



# STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION  
RYAN M. WISE, DIRECTOR

October 12, 2015

Mark Steffen  
Des Moines Area Community College  
2006 S. Ankeny Blvd, Bldg 5  
Ankeny, IA 50023

Dear Mr. Steffen,

The Iowa Department of Education has approved Region 11's Regional Telecommunications Council (RTC) budget for expenditure for fiscal year 2016 educational support funds. To request release of the \$98,915.37, the RTC fiscal agent should send an invoice to Michael Lammers, Iowa Department of Education, 400 East 14<sup>th</sup> Street, Des Moines, IA 50319. Along with the invoice, please also supply a copy of your budget request. It will take approximately two weeks after we receive your invoice before a check can be issued. Your Annual Report for fiscal year 2016 is due July 29, 2016.

If you have any questions, please contact Angi Hillers at (515) 281-4714 [angi.hillers@iowa.gov](mailto:angi.hillers@iowa.gov).

Sincerely,

A handwritten signature in black ink that reads "Ryan Wise".

Ryan Wise  
Director