Washington Elementary	Eligibility Meals	1480	158	938	2576	63.5869
<b>District Totals</b>			<b>Eligibility Meals</b>	<b>0</b> 2,213	<b>0</b> 285	<b>0</b> 1,582	<b>0</b> 4,080	<b>0.0000 %</b> 61.2255 %

Total Sites: 2

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- The total number of students eligible for free meals reported in the Site Enrollment section will automatically fill the field for question #1. Respond to remaining questions.

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > Site Enrollment Year List > School Year: 2015 - 2016

VIEW | MODIFY | DELETE

### Title 1 Data Collection

32110000 Status: Active  
**Bennington CSD**  
 DBA:  
 105 E St  
 Hamburg, IA 51640  
 Type of Agency: Educational Institution  
 Type of SNP Organization: Public

#### Title 1 Count of Public School Students Qualifying For Free Lunches

- Total number of students eligible for free meals reported on site enrollment:
- Does your district participate in grade sharing?  Yes  No  
 If yes, identify district(s) you grade share with.
- Total number of RESIDENT K-12 (age 5-17) PUBLIC SCHOOL STUDENTS qualifying for FREE LUNCH AS OF OCTOBER 31. Please calculate your number based on the following parameters:**
  - Include any students open enrolled INTO district.
  - Include students from your LEA who eat lunch in another district due to a grade-sharing agreement.
  - Do **not** include Pre-K students unless they are age 5; report only students who are age 5-17.
  - Do **not** include students from another LEA who eat in your district due to a grade-sharing agreement.
  - Do **not** include nonpublic school students, even if your district reports them to the Bureau of Nutrition and Health Services.
  - Do **not** include students qualifying for reduced priced or paid lunches.
  - Do **not** include out-of-state residents.
  - Do **not** include students who are open enrolled out of your district.
  - Do **not** include students participating in the Special Milk Program only. They are reported separately below.
  - Total number of resident K-12 (age 5-17) PUBLIC SCHOOL STUDENTS qualifying for FREE LUNCH AS OF OCTOBER 31.
  - Number of students age 5 or older participating in only the Special Milk Program. Enter 0 if there are no students.
- If the number reported in question 1 differs from the number reported in question 3a, please identify all applicable reasons.
  - Pre-K students under the age of 5 years
  - Grade sharing for grades  
Grades:
  - Students age 18 years or older
  - Other

- Click on the check box. The Title 1 Coordinator is certifying that the information entered is true and correct. When completed, click Save.

#### Title 1 Certification

I certify that to the best of my knowledge and belief this information is a true and correct count of this district's resident students qualifying for free lunch for October 31, 2015, **regardless of any grade sharing agreements**, and that records are available to support these data.

VIEW | MODIFY | DELETE