

September 16, 2016

Dear Authorized Representative and Food Service Director:

This notice is sent to the Authorized Representative and the Food Service Director in separate emails. If you desire additional staff members to receive the monthly emails please send me their contact information and I will add them to the distribution list. Please contact me at patti.harding@iowa.gov if you have additional questions or desire assistance.

Verification Training Webinar - September 20th and 27th

The annual Verification Training Webinar will be presented on September 20th and 27th at 2:00 p.m.

This training will cover the purpose of verification, who must complete verification and the required timeline. We will provide education on choosing your sampling process and how to determine your required sample size. The ICAVES verification worksheet and tracking application will also be covered. In addition, the various forms used in the verification process will be shown and highlights of the USDA Verification Collection Report will be presented.

Who should watch: Everyone involved with the verification process in public schools, non-public schools and RCCIs with day students. To register click [here](#). Click on Calendar and scroll down to the date you prefer. Click on the title of the webinar, scroll down and fill in the registration information. Scroll to the bottom of the page and click on Submit. In order to receive the link to join the webinar, please register no later than midnight the day prior to the webinar.

USDA Memos

Memos related to Food Service Management Companies, Food Corps Service Members, and the Summer Food Service Program are posted under Monthly Memos and Updates, click [here](#).

SP06 SFSP - Promoting Nutrition

SP35 – Bonding Requirements for FSMC

SP40 – Updated Guidance for FSMC

SP48 – Using Federal Funds to Support Food Corps

What to Know Before Contracting with a Food Service Management Company

A new webinar is available at <https://www.educateiowa.gov/pk-12/nutrition-programs/procurement-child-nutrition-programs/food-service-management-company-fsmc> (scroll down to the blue box). This webinar is designed to present information to help organizations determine whether to contract for Food Service Management Company services or whether to remain self-operating. The webinar covers the timeline for FSMC procurement, processing deadlines, evaluating current child nutrition programs, two

contract type options, responsibilities of both the organization and the FSMC, and general information on the procurement process for management services.

What's New in School Nutrition - Webinars

Be sure and mark your calendar for the 4th Monday of each month at 2:00 PM for the What's New in School Nutrition webinars.

On September 26, the topic will be Preparing for an Administrative Review - what to expect during the on-site review. [Click here](#) to register.