Iowa Department of Education

Student Reporting in Iowa Data Dictionary 2016-2017

Vendor Draft

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Student Last Name

Legal last name of the student

Code	Description	Definition

User Notes

1. Required for all PK-12 students

Data Element Rollover

- Yes

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0080	Alpha	No Default	1	60	Y	Y	Y	Y	N	N	Y	N	N	N	Y	Y	Y	Y	2005

For more information:

Use:

Student First Name

Legal first name of the student

Code	Description	Definition

User Notes

1. Required for all PK-12 students

Data Element Rollover

- Yes

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0060	Alpha	No Default	1	60	Y	Y	Y	Y	N	N	Y	N	N	N	Y	Y	Y	Y	2005

For more information:

Use:

Student Middle Name

Legal middle name of the student

Code	Description	Definition

User Notes

1. ~~Optional~~ Recommended for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0070	Alpha	No Default	1	60	N	Y	N	Y	N	N	N	N	N	N	Y	N	Y	Y	2005

Student Suffix

A suffix such as Jr~~.~~ , I, II of the student

Code	Description	Definition

User Notes

1. ~~Optional~~ Recommended for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0090	Alpha	No Default	1	10	N	Y	N	N	N	N	N	N	N	N	Y	N	N	Y	2005

Birth Date

Date of birth of the student

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students
2. Students with instructional IEP's must be 3 years of age on September 15 in order to be counted in certified enrollment.
3. The maximum age for a student is 21. If a student's 21st birthday occurs on or before September 15th of the current school year, the student must be exited with a code of '6' Reached Maximum Age. EXCEPTION: An agency may continue the special education and related services of an IEP student for up to three years beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in that individual's special education. The agency must request approval from the department in accordance with Iowa Code section 256B.8.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0020	Date	No Default	10	10	Y	Y	Y	N	N	N	Y	N	N	N	Y	Y	N	Y	2005

For more information:

Use: Certified Enrollment

Birth Country

The country of birth as reported on the Home Language Survey

Code	Description	Definition
	Two letter country code	Country Codes - ISO 3166

User Notes

1. Required for all PK-12 students
2. Value must be uppercase
3. Per your district Lau Plan, it is required that all KG-12 students have a signed and dated Home Language Survey as part of their permanent record.
4. Refer to Addendum D or https://www.iso.org/obp/ui/#search for a list of countries and their codes.

Data Element Rollover

- Yes

Vendor Notes

- Value must be uppercase.

Data Element Specifications

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Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0415	Alpha	US	2	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

Gender

Gender of a student

Code	Description	Definition
M	Male	
F	Female	

User Notes

1. Required for all PK-12 students
2. Value must be UPPERCASE

Data Element Rollover

- Yes

Vendor Notes

- Value must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0050	Alpha	No Default	1	1	Y	Y	Y	Y	N	N	Y	N	N	N	Y	Y	Y	Y	2005

For more information:

Use:

Hispanic / Latino

Is the student Hispanic / Latino?

A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. This question is about ethnicity, not race. No matter what is selected for ethnicity, questions about the student's race(s) must also be answered.

3. Self-identification is the preferred choice of selecting an individual's race and ethnicity. In the case of elementary and secondary students, self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0042	Numeric	No Default	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	N	2010

For more information:

Use:

American Indian or Alaska Native

Is the student of the American Indian or Alaska Native race?

A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White
4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. In the case of elementary and secondary students, self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0043	Numeric	No Default	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	N	2010

For more information:
Use:

Asian

Is the student of the Asian race?

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. In the case of elementary and secondary students, self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

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- Yes

Vendor Notes

Data Element Specifications

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Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0044	Numeric	No Default	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	N	2010

For more information:

Use:

Black or African American

Is the student of the Black or African American race?

A person having origins in any of the black racial groups of Africa.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. In the case of elementary and secondary students, self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

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Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0045	Numeric	No Default	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	N	2010

For more information:

Use:

Native Hawaiian or Other Pacific Islander

Is the student of the Native Hawaiian or Other Pacific Islander race?

A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. In the case of elementary and secondary students, self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0046	Numeric	No Default	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	N	2010

For more information:

Use:

White

Is the student of the White race?

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

4. Self-identification is the preferred choice of selecting an individual's race and ethnicity. In the case of elementary and secondary students, self-identification includes the selection of race and ethnicity categories by a student's parents or guardians. If a parent or student declines to select the student's race and ethnicity, identification by observers should be used. Educational institutions are required to store the original responses using the two-part question format for 3 years.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0047	Numeric	No Default	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	N	2010

For more information:

Use:

Home Language Survey Date

Date that the Home Language Survey was completed.

Code	Description	Definition
	MM/DD/CCYY	

User Notes

0. Required for all PK-12 students

1. Required for all KG-12 students whose Entry Date into the District is after 7/1/2015 with Entry Codes: 1, 2, 3, 4, 5, 10, 15, 19, and 81. May be '99' Not applicable if the Service / Facility Type is '2' PMIC Residential or '3' Non-PMIC Residential.

~~**1.** Required for all KG-12 students whose Entry Date into the District is after 7/1/2015~~

2. Per your district Lau Plan, it is required that all KG-12 students have a signed and dated Home Language Survey as part of their permanent record.

~~**3.** Required for Entry Codes: 1, 2, 3, 4, 5, 10, 15, 19, and 81. Not required for out of district students who are in a residential facility in the district.~~

4. Students who transfer into the district with a signed and dated Iowa Home Language Survey in their permanent record do not need to complete an additional survey. Enter the Home Language Survey Date that's in the permanent record.

4.1 Students who transfer into the district from out of state must complete an Iowa Home Language Survey regardless of information in their permanent record. Enter the date of the Iowa Home Language Survey.

5. It the parent / guardian does not complete the Home Language Survey, the Home Language Survey Date is the date that the survey was given out, the Home Language Identifier is marked '1' Yes, and the student is to be screened with the TELPA.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0405	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

User: See Notes

Home Language Identifier

Was a language other than English identified on the Home Language Survey?

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

0. Required for all PK-12 students

1. Required for all KG-12 students whose Entry Date into the District is after 7/1/2015 with Entry Codes: 1, 2, 3, 4, 5, 10, 15, 19, and 81. Not required for students in residential treatment.

~~**2.** Must be '1' or '0' for all KG-12 students whose Entry Date into the District is after 7/1/2015~~

4. Students who transfer into the district with a signed and dated Iowa Home Language Survey in their permanent record do not need to complete an additional survey. Enter the Home Language Identifier that's in the permanent record.

4.1 Students who transfer into the district from out of state must complete an Iowa Home Language Survey regardless of information in their permanent record. Enter the Home Language Identifier of the Iowa Home Language Survey.

5. It the parent / guardian does not complete the Home Language Survey, the Home Language Survey Date is the date that the survey was given out, the Home Language Identifier is marked '1' Yes, and the student is to be screened with the TELPA.

6. If the Home Language Identifier is '1' Yes for a newly enrolled student, then an ELL Placement Proficiency of '1' Non-proficient or '3' Poficient and an ELL Status other than '99' are required.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0406	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

Native Language

The native language of a student

Code	Description	Definition
	Three letter Language Code	ISO 639-2 Codes

User Notes

1. Required for all PK-12 students
2. Value must be lowercase
3. Per your district Lau Plan, it is required that all KG-12 students have a signed and dated Home Language Survey as part of their permanent record.
4. Refer to Addendum C for a list of languages and codes
5. When a language code can't be found in Addendum C, search "Language Family" at http://www.ethnologue.com/world to help identify which of the codes to use.
6. Legal reference: 281-41.29 Native Language 41.29(1) General. “Native language,” when used with respect to an individual who is limited English proficient, means either of the following:
a. The language normally used by that individual or, in the case of a child, the language normally used by the parents of the child.
b. The language normally used by the child in the home or learning environment; this language shall be considered “native language” in all direct contact with a child, including evaluation of the child.
7. Native Language, when used in reference to an adopted or foster care child from a foreign country, is the language used by the child prior to entering the United States.
8. If the Home Language Identifier is '1' Yes for a newly enrolled student, then an ELL Placement Proficiency of '1' Non-proficient or '3' Poficient and an ELL Status other than '99' are required.

Data Element Rollover

- Yes

Vendor Notes

- Value must be lowercase.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0410	Alpha	eng	3	3	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2005

Social Security Number

Student's Social Security Number

Code	Description	Definition
	9 numeric characters	

User Notes

1. Optional for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

- If a value is present, the length must be 9. No dashes or spaces

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0160	Numeric	No Default	9	9	N	Y	N	N	N	N	N	N	N	N	Y	N	N	N	2005

For more information:

Use:

Local Student ID

Unique local ID assigned to a child by the attending district

Code	Description	Definition
	1-20 alpha numeric characters	

User Notes

1. Required for all PK-12 students
2. Some student information systems create a unique local ID as well as allowing a district or school to create their own local IDs.
3. Used by all software systems to facilitate the importing of a State Student ID file

Data Element Rollover

- Yes

Vendor Notes

- Length 10 for Bar Code; 20 for Student Reporting.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0010	Alpha	No Default	1	20	Y	Y	Y	N	N	N	Y	N	N	N	Y	Y	N	Y	2005

For more information:

Use:

State Student ID

The unique ID assigned to a child in the Iowa State Student ID and Locator System

Code	Description	Definition
	10 digit number	

User Notes

1. Required for all PK-12 students on Student Reporting and Barcode extracts
2. The State ID remains the same from year to year and follows the student within the state.
3. The State ID does not change when a student's name changes. If a student's name changes, update the State ID system.
4. For assistance with resolving near matches in the State ID system, see the contact information below.

Data Element Rollover

- Yes

Vendor Notes

- Nulls are allowed only in the State ID Extract

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
K0020	Numeric	No Default	10	10	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	N	Y	2005

For more information: Becca Wemhoff 515-281-5471 becca.wemhoff@iowa.gov
Use:

Grade Level

Grade level of the student during the current school year

Code	Description	Definition
PK	Pre-kindergarten	
KG	Kindergarten	
01-12	First through twelfth grade	

User Notes

1. Required for all PK-12 students

2. PK and KG must be UPPERCASE

~~**3.** For multi-age classrooms or ungraded classrooms, an age-appropriate grade level should be assigned.~~

4. Kindergarten students must be 5 years of age on September 15, have a Grade Level of KG, ~~and~~ be given a Kindergarten Literacy Assessment and be taught using the Iowa Core Curriculum.

5. Districts should not enroll an out-of-state kindergartener who does not meet the age 5 requirement (Sept 15) for entering kindergarten. The student will not be funded through certified enrollment. According to the August 2009 School Leader Update, "Iowa Code § 282.3 unequivocally states that a child must be five on or before September 15 to enter kindergarten and must be age 6 on or before September 15 to enter first grade." Iowa Attorney General's Opinion (#79-7-3) states that NO ONE has discretion to overlook this law. That means no exceptions — it doesn't matter that the child moved in from another state where the child has been in kindergarten most of the year already.

6. A helpful document and chart that details distinctions between PK and KG students and requirements may be found at: https://www.educateiowa.gov/documents/literacy/2015/01/2014-11-12-eli-preschool-and-kindergarten-powerpoint The chart is also in Addendum G.

PK Students

7. All PK students in a Statewide Voluntary Preschool Program and / or a district sponsored program are to be submitted for Student Reporting.

8. PK students 3 years of age or older, with an instructional IEP are counted in certified enrollment.

9. PK Regular Education 3-year-olds and 3-year olds on a support services IEP are not counted in certified enrollment.

10. PK 4-year-olds in regular education or with a support services only IEP who are both enrolled for 10 hours or more per week in a Statewide Voluntary Preschool Program and identified as funded by SWVPP are funded through the certified enrollment process.

5th Year Seniors

11. 5th year seniors are to be considered grade 12.

12. 5th year seniors will be counted in the denominator but not the numerator of the 4-year graduation cohort calculation. In a 5-year cohort graduation rate, 5th year seniors who graduate by the end of the 5th year of high school will be included in the graduation rate.

Data Element Rollover

- Yes not including graduates and retentions
- Nonresident PK 4 year old students funded by SWVPP from the previous year who are not returning to the district for kindergarten will create errors in Fall Student Reporting. Do not roll them over, exclude them from state reporting, or delete them from the next year's database.

Vendor Notes

- PK and KG must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0030	Alpha	No Default	2	2	Y	Y	Y	Y	N	N	Y	N	N	N	Y	Y	N	Y	2005

For more information:

Use: Certified Enrollment

Homeroom / HSAP Teacher Folder Number

The Iowa Department of Education folder number of the student's homeroom teacher.

Code	Description	Definition

User Notes

1. Required for elementary students (grades KG - 8) in a self-contained elementary classroom being taught language arts, reading and math by the same teacher. If elementary courses are scheduled (CR records included in Student Reporting file) with teacher folder number included, homeroom teacher may be null.

2. Required for all HSAP students. The folder number is that of the HSAP teacher making the contact with the student.

3. Optional for all scheduled elementary and secondary students.

4. The folder number is assigned by the Board of Educational Examiners. Newly assigned folder numbers are seven digits.

5. If the teacher folder number has not yet been issued, you may temporarily use 9999999.

Data Element Rollover

- Yes, with the teacher information

Vendor Notes

- The teacher folder number should be a one time entry per staff member.

Data Element Specifications

		Vendor	Min	Max		Extracts			Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0055	Numeric	No Default	5	7	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2010

For more information:

Use:

Entry Date into District

The most recent date that begins continuous enrollment in the district

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students

2. The date does not change for a student who continues from year to year in the same district regardless of the schools in which the student has been or is enrolled.

3. If a student transfers (Exit Code 1), Open Enrolls Out, Tuitions Out, Drops out, or exits with an Illness (not receiving educational services) for 1 or more instructional days and then returns, the entry date into district should reflect the return date.

4. When two districts merge or enter a whole grade sharing agreement, the student's entry date into the district does not change.

5. If your district changes Student Information Systems, use the Entry Date from the previous SIS. Do not create a new default date. For assistance, contact a Student Reporting consultant.

Data Element Rollover

• Yes. This is the most recent date that begins continuous enrollment. It does not change unless the student leaves and then returns to the district.

Vendor Notes

• The date is the beginning date of continuous enrollment in the district and not the date of the conversion to a new student information system.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0210	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

For more information:

Use:

School Number

The four-digit code assigned to each school building by the Iowa Department of Education

Code	Description	Definition
	Four numeric characters	

User Notes

1. Required for all PK-12 students

2. All school numbers are included in the Iowa Educational Directory with the exception of SWVPP off site locations. Addendum H contains the off site preschool building numbers.

3. Use the state-assigned 4-digit school/building number for a 4 year old statewide voluntary preschool program.

4. The district level building number of '0000' can be used for students who are Tuitioned-Out, Open Enrolled-Out, HSAP, or CPI Dual Enrolled for activities, testing only or support services only.. It may also be used for non-SWVPP funded PK students attending in a facility that does not have a state assigned school building number; for non-public shared time students enrolled for off campus college credit courses only; and for students in residential treatment facilities in your district when the education occurs at the facility except for Woodward Academy, Clarinda Academy, and Orchard Place.

Data Element Rollover

- User determined

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
K0030	Alpha	No Default	4	4	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	N	Y	2005

For more information: ~~Marlene Dorenkamp 515-281-5507 marlene.dorenkamp@iowa.gov~~ TBD

Use:

School Name

Name of the school building the student currently attends

Code	Description	Definition

User Notes

1. Required for all PK-12 students

Data Element Rollover

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0010	Alpha	No Default	1	20	N	N	Y	N	N	N	N	N	N	N	N	Y	N	Y	2005

For more information: ~~Marlene Dorenkamp 515-281-5507 marlene.dorenkamp@iowa.gov~~ TBD
Use:

Class/Teacher Name

Name of the student's teacher or class

Code	Description	Definition

User Notes

1. Optional for all students
2. Used to sort Barcode labels for districts

Data Element Rollover

- No

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract. Used to sort bar code labels for distribution.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0020	Alpha	No Default	1	20	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

Entry Date

The beginning date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students

2. Students included in the rollover from the prior year will have an entry date into the new school year within the range of July 1 to the first day of school of the current school year.

3. JMC and PowerSchool users cannot use an Entry Date prior to the first day of school. Follow your vendor's instructions to ensure students are being included with the correct entry date in the Student Reporting extract.

4. New students into a district after Day 1 will have an Entry Date of the first date of attendance. Their Entry Date is the first day for which they are both enrolled and participating in classes.

5. JMC users: To correctly enter a new student after the first day of school, go to Attendance > Student > Add Student and enter the correct Day Number.

6. When a student reenters the district after transferring out of the district, create a new enrollment record with the reentry date, entry code, and enrollment information. Do not change the previous enrollment.

7. When a change in school, entry code, CPI Dual Enrollment, FTE, Resident District, Resident County, Accountable District, Nonpublic school number, Foster Care, Service Provider / Facility, Service / Facility Type, Receiving Educational Services or IEP Level occurs while a student is continuously enrolled in your district, end the first enrollment and create a new enrollment. See Addendum J for the correct exit codes to use.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0185	Date	No Default	10	10	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2009

For more information:

Use: Certified Enrollment, Full Academic Year, Supplemental Weighting

Entry Type

Where did the student come from before this entry into the school?

The process by which a student enters a school during a given academic session.

Code	Description	Definition
01838	Original entry into a United States school	Student is entering a US school for the first time and has no previous school attendance. Used primarily for PK or KG students.
01835	Re-entry from the same school with no interruption of schooling	Used at the beginning of the year for students who are continuing enrollment in the same building or for a re-enrollment following an exit code of '14' End or Change Enrollment.
01821	Transfer from a public school in the same local education agency	Student is changing buildings within the same district (re-enrolled after an exit code of '28' Within District Transfer) or student is progressing from one building to another at the beginning of a school year,
01822	Transfer from a public school in a different local education agency in the same state	Student is coming from another public district in Iowa.
01823	Transfer from a public school in a different state	Student is coming from a public school in a state other than Iowa
01824	Transfer from a private, non-religiously-affiliated school in the same local education agency	
01825	Transfer from a private, non-religiously-affiliated school in a different local education agency in the same state	
01826	Transfer from a private, non-religiously-affiliated school in a different state	
01827	Transfer from a private, religiously-affiliated school in the same local education agency	Student is entering public school from an accredited non-public school, or an accredited non-public student is changing buildings in the same LEA
01828	Transfer from a private, religiously-affiliated school in a different local education agency in the same state	Student is entering from an accredited non-public school in another LEA
01829	Transfer from a private, religiously-affiliated school in a different state	Student is entering the district, coming from a non-public school in a state other than Iowa
01830	Transfer from a school outside of the country	Student was previously enrolled in a US school, moved out of country and is returning to a US school.
01831	Transfer from an institution	Student is entering the district, coming from a DHS Program (Juvenile Home, Training School, MHI), Regents School, or prison
01832	Transfer from a charter school	Out of state or in-state
01833	Transfer from home schooling	Includes non-accredited schools
01836	Re-entry after a voluntary withdrawal	Student is re-enrolling after being exited (e.g. dropout or prolonged illness) and did not attend another school before re-enrolling.
01837	Re-entry after an involuntary withdrawal	Student is re-enrolling after an expulsion
01839	Original entry into a United States school from a foreign country with no interruption in schooling	Student is entering a US school for the first time and was previously enrolled in a school in a foreign country.
01840	Original entry into a United States school from a foreign country with an interruption in schooling	
09999	Other	

For more information:

Use:

Entry Type

User Notes

1. Required for all PK-12 students with BEDS Entry Codes 1, 2, 3, 4, 5, 10, 11, 15, 17, 19, 30, and 81, and with days enrolled > 1, except when Service / Facility Type = '8' Border Agreements.

2. Not required for students with Entry Codes 6-9, 12-14, 16, 18, 21-23, 27-29, 40, and 82.

3. For students continuing their enrollment within the district, the vendor should populate Entry Type with '01835' continuing in the same school or '01821' continuing in the district but from a different school.

4. New enrollees in preschool or kindergarten will have an Entry Type of '01838' Original entry into a United States school.

5. New enrollees transferring from outside the district will need an Entry Type identifying the type and location of the former school.

Data Element Rollover

• When rolling over to the next year, the vendor should calculate and enter. For students continuing their enrollment in the district and in the same school, populate Entry Type with '01835'. For students continuing in the district but from a different school, populate with Entry Type '01821'.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0175	Alpha	No Default	5	5	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2014

For more information:

Use:

Entry Code

The entry code for the enrollment period

Code	Description	Definition
1	Enrolled	Resident student attending school in the district
2	Open Enrolled In	Nonresident student open enrolled in
3	Tuitioned In Parent Paid	Student with parent or guardian responsible for tuition including student on F -1 Visa
4	Tuitioned In District Paid	Nonresident student with the resident district responsible for tuition
5	Whole Grade Sharing In	Nonresident regular education student attending school in which a whole grade sharing agreement exists with the resident district. For billing purposes, a student with an instructional IEP cannot be coded as Whole Grade Sharing.
6	CPI Dual Enrolled	Student receiving competent private instruction and also enrolled in a public school for academic, special education support services, or extra-curricular activities. Form A is required. Also used if the district is providing Iowa Assessment testing.
7	CPI Home School Assistance (HSAP)	Student receiving competent private instruction and parent is provided in-home assistance by the local district. Form A is required.
8	Nonpublic Shared Time	Nonpublic school student taking courses or receiving instructional services on a part-time basis within the district
9	CPI Dual Enrolled and CPI Home School Assistance	Form A is required.
10	Tuitioned In NonResident Out-of-State	Nonresident student whose resident district is outside of Iowa
11	Foreign Exchange Student	A student sponsored by a program designated by the United States Department of State, Exchange Visitor Program and Designation Staff. These students generally are in the United States on a J-1 visa.
12	Open Enrolled In and CPI Dual Enrolled	Form A is required.
13	Open Enrolled In and CPI Home School Assistance	Form A is required.
14	Open Enrolled In and CPI Dual Enrolled and CPI Home School Assistance	Form A is required.
15	Tuitioned In State Paid	The student is in foster care, has an instructional IEP, and parental rights have been terminated; or an instructional IEP student whose parents have moved out of state or cannot be found. Also used for all students residing on public university property in Ames, Iowa City, and Cedar Falls; the Iowa School for the Deaf in Council Bluffs; or the Iowa Braille & Sight Saving School in Vinton.
16	Public Shared Time	Public school student enrolled in another district but taking courses or receiving services on a part-time basis within the district
17	Open Enrolled In and Foreign Exchange Student	A foreign exchange student on a J-1 Visa for whom the resident district is not the attending district.
18	Within District Part-time	Student from another building within the same district taking course(s) at this building
19	Foreign Student on Visa	Foreign student who does not have a J-1(usually Foreign Exchange) nor F-1 (usually Tuitioned In Parent Paid) visa.
21	Tuitioned In and CPI Dual Enrolled	Form A is required.
22	Tuitioned In and CPI Home School Assistance	Form A is required.
23	Tuitioned In and CPI Dual Enrolled and CPI Home School Assistance	Form A is required.

For more information:

Use: Certified Enrollment, Full Academic Year, Supplementary Weighting

Entry Code		
27	Whole Grade Sharing In and CPI Dual Enrolled	Form A is required.
28	Whole Grade Sharing In and CPI Home School Assistance	Form A is required.
29	Whole Grade Sharing In and CPI Dual Enrolled and CPI Home School Assistance	Form A is required.
30	Whole Grade Sharing In and Foreign Exchange	Nonresident foreign exchange student attending school in which a whole grade sharing agreement exists with the resident district
40	Independent Private Instruction (IPI)	This code is for IPI 9-12 students enrolled specifically to take concurrent enrollment courses. Independent Private Instruction is not accredited, enrolls not more than four unrelated students, and does not charge tuition, fees, or other remuneration for instruction.
81	Enrolled in Nonpublic School	Valid only for Nonpublic schools. The student must be a resident of Iowa. Non-Iowa residents should use entry code '10'.
82	Nonpublic Shared Time for Nonpublic Schools	Nonpublic student enrolled in another nonpublic school but taking courses or receiving services on a part-time basis within this nonpublic school. Valid only for Nonpublic schools.

For more information:

Use: Certified Enrollment, Full Academic Year, Supplementary Weighting

Entry Code

User Notes

1. Required for all PK-12 students

2. Students who are continuing an Exit Code from the previous year (Tuition Out, Open Enrolled Out, Whole Grade Sharing Out, etc.) should have an Entry Code that reflects the actual type of entry into the district followed by the correct Exit Code.

3. Foster Care students on a Support Services Only IEP become residents of the district in which the foster care family/facility is located.

4. Instructional IEP students attending in your district due to whole grade sharing must have an entry code of '4'.

5. PK students cannot be Open Enrolled or Tuitioned In District Paid to another district unless they have an instructional IEP.

6. The Entry Code for Foreign Students generally depends on the visa they hold: J-1 Visa - 11 Foreign Exchange Student; F-1 Visa - 3 Tuition In Parent-Paid; Other Visa -19 Foreign Student on Visa. Only Foreign Students with Entry Code 19 are included in Certified Enrollment

7. If an entry code of a student changes throughout the year but the school remains the same, the enrollment of the original status needs to be ended with an exit code of '14' (end or change enrollment). The student is then reenrolled with a new entry code and resident district, if applicable.

8. BEDS Entry Codes (students served): 1, 2, 3, 4, 5, 10, 11, 15, 17, 19, and 30 except when Service / Facility Type = '8' Border Agreements.

9. Nonpublic BEDS Entry Codes (students served): 10,11,19, and 81. Requests for Textbook Services use Entry Code 81.

10. Certified Enrollment Entry Codes (students funded by residency): 1, 2, 4, 5, 6, 7, 8, 9, 12, 13, 14, 19, 21, 22, 23, 27, 28, 29, and 40.

11. AYP Entry Codes: 1, 2, 3, 4, 5, 10, 15, and 19 except when Service / Facility Type = '8' Border Agreements.

12. For the impact of entry codes on Supplementary Weighting, see the document "Supplementary Weighting via SRI" on the DE website.

Open Enrollment

13. Open enrollment follows the student. A student who open enrolls from District A into District B that WGS with District C remains under open enrollment whether the student is attending in District B or District C. The open enrollment transfers between Districts B and C, depending on the district serving the student. If the parent rescinds the open enrollment, then the student is no longer under open enrollment.

14. A student with an IEP can participate in open enrollment to the same extent that a student without an IEP can participate. A fifth year 12th grade IEP student under open enrollment can participate in an off-site program, usually offered by a community college or AEA, to work on his/her transitional goals. Once the IEP team indicates the goals have been met, the open enrolled district codes the student as a graduate with graduate information.

15. Open enrollments are temporarily suspended for students placed in residential treatment.

Homeschool Students not under Dual Enrollment or HSAP

16. Do not enter home school only students into your SIS. To get bar code labels for the Iowa Assessments, use the 32 column spreadsheet with Headers from the Iowa Testing Program. You only need to complete the first six columns. The remaining columns are left blank. Instructions may be found at http://itp.education.uiowa.edu (Click on Document Center, Bar Code Information and Bar Code Template) or by calling (800) 323-9540.

17. If you enter home school only students in your SIS, do not include the student in Student Reporting. Mark "Exclude from State Reporting" or place in a unique building that is not submitted. When you are ready to create the bar code file, remove the "Exclude from State Reporting" and Use Entry Code 6 and CPI Dual Enrollment of '4' Testing only. When done, change back to "Exclude from State Reporting".

18. IPI (Independent Private Instruction) 9-12 students who are taking concurrent enrollments classes use Entry Code 40 and an FTE calculated based upon the time in the concurrent enrollment classes. They are not dual enrolled.

Data Element Rollover

- Yes. For Active non Graduates, use the most recent Entry Code.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0180	Numeric	No Default	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2005

For more information:

Use: Certified Enrollment, Full Academic Year, Supplementary Weighting

CPI Dual Enrollment

The type of activities the parent of a home school student is requesting.

Code	Description	Definition
1	Academic activities	Classroom instruction; includes classroom instruction provided by a special education classroom teacher
2	Extracurricular activities	Participation in activities that occur outside the regular school day. Applies most generally to high school students for athletic participation, but may apply to elementary-aged home school students seeking to participate in school events that occur outside the classroom e.g. field trips.
3	Both academic and extracurricular activies	Classroom instruction and participation in school events that occur outside the classroom.
4	Testing Only	Participation in the state assessment only.
5	Special Education support services only	Includes services usually provided by the AEA, such as speech-language or hearing services or supports, or physical therapy.
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '99' for IPI students with Entry Code 40.
3. Must be '1' - '3' or '5' for CPI K-12 Dual Enrolled students as indicated on Form A
4. Students receiving competent private instruction may dual enroll to participate in any **academic activity** in the district and shall also be permitted to participate on the same basis as public school children in any **extracurricular activity** available to children in the child's grade or group. Students dual enrolled for either or both of these purposes shall not be required to pay the costs of the annual testing. Legal reference 299A.8 DUAL ENROLLMENT
5. Home schooled students for whom special education services have been requested and who will be receiving instruction from a classroom teacher will be identified as either:
'1' Academic activities, if the special education services are instructional or
'3' Both academic and extracurricular activities, if the services requested include extracurricular activities as well as receiving instructional services from the classroom teacher.
6. Home school students who will be receiving testing only or special education support services only are not eligible for funding.

Homeschool Students

6. Do not enter homeschool only students into your SIS. To get bar code labels for the Iowa Assessments, use the 32 column spreadsheet with Headers from the Iowa Testing Program. You only need to complete the first six columns. The remaining columns are left blank. Instructions may be found at http://itp.education.uiowa.edu (Click on Document Center, Bar Code Information and Bar Code Template) or by calling (800) 323-9540.
7. If you enter the student in your SIS, do not include the student in Student Reporting. Mark "Exclude from State Reporting" or place in a unique building that is not submitted. When you are ready to create the bar code file, temporarily remove the "Exclude from State Reporting". When done, change back to "Exclude from State Reporting". Use an Entry Code of 6 and CPI Dual Enrollment of '4' Testing only.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0244	Numeric	99	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information:
Use:

Junior Senior Rule

Is the student continuing his or her enrollment under the Junior Senior Rule?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. The Junior/Senior Rule allows 11th and 12th grade regular education students that move out of a district to continue enrollment in the district that he/she attended during the preceding school year, tuition-free, until they graduate even though they are no longer residents of the district. They will continue to list their attending district and county as their resident district and county.

3. The Junior/Senior Rule ~~does not apply to Special Education students.~~ allows 11th and 12th grade special education students that move out of a district to continue enrollment in the district that he/she attended during the preceding school year until they graduate even though they are no longer residents of the district. Their entry code becomes tuition in from the true resident district and county.

4. If the student was open-enrolled into the district prior to completing tenth or eleventh grade, the student continues as open enrolled. The Junior-Senior Rule does not apply.

5. The Junior Senior Rule does not apply if the student moved out of state or enrolled in another district prior to returning to the original district.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0187	Numeric	0	1	1	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2015

Full-time Equivalency (FTE)

Full-time equivalent (FTE) is the proportion of time for which a student is expected to attend compared to the total possible attendance in a school year.

FTE is calculated by dividing the number of periods of expected attendance in a year by the maximum periods possible in a year for a full-time student.

Code	Description	Definition
	0.00 to 1.00	

User Notes

1. Required for all PK-12 students
2. With few exceptions, FTE does not equate to Certified Enrollment weighting.
3. FTE values are primarily used for calculating days enrolled and days present for students who attend less than full-time.
4. Do not include Early Bird or Night School classes if the calculated FTE > 1.00.
5. Students in an every-other-day or half-day Kindergarten program have a FTE = 0.50.
6. PK students should have an FTE to reflect the portion of the day they are expected to be in attendance. (Example: 10 hours per week/elementary contact hours in a week)
7. A dual enrolled or shared time student who takes classes for one period a day for one semester in a 7 period schedule will have a FTE = 0.07.
1 period x 90 days (semester) / 7 periods x 180 days (maximum periods possible in 1 year) = 90 / 1260 = 0.07
8. FTE calculations for different types of enrollments and courses are described in Appendix II through V in the document "Certified Enrollment via SRI" on the DE website.

CPI Dual Enrolled Students

9. CPI students dual enrolled only for extracurricular activities, testing only, or special education support services only have a FTE = 0.00.
10. CPI students dual enrolled for academic activities-must receive at least one-quarter of their instruction through competent private instruction and no more than three-quarters through the district's academic programs. (281-31.6(2)) The FTE for these students is determined solely on their course load.

CPI HSAP Students

11. A student in a Home School Assistance Program will have FTE calculated as follows:
# of visits by HSAP teacher / # of days in school year

CPI HSAP Students Dual Enrolled for Academics

12. The FTE for a student who is both CPI HSAP and Dual Enrolled for academics is calculated only on the academic portion of the enrollment.

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

- A full time student = 1.00. Allow entry to two decimal places.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0495	Numeric	1.00	4	4	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2008

For more information:

Use: Certified Enrollment, Student Attendance

Days Enrolled

Number of days a student was enrolled during the current school year

Code	Description	Definition
	Whole number	

User Notes

1. Required for all PK-12 students

2. Active students with FTE > 0.00 cannot have 0 days enrolled.

3. Required for all students with FTE > 0.00 and who are receiving district instruction or in programs covered by the district's net current expenditures. For every student with a district expenditure, there is a federal requirement to collect attendance information through the National Public Education Financial Survey (NPEFS). This includes SWVPP and CPI HSAP students as well as students in shelter care, detention centers, day treatment programs, residential treatment, and community college/AEA programs.

4. One day should reflect an individual student's day. For students assigned to attend only half or partial days, a day enrolled = 1. FTE will be used to adjust the total days for attendance reports.

5. Half-day pre-kindergarten and kindergarten students should be reported as full days.

6. Know how your student information system operates to calculate 0 days enrolled for summer transfer students. For JMC, exit the student on Day 0. For PowerSchool, exit the student on the first day of school. For Infinite Campus exit the student prior to the first instructional date in the calendar.

7. To create 0 days enrolled for a student who did not attend, see User Note under Exit Date.

Data Element Rollover

- No

Vendor Notes

- Numeric format with no zero fill

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0500	Numeric	No Default	1	3	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information:

Use:

Days Present

Number of days a student was present during the current school year counted to the nearest half day.

Code	Description	Definition
	0.0 to xxx.0	

User Notes

1. Required for all PK-12 students

2. Required for all students with FTE > 0.00 and who are receiving district instruction or in programs covered by the district's net current expenditures. For every student with a district expenditure, there is a federal requirement to collect attendance information through the National Public Education Financial Survey (NPEFS). This includes SWVPP and CPI HSAP students as well as students in shelter care, detention centers, day treatment programs, residential treatment, and community college/AEA programs.

3. One day should reflect an individual student's day. For students assigned to attend only partial days, a day present = 1. FTE will be used to adjust the total days present for attendance reports.

4. Know how your student information system operates to calculate days present for less than full-time students.

5. Know how your student information system operates to calculate 0.0 days present for summer transfer students. For JMC, exit the student on Day 0. For PowerSchool, exit the student on the first day of school. For Infinite Campus exit the student prior to the first instructional date in the calendar.

Data Element Rollover

- No

Vendor Notes

- Numeric format with one decimal place and no zero fill
- Computed per student based on hours enrolled in a day. Counted to the nearest half day. If absent for the entire day, count as 0.0 If present for half a day or less, count as 0.5. If present for more than half a day, count as 1.0.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0510	Numeric	No Default	3	5	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information:

Use:

Days Unexcused

Number of times a student had an unexcused absence for his/her entire day

Code	Description	Definition
	Whole number	

User Notes

1. Required for all PK-12 students

2. Unexcused absences are determined by the district. Only days for which the student was unexcused for his or her entire day count as days unexcused.

3. Out-of-school suspensions are excused absences.

4. In-school suspensions are days present.

5. Expulsions require an exit code and are not included as days enrolled or days present.

6. Being unexcused for a partial day does not increase the number of days of unexcused absences. This element is not cumulative. Two half-days of unexcused absences does not equate to 1 day of unexcused absence.

Data Element Rollover

- No

Vendor Notes

- Prefer that the vendor compute the total.
- For each entire day with an unexcused absence, count 1. If less than the full day, count 0. Enter the sum.
- This element is not cumulative.
- Being unexcused for a partial day does not increase the number of days of unexcused absences. This element is not cumulative. Two half-days of unexcused absences does not equate to 1 day of unexcused absence.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0515	Numeric	No Default	1	3	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2008

For more information:

Use: Safe and Drug Free Schools reporting

Resident District

State assigned code of the district where the student is making a home.

Code	Description	Definition
	Four digit district code	

User Notes

1. Required for all PK-12 students

2. "Resident" means a child who is physically present in a district, whose residence has not been established in another district by operation of law, and who meets any of the following conditions: a. Is in the district for the purpose of making a home and not solely for school purposes; b. Meets the definitional requirements of the term "homeless individual" under 42 U.S.C. § 11302(a) and (c). (IC 282.1)

3. For students with an Entry Code of '15' Tuitioned In State Paid, the resident district is 9098 for students residing on public university property in Ames, Iowa City, and Cedar Falls; the Iowa School for the Deaf in Council Bluffs; or the Iowa Braille & Sight Saving School in Vinton.

4. Resident district 9889 is used for IEP students with an entry code of '15' Tuitioned in State Paid and whose parental rights have not been terminated, but whose parents cannot be found or reside out of state.~~For students with an Entry Code of '15'~~ . . .

5. Resident district 9888 is used for IEP students with an entry code of '15' Tuitioned in State Paid and whose parental rights have been terminated. ~~For students with an Entry Code of '15'~~ . . .These students are probably in the care and custody of DHS and living in a foster arrangement.

6. For students with Entry Code '10' Tuitioned In NonResident Out-of-State, the resident district is Illinois - 9004, Kansas - 9006, Minnesota - 9002, Missouri - 9005, Nebraska - 9007, South Dakota - 9001, Wisconsin - 9003, other state - 9099. The resident county is '00'.

7. For Tuitioned In, Open Enrolled In and Whole-grade Sharing In students, the Resident District is the district of the parent or guardian and not the attending district.

8. Students with Entry Codes '8' Nonpublic shared time, '16' Public Shared Time, '18' Within District Part-time, '40' Independent Private Instruction, '81' Enrolled in Nonpublic School or '82' Nonpublic Shared Time for Nonpublic Schools, use their true resident district.

9. If a student with an IEP reaches age 18, leaves his/her parent's home, and declares himself/herself independent of parental control, the new resident district is considered the student's resident district rather than the parent's district of residence.

10. Instructional IEP students placed in transitional or group home settings are not living independently since they need assistance to live in these homes. These students are to be coded as being a resident of the district where parent/guardian lives.

11. If resident district of student changes throughout the year, the enrollment of the original resident district needs to be ended with an exit code of '14' (end or change enrollment). The student is then re-enrolled with their new resident district and new entry code.

Foster Care / Residential Facility Students

12. For a non-IEP or an IEP support services only student in a non-PMIC residential facility, the resident district is the district where the residential facility is located.

13. For an instructional IEP student in a non-PMIC residential facility, the resident district is the district of the parent or guardian.

14. For a student in a PMIC residential facility, the resident district is the district of the parent or guardian.

15. If a student is in Foster Care, refer to the Foster Care chart to determine the correct resident district.

16. A foster care student with a Support Services Only IEP becomes a resident of the district in which the family / facility is located.

15. For students with Entry Code of '15' Tuitioned In State Paid, see user notes 4 and 5.

Data Element Rollover

- Yes

Vendor Notes

- Four digit State Code including codes for other states and 9098 for Iowa Ward of the State, 9889 IEP Ward of State, 9888 IEP Parental Rights Terminated

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0200	Alpha	No Default	4	4	Y	Y	N	N	N	N	N	Y	N	N	Y	N	N	Y	2005

For more information:

Use: Certified Enrollment, Supplementary Weighting, Full Academic Year

Resident County

State assigned code of the county in which the student resides

Code	Description	Definition
	Two digit county code	

User Notes

1. Required for all PK-12 students

2. The Resident County for students in Resident District 9098, 9889 or 9888 is '00'. This applies to students with an entry code of '15' tuitioned in, state paid.

3. The Resident County for Non-Iowa residents is '00'.

4. Students with Entry Codes '8' Nonpublic shared time, '16' Public Shared Time, '18' Within District Part-time, '40' Independent Private Instruction, '81' Enrolled in Nonpublic School, or '82' Nonpublic Shared Time for Nonpublic Schools use their true resident county.

5. 281—96.2(423E,423F) Reports to the department. Each school district shall, by October 15, annually report the school district's actual enrollment on October 1 by the student's county of residency according to the following:

- 96.2(1) County of residency. The county of residency for each of the students shall be the county in which the student lives in accordance with Iowa Code section 282.1
- 96.2(2) Emancipated minor. The county of residency for an emancipated minor attending the school district shall be the county in which the emancipated minor is living.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0215	Alpha	No Default	2	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2008

For more information:

Use: Certified Enrollment

Accountable District

State assigned code of the public district where the student has his / her primary enrollment

Code	Description	Definition
	8 digit code for the school district	

User Notes

1. Required for all students with Entry Code '16' – Public student enrolled in another district but taking courses or receiving services on a part-time basis in your district.

2. Used for crediting courses to the proper district.

3. The accountable district is not necessarily the resident district.

Data Element Rollover

- No

Vendor Notes

- Field left null unless the user enters a value

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0207	Alpha	No Default	8	8	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information:

Use: Supplementary Weighting

Nonpublic School Number

State assigned code of the nonpublic school where the student has his / her primary enrollment

This element applies to public schools only.

Code	Description	Definition
	Eight numeric characters	

User Notes

1. Required for students with an Entry Code of '8' Nonpublic shared time or '82' Nonpublic Shared Time for Nonpublic Schools.
2. This element will be used for the county distribution of nonpublic shared time students in certified enrollment.
3. This element applies to public schools only.

Data Element Rollover

- No

Vendor Notes

- Field left null unless the user enters a value

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
K0040	Alpha	No Default	8	8	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: ~~Marlene Dorenkamp 515-281-5507 marlene.dorenkamp@iowa.gov~~ TBD

Use: Certified Enrollment

IEP Level

What is the current IEP level of this Special Education student?

IEP's include not only instructional IEP's, but also those for support services only (for example Speech or Language, Occupational or Physical Therapy, School Social Work, and Special Education Nursing Services). These services are usually provided by the Area Education Agency, but should be reported through Student Reporting. An IEP that specifies the assignment of an aide to assist a student in moving about school is also included.

Code	Description	Definition
1	Level I	Weighted factor = 1.72
2	Level II	Weighted factor = 2.21
3	Level III	Weighted factor = 3.74
0	Support Services Only	No Weighted factor
99	Not applicable	

User Notes

1. Required for all PK-12 students

2. The purpose of IEP Level is to identify students with IEP's as well as to determine the days tuitioned in students are in a particular funding level for billing.

2.1 If a student is staffed into an IEP after the school year has started, end the enrollment using Exit Code '14' End or Change Enrollment. Re-enroll the student on the first date of the IEP which is also the IEP Placement Date. Enter the IEP Level on the new enrollment.

2.2 If a student is staffed out of an IEP after the school year has started (not due to graduation) end the enrollment using Exit Code '14' End or Change Enrollment. Re-enroll the student on the first date without an IEP which is also the IEP Staffed Out Date. Enter IEP Level of '99' on the new enrollment.

3. If an IEP student graduates or drops out, enter the Staffed Out Date, but do not change the IEP Level. No new enrollment record needs to be created.

3. If the IEP Level of a student changes throughout the year, the original enrollment needs to be ended with an exit code of '14' (end or change enrollment). The student is then re-enrolled with their new IEP level.

4. PK 4 year old students who have an IEP for Support Services Only may be counted in a Statewide Voluntary Preschool Program at 0.5 FTE.

5. Nonpublic and home schooled students receiving special education services through an AEA do not qualify for certified enrollment. They are eligible for special education funding, but instruction needs to be provided by the district in order to be eligible for Certified Enrollment funding.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0296	Numeric	99	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2015

For more information:

Use:

Foster Care

Is the student in foster care?

A student living in a facility located within the district that is a licensed child foster care facility as defined in Iowa Code section 237.1 (full-time parental nurturing provided by someone other than a relative or guardian of the child), or a facility as defined in Iowa Code 125.2 that provides residential treatment (substance abuse). The definition of a facility includes licensed foster single-family homes.

Code	Description	Definition
1	Yes and would not live in the current resident district if not in foster care	
2	Yes and would live in the current resident district if not in foster care	
0	No	

For more information:

Use: Foster Care Claim for regular education

Foster Care

User Notes

1. Required for all PK-12 students. All students in Non-PMIC residential facilities must have foster care status of '1' or '2'.

2. If a child is in foster care, has an instructional IEP, and is open enrolled in, the resident district is the district where the student would reside if the student were not in foster care. If a child is in foster care, does not have an instructional IEP, and is open enrolled in, the resident district is the district where the foster care facility is located.

3. A foster care student with a Support Services Only IEP, like a regular education student, becomes a resident of the district in which the family / facility is located.

4. Used in conjunction with Service Type and IEP indicator to calculate Foster Care Claim report for regular education students. Foster Care Claim cannot be completed until the last district has certified Spring Student Reporting. The Foster Care Claim must be certified by August 1.

5. For the purposes of the Foster Care Claim, a student in shelter care or juvenile detention are not in foster care.

6. The Resident County for students in Resident District 9098, 9888, or 9889 is '00'.

7. If the foster care status of a student changes throughout the year, the original enrollment needs to be ended with an exit code of '14' (end or change enrollment). The student is then re-enrolled with their new foster care code and different entry code if needed.

8. Use the following chart to determine the resident district and entry code for a student in foster care:

Would the student continue to reside in the current resident district if not in foster care?	Does the student currently have an Instructional IEP?	Have parental rights been terminated?	The student's Resident District in SRI should be ...	Entry Code should be ...	Foster Care Code should be ...	Eligible for Regular Ed Foster Care Claim
Y or N	Y	Y	9888	15	1 or 2	N
Y or N	Y	N	9889 if parent location is unknown or out of state	15	1 or 2	N
N	Y	N	The district where the student would reside if the student were NOT in foster care	4	1	N
Y	Y	N	Attending District	1	2	N
N	N	Y or N	Attending District	1	1	Y
Y	N	Y or N	Attending District	1	2	N

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0230	Numeric	0	1	1	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2008

For more information:

Use: Foster Care Claim for regular education

Service Provider / Facility

The Department of Education code for the facility in which the student resides or the location where the student receives the majority of his / her educational services.

Code	Description	Definition
	2, 6, or 8 digit code for the Service Provider or Residential Facility	Use the alpha 2 character code for a state other than Iowa, the 6 digit IPEDS code for a community college, and the assigned 8 digit code for other facilities.

User Notes

1. Required for all PK-12 students being served by one of the following:
- a. AEA sponsored program
- b. Community college program
- c. Day Treatment
- d. Youth Shelter
- e. Detention Center
- f. In foreign exchange program abroad -- maintaining academic ties to the district
- g. Awaiting trial
- h. Receiving PMIC or non-PMIC residential treatment in your district
- i. In a Residential Treatment facility outside of Iowa
- j. District Contracted Educational Services
- k. Border Agreement with neighboring state

2. Enter the Facility / Provider code only for actively enrolled students. The code will specifically tie a student to that facility / provider for the enrollment period.

3. The Service Provider / Facility codes to use may be found in Addendum I: Service Providers/Facilities and Service Type.

4. For Lewis Central, Denison and Ottumwa school districts:

Use this field for Certified Enrollment to identify students residing in the Iowa School for the Deaf or in Job Corps who are enrolled in regular education classes in your district.

Job Corps students with an instructional IEP remain residents of their prior district. If the prior district is not the Job Corps district, the Entry Code is 4.

Data Element Rollover

- No

Vendor Notes

- This element is subject to change. Provide only a field for the district to enter the 2, 6, or 8 digit code. Do not provide a drop down list.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0217	Alpha	No Default	2	8	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2010

For more information:

Use: Certified Enrollment, Full Academic Year

Service / Facility Type

Identifies the type of service students are receiving from selected providers.

Code	Description	Definition
1	Day Treatment	Day Treatment is limited to Intensive Day Treatment Programs (e.g., alcohol, drug and/or behavior treatment programs) from which the student returns home each night. Day Treatment is a DHS or court decision and not a district decision. For reporting purposes, Day Treatment does NOT include community colleges.
7	District Contracted Educational Service	District Contracted Educational Service is a non-residential day program. ~~Examples include 4 Oaks, KeBecca, Crossroads, Heartland Family Services, and other private providers.~~
2	PMIC Residential	Psychiatric Medical Institution for Children
3	Non - PMIC Residential	
4	Transition Services - 4+ program	Services provided by the community college or AEA to help seniors in the 4+ program meet IEP goals related to postsecondary work or education.
5	Dropout Prevention Program provided by a CC	At-risk/dropout prevention program provided by a community college
9	Consortium	A consortium is a cooperative arrangement, based on a written agreement, between two or more school districts with the objective of jointly administering a common activity, program, or power, to achieve a common goal where each member school district possesses the authority individually to administer that activity, program or power. The intent of the consortium is generally to maximize efficiency and effectiveness by jointly administering the activity, program, or power. Although an AEA, community college, or private provider might be a purchased instructional service for a consortium established by school districts, the AEA, community college, or private provider would not be a member of the consortium.
6	Shelter Care	
A 11	Homebound	Educational services provided in the home to students who are not physically, mentally, or emotionally able to attend school.
A 10	Detention Center	
8	Border Agreements	
99	Not applicable	

For more information:

Use: Certified Enrollment

Service / Facility Type

User Notes

1. Required for all PK-12 students

2. For Day Treatment and District Contracted Educational Service, the sending district will tuition the student out to the district in which the Day Treatment or Educational Service is being provided.

3. For Day Treatment and District Contracted Educational Service, the district providing the treatment or service will tuition the student in from the sending district and enter Service / Facility Type '1' Day Treatment or '7' District Contracted Educational Service and the code for the Service Provider / Facility.

4. Students in a Consortium are reported by their own district. They are not tuitioned out. The attending district may enroll non-resident consortium students with an Entry Code of '16' Public Shared Time.

5. Refer to Addendum I for the Service / Facility Type offered by the particular Service Provider / Facility.

6. Open enrollment is temporarily suspended when a student enters residential treatment (Service Facility Type '2' or '3').

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0218	Numeric	99	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information:

Use: Certified Enrollment

Exit Date

The ending date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students with an Exit Code

2. For summer transfer students, enter and exit the student in the current school calendar with no days of attendance.

3. To correctly report attendance for summer transfers (0 days enrolled and 0 days present), follow your SIS guidelines:
JMC: Under Attendance / Student /Drop Student, Set Day = 0
Infinite Campus: Use an Exit Date prior to the first instructional date in the calendar
PowerSchool: Student must be given an Entry Date (usually mid-August) and Exit Date within the set Academic calendar. For 0 days enrolled/present, the exit date will be the first day of school or, for students who enroll after the school year began, the exit date will be the same as the entry date.

4. The Exit Date will have an impact on the calculation of Days Enrolled and Days Present.

5. The Exit Date is the last date of a student's attendance for users of all SIS's but PowerSchool. PowerSchool identifies the day after the last day a student was enrolled as the exit date.

6. For Certified Enrollment purposes, students not in attendance on or before October 1 are to be exited on the first day of unexcused absence after a day of bona fide attendance.

7. For a No-Show, the exit date is the first day of expected attendance.

8. To ensure accurate FAY calculations, students need to be exited when they stop attending and not when records are sent or requested. If the student's destination is unknown at the time attendance stops, use the Exit Code '1' Transfer with a Destination Code of '13' Unknown.

9. When the status of a student changes (resident district, entry code, etc.),the original enrollment period is ended with the Exit Code of '14', and the new enrollment record includes the new Entry Date reflecting the beginning of that new status.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0220	Date	No Default	10	10	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2009

For more information:

Use: Certified Enrollment, Full Academic Year

Exit Code

The exit code for the enrollment period

Code	Description	Definition
1	Transferred	Student has transferred to another district, a nonpublic school, a state training school, a regent school, another state or country, competent private instruction (home schooling), or prison.
28	Transferred Within District	Student has transferred to a different school within the district on consecutive days.
2	Open Enrolled Out	Student remains a resident of the district but has open enrolled to another district.
3	Tuitioned Out District Paid	Student remains a resident of the district but has enrolled in another district and the resident district pays tuition
4	Dropout	Student is considered to be a dropout according to federal definitions. See Addendum E: Dropout Definitions
5	Expelled	Student is removed from the rolls of the district due to board action
29	Expulsion Continuing from Previous Year	The Incident occurred in the previous year and the student is still expelled
6	Reached Maximum Age	Student has reached maximum age without completing district requirements for graduation from high school. The student will be considered a dropout. The maximum age for a student is 21. For a special education student, approval may be granted by the department to continue the program for up to three years or until the student's 24th birthday.
7	Deceased	Student is deceased and did not complete graduation requirements
8	Graduated from High School	Student has met district requirements for graduating from high school and met IEP goals, if applicable. Used for midyear graduates and optional for other graduates
9	Illness	A student left school for an indefinite period of time because of medical reasons.
10	Whole Grade Sharing Out	Student has exited the district due to a whole grade sharing agreement with a neighboring school district
11	Tuitioned Out Parent Paid	Student remains a resident of the district but has enrolled in another district and the parent or legal guardian pays tuition.
13	No Show	Student did not attend last year, intended to enroll this year but did not show; or student exited last year, intended to re-enroll this year but did not show
30	Withdrawn at the parent's request	Only applicable for PK or KG student
31	Withdrawn at the school's request	Only applicable for PK or KG student
14	End or Change Enrollment	Correct Full Academic Year (FAY) calculation (see Addendum O) depends on the following: For Entry Codes of '1', '2', '3', '4', '5', '10', '11', '15', '17', or '19' (the "BEDS Entry Codes") use '14' when there is a change in Resident District or County, FTE, Entry Code, Foster Care, IEP Level, Residential Facility / Service Provider, or Service / Facility Type and the school does not change. A following enrollment is required reflecting the changed information. For Entry Codes of '6', '7', '8', '9', '11', '12', '13', '14', '16', '18', '21', '22', '23', '27', '28', '29', or '40'. (CPI Dual Enrolled, CPI HSAP, Part-time, or Shared Time) use '14' to end or change the enrollment. This is the only valid exit code. If the student is changing buildings as a result of the enrollment change, use Exit Code '28'.

For more information:

Use: Certified Enrollment, Full Academic Year

Exit Code

User Notes

1. Required for all PK-12 students with an Exit Date within the current school year, including summer transfers.
2. If a student changes schools within a district, use Exit Code '28' Transferred Within District.
3. PK-6 students who were active at the end of last year, who did not enroll for the current year, and for whom no reason is known can be exited as '1' Transferred Out of District with Destination Code '13' Unknown.
4. PK or KG students who started school but then a decision is made that they are not ready to attend, are Exit Code '30' Withdrawn at the parent's request or Exit Code '31' Withdrawn at the school's request. Destination Code is '99' and there is no Destination Location.
5. 7-12 students who were active at the end of last year, who did not enroll for the current year, and for whom no reason is known are considered to be Exit Code '4' Dropout.
6. 7-12 students who have stopped attending for unknown reasons must be exited as a '4' Dropout or '1' Transfer with Destination Code '13' Unknown until your district receives a request for records, the family has filed a Form A to be homeschooled or the family has provided written documentation of IPI.
7. A student who transfers to a high school equivalency program (HiSET) or pursues a community college diploma is considered to be Exit Code '4' Dropout.
8. Students who transfer to a Job Corps program are considered to be Exit Code '1' Transferred to the district in which the program is located. If that district does not report a corresponding entry, the student will be counted as a dropout.
9. Students who are serving a jail or prison term are considered to be Exit Code '1' Transferred. Students who are awaiting trial should remain actively enrolled with a Service Provider / Facility code of 90989600.
10. For students who are Homebound or placed in a Youth Shelter or Juvenile Detention Center, end the enrollment with Exit Code '14' End or Change Enrollment. Create a new enrollment with the previous Entry Code and enter the Service Facility Type and Service Provider / Facility code ~~for the Youth Shelter or Detention Center~~ to maintain the active status for the students. See Addendum I for the correct code.
11. Do not exit students for short term hospital stays or mental evaluations.
12. Regular education students with an Exit Code ‘5’ Expelled or Exit Code '29' Expulsion continuing from previous year are not counted on certified enrollment since, by definition, they are removed from the rolls of the district.
13. If a student's 21st birthday occurs on or before September 15th of the current school year, the student must be exited with a code of '6' Reached Maximum Age. EXCEPTION: An agency may continue the special education and related services of an IEP student for up to three years beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in that individual's special education. The agency must request approval from the department in accordance with Iowa Code section 256B.8.
14. 8th grade students who, for religious reasons, do not continue into high school should be exited with Exit Code '1' Transfer and Destination Code '10'.
15. To transfer a student to homeschool, use Exit Code '1' Transferred and Destination Code '10' Home-school / non-accredited school. Either a written statement from the parent or Form A is required or the student would be a dropout.
16. When the status of a student changes (resident district, entry code, etc.),the original enrollment period is ended with the Exit Code of '14', and the new enrollment record includes the new Entry Date reflecting the beginning of that new status.
17. Open enrollment is temporarily suspended when a student enters residential treatment (Service Facility Type '2' or '3').

Data Element Rollover

• User preference. The user should decide whether to rollover Open Enrolled Out, Tuitioned Out, and Whole Grade Sharing Out. If they are rolled over, use the Entry Code that would reflect their true enrollment if they were in the school followed by last Exit Code. The entry and exit dates should reflect the same date used to rollover the actively enrolled students (within the range of July 1 to the first day of school).

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0190	Numeric	No Default	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2005

For more information:

Use: Certified Enrollment, Full Academic Year

User: See Notes

Receiving Educational Services

Is the ~~exited~~ expelled IEP ~~or ill~~ student receiving educational services from the district?

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' or '0' for expelled student with an instructional IEP
3. ~~Must be '0' for expelled regular education student~~
4. Instructional IEP students with Exit Code '5' Expelled or '29' Expulsion continuing from previous year who receive educational services from the district are counted in certified enrollment.
5. ~~Must be '1' or '0' for students with an Exit Code '9' Illness.~~
6. ~~Students with Exit Code '9' Illness who receive educational services from the district are counted in certified enrollment~~
7. Students with Exit Code '9' Illness are ~~but~~ not receiving educational services from the district, are not counted in certified enrollment, and are counted as dropouts.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0228	Numeric	99	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	Y	2009

For more information:

Use: Certified Enrollment

Destination Code

The type of destination location

Code	Description	Definition
1	Iowa public district	
2	Iowa accredited nonpublic school	
6	DHS program or Board of Regents school	Includes Eldora Training School (Midland Park High School),Center for Disabilities and Development, Cherokee Mental Health Institute, Independence Mental Health Institute, and Iowa School for the Deaf
8	Out-of-state	
9	Out-of-country	
10	Home-school / non-accredited school	
11	Incarcerated	
13	Unknown	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. For Exit Codes '4', '5', '6', '7', '8','9','13', '14', '28', '29', '30', and '31' use Destination Code = '99' and no Destination Location
3. Students who have been sentenced should be given Exit Code '1' Transferred and Destination Code '11' Incarcerated.
4. If a 7th -12th grade student is exited with destination code of '13' unknown, the student will be counted as a dropout.
5. For PK-12 transfer students, you can use 'Unknown' until such time a request for records has been received from the newly enrolled district.
6. For students transferring to Midland Park High School in Eldora (State Training School) use Exit Code '1', Destination Code '6', and Destination Location '20079601'.
7. When transferring to '10' Home-school, Form A is required for students of compulsory attendance age. If the student is over compulsory attendance age, written documentation of home schooling or IPI from the parent or guardian is required.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0224	Numeric	99	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2009

For more information:

Use: Certified Enrollment, Full Academic Year

Destination Location

The state assigned code for the specific destination

Code	Description	Definition
	Two character alpha code for a non Iowa state; eight digit code for an Iowa location	

User Notes

1. Required for all students with Destination Codes '1', '2', '6', or '8'
2. The Destination Location cannot be your own district
3. When the Destination Code is '8' Out-of-state, use the two character alpha designation for the state.
4. No destination location is to be used if the destination code = 9-11,13 or 99.
5. Refer to Addendum A for a list of destination locations.

Data Element Rollover

- No

Vendor Notes

- When the Destination Code is '8' Out-of-state, use the two character alpha designation for the state.
- Append 0000 to the specific code if necessary to create an 8 digit code
- No destination location is to be used if the destination code = 9-11,13 or 99.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0225	Alpha	No Default	2	8	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2009

For more information:

Use:

At-Risk

Was the student considered to be at risk at any time during the year?

An at-risk student means any identified student who needs additional support and who is not meeting or not expected to meet the established goals of the educational program (academic, personal/social, career/vocational). At-risk students include but are not limited to K-12 students in the following groups: homeless children and youth, dropouts, returning dropouts, potential dropouts, and students currently enrolled in an alternative school or program.

	Code	Description	Definition
C	1	Yes and is identified as a potential / returning dropout ~~and in a program funded by allowable growth~~	• "Potential dropouts" are resident pupils who are enrolled in a public or nonpublic school who demonstrate poor school adjustment as indicated by two or more of the following: 1. High rate of absenteeism, truancy, or frequent tardiness. 2. Limited or no extracurricular participation or lack of identification with school, including but not limited to, expressed feelings of not belonging. 3. Poor grades, including but not limited to, failing in one or more school subjects or grade levels. 4. Low achievement scores in reading or mathematics which reflects achievement at two years or more below grade level. • "Returning dropouts" are resident pupils who have been enrolled in a public or nonpublic school in any of grades seven through twelve who withdrew from school for a reason other than transfer to another school or school district and who subsequently enrolled in a public school in the district. ~~Student is identified as a potential / returning dropout. Therefore~~ . . .
C	2	Yes is identified as at-risk using district criteria ~~but not in a program funded by allowable growth~~	"At-risk student" means any identified student who needs additional support and who is not meeting or not expected to meet the established goals of the educational program (academic, personal/social, career/vocational). 281--Iowa Administrative Code 12.2(256) ~~Student is identified as at-risk (and~~ ...
	0	No	Student is not at-risk at this time

For more information: Steve Crew 515-326-1029 steve.crew@iowa.gov
Use: Legislative report

At-Risk

User Notes

1. Required for all PK-12 students
2. Must be '0' for PK students
3. There is not a direct relationship between a student's IEP status and At-Risk status. An IEP student may or may not be also considered At -Risk. An At-Risk student may or may not have an IEP.
4. The process your district uses to identify students is locally defined. The DE website has more detailed information on identification of students at-risk of dropping out: https://www.educateiowa.gov/pk-12/learner-supports/risk#Code and https://www.educateiowa.gov/dropout-prevention.

~~http://www.iowa.gov/educate/content/blogcategory/58/898/index.php?option=com_content&task=view&id=418&Itemid=1389 and for those who are potential / returning dropouts: www.iowa.gov/educate/index.php?option=com_content&task=view&id=1534&Itemid=2440~~

~~5. The data collected under #1 will pre-populate the modified allowable growth application form for returning and potential dropouts. This data will also be helpful for districts to track data longitudinally and assist in evaluating programs and services provided for students at risk.~~

~~6. Legal Reference: Iowa Code 281-12.2(256); Modified Allowable Growth - Iowa Code 257.39~~

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0345	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2009

Coordinated Early Intervening Services

Did the student receive Coordinated Early Intervening Services (CEIS) funded by IDEA Part B during the current year?

A district must have established criteria for identifying the population of students eligible to receive CEIS prior to using this data element. Contact your local district administration if you are unsure if criteria have been established in your district.

Code	Description	Definition
1	Yes and funded by the LEA	Requires an annual application to the AEA
2	Yes and funded by the AEA	
3	Yes and funded by both LEA and AEA	
0	No	

User Notes

1. Required for all PK-12 students

2. Must be '0' for PK students

3. Students receiving CEIS must have been determined to be in need of additional support based on the district's criteria for CEIS. Students receiving CEIS cannot have an IEP at the time that they are receiving CEIS and must be in grades K-12. Students may be served by an LEA or AEA. A student should be marked as having received CEIS if the student meets the district's criteria for being in need of additional support through CEIS and either (a) received direct services or (b) received services from a teacher who received professional development funded by Part B of IDEA funds directed for the purpose of CEIS. Whether funded via AEA or LEA Part B dollars, it is the responsibility of the LEA to mark the students in Student Reporting.

4. The determination of the need for additional support under CEIS may be based on academic achievement or behavior, depending on the issues on which the district is focusing effort. Guidance has been given to districts regarding their responsibility to determine need for additional support. Questions about eligibility for CEIS at the district level should be directed to the district administration. Questions about the CEIS data collection at the state level should be directed to John Lee at 515-281-5733 or john.lee@iowa.gov

5. If an AEA chooses to use CEIS funds the Director of Special Education of the AEA is responsible for notifying districts within that AEA of any teachers who received professional development using those funds and for coordinating the use of the district's definition of need for additional support for the provision of direct services to students. Students receiving direct or indirect services via Part B funds through the AEA should be coded using this data element.

6. While CEIS are only for students in general education, it is possible that, after receiving services, a student will also receive an IEP. In that case both the CEIS and IEP indicators will be marked "yes".

7. CEIS is an annual indicator and remains marked for one year only. A student should only be marked the following year if they receive CEIS in the subsequent year.

8. The use of CEIS is required for districts that have been determined to be significantly disproportionate for the identification, placement, or discipline of students with disabilities. The timely and accurate submission of these data is required for districts that have been determined significantly disproportionate and for any other district or AEA that chooses to allocate Part B funds for the purpose of CEIS.

9. Legal Reference: 34 CFR 300.226(a)

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

		Vendor	Min	Max		Extracts			Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0760	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2007

Free Lunch

Is the student approved for free lunch at the time of submission?

The federal government-sponsored lunch program where the full cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. A student may be approved (yes) and not participate.
3. Students are eligible for free lunch through application or Direct Certification.
4. Students who are in foster care, are migrants, or are homeless qualify for Free Lunch if they apply.
5. All students in Community Eligibility Provision ~~2 or 3~~ schools receive free lunch and should be identified as free lunch '1' yes.

For more information on Community Eligibility Provision for Schools go to: https://www.educateiowa.gov/community-eligibility-provision-schools-cep.

~~on Provision 2 or 3 Options: http://www.fns.usda.gov/cnd/governance/prov-1-2-3/Prov1_2_3_FactSheet.htm~~

6. At the beginning of a new school year, the Free Lunch status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Data Element Rollover

• Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0270	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2005

Reduced Lunch

Is the student approved for reduced lunch at the time of submission?

The federal government-sponsored lunch program where the partial cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. A student may be approved (yes) and not participate.
3. At the beginning of a new school year,the Reduced Lunch status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Data Element Rollover

• Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0280	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2005

For more information: Patti Harding 515-281-4754 patti.harding@iowa.gov
Use:

Gifted/Talented

Has the student been identified as gifted/talented at any time during the current school year?

Gifted and talented children are those identified as possessing outstanding abilities who are capable of high performance.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. Must be '0' for PK students.

3. Each district must have a valid and systematic process to identify gifted and talented students K-12. Identified students ~~do not need to be in a specifically designated program~~ may opt out of a specifically designated program but are still reported as '1' Yes.

Legal Reference: Iowa Code 257.44 and Iowa Administrative Code 281-59.0(257)

4. Gifted and talented children are children who require appropriate instruction and educational services commensurate with their abilities and needs beyond those provided by the regular school program.

Gifted and talented children include those children with demonstrated achievement or potential ability, or both, in any of the following areas or in combination:

1. General intellectual ability
2. Creative thinking
3. Leadership ability
4. Visual and performing arts ability
5. Specific ability aptitude

5. Gifted and Talented teachers may provide instruction to entire classes of students for identification purposes. That in itself does not identify all of those students as Gifted and Talented.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0310	Numeric	0	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	Y	2005

Initial Homeless Type

If a student was homeless at ~~some~~ any time during the year, what was the type of primary nighttime residence at the time the student became homeless?

A homeless student is a child or youth from the age of 3 years through 21 years who lacks a fixed, regular, and adequate nighttime residence.

Code	Description	Definition
1	Sheltered/Transitionally Housed	Children who individually or with a family accessed and are living in a public or private shelter or transitional housing project on a temporary basis.
2	Doubled-up	Children living with relatives or friends due to a loss of housing due to disaster, economic hardship, parents not allowing the child to live at home, abandoned children, or other similar situations.
3	Unsheltered	Children living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar situations of public and private places not ordinarily used as a regular sleeping accommodation for human beings.
6	Hotel/Motel	Children living in a hotel/motel as their primary residence.
99	Not applicable	Children who were not homeless at any time during the school year.

User Notes

1. Required for all PK-12 students
2. Once a type is entered, it remains entered for the rest of the school year. The entered type doesn't change even if the student's situtation changes.
3. Homeless type is relevant only to the reporting district. If a homeless student transfers to a different district, the homeless type is determined based on the situation in the new district.
4. Students in foster care or residential placement are not considered homeless.
5. Students displaced due to natural disasters are considered homeless.
6. For specific cases and for more clarification, contact your district's Homeless liaison.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0340	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

Unaccompanied Homeless Youth

Is the homeless student considered to be an unaccompanied youth?

This includes youth who have run away from home, been thrown out of their homes, and/or been abandoned by parents or guardians.

Code	Description	Definition
1	Yes	Youth ages 3 - 21 who are identified as homeless and who are not in the physical custody of a parent or guardian.
0	No	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' or '0' for students with Homeless Type '1' thru '3' or '6'
3. Unaccompanied youth are not automatically considered homeless. To be an Unaccompanied Homeless Youth, the student must meet the homeless youth definition under McKinney-Vento.
4. Questions are to be referred to your district's homeless liaison.

Data Element Rollover

- No

Vendor Notes

Only applies to students with Homeless Type (D0340) = 1-3 or 6.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0341	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2010

For more information: Sandra Johnson 515-281-3965 sandra.johnson@iowa.gov
Use:

User: See Notes

Homeless Served Through McKinney-Vento

Was the homeless student served directly or indirectly through a McKinney-Vento subgrant at any time during the school year?

This data element applies only to McKinney-Vento sub-grant recipient districts: Ames, Cedar Rapids, College Community, Davenport, Des Moines, Dubuque, Iowa City, Ottumwa, and Sioux City

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' or '0' for students in sub-grant recipient districts with Homeless Type '1' thru '3' or '6'
3. Mark as '1' Yes only if the service is provided as a result of the student being ~~becoming~~ homeless.
4. If homeless students do not request or require any services, then they are enrolled but not served and '0' No is marked.
5. The Iowa Department of Education must ensure that each homeless child and youth has equal access to the same free, appropriate public education, including a public preschool education, as other children and youth.
6. McKinney-Vento is authorized through the McKinney-Vento Homeless Education Assistance Improvement Act of 2001 (Title X, Part C, P.L. 107-110).

McKinney-Vento Requirements

7. Can't segregate homeless students
8. Provide transportation to and from the school of origin, at the request of the parent/guardian
9. Immediate school enrollment
10. LEA school placement determinations based on the "best interest" of the child
11. Local liaison in all school districts

Direct Services may include:

12. Transportation, if needed
13. Tutoring, supplemental instruction, enriched educational services
14. Referrals to medical, dental, mental, and other health services
15. Before- and after-school care, mentoring, summer programs
16. Providing school supplies or school clothing

Indirect Services:

17. Outreach activities for which a staff member's time is paid and results in an increase in the identification of homeless students.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0800	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2007

For more information: Sandra Johnson 515-281-3965 sandra.johnson@iowa.gov

Use:

IEP Placement Date

What is the most recent IEP placement date?

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all active PK-12 students with an instructional or support services only IEP

1.1 If a student is placed on an IEP after the start of the school year, end the current enrollment with the exit code of '14' and re-enroll with the new IEP level. The Re-entry date should be the same as the IEP Placement Date.

2. Once a student has an IEP, the Placement Date does not change unless the student is both staffed out of Special Education and then later staffed back into Special Education. The Placement Date does not change with level changes or re-evaluations.

3. ~~**2.**~~ Check IMS for the correct placement date.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0292	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2014

IEP Staffed Out Date

What is the most recent IEP staff out date?

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students who were staffed out of an IEP (instructional or support services only) at any time during the current school year.

2. When an IEP student graduates, he or she is staffed out of an IEP and the IEP Staffed Out Date is entered. Do not create a new enrollment nor change the IEP Level.

3. When an IEP student drops out, enter the IEP Staffed Out Date if it exists. Do not create a new enrollment nor change the IEP Level.

4. ~~**2.**~~ When a student (who is neither a graduate nor a dropout) is staffed out of an IEP, the current enrollment of the student must be ended with an exit code '14' and the student is then re-enrolled with IEP level '99'. Staffed Out Date and the Exit Date will be the same.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0294	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2014

Preschool Attendance

Did the Kindergarten student attend preschool within the 12 months prior to kindergarten entry?

Applies only to public schools.

Code	Description	Definition
2	Yes, attended a district sponsored preschool	Applies to local public district preschool including community partner and SWVPP sites, and Shared Visions grantee sites.
3	Yes, attended a non-district sponsored preschool	
0	No	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '2', '3', or '0' for public Kindergarten students.
3. No change in the preschool attendance indicator would be needed for a student ~~in~~ if attending his/her 2nd year of kindergarten.
4. Legal reference: Iowa Code 279.6

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0780	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2007

Program 1

Specific programs determined by the Department of Education or locally.

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	This academy engages upper elementary and middle school teams in a research-based classroom instructional model emphasizing reading engagement, reading comprehension, and conceptual learning in science and other content areas in order to improve reading achievement.
20	Second Chance Reading (SCR)	This program provides a specific course for struggling readers at the middle and high school levels. SCR helps struggling readers to increase their independent reading, develop vocabulary, and improve comprehension, fluency, and writing.
30	Cognitively Guided Instruction (CGI)	CGI is a framework for understanding how children learn the concepts of numbers, operations and algebra. These concepts are integrated into elementary mathematics instruction.
40	Authentic Intellectual Work (AIW)	This is an instructional approach that emphasizes higher order thinking, teaching for understanding, and construction of knowledge. Teachers work in collaborative teams to plan lessons that are highly engaging and connected to the real world.
50	Picture Word Inductive Model (PWIM)	This model emphasizes reading, writing, listening, and comprehension as tools for thinking, learning, and sharing ideas. Elementary teachers learn to use pictures containing familiar objects, actions and scenes to draw out words from children's listening and speaking vocabularies and help students discover phonetic and structural principles present in those words.
60	Every Learner Inquires (ELI)	This model is one in which all students engage in investigating scientific questions in supportive, collegial learning communities. Students will come to deeply understand important science ideas and master complex skills and reasoning processes that are essential to scientific literacy.
70	Every Student Counts (ESC)	This model is to improve achievement of K-12 students in mathematics and build learning communities engaged in the study of mathematics, mathematics instruction, and student achievement in mathematics through effective implementation of Iowa's Professional Development Model.
80	Kansas University Strategic Instruction Model (KU-SIM)	The Strategic Instruction Model (SIM) is a comprehensive approach to teaching adolescents who struggle with becoming good readers, writers, and learners. It is based on the reality that to meet high standards, adolescents must be able to read and understand large volumes of complex, difficult reading materials. Additionally, they must acquire the skills to express themselves effectively in writing.
501-999	Local District Determination	

For more information:

Use:

Program 1

User Notes

1. Program 1, 2, 3 are optional fields. Districts may continue to identify students in any of these programs to evaluate their own students' progress through data available in EdInsight.

2. Codes 1-99 are assigned by the Department of Education. Students receiving classroom-based instruction under one or more of these programs should be identified with the appropriate code(s). Any of the assigned codes may be entered into Program 1, Program 2, or Program 3 at the district's discretion. The same code should not be entered more than once for any one student.

3. Codes 501 - 999 may be used at the discretion of the local district for their own purpose.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0352	Numeric	0	1	3	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2010

For more information:

Use:

Program 2

Specific programs determined by the Department of Education or locally.

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	
	Same codes as in Program 1	

User Notes

1. See Program 1

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0354	Numeric	0	1	3	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2010

For more information:

Use:

Program 3

Specific programs determined by the Department of Education or locally.

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	
	Same codes as in Program 1	

User Notes

1. See Program 1

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0356	Numeric	0	1	3	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2010

For more information:

Use:

Section 504

Does the student have a 504 plan?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0300	Numeric	0	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	Y	2005

Student Option Transfer

What is the status of the transfer under the Unsafe School Individual Student Option?

Code	Description	Definition
1	Transfer offered	
2	Transfer offered and accepted	
3	Transfer offered, accepted, and completed	
4	Not feasible to offer	
99	Not applicable	

User Notes

1. Required for all PK-12 students

2. Any student who becomes a victim of a violent criminal offense shall, to the extent feasible, be permitted to transfer to another school within the district. For purposes of this rule, a victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one or more of the following crimes against the student while the student is in the school building or on the grounds of the attendance center.

1. A forcible felony as defined in rule 281—11.2(PL107-110);
2. Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code chapter 708;
3. Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code chapter 709;
4. Extortion under Iowa Code section 711.4.

Within ten calendar days following the date of the request, a local school district shall offer an opportunity to transfer to the parent/guardian of a student who meets the definition of a victim of a violent crime.

5. Legal/federal requirement: NCLB 281.11.1 – 281.11.5

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0315	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2010

For more information: Cyndy Erickson 515-669-2226 cyndy.erickson@iowa.gov

Use:

Preschool Program 1 Type

Type of program for the student served in a preschool classroom.

	Code	Description	Definition
D	~~1~~	~~Kindergarten~~	Kindergarten student served in a multi-grade program (preschool and kindergarten)
	3	SWVPP	Statewide Voluntary Preschool Program
	4	Preschool - Not SWVPP	District sponsored preschool program that is not a Statewide Voluntary Preschool Program
	5	Early Childhood Special Education only classroom	
	99	Not Applicable	

User Notes

1. Required for all students PK-12
2. Must be 3-5 for PK students
3. ~~To participate in '1' Kindergarten, the student must be 5 years of age on September 15 and have a grade level of KG.~~

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0834	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2013

Preschool Program 1 Hours

Number of hours per week the student is attending Preschool Program 1.

Code	Description	Definition
	0.0 to 99.9	Number of hours preschool student is attending Preschool Program 1.

User Notes

1. Required for all students PK-12
2. Must be > 0.0 for students whose Preschool Program 1 Type is ~~'4' Kindergarten or~~ '3' SWVPP.

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0836	Numeric	0.0	3	4	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2013

Preschool Program 1 Session

The ID Number for this preschool session from the Early Childhood application.

Code	Description	Definition
	User defined	

User Notes

1. Required for all students whose Preschool Program 1 Type ~~1~~ is ~~'1' Kindergarten,~~ '3' SWVPP or '5' Early Childhood Special Education only classroom.
2. The number used here is the Session ID reported in the Early Childhood Application.
3. The Session ID is newly created each year and is valid only for the year in which created.
4. Students with Preschool Program 1 Type of '4' Preschool-Not SWVPP ~~will not~~ may or may not have a Session ID. ~~and the field is to be left blank.~~

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0838	Alpha	No Default	1	20	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2013

Preschool Program 2 Type

Type of program for the student served in a second preschool classroom, if applicable.

	Code	Description	Definition
D	~~1~~	~~Kindergarten~~	Kindergarten student served in a multi-grade program (preschool and kindergarten)
	3	SWVPP	Statewide Voluntary Preschool Program
	4	Preschool - Not SWVPP	District sponsored preschool program that is not a Statewide Voluntary Preschool Program
	5	Early Childhood Special Education only classroom	
	99	Not Applicable	

User Notes

1. Required for all students PK-12
2. ~~To participate in '1' Kindergarten the student must be 5 years of age on September 15 and have a grade level of KG~~ Applies only to PK students who are attending two different types of preschool programs.
3. A PK student may not be enrolled in more than one SWVPP session.

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0835	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2013

Preschool Program 2 Hours

Number of hours per week the student is attending Preschool Program 2.

Code	Description	Definition
	0.0 to 99.9	Number of hours preschool student is attending Preschool Program 2.

User Notes

1. Required for all students PK-12
2. Must be > 0.0 for students whose Preschool Program 2 Type is ~~'4' Kindergarten or~~ '3' SWVPP.

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0837	Numeric	0.0	3	4	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2013

Preschool Program 2 Session

The ID Number for this preschool session from the Early Childhood application.

Code	Description	Definition
	User defined	

User Notes

1. Required for all students whose Preschool Program 2 Type is ~~'1' Kindergarten,~~ '3' SWVPP or '5' Early Childhood Special Education only classroom.
2. The number used here is the Session ID reported in the Early Childhood Application.
3. The Session ID is newly created each year and is valid only for the year in which created.
4. Students with Preschool Program 2 Type of '4' Preschool-Not SWVPP ~~will not~~ may or may not have a Session ID. ~~and the field is to be left blank.~~

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0839	Alpha	No Default	1	20	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2013

PK Funded by Early Childhood Iowa (ECI)

Is the PK student at least partially funded by Early Childhood Iowa (ECI)?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. All regular education PK students and PK students with a support services only IEP must have at least 1 of the 7 possible funding sources marked '1' Yes.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0823	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

PK Funded by Head Start

Is the PK student at least partially funded by Head Start?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. All regular education PK students and PK students with a support services only IEP must have at least 1 of the 7 possible funding sources marked '1' Yes.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0821	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

PK Funded by Parent

Is the PK student at least partially funded by his / her parent / guardian?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. All regular education PK students and PK students with a support services only IEP must have at least 1 of the 7 possible funding sources marked '1' Yes.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0824	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

PK Funded by Shared Visions

Is the PK student at least partially funded by Shared Visions?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. All regular education PK students and PK students with a support services only IEP must have at least 1 of the 7 possible funding sources marked '1' Yes.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0822	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

PK Funded by SWVPP

Is the PK 4 year old student at least partially funded by the State Wide Voluntary Preschool Program (SWVPP)?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. Only PK students age 4 on 9/15 in regular education or having an IEP only for support services are eligible to be marked as '1' Yes. These students are funded through Certified Enrollment.
3. PK students with an instructional IEP cannot be funded by SWVPP.
4. 3 year old PK students can participate in but cannot be funded by SWVPP.
5. 5 year old PK students can participate in but cannot be funded by SWVPP.
6. All regular education PK students and PK students with a support services only IEP must have at least 1 of the 7 possible funding sources marked '1' Yes.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0826	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

PK Funded by Title I

Is the PK student at least partially funded by Title I?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. All regular education PK students and PK students with a support services only IEP must have at least 1 of the 7 possible funding sources marked '1' Yes.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0825	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

PK Funded by Other

Is the PK student at least partially funded by other sources such as private business contributions, grants, donations, and other scholarships?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. All regular education PK students and PK students with a support services only IEP must have at least 1 of the 7 possible funding sources marked '1' Yes.
3. Does not include district general funds.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0827	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2012

First Enrollment Date in US School

Date immigrant or ELL student began enrollment in a U.S. school.

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for PK-12 students with Immigrant Status '1' or students with ELL status of '1', '2', or '3' whose first enrollment date in US schools is on or after 8/1/2006.

2. Recommended for all ELL students.

3. If the exact date is unknown, use 09/01/year

4. Transferring within the US or out of the country and returning does not change the date.

Data Element Rollover

- Yes. This should not change even if the Immigrant status changes from '1' Yes to '0' N0.

Vendor Notes

Data Element Specifications

		Vendor	Min	Max		Extracts			Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0490	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
Use:

Immigrant

Is the student considered an immigrant?

An "Immigrant" is defined as an “individual who is aged 3 through 21; was not born in any state; and has not been attending one or more schools in any one or more states for more than 3 full academic years. The term "State" means each of the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. Date entered US schools is required if Immigrant = 1 (Yes)
3. This immigrant status should not be confused with immigrant status for the Immigrant and Naturalization Service (INS).
4. A child adopted at age 3-21 who meets the criteria is an immigrant. A child adopted prior to age 3 who has had enough time to adjust to the cultural, language, and educational differences would not be an immigrant.
5. Children born to US citizens and military personnel outside of the “states” and foreign exchange students are not immigrants.
6. In the educational environment, a student is classified as an immigrant only until the student has attended US schools for a cumulative period of three years.
Example: An immigrant student first entered a US school in September 2010. The student attended one year before moving to an Iowa school in August 2011. The student left the country in December 2012 and returned three months later. The student would be considered an immigrant until December 2013 (September 2010 - September 2013 + 3 additional months).
7. Legal Reference: P.L. 107-110 Title III, Part C, § 3301(6)

Data Element Rollover

• User preference. Status determined each year. Once given a '1' (Yes) status, it changes only when the three year limitation is exceeded.

Vendor Notes

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0330	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2005

LIEP Placement Date

Date a student was placed in the district's LIEP program ~~or the date the parent refused the student's placement in a program~~.

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all K-12 students with ELL Status of '1' In an English Language Instructional Program. ~~or '2' Identified as ELL but parent refused services.~~

2. LIEP is Language Instructional Education Program

~~**3.** For students with an ELL Status of '2' Identified as ELL but parent refused services, the LIEP Placement Date is the date the parent signed the waiver.~~

4. Nonpublic school LIEP students must be tested. If identified as eligible to receive LIEP services, the nonpublic school must provide services unless the parent waives those services. The services must be provided by a properly licensed LIEP instructor employed by the nonpublic school or through the public school district.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0460	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

ELL Placement Proficiency

The English proficiency level determined by the LIEP placement instrument

Code	Description	Definition
1	Non-proficient	
3	Proficient	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '99' for PK students
3. Must be '1' or '3' for all students with a language other than English reported on the Home Language Survey.
4. Must be '1' or '3' for students with ELL Status of '1', '2', or '5'.
5. The LIEP Placement Proficiency level reflects the proficiency level on the initial placement assessment, either from the assessment given by your district or a prior district
6. LIEP Placement Proficiency is not a current Iowa-ELDA score.
7. Beginning in 2013-2014, the only recognized assessment is the Tennessee English Language Placement Assessment (TELPA).

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0450	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

ELL Status

Current ELL status of a K-12 student

	Code	Description	Definition
	1	Student is in an English Language Instructional Program	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom
C	2	Identified as ELL but parent waived ~~refused~~ LIEP services.	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom but is not receiving LIEP services because of a waiver requested by the parent. ~~parental refusal.~~ The annual ~~I-ELDA~~ ELPA21 assessment is required.
	4	Exited	Student has met all requirements to be no longer considered an ELL student and no longer has an ELL status code of 1 or 2.
	5	Tested and not identified as ELL	Student who was given a LIEP Placement Instrument but was not deemed as needing LIEP services.
	6	PK Potential English Language Learners (PELL)	Only valid for PK students
	99	Not applicable	

User Notes

1. Required for all PK-12 students

1.1. Must be '6' or '99' for non-IEP PK students

2. All students with ELL status of 1 or 2 must take the ~~I-ELDA~~ ELPA21 annually as part of a demonstration of English language proficiency.

3. An ELL status of '2' Identified as ELL but parent refused LIEP services does not waive the district's requirement to follow their Lau Plan.

4. Students with ELL Status of '2' need to have parental waivers signed and dated annually.

5. According to Iowa Code 280.4 Section 3, ELL students are eligible for supplementary funding when the costs of instruction of limited English proficient students exceed the cost of instruction of pupils in a regular curriculum. Therefore, eligibility is based on an instructional program with costs above and beyond the cost of providing education in the regular curriculum.

6. Only students with ELL Status '1' a) being served by a Highly Qualified Teacher and b) who have not exceeded their 5 years of funding are included for ELL supplementary weighting in Certified Enrollment.

7. The DE will calculate ELL supplementary weighting based upon previous and current Student Reporting Fall submissions.

8. The 2014 Iowa Legislature amended Iowa Code section 280.4, subsection 3, paragraph b, to clarify that the additional weighting for students identified as limited English proficient "shall be included in the weighted enrollment of the school district of residence for a cumulative period of time not exceeding five years beginning with the budget year for which the student was first determined to be limited English proficient." The legislation also clarifies that "the five years of eligibility for the additional weighting need not be consecutive.

9. Upon Exiting ELL, the student must be monitored for two years by a certified ~~ELL~~ teacher.

10. If a PK student is identified as a '6' Potential English Language Learner (PELL), the First Enrollment Date into US School is not required. There is no LIEP Placement Date and the ELL Placement Proficiency is reported as '99' Not applicable.

Data Element Rollover

- Yes

Vendor Notes

- Note that Code '6' Potential English Language Learner is applicable to PK students, requires no Placement Date and the Placement Instrument and Placement Proficiency are both reported as '99' Not Applicable.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0420	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov

Use: Certified Enrollment

LIEP Instructional Program

The instructional program of a current ELL student.

Code	Description	Definition
1	Dual Language Program	Also known as two-way, or developmental, the goal of these bilingual programs is for students to develop language proficiency in two languages by receiving instruction in English and another language in a classroom that is usually comprised of half native English speakers and half native speakers of the other language.
10	Other Bilingual Program	Bilingual education…refers to approaches in the classroom that use the native language of English language learners (ELs) for instruction. www.nabe.org/BilingualEducation
14	Newcomer Program	Newcomer programs are separate, relatively self-contained educational interventions designed to meet the academic and transitional needs of newly arrived immigrants; typically, students attend these programs before they enter more traditional programs (e.g., English Language Development programs or mainstream classrooms with supplemental ESL instruction).
15	Sheltered Instruction	An instructional approach used to make academic instruction in English understandable to English language learners (ELs). In the sheltered classroom, teachers use physical activities, visual aids, and the environment to teach vocabulary for concept development in mathematics, science, social studies, and other subjects.
16	English as A Second Language (ESL)	A program of techniques, methodology, and special curriculum designed to teach English language learners (ELs) English language skills, which may include listening, speaking, reading, writing, study skills, content vocabulary, and cultural orientation. Further, ESL instruction is usually in English with little use of native language.
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1', '10', '14', '15', or '16' for students with ELL Status of '1'
3. LIEP Instructional Programs require a properly endorsed teacher.
4. The following LIEP Instructional Programs were valid prior to 2013-2014: '2' Transitional Bilingual Program, '3' Bilingual Heritage Language Preservation Program, '6' English as a Second Language Structured English Immersion Program, '8' Two Way Immersion Bilingual Program, '9' Developmental Bilingual Program, '11' English as a Second Language Program Specially Designed Academic Instruction Delivered in English (SDAIE) Program, '12' Content-based English as a Second Language Program, and '13' English as a Second Language Pullout Program.
5. The following LIEP Instructional Programs were valid prior to 2015-2016: '5' English as a Second Language Sheltered English Instruction Program and '7' Other English as a Second Language Program (not listed)

Data Element Rollover

- Yes

Vendor Notes

- For a new entry, allow only the current code values. Legacy values may still be valid (see User Notes
- The extract should send what is currently selected by the user or the rollover value if the user has not changed it.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0470	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
Use:

Date Parent Waived LIEP Services

Date the parent waived LIEP services.

Code	Description	Definition
A	MM/DD/CCYY	

User Notes

1. Required for all K-12 students with ELL Status '2' Identified as ELL but parent waived services for the current school year. A new waiver and date are required each year.

2. LIEP is Language Instructional Education Program

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0425	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2017

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov

Use:

LIEP Exit Date

Date student was classified as ELL Status 4 (Exited)

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all students with ELL Status of '4'
2. LIEP is Language Instructional Educational Program
3. A student cannot be exited out of ELL programming until he/she has 1) achieved the required competency score on IELDA; 2) scores proficient on district-wide and state-wide assessments in Reading and Math; and 3) meets both of the above criteria in the same school year.
4. ~~Students may only be exited from their LIEP program between 5/1 and 9/30~~. If student is to be exited based on State Assessment proficiency and ELPA21 results of 2015-16, the ELL Exit Date must be prior to 10/1/2016.
5. A student transferring out of your district cannot be exited from ELL simply because the student is leaving the district.

Data Element Rollover

- Yes

Vendor Notes

- Required if ELL Status (D0420) = 4

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0465	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2006

ELL Monitor Year 1 Teacher

The Iowa Department of Education folder number of the year 1 monitor teacher of the ELL student.

Code	Description	Definition

User Notes

1. Required for all ELL students who were in their first year of monitoring beginning in 2015-2016.

2. The folder number is assigned by the Board of Educational Examiners. Most current numbers are six digits in length soon to become 7 digits. A few may be 5 digits.

3. If the teacher folder number has not yet been issued, you may temporarily use 9999999.

Data Element Rollover

- Yes

Vendor Notes

- The vendor might supply a drop down list of teachers for the user to select. Once selected, that teacher's folder number would be reported.

Data Element Specifications

		Vendor	Min	Max		Extracts			Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0482	Numeric	No Default	5	7	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov

Use:

ELL Monitor Year 1 End Date

What is the date that Year 1 monitoring will end for the ELL student?

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all ELL students who were in their first year of monitoring beginning in 2015-2016.
2. One year after the current LIEP Exit Date

Data Element Rollover

- Yes

Vendor Notes

- If possible, the vendor should calculate this date as 1 year after the LIEP Exit date.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0483	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

ELL Monitor Year 1 Decision

What is the decision for the ELL student after year 1 monitoring?

Code	Description	Definition
1	Continue to Monitor Year 2	
2	Return to LIEP Instructional Program	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' or '2' for ELL students who were in their first year of monitoring beginning in 2015-2016
3. Must be '99' for PK students

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0484	Alpha	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
Use:

ELL Monitor Year 2 Teacher

The Iowa Department of Education folder number of the year 2 monitor teacher of the ELL student.

Code	Description	Definition

User Notes

1. Required for all ELL students who were in their second year of monitoring beginning in 2015-2016.

2. The folder number is assigned by the Board of Educational Examiners. Most current numbers are six digits in length soon to become 7 digits. A few may be 5 digits.

3. If the teacher folder number has not yet been issued, you may temporarily use 9999999.

Data Element Rollover

- Yes

Vendor Notes

- The vendor might supply a drop down list of teachers for the user to select. Once selected, that teacher's folder number would be reported.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0486	Numeric	No Default	5	7	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov

Use:

ELL Monitor Year 2 End Date

What is the date that Year 2 monitoring will end for the ELL student?

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all ELL students who were in their second year of monitoring beginning in 2015-2016.
2. Two years after the current LIEP Exit Date if the Year 1 Decision = '1' Continue to Monitor Year 2

Data Element Rollover

- Yes

Vendor Notes

- If possible, the vendor should calculate this date as 2 years after the LIEP Exit date **if the Year 1 Decision = '1' Continue to Monitor Year 2.**

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0487	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

ELL Monitor Year 2 Decision

What is the decision for the ELL student after year 2 monitoring?

Code	Description	Definition
2	Return to LIEP Instructional Program	
3	No longer requires monitoring	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '2' or '3' for ELL students who were in their second year of monitoring beginning in 2015-2016
3. Must be '99' for PK students

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0488	Alpha	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
Use:

Date Re-Entered LIEP Program

What is the date that ELL student re-entered the LIEP program?

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all ELL students whose Monitor Year 1 or Year 2 decisions was '2' Return to LIEP Instructional Program.

2. When a previously exited ELL student re-enters an LIEP program, the ELL Status is set to '1' or '2'. The original ELL Placement Date is kept and the original ELL Exit Date is removed.

3. If the Monitor Year 1 Decision is '2' Return to the LIEP Instructional Program, retain the Monitor Year 1 End Date, the Monitor Year 1 Teacher, and Monitor Year 1 Decision. If the Monitor Year 2 Decision is '2' Return to the LIEP Instructional Program, retain the ELL Monitor Year 1 & 2 Teacher, the ELL ~~Mentor~~ Monitor Year 1 & 2 End Dates and the ELL Monitor Year 1 & 2 Decisions. ~~Recommendations are not changed.~~

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0489	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2016

Title I Reading

Did the student participate in a Title I Targeted Assistance Reading program at anytime during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. Should not be used to identify students participating in Title I Schoolwide program. ~~NCLB~~ ESSA reporting will identify those schools from a source other than Student Reporting.

3. If a student exits the program during the year, the Title 1 Reading indicator should remain '1' (Yes) for the remainder of the current academic year.

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0250	Numeric	0	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	Y	2005

User: See Notes

Title I Math

Did the student participate in a Title I Targeted Assistance Mathematics program at anytime during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

2. Should not be used to identify students participating in Title I Schoolwide program. ~~NCLB~~ ESSA reporting will identify those schools from a source other than Student Reporting.

3. If a student exits the program during the year, the Title 1 Math indicator should remain '1' (Yes) for the remainder of the current academic year.

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0252	Numeric	0	1	1	Y	N	Y	N	N	N	Y	N	N	N	N	Y	N	N	2005

Title I School Choice

The decision when a student applied for Title I School Choice during the current school year

Students who are attending Title I schools that are in their first or subsequent years of school improvement (i.e. have not made adequate yearly progress (AYP) for two or more years), in corrective action, or in restructuring status are eligible to receive these services.

Code	Description	Definition
1	Applied and changed schools	
2	Applied and declined to change schools	
3	Applied and was denied	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. For public school use only

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0770	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2007

For more information: Geri McMahon 515-281-3944 geri.mcmahon@iowa.gov
Use:

School Offering Title I School Choice

The school number of the school required to offer Title I School Choice.

Code	Description	Definition
	Four numeric characters	

User Notes

1. Required for all students with Title I School Choice of '1' Applied and changed schools
2. The school offering Title I School Choice is the school in need of assistance from which the student transferred.
3. For public school use only

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0765	Alpha	No Default	4	4	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2009

For more information: Geri McMahon 515-281-3944 geri.mcmahon@iowa.gov
Use:

Title I Supplemental Services

The decision when a student applied for supplemental services

Students from low-income families who are attending Title I schools that are in their second year of school improvement (i. e., have not made adequate yearly progress (AYP) for three or more years), in corrective action, or in restructuring status are eligible to receive these services.

Code	Description	Definition
1	Applied and received services	
2	Applied and declined services	
3	Applied and was denied services	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. For public school use only
3. Legal Reference: Title I, Part A, Section 1116

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0305	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2006

Reason No State Reading Assessment Score

What is the reason no state reading assessment score will be reported for this student?

State assessments include the Iowa Assessments and the alternate assessment of Dynamic Learning Maps (DLM) ELA.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Excluded due to parental decision	
3	Absent during testing period	The student was not tested during test or make-up time
4	Not enrolled in building during testing period	Optional
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
8	First year ELL student in US; took English Language Proficiency assessment	
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '99' Not applicable for PK students
3. Must be '1' - '6' or '8' for students in Grades 3-8 and 10-11 with an Entry Code of 1-5, 10, 15, or 19 who were enrolled but not tested in this subject area on the Iowa's state assessment or alternate assessment (DLM).
4. This element does not refer to the Kindergarten Literacy Assessment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0752	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

Reason No State Math Assessment Score

What is the reason no state math assessment score will be reported for this student?

State assessments include the Iowa Assessments and the alternate assessment of Dynamic Learning Maps (DLM) Math

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Excluded due to parental decision	
3	Absent during testing period	The student was not tested during test or make-up time
4	Not enrolled in building during testing period	Optional
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '99' Not applicable for PK students
3. Must be '1' - '6' for students in Grades 3-8 and 10-11 with an Entry Code of 1-5, 10, 15, or 19 who were enrolled but not tested in this subject area on the Iowa's state assessment or alternate assessment (DLM).
4. This element does not refer to the Kindergarten Literacy Assessment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0754	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

Reason No State Science Assessment Score

What is the reason no state science assessment score will be reported for this student?

State assessments include the Iowa Assessments and the alternate assessment of ~~Science (IAAS)~~ Dynamic Learning Maps (DLM) Science in grades 5, 8, and 11.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Excluded due to parental decision	
3	Absent during testing period	The student was not tested during test or make-up time
4	Not enrolled in building during testing period	Optional
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
7	Alternate Assessment (DLM) not offered in grades 3, 4, 6, 7, or 10	
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '99' Not applicable for PK students
3. Must be '1' - '7' for students in Grades 3-8 and 10-11 with an Entry Code of 1-5, 10, 15, or 19 who were enrolled but not tested in this subject area on the Iowa's state assessment or alternate assessment (DLM).
4. This element does not refer to the Kindergarten Literacy Assessment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0756	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2011

For more information: Tom Deeter 515-242-5616 tom.deeter@iowa.gov

Use: Federal IDEA Reporting

Other Information Field 1

The value of the first Other Information field on the Iowa Testing Program answer sheet.

Reserved for CogAt scores

Code	Description	Definition

User Notes

1. The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0130	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

Other Information Field 2

The value of the second Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition

User Notes

1. The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

		Vendor	Min	Max		Extracts						Record Types						FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
B0140	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

Other Information Field 3

The value of the third Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition

User Notes

1. The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0150	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

Graduation Status

Has the student graduated at the time the record is being sent?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.

2. Assign a Graduation Status of '1' (Yes) only to the students who have actually graduated and received a signed diploma at the time of submission. If a non-graduating student completes graduation requirements prior to the start of instruction in the next school year, enter that student's graduation information in the "Graduate Verification" application once it is available.

3. For IEP students who have not yet met the vocational goals on the IEP, are continuing their education, and have not yet received a signed diploma, report as grad status 'No' until student receives his/her diploma and IEP requirements have been met.

4. IEP students are to be staffed out of their IEP before they can graduate. Enter the IEP Staffed Out Date but do not change the IEP Level of the student being staffed out. No new enrollment record is needed.

4. JMC calculates the Graduation Status based upon an entry in Graduation Date and Diploma Type. Infinite Campus calculates the Graduation Status based upon an entry in Diploma Date.

5. A student may graduate from only one school. Use Exit Code '14' (End or Change Enrollment) in the non-graduating school at the end of the year. The building issuing the diploma must be the building of primary enrollment.

6. You can only graduate students attending your district.

7. A student who does not graduate and stops attending is a dropout with Exit Code 4.

8. A student who graduates midyear should be given an Exit Code of 8 on the date he / she graduates.

9. Students identified as graduates cannot be included in the following year's Student Reporting files.

10. Tuitioned in Graduates will automatically be assigned to their resident district for graduation rate calculations and should be reported as graduates by the attending district.

Data Element Rollover

- No. Graduates are not rolled over. 5th year seniors are allowed.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0530	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2005

For more information:

Use:

Diploma Type

What type of diploma did the graduate receive?

Code	Description	Definition
1	Regular Diploma	Given to students who meet minimum local district graduation requirements.
3	Other Completer	Given to students who have finished their high school program, but did not earn a diploma. Local district awards a certificate of completion or certificate of attendance in lieu of a diploma (may apply to foreign exchange students).
99	Not applicable	

User Notes

1. Required for all PK-12 students.

2. Must be '1' or '3' for students with Graduation Status '1'

3. Give a diploma type only to the students who have actually graduated at the time of submission. If a non-graduating student completes graduation requirements over the summer prior to the start of instruction in the next school year, enter that student's graduation information in the "Graduate Verification" web application.

4. If a Foreign Exchange student meets district graduation requirements, they receive Diploma Type 1. Foreign Exchange students and others who do not meet district graduation requirements may receive an “honorary diploma” and will be coded as Diploma Type 3 – ‘Other Completer’.

Data Element Rollover

- No

Vendor Notes

- Must be 1 or 3 if Graduation Status (D0530) = 1

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
D0550	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

For more information:

Use:

Post-graduation Location

The graduate's intended post-graduation location

Code	Description	Definition
1	In-state	
2	Out-of-state	
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '1' or '2' for students with Graduation Status '1' and Diploma Type '1' .

Data Element Rollover

- No

Vendor Notes

- Must be 1-2 if Graduation Status (D0530) = 1 and Diploma Type (D0550) = 1

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0560	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

For more information:

Use:

Post-graduation Plan

The graduate's intended post-graduation plan

Code	Description	Definition
1	Four year private college	
2	Four year public college	
3	Community college	
4	Two year private college	
5	Other postsecondary	
6	Employment	
7	Homemaker	
8	Active Military	
9	Unknown	
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '1' thru '9' for students with Graduation Status '1' and Diploma Type '1' .

Data Element Rollover

- No

Vendor Notes

- Must be 1-9 if Graduation Status (D0530) = 1 and Diploma Type (D0550) = 1

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0570	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2005

For more information:

Use:

Extracurricular Activies

Did the student participate in extracurricular activities at any time while in grades 9-12?

	Code	Description	Definition
A	1	Yes	
A	0	No	
A	99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '99' for PK-8 students.
3. Must be '1' or '0' for students with Graduation Status '1'

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0555	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2017

Paying Job

Did the student have a paying job at any time while in grades 9-12?

	Code	Description	Definition
A	1	Yes	
A	0	No	
A	99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '99' for PK-8 students.
3. Must be '1' or '0' for students with Graduation Status '1'

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0557	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	N	2017

Behavior Incident Number

A number that uniquely identifies the problem behavior incident that resulted in action taken to one or more students.

Code	Description	Definition
	Numeric	

User Notes

1. Required for all problem behaviors.

2. Multiple students involved in the same incident resulting in action taken must have the same Behavior Incident Number. (Example: 2 students involved in a fight may have different durations or types of actions taken but must bear the same behavior incident number.)

3. One student receiving more than one type of action taken for the same incident must have the same behavior incident number on each related removal record.

- Example: student is assigned 1 day of in-school suspension and 1 day of out-of-school suspension for the same incident
- Example: student is assigned an out-of-school suspension for 8 days prior to receiving an expulsion from the school board for the same incident

4. The Behavior Incident Number is unique for the district in the current school year. If the action taken continues into the following school year, no new action taken is created.

Data Element Rollover

- No

Vendor Notes

- If multiple actions taken are the result of the same problem behavior incident, they must have the same Behavior Incident Number.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
E0005	Numeric	No Default	1	10	Y	N	N	N	N	N	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Problem Behavior

The problem behavior that caused action to be taken.

Code	Description	Definition
1	Abusive or inappropriate language, profanity	Student delivers verbal messages that include swearing, name calling, or use of words in an inappropriate way. Mark as minor if the behavior is low intensity.
2	Alcohol related	Student is in possession of or is using alcohol.
3	Arson	Student plans and/or participates in malicious burning of property.
4	Bomb threat	Student delivers a false message of possible explosive materials being on-campus, near campus, and/or pending explosion.
5	Bullying	Student delivers direct, indirect, or technology-based ~~messages that involve intimidation, teasing, taunting, threats, or name calling~~ .unwanted, aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. The targeted student may experience one or more of the following: fear of harm to themselves or property, detrimental effect on health, or detrimental effect on performance or participation in school activities.messages that involve intimidation, teasing, taunting, threats, or name calling.
6	Combustible related	Student is in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, firecrackers, gasoline, lighter fluid).
7	Defiance, insubordination, or non-compliance	Student engages in refusal to follow directions or talks back to teachers/staff. Mark as minor if the behavior is brief or low intensity.
8	Disrespect	Student delivers socially rude or dismissive messages to adults or students. Mark as minor if the behavior is low intensity.
9	Disruption	Student engages in behavior causing an interruption in a class or activity including sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing; and/or sustained out-of-seat behavior. Mark as minor if the behavior is low intensity.
10	Dress code violation	Student wears clothing that does not fit within the dress code guidelines practiced by the school/district. Mark as minor if clothing is near, but not within, the dress code guidelines.
11	Drug related	Student is in possession of or is using illegal drugs/substances or imitations.
12	Forgery, plagiarism	Student signs a person's name without that person's permission or claims someone else's work as their own.
13	Gang affiliation display	Student uses gesture, dress, and/or speech to display affiliation with a gang.
14	Harassment	Student delivers ~~disrespectful messages in any format related to gender, ethnicity, sex, race, religion, disability, physical features, or other protected class~~. direct, indirect, or technology based unwanted, aggressive behavior that involves a real or perceived power imbalance and is related to race, color, national origin, sex, or disability.
15	Inappropriate display of affection	Student engages in inappropriate, consensual verbal and/or physical gestures or contact of a sexual nature with another student/adult.
16	Inappropriate location	Student is in an area that is outside of school boundaries (as defined by school).
17	Lying/cheating	Student delivers a message that is untrue or deliberately violates rules about cheating.
18	Physical aggression with injury	Student engages in actions involving serious physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require professional medical attention. Does not include bullying or harassment.

For more information: Janell Brandhorst 515-281-3033 janell.brandhorst@iowa.gov

Use:

Problem Behavior

	19	Physical aggression with serious bodily injury	Student engages in actions involving serious physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.
	20	Physical aggression without injury	Student engages in actions involving serious physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where the offender(s) or victim(s) do not require professional medical attention. Do not include bullying or harassment. Mark as minor if the behavior is non-serious, but inappropriate physical contact.
	21	Physical fighting with injury	Student engages in a mutual physical fight where the offender(s) or victim(s) require professional medical attention. Does not include bullying or harassment.
	22	Physical fighting with serious bodily injury	Student engages in a mutual physical fight where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.
	23	Physical fighting without injury	Student engages in a mutual physical fight where the offender(s) or victim(s) do not require professional medical attention. Does not include bullying or harassment.
C	24	Property damage/vandalism / misuse	Student participates in an activity that results in damage, ~~or~~ destruction, or misuse of property. Mark as minor if the behavior is low intensity misuse of property.
	25	Skip class	Student leaves or misses class without permission.
	26	Special education administrative law judge decision	Problem behavior involving a special education administrative law judge mandate due to threat of injury. This does not apply to decision by the school board, juvenile court officer, juvenile court judge, or district court judge.
	27	Tardy	Student is late to class or the start of the school day. Mark as minor if the student arrives shortly after the bell (or signal that class has started).
	28	Technology violation	Student engages in inappropriate use of cell phone, pager, music/video players, camera, and/or electronic devices. Mark as minor if the behavior is non-serious, but inappropriate as defined by the school.
	29	Theft	Student is responsible for possessing or passing on someone else's property.
	30	Tobacco related	Student is in possession of or is using tobacco.
	31	Truancy	Student receives an 'unexcused absence' for ½ day or more.
	32	Weapon related	Student is in possession of knives, guns (real or look alike), or other objects readily capable of causing bodily harm.
	33	Other	Mark as minor if the behavior is low intensity.

Problem Behavior

User Notes

1. The Gun-free Schools Report will be created from actions taken with Problem Behavior 32 (Weapons related), and weapon type of H (Handgun), R (Rifle or shotgun), F (Other firearm), or B (Bomb).

2. For TIER, only the problem behaviors of 1, 7, 8, 9, 10, 20, 24, 27, 28, and 33 can be marked as minor behaviors. See the TIER Addendum for additional information.

Data Element Rollover

- No

Vendor Notes

~~• This field replaces the field "Reason for Removal" E0020 beginning with 2015-2016~~

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
E0022	Numeric	No Default	1	2	Y	N	N	N	N	N	N	N	Y	N	N	N	N	Y	2016

Action Taken

The action taken by school personnel because of the problem behavior incident.

Code	Description	Definition
1	In-School Suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons, but the student continues to be under the supervision of the school district.
2	Out-of-School Suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons.
3	Expulsion	School board action resulting in the removal of a student "from the rolls" of a district for disciplinary reasons. If the student has an IEP and requires continuing services, enter a '1' in the Receiving Educational Services field.
4	Expulsion following a suspension for the same incident	For students who are initially suspended and then eventually expelled by board action for disciplinary reasons.
5	Interim setting by School Personnel	Student is placed in an alternative educational setting.
6	Interim setting by Impartial Hearing Officer	Student is placed in an alternative educational setting. This action taken is a valid option only for IEP students if the problem behavior was drug related, weapon related, or resulted in Serious Bodily Injury. The maximum duration of this action is 45 days (per incident).
7	Apology/Restitution	Action taken that results in apologizing or compensating for loss, damage, or injury.
8	Bus Suspension	Action taken that results in the student not being allowed on the bus.
9	Community Service	Action taken that results in involvement in community service activities or projects.
10	Conference with Student	Action taken that results in student meeting with administrator, teacher, and/or parent (in any combination).
11	Individualized Instruction	Action taken that results in the student receiving individualized instruction specifically related to the student's problem behaviors.
12	Loss of Privilege	Action taken that results in the student being unable to participate in some type of privilege.
13	Parent Contact	Action taken that results in parent communication by phone, email, or person-to-person about the problem.
14	Saturday School	Action taken that results in the student attending classes on a Saturday.
15	Time in Office	Action taken that results in the student spending time in the office away from scheduled activities/classes.
16	Time Out/Detention	Action taken that results in the student spending time in a specified area away from scheduled activities/classes.
17	Action Pending	Action taken is pending.
18	Other	

For more information: Janell Brandhorst 515-281-3033 janell.brandhorst@iowa.gov
Use:

Action Taken

User Notes

1. If multiple actions are the result of the same incident, they must have the same Behavior Incident Number

2. Action Taken '1' In-School Suspension, '2' Out-of-School Suspension, '3' Expulsion, '4' Expulsion following a suspension for the same incident, '5' Interim setting by School Personnel, and '6' Interim setting by Impartial Hearing Officer are considered "Removals" for federal reporting purposes.

3. For each expulsion event, either use an expulsion '3' or the combination of out-of-school suspension '2' and Expulsion following a suspension for the same incident '4' to identify a single removal event.

4. Saturday school does not count as a removal because no instructional time is missed.

5. If the removal is for more than 10 days, school board action is required.

6. Expelled students are required to have an Exit Code of '5' Expelled or '29' Expulsion Continuing from Previous Year.

7. See "Days Unexcused" for directions on reporting absences during the removal period.

8. 280.21B Expulsion - weapons in school.

The board of directors of a school district and the authorities in charge of a nonpublic school which receives services supported by federal funds shall expel from school for a period of not less than one year a student who is determined to have brought a weapon to a school or knowingly possessed a weapon at a school under the jurisdiction of the board or the authorities. However, the superintendent or chief administering officer of a school or school district may modify expulsion requirements on a case-by-case basis. This section shall not be construed to prevent the board of directors of a school district or the authorities in charge of a nonpublic school that have expelled a student from the student's regular school setting from providing educational services to the student in an alternative setting. If both this section and section 282.4 apply, this section takes precedence over section 282.4. For purposes of this section, "weapon" means a firearm as defined in 18 U.S.C. § 921. This section shall be construed in a manner consistent with the federal Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq.
95 Acts, ch 191, §23

Data Element Rollover

- No

Vendor Notes

- If multiple Action Takens are the result of the same incident, they must have the same Behavior Incident Number (E0005).

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
E0012	Numeric	No Default	1	2	Y	N	N	N	N	N	N	N	Y	N	N	N	N	Y	2016

Date of Removal

The date the removal began

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required if the Action Taken is '1' In-School Suspension, '2' Out-of-School Suspension, '3' Expulsion, '4' Expulsion following a suspension for the same incident, '5' Interim setting by School Personnel, or '6' Interim setting by Impartial Hearing Officer.

2. In PowerSchool, this date must be the day prior to the exit date if the removal is an expulsion.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
E0050	Date	No Default	10	10	Y	N	N	N	N	N	N	N	Y	N	N	N	N	Y	2006

For more information:

Use:

Length of Removal

The length of the removal in number of FTE school days

One decimal place. Numeric format: 0.1 to xxx.9

Code	Description	Definition
	0.1 to xxx.9 days	

User Notes

1. Required to be > 0.0 if the Action Taken is '1' In-School Suspension, '2' Out-of-School Suspension, '3' Expulsion, '4' Expulsion following a suspension for the same incident, '5' Interim setting by School Personnel, or '6' Interim setting by Impartial Hearing Officer.

2. The length of removal is the number of school days the student is removed from the school or classes to the nearest tenth of a day. A suspension may be for consecutive days or a part of a day over multiple days (e.g., 1st period for 2 weeks).

Example: In-school suspension is held on Mondays, Wednesdays, and Fridays. A student is assigned to 3 days of in-school. The event is one event. Therefore, the length of removal is 3 days.

3. For an expulsion that extends into the next school year, enter the total Length of Removal in school year in which the removal initially occurred. Do not enter a duplicate copy of the removal in the following school year. An Expulsion that continues into the next school year is indicated with the Exit Code of '29' Expulsion Continuing from Previous Year in the next year's database.

Data Element Rollover

- No

Vendor Notes

- One decimal place

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
E0040	Numeric	No Default	3	5	Y	N	N	N	N	N	N	N	Y	N	N	N	N	Y	2005

For more information:

Use:

Zero Tolerance Policy Expulsion

Was the expulsion due to a district policy of zero tolerance for this type of behavior?

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

~~**1.** This element can be used for Civil rights reporting. Its use in SRI is optional for the district.~~

2. Refers only to a local district adopted policy resulting in a mandatory expulsion of any student who commits one or more specified offenses, even if there are some exceptions such as modifying the expulsion on a case-by-case basis.

3. If used, it must be '1' or '0' if Removal Type is 'E' Expulsion or 'F' Expulsion following a suspension for the same incident

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
E0025	Numeric	99	1	2	Y	N	N	N	N	N	N	N	Y	N	N	N	N	N	2016

For more information: ~~Marlene Dorenkamp 515-281-5507 marlene.dorenkamp@iowa.gov~~ TBD

Use: Civil Rights Data Collection

Weapon Type

The type of weapon present during or involved in the incident leading to the action taken

Code	Description	Definition
H	Handgun	
R	Rifle or shotgun	
F	Other firearm	
K	Knife	
B	Bomb	
L	Look alike or fake weapon	Includes toy guns, BB guns, and pellet guns
O	Other weapon not listed	Includes any other object used as a weapon
N	Not applicable	

User Notes

1. Weapon Type values are in UPPER CASE
2. This field can be used in conjunction with any problem behavior.
3. Must be H, R, F, K, B, L, or O if the Problem Behavior (E0022) = '32' Weapon related.
4. The Gun-free Schools Report will be created from Action Taken 1-6 with Problem Behavior 32 (Weapons related), and Weapon Type of H (Handgun), R (Rifle or shotgun), F (Other firearm), or B (Bomb).

Data Element Rollover

- No

Vendor Notes

- Value must be UPPERCASE

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
E0060	Alpha	N	1	1	Y	N	N	N	N	N	N	N	Y	N	N	N	N	Y	2007

For more information:

Use: Gun Free Schools Report

Unsafe School Choice Offense

Was the offense leading to the removal an Unsafe School Choice Option offense?

Unsafe School Choice Option offenses include those in which the victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one of the following crimes against the student while in the school building or on the grounds of a student's attendance center:

1) A forcible felony as defined in rule 281-11.2
2) Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code Chapter 708
3) Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code Chapter 709
4) Extortion under Iowa Code Section 711.4.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. The following rules or links are provided to help determine whether the offense is an Unsafe School Choice Offense. You can check with your School Resource Officer or local police to see whether any apply.

2. Forcible Felony: rule 281-11.2
http://search.legis.state.ia.us/nxt/gateway.dll/ar/iac/2810___education%20department%20__5b281__5d/0110___chapter%2011%20unsafe%20school%20choice%20option/_c_2810_0110.xml?f=templates$fn=document-frame.htm$3.0

3. Assault: Iowa Code 708
http://coolice.legis.iowa.gov/cool-ice/default.asp?category=billinfo&service=iowacode&input=708

4. Sexual Abuse: Iowa Code 709
http://coolice.legis.iowa.gov/Cool-ICE/default.asp?category=billinfo&service=IowaCode&input=709

5. Extortion: Iowa Code section 711.4
http://coolice.legis.iowa.gov/Cool-ICE/default.asp?category=billinfo&service=IowaCode&ga=82&input=711

6. Legal Reference: NCLB section 4112 (c) (3)

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
E0072	Numeric	0	1	1	Y	N	N	N	N	N	N	N	Y	N	N	N	N	N	2008

For more information: Tana Mullan 515-281-3333 tana.mullen@iowa.gov
Use:

Local Course Title

Title assigned to the course for local use

Code	Description	Definition

User Notes

1. Required for all PK-12 scheduled courses.
2. Unique Local Course Titles are needed for each college credit course in which students are enrolled.
3. Whenever possible, use the college course title for a college credit course.
4. Avoid using ampersand or other punctuation marks in course titles.

Data Element Rollover

- Yes

Vendor Notes

- All PK-12 scheduled courses.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
C0010	Alpha	No Default	1	60	Y	N	N	N	N	N	N	N	N	Y	N	N	N	Y	2005

For more information:

Use:

Local Course Number

Number assigned to the course for local use

Code	Description	Definition

User Notes

1. Required for all PK-12 scheduled courses.
2. For the purposes of Supplementary Weighting:
   a. Each distinct CCN needs a new local course number
   b. A CCN from a community college taken on various schedules (i.e., some students are taking it as part of their regular daily schedule, some students are taking it on the community college campus, some are taking it online) will need a local course number per 'schedule'
3. Each distinct PSEO course needs a new local course number
4. Create a new local course number when an existing course has multiple course originations, SCED codes, CCN numbers, or accreditation program areas.

Data Element Rollover

- Yes

Vendor Notes

- All PK-12 scheduled courses.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
C0020	Alpha	No Default	1	30	Y	N	N	N	N	N	N	N	N	Y	N	N	N	Y	2005

Credit Recovery Course

Is the course specifically a credit recovery high school course?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 scheduled courses.
2. Must be ‘0’ No for non-secondary level courses
3. Enter '1' Yes for high school courses used for credit recovery.
4. PLATO, ALEKS, non-AP APEX, Odyssey Ware, Edgenuity and correspondence courses are often used as credit recovery courses.
5. Credit Recovery courses cannot be used for accreditation.
6. Credit Recovery courses must have a different course number than their original counterpart.

Data Element Rollover

- Yes

Vendor Notes

- Credit Recover Course is course specific and cannot be altered by sections of the course.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0150	Numeric	0	1	1	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2015

Course Origination

Indicates the origination of the course curriculum

Course (section) origination is reported at the section level to allow sections of the same course to be taught by both district and non-district teachers.

Code	Description	Definition
1	Local Course taught by local teacher	
11	Local District Course taught by non-district teacher	These courses include ICN courses hosted by another district and courses taught in house by a teachers whose primary contract is held by another district.
2	Postsecondary Enrollment Option	Postsecondary Enrollment Options Act promotes rigorous academic pursuits by providing high school students access to enroll part-time in nonsectarian courses in eligible postsecondary institutions. The program is available to eligible juniors and seniors as well as freshmen and sophomores who are identified as gifted and talented according to the school district's criteria and procedures.
3	Concurrent Enrollment / Not Career Academy course (offered by community college)	Concurrent Enrollment courses are offered through a contractual agreement between a community college and the public school district. These courses are considered to be part of a school district's curriculum and should be listed in the school district's course guide. Concurrent enrollment courses are available to all 9th-12th grade students. These courses may be taught at the community college, in the public school district, or online.
4	Jointly administered course for High School Credit (offered by community college)	These courses include high school credit recovery courses or courses in an alternative high school program at the community college. These courses may also be purchased courses from the community college taught in the high school.
5	District to district sharing (offered by another school district)	These courses are for high school credit only. This includes nonpublic to public and nonpublic to nonpublic sharing.
6	Iowa Learning Online	
7	Iowa Online AP Academy	
9	Concurrent Enrollment / Career Academy (offered by community college)	Career Academy (Iowa Code 260C.18A) means a program of study that combines a minimum of two years of secondary education with an associate degree, or the equivalent, career preparatory program in a non-duplicative, sequential course of study that is standards based, integrates academic and technical instruction, utilizes work-based and worksite learning where appropriate and available, utilizes an individual career planning process with parent involvement, and leads to an associate degree or postsecondary diploma or certificate in a career field that prepares an individual for entry and advancement in a high-skill and reward career field and further education.
10	Regional Academy Course	A regional academy (Iowa Code 261E.9) is a program established by a school district to which multiple school districts send students in grades seven through twelve. Course may be taught over the ICN or the Internet. These courses are for high school credit only. In order to qualify for supplemental weighting, an application must be submitted and approved by the Finance Bureau of the DE.
12	College Credit Course offered by another district	College credit courses offered by another district
8	Other	These courses may be correspondence courses or purchased on-line courses (PLATO, ALEKS, Odyssey Ware, E2020, etc.) used for credit recovery.

For more information:

Use: Certified Enrollment

Course Origination

51	Transfer in Course	This course origination may only be used on a transcript. It is for courses a student has already completed in a previous district which need to be entered onto a transcript in the current district.
81	College Credit Course contracted with a Nonpublic School	This course origination may only be used by Nonpublic Schools. A contractual agreement exists between the postsecondary institution and the nonpublic school. Courses offered through Concurrent Enrollment or PSEO with a postsecondary via the public school district should not be coded with this course origination.

User Notes

1. Required for all PK-12 scheduled courses.
2. Courses in grades PK-6 must be '1', '8', or '11'. Courses in grades 7-8 must be '1', '8', '10', or '11'.
3. Code all PLATO, ALEKS, non-AP APEX, Odyssey Ware, and correspondence courses as '8' Other if they are used for credit recovery.
4. ILO classes may be used for accreditation for one year with a waiver.
5. Iowa Online AP Academy courses may not be used for accreditation.
6. See Addendum K: Course Coding Matrix

Concurrent Enrollment Courses

6. Concurrent enrollments courses are offered through contractual agreements between community colleges and school districts. The classes are college classes even if they are held in a school district classroom.
7. 281-22.11(261E) under Division IV, Concurrent Enrollment Program 22.11(3), “A school district may not use concurrent enrollment course to meet the accreditation requirements in Division V of 281 – Chapter 12 other than for career-technical courses." (281—12.5(256) Education program)
8. All courses in a Career Academy are available to all students
9. A Concurrent enrollment course cannot also be a PSEO course.
10. See "Senior Year Plus Guide for Educators and Educational Administrators" https://www.educateiowa.gov/documents/senior-year-plus-syp/2013/04/senior-year-plus-guide-educators-and-educational for more information on concurrent courses.

PSEO Courses

11. PSEO courses are selected by the students and are approved on an individual basis. They are not part of a school district’s curriculum and are not listed in the school district’s course guide. PSEO courses are available to 9th and 10th grade students identified as Talented and Gifted or to all 11th and 12th grade students. A student may enroll in a course through PSEO from an Iowa Regents Institution, an Iowa Community College, or an Accredited Private Institution in Iowa. PSEO also includes Iowa Learning Online college credit courses.
12. A PSEO course cannot also be a Concurrent enrollment course.
13. PSEO courses are nonsectarian courses that are not comparable to courses offered by the district. They must be credit-bearing courses that lead to an educational degree and in the discipline area of mathematics, science, social sciences, humanities, or career and technical education.
14. See "Senior Year Plus Guide for Educators and Educational Administrators" https://www.educateiowa.gov/documents/senior-year-plus-syp/2013/04/senior-year-plus-guide-educators-and-educational for more information on PSEO courses.

Data Element Rollover

- Yes

Vendor Notes

- Course (section) origination is reported at the section level to allow sections of the same course to be taught by both district and non-district teachers.
- If the vendor includes both a course origination and a section origination (recommended), the section origination defaults to the course origination upon creation. Both are editable by the user.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
C0120	Numeric	1	1	2	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2007

For more information:

Use: Certified Enrollment

SCED Course Code

Course Classification for this local course

Code	Description	Definition
	11 alpha numeric characters or a single 0	

User Notes

1. Required for all PK-12 scheduled courses.

Secondary Course Codes

2. 9-12 courses used as placeholders for no credit, such as study hall or lunch, may contain a single ‘0’

3. All 9-12 courses should be assigned a course code generated from the coding manual, Secondary School Course Classification System: School Codes for the Exchange of Data (SCED) from the National Center for Educational Statistics, June 2007 as modified by the Iowa Department of Education and found on the State Reporting (SRI) website. There are 2014 updates for some 9-12 courses. They are published on the DE website.

4. The 9-12 SCED course codes are 11 characters in length and have four components:

a. Course Description consisting of a two digit Subject Area and three digit Course Identifier
b. Course Level consisting of one alphabetic character in UPPERCASE
c. Carnegie Units expressed as a three digit number excluding the decimal point (e.g. 0.50 = 050)
d. A two digit sequence representing a count of the number of times you re-use the first 5 digits for courses with different content or used to indicate 1st term/2nd term of a year-long course

Non-Secondary Level Courses

5. Middle School/Junior High courses that are ‘high school’ level should be coded using the Secondary Level code system.

6. The Non-secondary Level course codes are 11 characters in length and have four components:

a. Course Description consisting of a two digit Subject Area and three digit Course Identifier
b. Course Level ‘X’ or 'S' in UPPERCASE
c. Filler consisting of ‘000’
d. A two digit number representing the grade span for which the course is intended (e.g. 4th grade only course = ‘44’, 5th/6th grade course = ‘56’)

7. See the Course Coding Non-Secondary Level Courses document for course codes and examples.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0035	Alpha	0	1	11	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2009

For more information: Rachel Kruse 515-281-4153 rachel.kruse@iowa.gov
Use:

Common Course Number

The Common Course Number for an Iowa community college credit course.

Code	Description	Definition
	Three alpha followed by three numeric characters	

User Notes

1. Required for community college courses providing college credit.

2. The Iowa community colleges assign a Common Course Number (CCN) to each course that they offer. It is required only for Course Origination '2' Postsecondary Enrollment Option, '3' Concurrent Credit, and '9' Concurrent Credit / Career Academy if the institution providing the course is a community college.

3. Common Course Numbers are found in the course guide book published by the community college.

4. Letters must be in UPPERCASE.

5. For the purposes of Supplementary Weighting:

a. Each distinct CCN needs a new local course number

b. A CCN from a community college taken on various schedules (i.e., some students are taking it as part of their regular daily schedule, some students are taking it on the community college campus, some are taking it online) will need a local course number per 'schedule'

6. The same CCN cannot be used for both a Concurrent Enrollment and PSEO course.

7. Not all CCNs are eligible for supplemental weighting.

Data Element Rollover

- Yes

Vendor Notes

- The first letters of the 6 character number must be uppercase.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0025	Alpha	No Default	6	6	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2010

For more information: Rachel Kruse 515-281-4153 rachel.kruse@iowa.gov

Use:

Accreditation Program Area

The accreditation program area in which the local course should be counted.

One of nine content areas which local school districts are required to offer and teach a minimum number of carnegie units in grades 9-12.

Code	Description	Definition
1	English/Language Arts	
2	Fine Arts	
3	Foreign Language	
4	Health	
5	Mathematics	
6	Physical Education	
7	Science	
8	Social Studies	
C 9	~~Vocational / CTE~~ Career and Technical Education (CTE)	
0	Not Used for Accreditation	

User Notes

1. Required for all PK-12 scheduled courses.
2. For all elementary and middle school courses, the accreditation program area will be '0' Not Used for Accreditation.
3. Courses used for accreditation must be taught by a highly qualified teacher.
4. ~~Include all Vocational courses in '9' Vocational, not just Career & Technical Education (CTE) courses.~~
5. 281-22.11(261E) under Division IV, Concurrent Enrollment Program 22.11(3), "A school district may not use concurrent enrollment course to meet the accreditation requirements in Division V of 281 – Chapter 12 other than for career-technical courses." (281—12.5(256) Education program) (i.e. ~~in the Vocational /~~ CTE area)
6. All PSEO, specially funded Special Education and ELL, PLATO, ALEKS, non-AP APEX, Odyssey Ware, E2020, Edgenuity, other E2020 type courses, and correspondence courses are coded as '0' Not Used for Accreditation.
7. With a waiver, Iowa Learning Online courses may be used for one year for accreditation.
8. Iowa Online AP Academy courses may not be used for accreditation.
9. Courses taught using Zoom, Skype or other internet applications may not be used for accreditation.
10. Minimum Carnegie Units Required for 9-12 District Accreditation per Iowa Code 281 - 12.5(5)
    - 6.0 English / Language Arts
    - 3.0 Fine Arts
    - 4.0 Foreign Language
    - 1.0 Health
    - 6.0 Mathematics (4 units sequential to postsecondary - including strands in algebra, geometry, trigonometry, statistics, probability, and discrete mathematics; and 2 additional units)
    - 1.0 Physical Education (Local scheduling practices may reflect fewer units for the reporting year)
    - 5.0 Science
    - 5.0 Social Studies
    - 12.0 ~~Vocational / CTE~~ Career and Technical Education (CTE) for publics and 5.0 for non-publics
11. See Addendum K: Course Coding Matrix
12. Contact your school improvement consultant regarding any accreditation questions.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0040	Numeric	0	1	1	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use:

Local Course Section

Number assigned to the course section by the district for local use.

Code	Description	Definition

User Notes

1. Required for all PK-12 scheduled sections.
2. In most situations, the section number is automatically generated by the SIS.

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0022	Alpha	No Default	1	6	Y	N	N	N	N	N	N	N	N	Y	N	N	N	Y	2010

For more information:
Use:

Section Teacher Folder Number

The Iowa Department of Education folder number of the teacher of the section of the course.

Code	Description	Definition

User Notes

~~**1.** Required for all PK-12 scheduled sections with a non-zero SCED code and all sections eligible for supplemental weighting.~~

~~**2.** Required for all courses with course origination of 1, 4, 10, or 11.~~

2.1 Required for secondary courses when Course Origination = ‘1’, ‘4’, ‘10’, or ‘11’, the Accreditation Program Area is not ‘0’, the SCED Course Code is not ‘0,’ and the first 5 characters of the SCED Course Code are not ‘22001’ thru ‘22106’.

2.2 Required for non-secondary courses when Course Origination = '1', the SCED Course Code is not '0', and the Course Level in the SCED Course Code = 'X' or 'S'.

3. The folder number is assigned by the Board of Educational Examiners. Most current numbers are six digits in length soon to become 7 digits. A few may be 5 digits.

4. If the teacher folder number has not yet been issued, you may temporarily use 9999999.

Data Element Rollover

- Yes, with the teacher information

Vendor Notes

- The teacher folder number should be a one time entry per staff member.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0055	Numeric	No Default	5	7	Y	N	N	N	N	N	N	N	N	Y	N	N	N	Y	2010

For more information:

Use:

Institution Providing Section

Identifies the institution providing the section of the course

Code	Description	Definition

User Notes

1. Required for all PK-12 scheduled sections.

2. If the institution is an Iowa school district, an Iowa Accredited Nonpublic School, or an AEA, use the eight-digit Destination Location code. If the institution is postsecondary, use the six-digit Integrated Postsecondary Education Data System (IPEDS) code.

3. Non-publics will use their 8 digit number (4 number district + 4 number building). Example: A course provided by Cedar Rapids Xavier would have institution 10538105.

4. Use your 8 digit district code for Iowa Learning Online and Iowa Online AP Academy courses.

5. Concurrent enrollment courses offered by a community college but taught in your building will have the IPEDS community college number as the Institution Providing the Course.

6. For all PLATO, ALEKS, non-AP APEX, Odyssey Ware, E2020, and other correspondence coures with unknown origin, enter 90990000 (out-of-state) as the institution providing course.

7. See Addendum E: Integrated Postsecondary Education System Codes (IPEDS) & AEA Codes and Addendum P: Course Coding Matrix.

Data Element Rollover

- No if determined by section; yes if determined by course

Vendor Notes

- Default value for public schools is 8 digit district code (District code + '0000'). and for Nonpublic schools is the 4 digit district code plus the 4 digit system or building code.
- If a drop list is used for this element, add destination locations for the Iowa Accredited Nonpublic Schools and 90990000 for out-of-state schools.

Data Element Specifications

		Vendor	Min	Max	Extracts				Record Types										FY
Element ID	Format	Default	Length	Length	SRI	State ID	BC	EL	TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	Added
C0050	Alpha	8 digit district	6	8	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use:

Section Delivery Method

What is the Delivery Method of the section of the course?

Code	Description	Definition
1	Face to Face	
7	Face to Face on community college site	
2	Internet / Online	Incudes Skype, Zoom, and Moodle
3	ICN	
4	IPTV	
5	Satellite	
6	Other	

User Notes

1. Required for all PK-12 scheduled sections.

2. Supplementary weighting for District to District ICN classes is for both the providing district and the receiving district(s). Legal Reference: (IAC) 281-97.6(1)

3. Courses taught using Zoom or Skype may not be used for accreditation.

Data Element Rollover

- No if determined by section; yes if determined by course

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0045	Numeric	1	1	1	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2010

For more information:

Use: BEDS Telecommunications Report

Section FTE for Supplementary Weighting

What is the course section FTE for Supplementary weighting?

Section FTE reflects the portion of a school year a student spends in a specific course. Total instructional minutes for your school can be found in Spring BEDS.

Code	Description	Definition
	Numeric value less than 1.000 expressed to 3 decimal places	

For more information:

Use:

Section FTE for Supplementary Weighting

User Notes

1. Required for all public school PK-12 scheduled sections. Does not apply to non-public schools.

2. A Section FTE > 0.000 would indicate supplemental weighting is being requested.

3. Supplementary weighting for District to District ICN classes is for both the providing district and the receiving district(s). Legal Reference: (IAC) 281-97.6(1)

4. Various types of courses are eligible for Supplemental Weighting (Iowa Administrative Code 281-97), but the need for section FTE is dictated by course origination:

Section FTE can be > 0.000 when Course Origination =

'1' (Local District Course taught by local district teacher)	AND	Section Delivery Method = '3' (ICN)
'1' (Local District Course taught by local district teacher)	AND	Entry Code = '16' Public Shared Time
'3' (Concurrent Enrollment/Not Career Academy	AND	Not being used to meet Chapter 12 Accreditation
'4' (Jointly administered course for high school credit)	AND	Section Delivery Method = '3' (ICN)
'4' (Jointly administered course for high school credit)	AND	Entry Code = '16' Public Shared Time
'9' (Concurrent Enrollment/Career Academy)	AND	Not being used to meet Chapter 12 Accreditation
'10' (Regional Academy)	AND	Not being used to meet Chapter 12 Accreditation and there are 2+ students from 2+ other districts enrolled
'11' (Local District Course taught by non-district teacher)	AND	Teacher is not from a WGS district teaching the shared grade level

Section FTE must be 0.000 when Course Origination =

'1' (Local District Course taught by local district teacher) AND section delivery method is not '3' (ICN) and no enrolled student has Entry '16'
'2' (PSEO)
'3' (Concurrent Enrollment/Not Career Academy) AND course is part of your minimum offer and teach requirements
'4' (Jointly administered courses for high school credit) AND section delivery method is not '3' (ICN)
'5' (District to district sharing) – Section FTE will be reported by providing district
'6' (Iowa Learning Online)
'7' (Iowa Online AP Academy)
'8' (Other)
'12' (College credit course offered by another district) – Section FTE will be reported by providing district

Calculating Section FTE:

For all courses EXCEPT Career Academy courses, those taken on a community college campus or online
Section FTE = Minutes of course / Total instructional minutes in the school. See Contact Minutes for Comm College Courses on the SRI website.

For Career Academy courses, courses taken on a community college campus or online
Section FTE = Minutes of CCN / Total instructional minutes in the school. See Career Academy Minutes and SCED Codes on the SRI website.

Data Element Rollover

- No if determined by section; yes if determined by course

Vendor Notes

- Section FTE for Supplementary Weighting is reported at the section level to allow sections of the same course to have different values for supplementary weighting.
- If the vendor includes both a stored "Course FTE" and a "Section FTE" (recommended), the Section FTE defaults to the Course FTE upon creation. Both are editable by the user.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0130	Numeric	0.000	5	5	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2011

For more information:
Use:

Current School Year

The Fiscal Year

Code	Description	Definition
	CCYY	The current school year; for example if the school year 2016-2017, then report "2017" ~~2015-2016, then report "2016"~~

User Notes

Data Element Rollover

Vendor Notes

- Use the second half of the academic school year. If the school year is 2016-2017, then report "2017" ~~2015-2016, then report "2016"~~
- Format: CCYY

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0575	Numeric	No Default	4	4	N	Y	N	N	N	N	N	N	N	N	Y	N	N	N	2006

For more information:

Use:

Date Stamp

Date of the transmission

Code	Description	Definition
	MM/DD/CCYY	

User Notes

Data Element Rollover

Vendor Notes

- Format: MM/DD/CCYY

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0010	Date	No Default	10	10	Y	Y	N	N	Y	N	N	N	N	N	N	N	N	N	2005

For more information:
Use:

Delimiter

A literal string for the State ID and Student Reporting header record indicating the delimiter used in the data records

Code	Description	Definition
	The literal string "delimiter=0x09"	

User Notes

Data Element Rollover

Vendor Notes

- Used for compatibility with eScholar ID standard file

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0060	Alpha	No Default	14	14	Y	Y	N	N	Y	N	N	N	N	N	N	N	N	N	2006

For more information:

Use:

File Version

A literal string for the State ID and Student Reporting header record indicating the file version

Code	Description	Definition
1.0	The literal string “1.0” for State ID file	
C 2017 ~~6~~	The literal string "2017" ~~"2016"~~ for Student Reporting file	

User Notes

Data Element Rollover

Vendor Notes

- A code identifying the version number of the record layout used to format the submission.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0050	Alpha	No Default	3	4	Y	Y	N	N	Y	N	N	N	N	N	N	N	N	N	2006

For more information:

Use:

Number of Records

The total number of records in the transmission

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

- The total count of records in the transmission, including the Transmission Header and Trailer records

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0040	Numeric	No Default	1	10	Y	Y	N	N	N	Y	N	N	N	N	N	N	N	N	2005

Record Type

Identifier to distinguish the record type

Code	Description	Definition
TH	Transmission Header	
SD	Student Demographics	
EP	Enrollment Period	
ES	Expulsions/Suspensions	
CR	Courses	
TT	Transmission Trailer	
ID	Student ID and Locator System	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
K0010	Alpha	No Default	2	2	Y	Y	N	N	Y	Y	Y	Y	Y	Y	Y	N	N	N	2005

Student Information System

Report a null field

Code	Description	Definition

User Notes

Data Element Rollover

Vendor Notes

- Used only in the Student Reporting extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0080	Numeric	No Default			Y	N	N	N	Y	N	N	N	N	N	N	N	N	N	2009

Student Information System Version

The version of the student information system that the user has installed

Code	Description	Definition
	User's installed student information system version	

User Notes

Data Element Rollover

Vendor Notes

- The version needs to include specific identifiers like build date, state reporting version, patch number, etc. so that the DE can determine whether the extract has been approved for uploading during the current season.
- Used only in the Student Reporting extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0090	Alpha	No Default	1	20	Y	N	N	N	Y	N	N	N	N	N	N	N	N	N	2009

For more information:
Use:

Submitting Entity

The eight digit code of the submitting district / nonpublic entity

Code	Description	Definition
	Eight numeric characters	

User Notes

Data Element Rollover

Vendor Notes

- For Iowa public districts, append 0000 to the district code.
- Used only in the Student Reporting extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0070	Alpha	No Default	8	8	Y	N	N	Y	Y	N	N	N	N	N	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Time Stamp

Time of the transmission

Code	Description	Definition
	HH:MM:SS	

User Notes

Data Element Rollover

Vendor Notes

- Format: HH:MM:SS

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0020	Time	No Default	8	8	Y	Y	N	N	Y	N	N	N	N	N	N	N	N	N	2005

For more information:

Use:

Transmission ID

A number assigned by the sending student information system to identify a transmission.

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

- This number should be unique within a single installation. Numeric whole number format

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
H0030	Alpha	No Default	1	10	Y	Y	N	N	Y	Y	N	N	N	N	N	N	N	N	2005

For more information:

Use:

Enrollment Record Sequence

Sequential numeric order of the enrollment record within the student's enrollment history

Code	Description	Definition

User Notes

Data Element Rollover

Vendor Notes

• Record sequence is assigned in ascending order with the lowest number assigned to the oldest event and the highest number assigned to the most recent event. The numbers may not be duplicated for the same student in a particular school. Record sequence determines the event order when two events occur on the same day.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
E0130	Numeric	No Default	1	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	N	2007

For more information:
Use:

Attending District

State assigned ID of the district where the student is counted for attendance purposes

Code	Description	Definition
	Four numeric characters	

User Notes

Data Element Rollover

Vendor Notes

- If Exit Code (D0190) = 2, 3, 10, or 11, the Attending District = first four digits of Destination Location District; else the first four digits of Submitting Entity (H0070)
- The vendor may calculate or provide a field for data entry.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0203	Alpha	No Default	4	4	N	Y	N	N	N	N	N	N	N	N	Y	N	N	Y	2006

For more information:
Use:

Section Start Indicator

Did the course section start on or before October 1 of the current school year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

Data Element Rollover
- No

Vendor Notes
- Required for all course sections
- The SIS should calculate this value automatically.
- Used to identify fall and non-fall sections for Certified Enrollment and Supplementary Weighting

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0140	Numeric	0	1	1	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2011

For more information:

Use: Supplemental Weighting on Certified Enrollment

Section Final Grade

The final grade for this section of a course.

Code	Description	Definition
	A final grade is the grade that will appear on the transcript.	

User Notes

Data Element Rollover

- No

Vendor Notes

- Applies to 9-12 students only. For PK-8 students, Section Final Grade will be null.
- Applies only to sections in the current school year that are or will be posted to the transcript.
- If a single section contains multiple final grades, populate with only the first final grade.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
C0143	Alpha	No Default	1	5	Y	N	N	N	N	N	N	N	N	Y	N	N	N	N	2016

For more information:

Use:

Race/Ethnicity_StateID

Calculate in sequence using the first true statement:

If Hispanic / Latino (D0042) = 1 then H or
If two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1 then M [i.e. Hispanic / Latino = 0 and two or more races = 1] or
If American Indian or Alaska Native (D0043) = 1 then I or
If Asian (D0044) = 1 then A or
If Black or African American (D0045) = 1 then B or
If Native Hawaiian or Other Pacific Islander (D0046) = 1 then P or
If White (D0047) = 1 then W

Code	Description	Definition
H	Hispanic / Latino = 1	
M	Two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1	
I	American Indian or Alaska Native (D0043) = 1	
A	Asian (D0044) = 1	
B	Black or African American (D0045) = 1	
P	Native Hawaiian or Other Pacific Islander (D0046) = 1	
W	White (D0047) = 1	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0035	Alpha	No Default	1	1	N	Y	N	N	N	N	N	N	N	N	Y	N	N	Y	2010

For more information:
Use:

Grade Level _Barcode

Calculated using Grade Level (D0030).

Code	Description	Definition
00	If Grade Level (D0030) = "KG'	
01-12	If Grade Level (D0030) = 01-12	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0112	Alpha	No Default	2	2	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2012

For more information:
Use:

Full Academic Year

The Full Academic Year (FAY) status indicates whether or not the student changed district or building between the previous test date and the current test date.

Code	Description	Definition
(blank)	A null field	

User Notes

Data Element Rollover

Vendor Notes

- Vendor to include only a null field for Bar Code extract; user may not change

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0030	Numeric	No Default			N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use: Adequate Yearly Progress (AYP)

Special Education_Barcode

Calculated using IEP Level (D0296)

Code	Description	Definition
1	If IEP (D0296) = 0, 1, 2, or 3	
0	If IEP (D0296) = 99	

User Notes

Data Element Rollover

Vendor Notes

- Calculated using IEP Level (D0296)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0115	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2010

Free or Reduced Lunch_Barcode

Calculated using Free Lunch (D0270) and Reduced Lunch (D0280).

Code	Description	Definition
1	Free Lunch (D0270) or Reduced Lunch (D0280) = 1	
0	Free Lunch (D0270) and Reduced Lunch (D0280) = 0	

User Notes

Data Element Rollover

Vendor Notes

- Calculated using Free Lunch (D0270) and Reduced Lunch (D0280)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0110	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

English Language Learner_Barcode

Calculated using ELL Status (D0420).

Code	Description	Definition
1	ELL Status (D0420) = 1, or 2	
0	ELL Status (D0420) = 99, 4, or 5	

User Notes

Data Element Rollover

Vendor Notes

- Calculated using ELL Status (D0420)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0120	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

Migrant_Barcode

Calculated using Migrant (D0320).

Code	Description	Definition
0	Used for all students	

User Notes

Data Element Rollover

Vendor Notes

- 0 used for all students

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0125	Numeric	0	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2010

Foster Care_Barcode

Calculated using Foster Care (D0230).

Code	Description	Definition
1	Foster Care (D0230) = 1 or 2	
0	Foster Care (D0230) = 0	

User Notes

Data Element Rollover
- No

Vendor Notes
- Calculated using Foster Care (D0230)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0160	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

For more information:
Use:

Homeless_Barcode

Calculated using Homeless Type (D0340).

Code	Description	Definition
1	Homeless Type (D0340) = 1, 2, 3, or 6	
0	Homeless Type (D0340) = 99	

User Notes

Data Element Rollover

- No

Vendor Notes

- Calculated using Homeless Type (D0340)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0170	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

Entry Code_Barcode

Entry Code (D0180) expressed to two digits with leading 0 if necessary

Code	Description	Definition

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
B0180	Alpha	No Default	2	2	N	N	Y	N	N	N	N	N	N	N	N	Y	N	N	2010

Birth Date_ELL

Calculated using Birth Date (D0020)

Code	Description	Definition
A	Birth Date (D0020) expressed as 8 digits with no slashes. MMDDCCYY	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Birth Date (D0020)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0020	Alpha	No Default	8	8	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Hispanic_ELL

Calculated using Hispanic / Latino (D0042)

	Code	Description	Definition
A	Y	Hispanic / Latino (D0042) = 1	
A	N	Hispanic / Latino (D0042) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Hispanic / Latino (D0042)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0042	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Native American_ELL

Calculated using American Native or Alaska Native (D0043)

	Code	Description	Definition
A	Y	American Native or Alaska Native (D0043) = 1	
A	N	American Native or Alaska Native (D0043) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using American Native or Alaska Native (D0043)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0043	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Asian_ELL

Calculated using Asian (D0044)

	Code	Description	Definition
A	Y	Asian (D0044) = 1	
A	N	Asian (D0044) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Asian (D0044)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0044	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Black_ELL

Calculated using Black or African American (D0045)

	Code	Description	Definition
A	Y	Black or African American (D0045) = 1	
A	N	Black or African American (D0045) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Black or African American (D0045)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0045	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

For more information:

Use:

White_ELL

Calculated using White (D0047)

	Code	Description	Definition
A	Y	White (D0047) = 1	
A	N	White (D0047) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using White (D0047)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0047	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Pacific Islander_ELL

Calculated using Native Hawaiian or Other Pacific Islander (D0046)

	Code	Description	Definition
A	Y	Native Hawaiian or Other Pacific Islander (D0046) = 1	
A	N	Native Hawaiian or Other Pacific Islander (D0046) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Native Hawaiian or Other Pacific Islander (D0046)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0046	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

IEP Status_ELL

Calculated using IEP Level (D0296)

	Code	Description	Definition
A	Y	IEP Level (D0296) = 0, 1, 2, or 3	
A	N	IEP Level (D0296) = 99	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using IEP Level (D0296)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0296	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

LIEP Status_ELL

Calculated using ELL Status (D0420)

	Code	Description	Definition
A	Y	ELL Status (D0420) = 1 or 2	
A	N	ELL Status (D0420) = 4, 5, 6, or 99	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using ELL Status (D0420)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0420	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Free Lunch_ELL

Calculated using Free Lunch (D0270)

	Code	Description	Definition
A	Y	Free Lunch (D0270) = 1	
A	N	Free Lunch (D0270) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Free Lunch (D0270)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	SRI	Extracts State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0270	Alpha`	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Reduced Lunch_ELL

Calculated using Reduced Lunch (D0280)

	Code	Description	Definition
A	Y	Reduced Lunch (D0280) = 1	
A	N	Reduced Lunch (D0280) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Reduced Lunch (D0280)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0280	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Homeless Status_ELL

Calculated using Initial Homeless Type (D0340)

	Code	Description	Definition
A	Y	Initial Homeless Type (D0340) = 1, 2, 3, or 6	
A	N	Initial Homeless Type (D0340) = 99	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Initial Homeless Type (D0340)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0340	Alpha	No Default	1	1	N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

Migrant_ELL

Calculated using Migrant (D0320).

Code	Description	Definition
A	Report as null for all students	

User Notes

Data Element Rollover

• No

Vendor Notes

• Report a null for all students

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
L0320		No Default			N	N	N	Y	N	N	N	N	N	N	N	N	Y	N	2017

For more information:

Use:

~~Kindergarten Literacy Assessment~~

The test used to assess the literacy level of a kindergarten student

	Code	Description	Definition
D	21	FAST	
D	22	AIMSWEB - Letter Sounds Fluency	
D	23	AIMSWEB - Letter Naming Fluency	
D	24	mClass:Reading 3D	
D	25	Phonological Awareness and Literacy Screening (PALS-K)	
D	26	STAR Early Literacy	
D	27	Texas Primary Reading Inventory (TPRI)	
D	9	Other	
D	13	Not Assessed	
D	99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '21' - '27', '9', or '13' for all kindergarten students who are active on October 1st.
3. Must be '99' Not applicable for PK students

Data Element Rollover

- No.

Vendor Notes

- Must be 21 - 27, 9, or 13 if Grade = KG.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts SRI	State ID	BC	EL	Record Types TH	TT	SD	EP	ES	CR	ID	BC	EL	TIER	FY Added
D0735	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	Y	2007

For more information: Connor Hood 515-725-2931 connor.hood@iowa.gov or Greg Feldmann 515-281-3937 greg.feldmann@iowa.gov

Use: