



HP-2016-7

# STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF EDUCATION  
RYAN M. WISE, DIRECTOR

Date: April 21, 2016  
To: Child and Adult Care Food Program (CACFP) Home Sponsors  
From: Suzanne Secor Parker, Lead Consultant-Homes  
Bureau of Nutrition and Health Services  
Re: Meals Served at "Open" Sites participating in the Summer Food Service Program (SFSP)  
Replaces: HP-2015-9 Meals Served at SFSP Open Sites  
Effective: Immediately

The Summer Food Service Program (SFSP) is a Child Nutrition Program offered through the Bureau of Nutrition and Health Services (State Agency). Stephanie Dross is the Bureau staff member responsible for the management of SFSP.

Local school districts and community organizations are offering the SFSP in areas that have an economic need. Sponsor organizations will be starting SFSP operation (serving meals) at the end of May or in early June. Within those communities, some feeding sites will be open to all children, referred to as "open sites". "Open sites" provide meals to children at no charge and require no form of identification or income eligibility.

If children enrolled for care in CACFP day care homes go to an approved SFSP "open site" to eat breakfast, snacks and/or lunch **rather than meals prepared at the day care home**, providers **cannot** record these meals on their CACFP meal participation to be claimed for CACFP reimbursement. A record separate from CACFP records should be maintained to document that children received meals not served by the provider. Providers must be informed of the requirement.

Meals served to all children at the "open site" will be claimed for reimbursement by the SFSP Sponsor.

Providers should be reminded to give prior notification to the Home Sponsor of his/her plan to be out of the home during the time of the meal service(s). This would include taking children to participate in meals served at a SFSP "open site" or for other designated activities during meal service times. This requirement is included in the Provider-Sponsor Agreement (CNP-123).

The 2016 summer meal sites can be located at [www.fns.usda.gov/summerfoodrocks](http://www.fns.usda.gov/summerfoodrocks), or by calling 1-855-3-HUNGRY, or by texting "food" to 877-877.

If you have questions, please call 515-281-3744 or email [suzanne.secorparker@iowa.gov](mailto:suzanne.secorparker@iowa.gov). If you have questions regarding the Summer Food Service Program, please contact Stephanie Dross at 515-281-4760 or [stephanie.dross@iowa.gov](mailto:stephanie.dross@iowa.gov).

Grimes State Office Building - 400 E 14th St - Des Moines IA 50319-0146

PHONE (515) 281-5294 FAX (515) 242-5988

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