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TERRY E. BRANSTAD, GOVERNOR
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DEPARTMENT OF EDUCATION
RYAN M. WISE, DIRECTOR

September 21, 2015

Pam Southworth
Iowa Western Community College
2700 College Road, Box 4-C
Council Bluffs IA 51502

Dear Ms. Southworth,

The Iowa Department of Education has approved Region 13's Regional Telecommunications Council (RTC) budget for expenditure for fiscal year 2016 educational support funds. To request release of the $61,891.66, the RTC fiscal agent should send an invoice to Michael Lammers, Iowa Department of Education, 400 East 14th Street, Des Moines, IA 50319. Along with the invoice, please also supply a copy of your budget request. It will take approximately two weeks after we receive your invoice before a check can be issued. Your Annual Report for fiscal year 2016 is due July 29, 2016.

If you have any questions, please contact Angi Hillers at (515) 281-4714 angi.hillers@iowa.gov.

Sincerely,

Ryan Wise
Director

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