



# STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION  
RYAN M. WISE, DIRECTOR

October 16, 2015

Theresa Umscheid (Zeigler)  
Director, Distance and Global Learning  
Iowa Lakes Community College  
300 S. 18<sup>th</sup> Street  
Estherville, IA 51334

Dear Ms. Umscheid Zeigler,

The Iowa Department of Education has approved Region 3's Regional Telecommunications Council (RTC) budget for expenditure for fiscal year 2016 educational support funds. To request release of the \$58,325.97, the RTC fiscal agent should send an invoice to Michael Lammers, Iowa Department of Education, 400 East 14<sup>th</sup> Street, Des Moines, IA 50319. Along with the invoice, please also supply a copy of your budget request. It will take approximately two weeks after we receive your invoice before a check can be issued. Your Annual Report for fiscal year 2016 is due July 29, 2016.

If you have any questions, please contact Angi Hillers at (515) 281-4714 [angi.hillers@iowa.gov](mailto:angi.hillers@iowa.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Wise".

Ryan Wise  
Director