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DEPARTMENT OF EDUCATION  
RYAN M. WISE, DIRECTOR

Date: April 19, 2016  
To: Iowa Child and Adult Care Food Program (CACFP) Home Sponsors  
From: Suzanne Secor Parker, Lead Consultant-Homes, Bureau of Nutrition and Health Services  
RE: Income Eligibility Guidelines, School Year 2016-2017  
Effective: July 1, 2016

The annual Income Eligibility Guidelines (IEGs) have been adjusted to account for changes in the Consumer Price Index. The attached IEGs must be used to determine Tier 1 eligibility for provider or parent Iowa Eligibility Applications received commencing July 1, 2016 through June 30, 2017. New IEGs must **not** be used prior to July 1, 2016.

The household size and total household income on provider and parent Iowa Eligibility Applications must be compared with the reduced price IEGs (attached) or entered in ICAVES Excel worksheet to determine Tier 1 eligibility. Providers requesting approval for Tier 1 Income eligibility status (using income) must submit documentation of all household income to be verified by the Home Sponsor. Sponsors will be notified when the new ICAVES document (effective July 1, 2016) is posted on "Form Download" on IowaCNP. Income documentation for providers applying for Tier 1 Income status includes current income (see below) and/or the most recent tax return (only for self-employment).

"Income" means income before any deductions such as income taxes, Social Security taxes, insurance premiums, charitable contributions and bonds. When totaling income, hardship deductions are not allowed. Income includes the following:

1. monetary compensation for services, including wages, salary, commissions or fees;
2. net income from nonfarm self-employment;
3. net income from farm self-employment;
4. Social Security;
5. dividends or interest on savings or bonds or income from estates or trusts;
6. net rental income;
7. public assistance or welfare payments;
8. unemployment compensation;
9. government civilian employee or military retirement, or pensions or veterans payments;
10. private pensions or annuities;
11. alimony or child support payments;
12. regular contributions from persons not living in the household;
13. net royalties; and
14. other cash income including cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources.

Call or e-mail if you have questions.

Attachment: Income Eligibility Guidelines for Home Sponsors Effective July 1, 2016 – June 30, 2017