

Child Development Coordinating Council Minutes January 16, 2013

Attending

Voting Members Present: Colleen Dunn, Mary Groen, LauraBelle Sherman-Proehl, Betty Zan, Peg Macek, Analisa Pearson, Carla Peterson

Voting Members Absent: Erin Clancy, Julie Ingersoll

Non-Voting Members Present: Tom Rendon, Cathy Wheatcraft, Tracey Mavis

Non-Members Absent: NA

Staff to Council: Amy Stegeman, Diane Moore (absent)

Secretary: Lisa DuBois

Major Discussion Points

Approval of November 28, 2012 Minutes:

Make modification regarding how we categorize "members" vs. "staff"

Motion made by Analisa to pass the November 28, 2012 CDCC minutes.

2nd by Mary

Approved by all voting members

Program Updates: Amy

3rd quarter payments have gone out. Student ID numbers should be happening in the next few weeks.

Evelyn Davis: Have submitted 2nd quarter finance report. Conversation initiated by EDELA Director regarding the current allocation of funds and a request to modify the original budget that was submitted for this year.

Preschool programs currently seeking re-accreditation: Two programs during time of application did not have NAEYC accreditation. College Community and Red Oak. One should be done this year and the other is anticipating a visit next year. Timelines are in place to get re-accredited. Red Oak did not submit the annual report on time so was revoked. College Community had a change in the Director position and had it revoked due to not meet deadlines.

SV Annual Report: Has been written, just waiting on approval to print and hand out to CDCC.

I-pad training for Parent/Family Support Programs was on January 4 and went well. Diane is working with them on data collection.

NAEYC Accreditation

Penny joined by conference call to give history of a similar incident from I-35 in 2002-03.

Discussion within council

Do we need a policy regarding accreditation?

Do we want to stick with NAEYC accreditation?

Amy handed out action plan to consider along with granting the waiver.

Motion made by Mary: Grant waiver for Oakridge under Amy's conditions and action plan.

2nd: Peg

Roll Call Vote:

LauraBelle-yes

Analisa-no

Mary-yes

Carla-yes

Peg-yes

Colleen-no

Betty-yes

5 yes

2 no

Approved by a majority of voting members - Motion passed.

Discussion of ideas about policy changes:

- Are there preventative things to make sure NAEYC accreditation doesn't lapse.
- Maybe it would be helpful to look at the Head start process and look at examples.
- If a program's accreditation has been revoked, should we require program staff to notify the SV Coordinator or the Council within one month? If this doesn't occur, can there be consequences that include recommending funding be terminated?
- Should we create a flow chart for different incidents to guide the Council in making consistent decisions? Steps for the process. Put on agenda for May. Needs to in place before next grantee year.

The group decided a small group will work on a flow chart to present a draft at the March meeting, then review and possibly approve in May;

Small Group Members: Amy, LauraBelle, Analisa, Betsy

Review end of year report data and compare to annual report:

Amy went over both Shared Visions and Parent Support year-end reports with council. We are looking at what we currently ask programs to report. The data is used in the annual report to the governor as well as in reporting to NIEER. Is there any data we should be asking for that we currently are not? Is there any data that we may not need to collect? Is there any data we should be using in the annual report that we are not?

Ideas: Ask programs for their opinion on how it's going and what they need for professional development. What PD is available to them? What are some challenges? Give choices. Brainstorm for feedback questions.

We ask few health questions. Ask if they have a medical or dental home? Vision/hearing screens? BMI? Suspensions? Expulsions? Challenging behaviors? How many times call to parent? Missed days due to illness? Missed days for kids? Attendance? Categories as to why they are missing: illness, transportation, short days, school age doesn't have school. Health insurance, immunizations-collect at beginning of year and end of year? After listing partnership, follow up-how do they utilize the information and distribute to families.

We should consider what NAEYC is already checking so we aren't duplicating.

We should consider what information we need and why we would ask for it. What would we do with the information at the state level if we received it?

Want the annual report to show progress over time.

Evaluation of the programs: Can we consider using CLASS – it is a good instructional tool. Perhaps get a sampling of CLASS from Shared Visions programs. Is there \$ for assessment? Who's already using CLASS?

All evaluation dollars are currently going to support the state license with Teaching Strategies GOLD.

Could we ask programs if they participate in QRS or if they've had CLASS done?

Can we think about providing a webinar around GOLD pd for staff - different than what is available on GOLD website.

Programs would need ample time to plan for any changes in data collection..

September would be a cutoff date to get suggestions or recommendations to Amy and Diane for the next annual report.

Due to using the redcap system for Parent/Family Support Programs, the year-end report submitted by programs will be incorporated into the new I-pad system.

Will email out final annual report when approved.

Amy will create a summary of the ideas shared and questions asked today to be discussed at the next meeting.

Teaching Strategies GOLD – Interrater Reliability Training

Used to be a cost now is free if programs are online. Should we recommend or require teachers to have the Interrater reliability certification for GOLD?

Although completing the IRR Training is free, it is timely. Mary Groen is working on it now but it is difficult. It would possibly need to be done outside of work hours due to the time commitment.

There is a grant out to help get training done through the AEA for statewide voluntary preschool programs with a focus on programs that are serving students with special needs.

Would need a timeline if we say this is required.

Saves time if the four basic modules of professional development were completed already.

No later than September 1st to collect reliable data at the first of year.

Will put together some proposals and bring back to council at a later date.

Item updates:

Mary-Her AEA is giving stipends to provide teachers with IRR training. Lots of site visits coming up. ☺

Analisa-Flu is big and bad this year. Most bleaches are going to concentrate and that affects schools that use it as a sanitizer and need to know proper proportions for mixing a bleach/water solution.

Cathy-Child care consultants have been going through reliability training for Iowa state. Consultants are getting ready to become mentors through that program.

Jeanie-Working at AEA to help with the IRR training. Spent a lot of time as an AEA looking at eligibility standards for IEP. Specifically early childhood age.

LauraBelle-funding should remain the same from legislature. Preschool program funding should not be impacted this year.

Public Comment: None

May meeting time. Consider changing date. May 8 is the new recommended date. Work on changing room reservation.

March agenda items:

Review proposed additions made to end of year report data collection.

Review flow chart created from small group.

Legislative updates

Motion made by Mary to adjourn

2nd by LauraBelle

Approved by all voting members

Future CDCC Meeting Dates/Times:

March 20, 2013 10:00 – 12:00 Conference Call

May 15, 2013 10:00 – 3:00 Grimes Building

July 17, 2013 10:00 – 3:00 Grimes Building (optional)

Decisions, If Any, Related to Discussion Points

Next Steps

- Send future agenda items to Amy or Diane

Next Meeting

March 20, 2013
Conference Call
10:00 – 12:00