1. Welcome and Introduction of Members
2. Elect Offices
   a. Chairperson:
   b. Vice Chairperson:
   c. Secretary:
3. Review RTC Policies
   a. Scheduling Policy
   b. RTC Member Attendance Policies
   c. Ad-hoc Committees
4. Appoint ETC Representative
5. Budget
   a. Review Proposed Budget
   b. Questions
   c. Corrections or Amendments
   d. Vote on Approval
6. Other Items
7. Next Meeting Date/Times