Title I Update

May 2014
Agenda

- Allocations and Funding
- **New** On-Line Application
- Homeless Education Set Aside
- Parent Involvement Requirements
- Title I Program Evaluation
- Within District Targeting of Funds
- Title I Services for Private School Students
- SINA/DINA Timelines
  - School Choice/SES/Corrective Action/Restructuring
- Other topics
Sequestration...

- will not effect funds allocated for the current 2013-14 school year.
- will not effect funds allocated for the 2014-15 school year.
Check with business office on accuracy of the budget and the actual Title I expenditures for 2013-14 SY.
Finalizing the Title I Application...

- Change of 10% or more in any entry?
- Click **Add Amendment**
- Make changes in Budget **Detail**
- **Certify** Budget Amendment
No budget changes necessary
Click **Finalize Budget** button
July 15, 2014
2014-2015 Allocations

- Projected funding for 2014-2015 school year
- US ED will use 2011 Census estimates for calculation
- Title I funds arrive as result of four funding sources
- Districts are guaranteed 85% of the Part A funds from 2013-14 allocation
- LEA allocations may vary based on estimated poverty rates
- Should have district allocations by end of June
A new look for the on-line application on the Iowa Education Portal

https://portal.ed.iowa.gov/
Annual Application

- Selection of Schools
- Project Narratives
- General Budget
- Homeless Education
- Staff Assignments
- General Carryover Budget
- Statement of Agreement
- Schoolwide Operating Programs
- Within District Targeting of Funds
On-line Application – Other Screens

- Delinquent: Application, Budget, Narrative
  - Agreement submitted
- Neglected Narrative
  - Agreement submitted
- School Improvement SINA:
  Application, Budget, Assurances
- Migrant Education:
  Application, Budget, Staff Assignments
Selection of Schools

- High priority – one of 1st screens completed
- Used to identify Title I buildings to receive SINA allocations
- SINA Schools new to Title I services must be identified early
Selection of Schools

- Qualifying schools F/RL rates:
  1. MUST SERVE 75% or higher
  2. May serve at or above 35%
  3. May serve at or above Districtwide percentage, if less than 35%
  4. Only one building in a grade span in the LEA—regardless of Districtwide Percentage
  5. Grandfather year * special exception for 1 year
Homeless Education

- **ALL** districts required to complete this screen
- Title I Coordinator and Homeless Education Liaison must meet to determine services and set aside.
- Homeless Education Liaison is **NOT** the superintendent
- Include information about Title I, Part A set aside
- Set aside amount determined for homeless student services in non-Title I schools, including middle schools and high schools
- See handout on Homeless Education

Students identified as homeless by the District Homeless Liaison are categorically eligible for Title I services.

Homeless students attending non-Title I schools must be provided comparable services.

Comparable services may not necessarily mean the same services; therefore funds may be used to provide services that are not ordinarily provided to other Title I students.
**Homeless Reservation**

- **Method #1**: Reserve the set aside amount based on anticipated needs of homeless student.
- **Method #2**: Reserve the set aside amount based on the homeless student count and Title I, Part A per-pupil allocation.
- **Method #3**: Reserve the set aside amount on percentage.
- **Method #4**: Reserve the set aside based on free/reduced lunch count. Statistically, 10% of children living in poverty will experience homelessness within any given year.

Title I set aside funds for Homeless Education Services: Required & Optional (FY2014)

- **Required**: Allowable uses of required set aside funds to provide comparable services:
  - Tutoring services
  - Personal school supplies
  - Research based programs to benefit highly mobile students
  - Etc.–as in Use of Title I Funds Guidance G-11

Homeless Education Set Asides

Title I set aside funds for Homeless Education Services:
**Required & Optional** (FY2014)

- **Optional**: New policy for optional set aside
  - Outlined in Consolidated Appropriations Act 2014 (begins July 1, 2014)
  - Allowed only AFTER the **Required** reservation
    - Incremental cost for transportation of homeless students to/from school of origin
    - Liaison salary devoted to FTE

**NOTE**: The new **Optional** reservation is NOT allowed without the **Required** reservation for comparable services
Describe the Title I student selection process in targeted assistance buildings.

- If providing **reading** and **math** services, describe the process for each area.
- For districts without targeted assistance buildings, please enter "We are a schoolwide project."
- If serving students at a private school, explain how those students are identified.
Outline the Title I services that are provided to students. Reference the use of student data that supports the decision to offer specific Title I programming.

- If providing reading and math services, describe the process for each area.
- For schoolwide buildings, refer to the Schoolwide Plan.
- If serving students at a private school, describe those services.
Project Narratives

• Explain how Title I funds are utilized to supplement district professional development activities designed to improve teaching and learning in reading and mathematics.
  ◦ Describe the professional development provided with the required 10% SINA/DINA 1 and 2 set-aside.
  ◦ For schoolwide buildings, refer to the Schoolwide Plan.
Project Narratives

• Summarize the ways in which Title I services coordinate and integrate with other programs and services.

• Describe the process that is used to annually evaluate the effectiveness of the Title I program including parent involvement plans and activities.
  ◦ Include an evaluation of private school student services.
General Budget

- Budget Detail screen will include cells for:
  - SINA/DINA 1 and 2 Professional Development
  - Choice Transportation
  - SES set-asides
  - Homeless Education
  - Neglected programs
  - Services to children attending Private schools
Staff Assignments

- Number of certified staff and FTEs
  - Public
  - Private
- Paraprofessionals and FTEs
  - Public
  - Private
  - How they meet the Highly Qualified definition
- Summer School staff
- Other staff paid with Title I funds
- District paid staff at Neglected facilities
Within District Targeting of Funds

• Who must complete this screen?
  ◦ Districts with private schools must complete this screen
  ◦ Districts with enrollments over 1000 that use Title I funds in more than one building
  ◦ Districts with SINA Title I schools

• Title I On-Line Application requires documentation for appropriately targeting funds to building
Within District Targeting of Funds

- Carryover funds must be included in the determination of the per pupil amount
- WDTF worksheet will be on-line and linked to the form
- Determine 10% reserve for required DINA/SINA buildings (Years 1 and 2)

Professional Development

Title I website
Public School Title I Services

- Targeted Assistance Programs
- Schoolwide Programs
- Supplement vs. Supplant
- Parent Involvement
- Program Evaluation
- Paraprofessionals
- Record Keeping
# Title I Service Delivery Models

<table>
<thead>
<tr>
<th>Targeted Assistance Programs</th>
<th>Schoolwide Programs</th>
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</thead>
<tbody>
<tr>
<td>• Only eligible students are served</td>
<td>• All students in the building are considered Title I students</td>
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<tr>
<td>• 406 Targeted Assistance program buildings in 2013-14</td>
<td>• 193 Schoolwide Program buildings in 2013-2014</td>
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<td>• 201 only TA option</td>
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## Title I Service Delivery Models

<table>
<thead>
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<th>Targeted Assistance Programs</th>
<th>Schoolwide Programs</th>
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<tr>
<td><img src="image1.jpg" alt="Image of peanut butter" /></td>
<td><img src="image2.jpg" alt="Image of peanut cookies" /></td>
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</tbody>
</table>
Targeted Assistance Programs

- Written criteria for entering and exiting the program
  - Pre K – 2
  - Grades 3 and up
  - Clear performance standards

- Grouping Practices
  - Pull out
  - In-class
  - Combination

- Title I teacher responsibilities
  - Working with identified students
  - Parent communication
  - Coordinating with classroom teachers
  - Student records
Targeted Assistance Programs

- **Title I Teacher or Title I Paraeducators**
  - Operate according to Title I regulations for the percentage of the day paid with Title I funds
  - Maintain “time sheet” for less than full time

- **Title I Teacher**
  - Title I Reading teachers must maintain a reading endorsement
  - Title I Math no additional endorsement required
  - Combination

- **Title I Paraeducators**
  - Work with identified students
  - Work under direct supervision of a Title I teacher
  - Meet the “Highly Qualified” definition
**Schoolwide Programs**

- Allocations remain the same whether a Targeted Assistance or Schoolwide program (SWP) is offered
- Plan intended to improve the achievement of ALL students
- Must be at 40% FRL to begin planning
- Must be at 40% FRL to begin as a SWP
- All paraprofessionals must meet the Highly Qualified requirements
Schoolwide Programs

- All students in the building considered Title I students
- The SWP focuses on Comprehensive Reform rather than “add on” services
- Variety of resources can be used to support a Schoolwide program
- Each schoolwide building must have its own SWP Planning/Evaluation team (include a parent)
Schoolwide Plans

- Submit a SWP for each building
- SWP must be specific to each building
- SWP must be updated each year
- SWP must provide assistance to non-proficient students and monitor progress
- SWP must address Homeless students
- New or revised plans must be submitted to the state Title I office by September 15
- SWP address 10 components required by federal law

https://www.educateiowa.gov/pk-12/title-programs/title-i/title-i-part#Schoolwide_Programs
Each year, each building must analyze its own student achievement data and make decisions about the Title I services.

Title I services should be based on current conditions, not past traditions.

- Are we offering reading services and/or math services? Why?
- What grade levels will be served? Why?
- What will qualify a student for Title I services?

Title I services must operate within the limits of Title I legislation.
Presumptions of Supplanting
An LEA uses Title I funds to provide

- Services the LEA is already required to provide under Iowa or Federal law.
- Services that were provided in prior year with non-Title I funds.
- Same services provided with other resources to non-participating students or non-Title I schools.

In **Targeted Assistance Programs**:
- Team teaching by Title I paid teacher
- Co-teaching by Title I paid teacher
- Guided reading by Title I teachers as part of the regular class with both Title I and non-Title I students
Supplement vs. Supplant

- Under §1120A(b)(1)(A) of Title I, funds must be used only to supplement, not supplant the amount of funds that would, in the absence of the Title I funds, be made available from non-federal programs.
- Title I funds may be used in targeted assistance buildings only for programs that provide service to eligible children identified as having the greatest need for special services.
- In a targeted assistance setting, Title I funds cannot be used for services provided to all the students. This is the case in Universal Tier/Tier I of an MTSS program.
Comparability reports ensure that Title I funds are not being used to replace district funds (Supplanting)
LEAs with two or more buildings of similar grade spans must report on comparability
LEAs required to submit a report annually
The official enrollment date (October 1) is used for pupil counts and staff FTEs
Notifications will be sent from state Title I office
56 LEAs were required to report in 2013-2014
Forms will be sent to districts required to report
Title I Parent Involvement

- Parents’ “Right to Know”
- Title I Parent Involvement Policy
  - Uploaded on Title I Application by September 15
- Parent School Compact
  - Uploaded on Title I Application by September 15
- Annual Parent Meeting **must** be held
  - Parents of *all* Title I students invited
- Parent Information and Assistance
- Parent Training for Student Academic Success
Title I Parent Involvement Resources

- Title I Annual Meeting presentation
- Sample Parent Involvement Policy
- Sample Parent School Compact
- Title I Parent Involvement presentation on Title I website
- Parent resources available from Iowa Reading Research Center

http://www.iowareadingresearch.org/families/
Parent Right to Know

- **Annual notification statement**: “Parents have the right to know the qualifications of their child’s teacher(s) and paraprofessional(s). The district will ensure that parents will be notified in writing that their child has been assigned to or will be taught for four or more consecutive weeks by a teacher who is not highly qualified.”
  - Applies to **all buildings** in any LEA receiving Title I funds
  - Notification may be included in district newsletters, websites, or other communications.

- Parents must be notified if their child is placed in an Limited English Proficient program.
Title I Program Evaluation

• Federal legislation requires that a school operating a Title I program annually evaluate the implementation of, and results achieved by the Title I program.
• The school must revise its plan as necessary based on the results of the evaluation to ensure continuous improvement.
• Title I services to private school students must be evaluated.
Title I Program Evaluation

- Information to understand the processes of the program
- Feedback from students, parents, teachers, support staff
- Current program outcomes and expectations
- Universal screening data
- Progress monitoring data
- Student growth – compared to self and to peers
- Understand, verify, or increase the impact of services for students
Title I Program Evaluation

- Improve delivery mechanisms to be more efficient and effective
- Identify program strengths and weaknesses to improve the program
- Verify that you are doing what you say/think you are doing
- Program evaluation information available on Iowa DE Title I website
An annual review of the strategies in the Title I plan to determine if they are contributing to the desired outcomes –

- Improved student achievement
- Greater parental involvement
- More high quality professional development
Split Funded/Partial Funded Title I Personnel

- Time sheets or work logs are maintained for ALL staff paid from any federal source
- Document split funded or partial funded Title I positions on time sheets or work logs

Samples available in the 2014-2015 Title I Manual
Parents have the right to know the qualifications of paraprofessionals working with their child.

**Targeted Assistance buildings:**
- All **Title I funded** instructional paraprofessionals must be Highly Qualified.

**Schoolwide (SWP) buildings:**
- All **instructional** paraprofessionals regardless of funding source must be Highly Qualified.

**New Schoolwide buildings** must have Highly Qualified paraprofessionals from the beginning of SWP.
Paraprofessionals – cont.

• Highly Qualified Designation
  ◦ completed two years of study at an institution of higher education; or
  ◦ obtained an associate’s (or higher) degree; or
  ◦ obtain voluntary certification through the Board of Educational Examiners; or
  ◦ met a rigorous standard of quality and be able to demonstrate, through a formal state or local academic assessment, knowledge of and the ability to assist in instructing reading, writing, and mathematics

• Paraprofessionals must be Highly Qualified upon employment – no exceptions
  • https://www.educateiowa.gov/pk-12/learner-supports/paraeducators
Record Keeping

- Fiscal records
- Equipment – record, label and depreciate
- Comparability – Annual records
- Within District Targeting of Funds worksheets
- Private School meeting and services
- Parent involvement
- Student data, eligibility criteria, etc.
- Notifications: School Choice; Supplemental Education Services (SES); Corrective Actions; Restructuring; etc.
- Program evaluations
Other Title I Services

- Students attending Private Schools
- Neglected/Delinquent Programs
- Pre-Schools
- Migrant Programs
- SINA
Private Schools

- Statement of Agreement screen
- Consultation
- Private School Acknowledgement
- Equitable Service Requirements
  - Student Services
  - Parent Involvement
  - Program Evaluation
Private Schools Consultation

- Engage in timely and meaningful consultation with private school official
- Prior to school start and on-going throughout school year
- Private schools must be made aware of the allocation procedure and the amount of funding available - Within District Targeting Funds (WDTF) screen
Private Schools Consultation

- Design and develop the services to be provided
  - How students’ needs will be identified
  - What services will be offered
  - Who will provide the services
  - When and where services will be provided
  - How services will be evaluated
  - How the evaluation will be used to improve services

- Consultation must continue throughout the implementation and evaluation of services
Private Schools Consultation

- Consultation shall occur before the LEA makes any decision that affects the opportunities to participate
- Parent/family involvement activities must be part of the services
- Carryover funds must be included in the determination of the per pupil amount
- An electronic link will be emailed to private school officials for them to affirm that consultation has occurred
Within District Targeting of Funds

- Used to determine the funds available for services to private school students.
- If Title I funds are used for Parent Involvement activities, an equitable amount is used with families of Private School students.
Private Schools Consultation

- Even if the private school declines Title I services the WDTF screen must be completed
- Maintain documents for:
  - The meetings – agenda, notes, emails
  - Declined services – a signed document or email
  - Evaluation of the Title I services for private students
- Summary of Services to Private Schools
- *Ensuring Equitable Services to Private School Children* toolkit
- Office of Non-Public Education
  - [http://www2.ed.gov/about/offices/list/oii/nonpublic/index.html](http://www2.ed.gov/about/offices/list/oii/nonpublic/index.html)
Private Schools – Equitable Services

- Private schools are not Title I schools
- LEA provides Title I services to eligible private school students
- Criteria - residence in a Title I public school attendance area and academic need
- Poverty is not a criterion for receiving Title I services
Private Schools – Equitable Services

- Determining funding for Title I services
  - Low income (F/RL) public and private school students residing in the same Title I attendance area generate the same per pupil amount (PPA)

  - PPA x #F/RL private school students residing in Title I attendance area = $ for services to private school students (WDTF screen)

  - These funds must be used for instructional and parent involvement services for eligible private school students
Private Schools – Equitable Services

- Instruction outside the regular classroom (pullout program, no in-class services)
- Extended learning time – before and after school programs
- Summer school programs
- Family literacy/ Parent involvement activities
- Combination of above services
Private Schools – Equitable Services

- Private schools in the same LEA may pool their funds for service
- If the LEA is required to set aside funds for Parent Involvement, a proportional amount must be spent for families of private school Title I students
Private Schools – Equitable Services

• If no set asides, accommodations must be made to include families of private school Title I students
  ◦ Annual Title I meeting
  ◦ Conferences
  ◦ “Family Literacy/Math Night”

• After consultation, the LEA may conduct these activities independently or in conjunction with the LEA’s activities.
Private Schools – Equitable Services

- The LEA employed Title I teacher must direct the use of materials and equipment for Title I services ONLY
- Services, materials and equipment must be ordered by and paid for by the LEA
- Services, materials and equipment must be secular, neutral, and supplemental in nature
Private Schools – Equitable Services

- LEA remains in control of federal funds
- LEA maintains ownership of materials, equipment, and property purchased with these funds
- Materials and equipment must be marked as property of the LEA
Private Schools – Equitable Services

- The LEA is required to evaluate the Title I services provided to private school students on an annual basis.
- Parent responses must be part of the evaluation process.
- Evaluation results should be used for improvement of future services.
- Complaint procedure and form will be available through a link on the Statement of Agreement screen.
Neglected and Delinquent

• Local district is fiscal agent for the Neglected/Delinquent program
• Agreement between the district and Neglected/Delinquent facility
  ◦ Signed Agreement on file at district
  ◦ Agreement reviewed annually
  ◦ Copy of signed agreement submitted through the on-line Title I application
  ◦ Sample agreement available from state office
• Local district responsible for evaluation of Neglected/Delinquent program
Title I Preschools

- No additional funding is provided
- Districts may choose to use all or a portion of their allocation for a Title I Preschool
- The US Department of Education released non-regulatory guidance on serving pre-school children as part of Title I Part A. The guidance can be found at: http://www2.ed.gov/policy/elsec/guid/preschoolguidance2012.pdf
- Iowa Quality Preschool Program Standards (IQPPS) are recommended for all Iowa Preschool programs.
- Contact Penny Milburn for additional information
  - penny.milburn@iowa.gov
  - 515-281-7844
Migrant Education Programs

• **Primary Purpose**: Reduce the educational disruption and other problems that result from repeated moves

• **Eligibility**: Family must have moved to obtain qualifying work within the last 3 years

• **Qualifying work**: Temporary or seasonal agricultural work

• **Services**:
  - Instructional services (tutoring, summer school, etc.)
  - Support services (counseling, certain medical needs)
Migrant Education Programs

• **State and LEA:** Required to identify students who meet migrant definition

• **Instructional materials:** Available to any teacher with a migrant student in his/her classroom
SINA/DINA

- Notifications
  - All SINA schools
- School Choice
  - All SINA schools
- Technical Assistance
  - All SINA schools
- Supplemental Educational Services
  - SINA 2 and above
- Corrective Action
  - SINA 3 and above
- Restructuring
  - SINA 4 and above
- DINA

https://www.educateiowa.gov/pk-12/no-child-left-behind/schools-and-districts-need-assistance-sinadina
A-Z Index


- Talented and Gifted
- Teacher and Principal Training and Recruiting, Title II - Part A
- Teacher Evaluation
- Teacher Leadership and Compensation System
- Teacher Leadership and Compensation Task Force
- Teacher of the Year, Iowa
- Teacher Quality Program Guidance
- Teacher Shortage Areas
- Teaching in Taiwan
- Teaching Standards and Teacher Evaluation Task Force
- TeachIowa.org
- Team Nutrition
- Technical Assistance
- test
- Test Form Page
- Test Page
- Test Webform
- Testing Accommodations
- Tetanus, Diphtheria, Pertussis (Tdap) Vaccine Secondary School Requirement (February 2013 School Leader Update)
- Text Document Request
- The IEP Team
- Timely, Secure and Restraint
  - Title I
  - Title I - Part A

- Title II
- Title II - Part A - Teacher and Principal Training and Recruiting
- Title II - Part B - Education of Migratory Children
- Title II - Part C - Education of Neglected and Delinquent
- Title II - Part D - Even Start Family Literacy Programs
- Title II - Part E - Education of Disabled Children
- Title II - Part F - Education of Special Children
- Title II - Part G - Education of Children of Military Dependents
- Title II - Part H - Education of Children of Military Dependents
- Title II - Part I - Education of Children of Military Dependents
- Title II - Part J - Education of Children of Military Dependents
This part of Title I - Part A supports programs in schools and Local Education Agencies (LEAs) to improve the learning of children from low-income families. The U.S. Department of Education provides Title I funds to states to give to school districts based on the number of children from low-income families in each.

Federal funds are currently allocated through four statutory formulas that are based primarily on census poverty estimates adjusted for the cost of education in each state.

- Basic grants provide additional funds to LEAs in which the number of children counted in the formula is at...
A-Z Index


- H1N1 and FERPA Disclosures (December 2012 School Leader Update)
- Harassment
- Harkin Grant
- Head Start
- Head Start State Collaboration Office
- Health Education
- Healthy Kids Act
- Healthy Kids Act Toolkit
- Highly Qualified Special Education Teacher
- Highly Qualified Teacher
- Historic Preservation
- History Teacher of the Year
- HIV/AIDS
- Home School Assistance Program (HSAP) funds may be used for rent (February 2013 School Leader Update)
- Home Schooling
- Homeless Education
- HSED/GEF Testing Program
Title X - Part C (Homeless Education)

On this page...
- Legislation
- McKinney-Vento Subgrants
- Coordination with Title I / Homeless Education
- Resources

Title X - Part C provides states and local school districts with resources to support appropriate services and programs for children and youth who are identified as being homeless. States must ensure that each homeless youth and child has equal access to the same free, appropriate public education, including a public preschool education, as other children and youth. States and districts are required to review and revise policies that may act as barriers to enrollment, attendance or success in school for homeless children and youth.

Definition of a Homeless Child/Youth
- A homeless child or youth ages 3-21;
- A child who lacks a fixed, regular and adequate nighttime residence and includes the following:
  - A child who is sharing the housing of others (includes doubled-up families) due to loss of housing, economic hardship, or a similar reason; is living in a motel, hotel, or camping grounds due to the lack of alternative accommodations; is living in an emergency or transitional shelter; is abandoned in a hospital; or is awaiting foster care placement.
  - A child who has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for humans beings
  - A child who is living in a car, park, abandoned building, substandard housing, bus or train station, or similar setting; or
  - A migratory child/youth who qualifies as homeless because of the living circumstances described above
    - Includes youth who have runaway or youth being forced to leave home.

2013-2014 Homeless Education Liaisons - Each public school district is required to appoint an appropriate staff person to serve in the role of Homeless Education Liaison.

Legislation
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<th>Time</th>
<th>AEA</th>
<th>AEA Office in</th>
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<tr>
<td>May 6</td>
<td>10 to noon</td>
<td>All</td>
<td>Webinar</td>
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<tr>
<td>May 13</td>
<td>1:30-3:30</td>
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Watch for information about technical assistance and support sessions for the new Title I application to be held in early August.
No budget changes necessary
Click **Finalize Budget** button
July 15, 2014
**Title I Contact Information**

- **Iowa Title I Office**
  - Grimes State Office Building
  - 400 E. 14th Street
  - Des Moines, IA 50319
  - Phone: 515-281-5313
  - FAX: 515-242-5988

- **Title I Secretary**
  - @iowa.gov

**Website**

Title I Contact Information

- **Title I Administrative Consultant**
  - Geri McMahon
    - (515) 281-3944
    - geri.mcmahon@iowa.gov

- **Homeless Education**
- **Title I Schoolwide Programs**
  - Sandy Johnson
    - (515) 281-3965
    - sandra.johnson@iowa.gov
Title I Contact Information

- Migrant Education
- Private Schools
  - Geri McMahon
    - (515) 281-3944
    - geri.mcmahon@iowa.gov

- Parent Involvement
- Supplemental Services/School Choice
  - Susan Selby
    - (515) 281-4732
    - susan.selby@iowa.gov
Title I Contact Information

- Title I School Improvement Grants (SIG)
  - Carolyn Paulaitis
    - (515) 281-4158
    - carolyn.paulaitis@iowa.gov
Neglected and Delinquent Programs

- **Rick Bartosh**
  - (515) 281-0368
  - richard.bartosh@iowa.gov

- Title I Administrative Assistant
  - **Sue Olson**
  - (515) 281-5314
  - sue.olson@iowa.gov
“I will now take questions from the floor”