



State of Iowa's Dynamic Learning Maps Alternate Assessment-Administrator –Teacher Calendar- January 2018

January 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 DLM - Winter Assessment Window Opens	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24 New Teacher Zoom 3:45-4:15 https://IDOE.zoom.us/j/8196285167	25 New Teacher Zoom 4:00-4:30 https://IDOE.zoom.us/j/8196285167	26	27
28	29	30	31	New Teacher Zoom Sessions may include question/answer, troubleshooting assistance, and technical questions direct from the Department of Education (optional)		

DLM

Winter Assessment Window: 1/4/2017-2/27/17
ELA/Math: Grade 3-8, 10th and 11th (9th grade optional- check with your Alternate Assessment Coordinator if 9th grade is assessed in your district)
Science: Grades 5, 8, and 11

MUST complete required assessments for each student on your roster by close of the testing window.

District/Administrator	Teacher
Serve as point of contact for the DLM Service Desk	Throughout the month: <ul style="list-style-type: none">• Attend support trainings• Notify district data steward of changes in student status, such as on/off of IAA, move in/out of district, move within the district.
It is the District Data Steward's role to maintain student rosters for accuracy as changes in student status occurs. LINK: District Training Resources-How tos	Follow State Blueprints (DLM Website) guidelines. LINK: State of Iowa Fall/Winter ELA Individual Student Test Blueprint LINK: State of Iowa Fall/Winter Math Individual Student Test Blueprint LINK: State of Iowa Science Blueprint (Grades 5, 8, 11) * Use of these Test Blueprints is REQUIRED for each student and serves as your formal documentation of administration of IAA. This document needs to then be placed in the student's cumulative file. *While instruction in science will occur throughout the school year, assessment in science is an end of the year assessment only, and will occur during the spring assessment window only.
Support teachers in using the State of Iowa's DLM Test Blueprints to create instructional plans in DLM Educator Portal Instructional Tools Interface (ITI). LINK: Iowa's Alternate Assessments for Students with Significant Cognitive Disabilities	Create Instructional Plans in ITI (Instructional Tools Interface) LINK: Creating an Instructional Plan-Cheat Sheet Select the testlet and linkage level for the student for the testing window *Reminder you may choose to alter the linkage level from the system suggestions based on your knowledge of your students.
It is the District administrator's responsibility to monitor test administration for testlet progress and completion. Testlet administration progress is available in the Educator Portal.	Deliver instruction until you determine the student is ready for assessment. These assessments are instructionally embedded and should be

LINK: Monitoring Test Administration - Video	administered throughout instruction with the student. This is not a “point in time assessment”.
	<p>Confirm testlet assignment in ITI and retrieve the TIP sheet</p> <p>LINK: Confirming an Instructional Plan-Cheat Sheet</p> <p>LINK: Retrieving Testlet Information Plan (TIP)-Cheat Sheet</p> <p>Gather materials needed before beginning testing</p>
	Following current testlet completion, choose the next content for instruction. This may be a new Essential Elements or a new linkage level, depending on the student’s overall instructional program for the year.
	Repeat instruction and assessment cycle for remaining Essential Elements and levels during the instructionally embedded testing window.
	*Science Field test will be available.