

## Minutes: Iowa Council of Early ACCESS Meeting

---

### Details

March 2<sup>nd</sup>, 2012

Time: 10:00 p.m. to 3:00p.m.

Place: Grimes Building Conference Room B-100

---

### Attendees

**Present:** Gladys Alvarez, Robert Anderson (via conference call), Martha Andera (via conference call), Jodi Angus, Margaret Baker (via conference call), Mike Bergan, Gina Greene, Julie Hahn, Angela Hance (via conference call), Susan Maude (via conference call), Heather Moorman, Mary Stevens Kim Thomas, Kasey Vermillion, Debra Waldron (via conference call).

**Staff:** Jodi Bruce, Mary Butler, Mike Cormack, Julie Curry, Chad Dahm, Dee Gethmann, Gretchen Hageman, Aryn Kruse, LauraBelle Sherman – Proehl, Meghan Wolfe – (via conference call).

**Absent:** Daryll Beall, Raymond Brownsworth, Paula Connolly, Nicole Kleespies, Rae Miller, Janet Stauss, Scott Stran

---

### Call to order Announcements

Julie Hahn called meeting to order.

Public Comments are open for Federal Regulations and Rules

Two new ICEA Council members were welcomed:

- Mary Butler from Iowa Insurance Division
- Chad Dahm for Department of Human Services

Meghan Wolfe will be at the Legislative breakfast in Dubuque.

---

### Introduction

Introductions were made.

---

### Approval of previous minutes

Need to revise the minutes to reflect the Public Policy Committee input for the Thomas Mayes portions of the last agenda. Gladys Alvarez motioned to accept the minutes as revised. Heather Moorman motioned to 2<sup>nd</sup> the approval.

---

### IT KIT Training

The Council reviewed previous training on the IT KIT (*Thinking Through Improvement*). The Council then broke into small groups to work with Iowa data and IT KIT training material.

Overview:

- Part One: Thinking About Connections. Consider the skill sets available to the team. Consider bringing in people when you need a skill set, and letting them leave the team when done with topic.
  - Part Two: Thinking about Data
  - Part Three: Thinking About Results
    - P = Prioritizing Areas for Improvement;
    - I = Identifying Improvement Activities
    - E = Evaluating Process and Impact
    - R = Reporting Results
-

## Minutes: Iowa Council of Early ACCESS Meeting

---

### Indicators

#### Group Work:

Group discussion on APR Data, Indicator C3. Groups discussed what data was available, is the data valid, and the reliability of the data. Groups also discussed the “data story”. What patterns and trends do you see, how could you disaggregate the data, what are the possible outliers, what are the possible explanations for the data, what additional data do we need?

The group discussed next steps going through the PIER process. The Council was encouraged to help the State prioritize their EI system using data.

---

### DHS Updates

#### Chris Rubino

Chris explained content of four handouts:

- 1) - Surrogate Parent Recommendation Form for IDEA Part C;
- 2) - Early ACCESS Surrogate Parent Policy Q & A
- 3) - Joint Policy Statement: Iowa Department of Human Services and Iowa Department of Education
- 4) - Decision Tree for Unobtainable Parent Signature for IDEA Part C (Early ACCESS).

The main conversation was that judges cannot order DHS personnel as a surrogate parent.

---

### Committee Updates & Sharing

#### Committee Updates:

ICEA BY-LAWS – once the Federal Rules are in place, we will draft new rules under those by-laws. There won’t be significant changes. There will be a draft made for the May Committee and Summer Executive Committee.

Membership Committee – worked on the Slate of Officers, worked on identifying members who were not terming out. We are still in need of a member from an Institute of Higher Education (IHE).

Kim Thomas - Mercy Hospital asked for an Early ACCESS presentation.

Gretchen Hageman - Save the Date, Trauma Informed Care Conference is coming up. March 11<sup>th</sup>.

Gina Greene - Mentioned the value of the Parent Partners Program.

Julie: April 17<sup>th</sup> & 18<sup>th</sup> is Iowa Public Health Conference.

Chad Dahm - Complimented Council on Family Focus.

Michael Bergan - Spoke about local grant regarding domestic violence. Also he pointed out the 2000 Days button from the ECI button. There are 2000 days from birth to Kindergarten.

LauraBelle Sherman-Proehl - Reported on a call from OSEP. OSEP announced that they are changing their focus from compliance to results for kids. There will more updates in the future.

Gladys Alvarez - Also spoke about the Trauma Conference in June. It will be a 3-day conference.

---

### Adjournment

Heather Moorman motioned to adjourn and Michael Bergan 2<sup>nd</sup> the motion.

---

**Minutes: Iowa Council of Early ACCESS Meeting**