Welcome and Review of Committee Charge
Division Administrator Roger Utman welcomed committee members and provided a review of the charge of the committee.

Review of the FY 2012 Audit Plan
Jeremy Varner provided an overview of the audit plan for fiscal year 2012. Discussion followed.

Senior Year Plus Update
Jeremy Varner provided an update on changes to Senior Year Plus requirements and guidance issued by the department since the committee’s last meeting. The update covered the following topics: concurrent enrollment withdrawals and drops, student proficiency requirements for homeschool students, changes to the Iowa Assessments, statutory changes contained within the Education Reform Bill related to CTE courses delivered via concurrent enrollment and shared Project Lead the Way courses, and the Senior Year Plus Communications Committee. Discussion followed.

Senior Year Plus Data

National Alliance of Concurrent Enrollment Partnerships Accreditation Update
Jeremy Varner provided an update on colleges’ progress in obtaining accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP) for their concurrent enrollment programs. He noted eleven colleges were to obtain accredited status in 2012 and one college had previously attained accredited status. The three remaining colleges had committed to reapplying for accreditation in 2013. Per the FY 2012 audit plan, the department requested each of the three colleges to submit the following information: NACEP peer review team report identifying application deficiencies, institutional plan for
addressing identified deficiencies, and a letter reaffirming each institution’s commitment to obtaining accredited status. Discussion followed.

Amend FY 2012 Audit Plan
Jeremy Varner provided an overview of proposed FY 2012 audit plan amendments.

Motion: Bill Taylor moved and Lon Moeller seconded a motion to correct the flowchart to read “fall 2012”.
Vote: The motion carried unanimously.

FY 2013 Audit Plan Discussion
Jeremy provided an overview of options for the FY 2013 Audit Plan. Discussion of core elements of the plan followed.

Motion: Lon Moeller moved and Julie Rosin seconded a motion to adopt NACEP standards as the standards by which the Senior Year Plus Postsecondary Course Audit Committee will review concurrent enrollment courses for FY 2013.
Vote: The motion carried unanimously.

Next Steps
Jeremy Varner provided an overview of next steps. Discussion followed. The department will prepare an analysis of application deficiencies reported by NACEP review teams at the three colleges that are not accredited and review potential Senior Year Plus compliance issues. The department will prepare recommendations for protocol for limited scope review(s) to be included as an amendment to the FY 2012 audit plan. The department will prepare a final report for FY 2012 and a draft plan for FY 2013 for consideration following completion of limited scope reviews.

The meeting was adjourned.