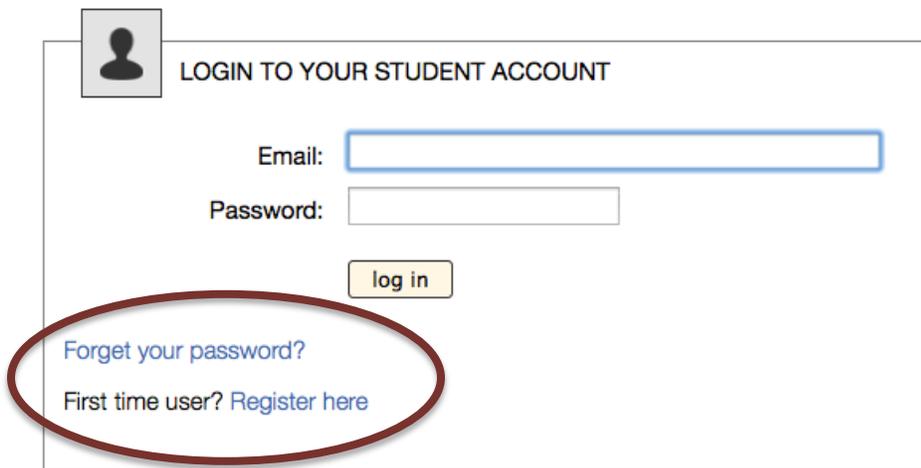


## Directions for Accessing the Webinar/Training Modules for ELPA21 and Title III

Go to the AEA PD Online training site: <http://training.aeapdonline.org>

Log in using your email and password for this site. Note, this is the same site that most people have taken their Mandatory Child and Dependent Adult Abuse training so most people will have a log in and password.

If you have forgotten your password you can click on the link in the log in box to retrieve your password. If your email has changed since you last logged into the system, use your old email.



LOGIN TO YOUR STUDENT ACCOUNT

Email:

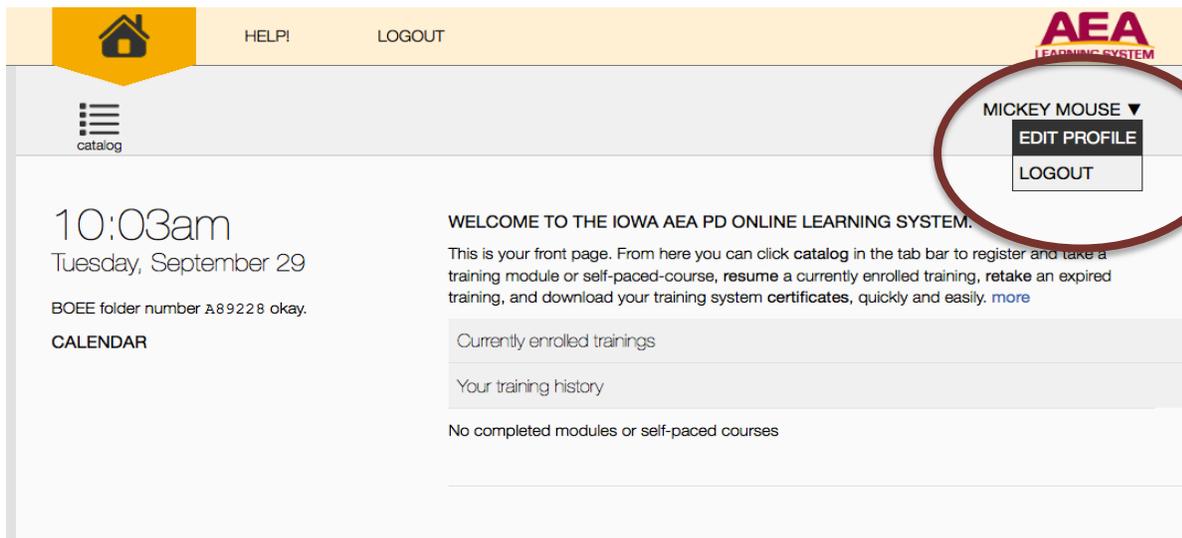
Password:

log in

[Forget your password?](#)

First time user? [Register here](#)

Once you have logged in, be sure to update your information in the system including your BOEE folder number and your district information. You will find the link to edit your profile here on the site.



HELP! LOGOUT

AEA LEARNING SYSTEM

MICKEY MOUSE ▼

EDIT PROFILE

LOGOUT

catalog

10:03am  
Tuesday, September 29

BOEE folder number 289228 okay.

CALENDAR

WELCOME TO THE IOWA AEA PD ONLINE LEARNING SYSTEM.

This is your front page. From here you can click catalog in the tab bar to register and take a training module or self-paced-course, resume a currently enrolled training, retake an expired training, and download your training system certificates, quickly and easily. [more](#)

Currently enrolled trainings

Your training history

No completed modules or self-paced courses

If you do not know your BOEE folder number you can click on the link to search for it on their website.



### PERSONAL INFO

first name

last name

email

receive email notifications

BOEE folder number   N/A [Find your BOEE folder number](#)

current password  current password only required for password change

new password  8-16 characters, no spaces

Password strength: none

Be sure you are listed with the correct district. Scroll down and check. If you are unsure of your district password, the contact to get the password will be listed in your district information. This is especially important if you have changed districts or if your district has started using the system recently. **This is an important step so you do not have to pay for your certificate.**



### EMPLOYMENT INFO

district or AEA employee  yes  no

The fields below are for district and AEA employees only

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Department of Education																									
Des Moines																									
Des Moines Christian Schools																									
Des Moines Christian Schools																									
Diagonal																									
Dike-New Hartford																									
Diocese of Des Moines																									
DMACC																									
Doctor's office																									
Don Bosco High School																									

DES MOINES

District contact:

Debra Mendenhall  
[debra.mendenhall@dmschools.org](mailto:debra.mendenhall@dmschools.org)  
(515) 242-7831

district password  only required for district change

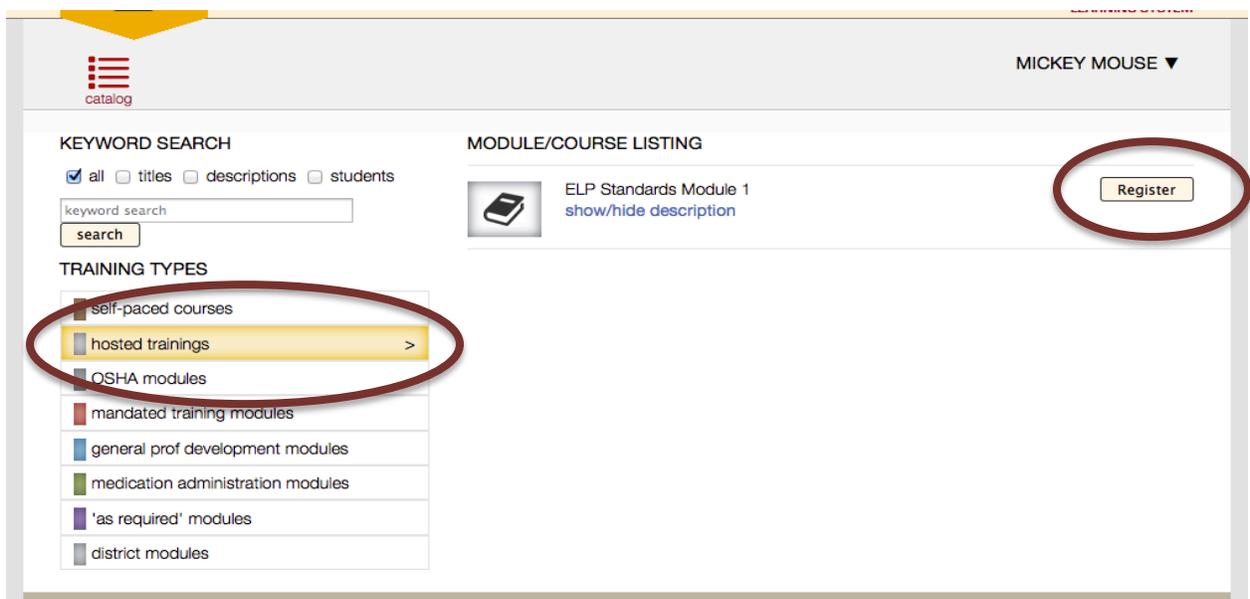
building

Once you have updated your information, be sure to click **save**.

To register for the module, click on the catalog button in the upper left hand corner of screen.



To find the modules for ELPA21 and Title III, Click on “hosted trainings” and you will find the modules to register and complete.



This is where you will find all of the additional ELPA21 modules coming during the year.

You do not have to complete a module in one sitting. When you log back in and resume the training the system will start you in the section you were last in.