



**Northwest Iowa  
Community College**

**Region IV Telecommunications Council**

<b>Member</b>	<b>Appointing Agency</b>	<b>Member</b>	<b>Appointing Agency</b>
Gretchen Bartelson	Iowa Association of Community College Trustees	Vacant	AEA Boards
Amanda De Groot	Iowa State Education Association	Vacant	Iowa Public Television
Vacant	Iowa Dept of Education	Cheryl Heronemus	State Board of Regents
Rose Molacek	Iowa Association of Independent Colleges and Universities	Jason Moser	Iowa Association of School Boards
Patrick O'Donnell	School Administrators of Iowa		

**MINUTES**

Wednesday, August 26, 2015

12:00 – 12:30 pm

1. Call to order and roll call.

*Twyla Vogel, RTC 4 Chair called the meeting to order at 12:00 pm.*

*RTC Members Present: Gretchen Bartelson, Amanda De Groot, Josh Folkerts, Rose Molacek, Patrick O'Donnell, Cheryl Heronemus*

*RTC Members Absent: 3 Vacancies*

*Others: Mike Oldenkamp, Logan Van Den Berg, Bradey Malloy*

2. Staff Reports

- a. Mike Oldenkamp – NCC Director of Technology and Information Services

*Mike reported on the new multi-platform system that will be installed at NCC. Some of the area schools already have platforms that will work with the new system, others will be getting updates and some schools have discontinued the service.*

- b. Twyla Vogel – NCC Scheduler

*Twyla reported that ICN numbers are significantly down this year because of one school taking out their ICN room and another whose equipment was not working. After the installation of the new equipment, we at NCC will be working with area schools to notify them of the new ways to connect for courses.*

- c. Logan Van Den Berg – NCC ICN Technician

*Logan reported that he was able to get some replacement parts from systems that were being taken out during the past year. He then uses the parts to fix systems that are still being used.*

- d. Bradey Malloy – NWAEA LAN/WAN Technician

*Bradey works with two others in the technology area of Northwest AEA. They also work closely with Prairie Lakes AEA. They help area schools with advice on network architecture and troubleshooting current systems.*



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## Northwest Iowa Community College

3. Election of Chair, Vice-Chair and Secretary  
*The current chair, Twyla Vogel, vice-chair, Mike Oldenkamp, and Secretary, Gretchen Bartelson were reelected.*
4. Suggestion of names to fill vacant seats on council  
*Twyla asked council members to send referrals to her for people who they think would be willing to serve on the Council.*
5. RTC 4 FY 2016 Regional Support Services Plan (see document attached in calendar invitation)
  - a. Review Plan  
*Questions on the plan were answered by Mike and Twyla.*
  - b. Approval of Plan  
*Twyla called for a vote on the approval of the plan.*  
*Gretchen Bartelson-Approved*  
*Amanda De Groot-Approved*  
*Rose Molacek-Approved*  
*Patrick O'Donnell-Approved*  
*Cheryl Heronemus-Approved*  
*Jason Moser-Approved*
6. Comments from Council Members  
*There was some discussion on what else Northwest Iowa Community College can do to help the area schools in terms of funding the replacement of the old ICN systems.*
7. Adjournment  
*It was moved by Gretchen Bartelson and seconded by Rose Molacek to adjourn the meeting. All approved.*

Submitted by: Gretchen Bartelson