Meeting Minutes
Region 11 Telecommunications Council
Wednesday, July 17, 2013
12:00-1:00
DMACC Ankeny, Bldg. 6, Rm. 17A

I. Welcome, Introductions & Elections – The annual meeting of the Region 11 Telecommunications Council was held. Members present were: Mark Steffen, Lance Wilhelm, Trista Peitzman, Jim Grife, and via teleconference Sherry Glenn and Chuck Sengstock. Member absent was Wendy Robinson. Also attending were Dick Stufflebeem and Janelle Archer.
   a. Member vacancies – Mark shared how 3 members have either retired or resigned and we will notify the ETC to have them do a search for replacements.
   b. Elections: Vice-Chair and Secretary – Trista moved to nominate Jim Grife for Vice-Chair and Lance Wilhelm seconded it. Trista Peitzman nominated Lance Wilhelm for Secretary and Jim Grife seconded it.

II. Updates
   a. Vote on 2013 State Budget – 3 members were present, 2 voted via phone, and Wendy Robinson voted via email. Lance Wilhelm motioned to approve it, and Jim Grife seconded it.
   b. Monthly reporting procedures – Mark shared how these are no longer required.

III. Staff Reports:
   a. Janelle Archer: Regional Schedule – Janelle shared the year’s usage of Region 11 showing a continued decline overall.
   b. Dick Stufflebeem: ICN Video Technician – Dick commented on the K-12 rooms being torn apart and most schools do not want to spend the money to upgrade or repair.

IV. Discussion
   a. DMACC rooms - next step – Mark shared that our upgrades are on hold until DMACC decides how they want to use their ICN rooms.
   b. Other – no other topics were discussed

V. Adjournment – Lance Wilhelm moved to adjourn the meeting and it was seconded by Jim Grife.