

Tool 9

Formative Data Planning Tool

Formative evaluation is periodic measurement of progress toward your PD target. For example, if your PD target is the improvement of reading comprehension, your formative measure will periodically examine students' reading comprehension and participant implementation.

- What instrument [measure(s)] will you use for your formative evaluation?
- For each instrument identified, explain how often this measure will be administered.
- For each instrument identified, will it be administered to all students or a sample of students at each data collection point?
- For each instrument identified, describe the data collection and analysis process. How will results be shared with faculty?