

# Community Eligibility Provision (CEP) - DUE - April 15, 2016

(Information will be used to determine CEP for 2016-2017)

Below are the steps on how to submit the data for the Community Eligibility Provision (CEP) on IowaCNP. **All public and nonpublic schools are required to complete the CEP section on IowaCNP even if you don't plan to implement CEP.** Contact Patti Harding at [patti.harding@iowa.gov](mailto:patti.harding@iowa.gov) if you have questions or desire assistance.



1. Click on Applications on dark blue menu bar.



2. Click on Community Eligibility Provision

## Community Eligibility Provision (CEP) Site List

23130000 Status: Active  
**FALLS CITY CSD**  
 DBA:  
 104 S 17th St  
 Falls City, IA 50501  
 Type of Agency: Educational Institution  
 Type of SNP Organization: Public

Action	School Year	Reporting Date	Open Date	Close Date	Status
<b>Add</b>	2015 - 2016	April 1, 2016	April 1, 2016	April 15, 2016	Not Started
<a href="#">View</a>   <a href="#">Modify</a>   <a href="#">Admin</a>	2014 - 2015	April 1, 2015	April 1, 2015	May 2, 2015	Submitted
<a href="#">View</a>   <a href="#">Modify</a>   <a href="#">Admin</a>	2013 - 2014	April 1, 2014	April 1, 2014	April 15, 2014	Approved

3. Click on Add next to School Year 2015-2016.

Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications > CEP Year List > CEP Site Eligibility > School Year: 2016 - 2017

VIEW | MODIFY | DELETE | INTERNAL USE ONLY

### Community Eligibility Provision (CEP) - Site Eligibility For School Year: 2015 - 2016

56560000 Status: Active  
 FALLS CITY CSD  
 DBA:  
 104 S 17th St  
 Falls City, IA 50501  
 Type of Agency: Educational Institution  
 Type of SNP Organization: Public

**General Information**

Reporting Date: April 01, 2016  
 Due Date: April 15, 2016

**Instructions**

The Community Eligibility Provision (CEP) for the National School Lunch Program (NSLP) provides an alternative to household applications for free and reduced price meals for economically disadvantaged students in local educational agencies (LEAs) and schools. Sites that elect this option agree to serve all students free lunches and breakfasts for four (4) successive school years and claim the meals based on a percentage of Identified Students multiplied by a USDA-defined multiplier factor. Sites which have an Identified Student Percentage (ISP) of 40% or greater are eligible for this option. Sites which have an Identified Student Percentage (ISP) between 30.00% - 39.99% are potentially eligible.

Enter each Site's Number of Identified Students and Enrollment as of the Reporting Date.

Site ID	Site Name	Nbr of Identified Students	Enrollment	ISP	Eligible?	Potentially Eligible?
8605	Arey Education Center	0	0	0.00 %		
0418	Butler Elementary School	0	0	0.00 %		
0445	Cooper Elementary School	0	0	0.00 %		
Organization Totals		0	0	0.00 %		

Total Sites: 3

4. You will enter the number of Identified Students and the Enrollment for each school as of April 1, 2016 (may include the first DC list in April). Use the CEP Worksheet to determine the Number of Identified Students. If there are one or more schools listed that are not currently active and participating in the National School Lunch Program leave blank.

Enter each Site's Number of Identified Students and Enrollment as of the Reporting Date.

Select sites are eligible for CEP

Site ID	Site Name	Nbr of Identified Students	Enrollment	ISP	Eligible?	Potentially Eligible?
8605	Arey Education Center	175	225	77.77 %	X	
0418	Butler Elementary School	125	385	32.46 %		X
0445	Cooper Elementary School	175	300	58.33 %	X	
Organization Totals		475	910	52.19 %		

Total Sites: 3

Export Export All

5. As the Number of Identified Students and Enrollment is entered the Identified Student Percentage (ISP) is calculated and the system will indicate with an "x" if Eligible or Potentially Eligible for CEP.

Click on **Export** if you want a copy of the information you entered in an Excel format for your records. The information entered will remain on the system.

Created By: PHarding on: 3/23/2016 3:11:42 PM

**Save** Cancel

VIEW | MODIFY | DELETE | INTERNAL USE ONLY

6. Click on SAVE.

**Save Confirmation**

Congratulations!

The form has been validated without errors.

< Edit Finish

7. Click on Finish. The information is saved.