IOWA SCHOOL MEAL PROGRAMS: FINANCIAL REPORT

MICHELLE O’HOLLEARN, PROJECT DIRECTOR

BUREAU OF NUTRITION AND HEALTH SERVICES

WEBINAR

MAY 6, 2015
What is the purpose of this report?

- Provide SFA/SA with a summary of program finances for one school year
  ◦ Improve SFA’s ability to evaluate program viability
  ◦ Improve SA’s ability to provide technical assistance

- Support the new Administrative Review process
  ◦ Off-site Assessment
  ◦ Resource Management Comprehensive Review

- Encourage communication between Foodservice Director, Business Managers

** Not an auditing procedure
When will report this be available?

School years 12-13 and 13-14 available on IowaCNP now!

- **Preliminary Report** released every October
- **Final Report** released every March

** This report is **NOT** something SFAs are required to submit

*(We already have all the data we need)*
How do I access the report?

Log in to IowaCNP
How do I access the report?

Look under Applications
How do I access the report?

Select Financial Report
How do I access the report?

Select School Year
What’s on the report?

**Data**
- Costs
- Revenue
- Meals Served
- Fresh Fruit and Vegetable Program
- Iowa USDA Foods

**Calculations**
- Operating Ratios
- Meal Costs
- Nonprogram Food Revenue Tool
- Three Month Operating Balance
- Meals per Labor Hour
### What’s on the report?

<table>
<thead>
<tr>
<th><strong>Data</strong></th>
<th><strong>Calculations</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>- Costs</td>
<td>- Operating Ratios</td>
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<td>- Meals per Labor Hour</td>
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</tbody>
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Where does the data come from?

<table>
<thead>
<tr>
<th>Public Schools</th>
<th>Nonpublic Schools</th>
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<tr>
<td>- IowaCNP Claims</td>
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</tr>
<tr>
<td>- Iowa USDA Foods</td>
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<td>- IADE Certified Annual Report (CAR)</td>
<td>- Manual entry on IowaCNP</td>
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**Public Schools**
- IowaCNP Claims
- Iowa USDA Foods
- IADE Certified Annual Report (CAR)

**Nonpublic Schools**
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- Iowa USDA Foods
- Manual entry on IowaCNP
How do I access the report?

Select School Year
Where does the data come from?

Nonpublic Schools: Click Calculate to Start
Where does the data come from?

Nonpublic Schools: Enter Information

<table>
<thead>
<tr>
<th>COSTS</th>
<th>$0.00</th>
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</thead>
<tbody>
<tr>
<td><strong>FOOD COSTS:</strong></td>
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</tr>
<tr>
<td>Food Costs (Paid by School Meal Program Funding Sources)</td>
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<tr>
<td>Program Food Costs</td>
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</tr>
<tr>
<td>NSLP Food Costs</td>
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<tr>
<td>SBP Food Costs</td>
<td>$0.00</td>
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<tr>
<td>Snack Food Costs</td>
<td>$0.00</td>
</tr>
<tr>
<td>Summer Food Costs</td>
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</tr>
<tr>
<td>Nonprogram Food Costs</td>
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<tr>
<td>USDA Foods Costs (Total PAL Spent)</td>
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</tr>
<tr>
<td><strong>Food Costs (Paid by Other Funding Sources)</strong></td>
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<tr>
<td><strong>SALARIES AND BENEFITS COSTS:</strong></td>
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</tr>
<tr>
<td>Salary and Benefits (Paid by School Meal Program Funding Sources)</td>
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<tr>
<td>NSLP Salaries and Benefits</td>
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Nonpublic Schools: Click Calculate to Finish
Where can I find the webinar recording?

Go to ➔ www.educateiowa.gov

Then ➔ Nutrition Programs

Then ➔ Iowa School Meal Program Financial Report Webinar

Direct Link:
FINANCIAL SUMMARY REPORT

Questions?

michelle.ohollearn@iowa.gov