Student Last Name

Legal last name of the student

Code	Description	Definition

User Notes
- Required for all PK-12 students

Data Element Rollover
- Yes

Vendor Notes
- Remove all commas, tildes, and accents for bar code extra

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0080	Alpha	No Default	1	60	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use:

Student First Name

Legal first name of the student

Code	Description	Definition

User Notes
- Required for all PK-12 students

Data Element Rollover
- Yes

Vendor Notes
- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0060	Alpha	No Default	1	60	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:
Use:

Student Middle Name

Legal middle name of the student

Code	Description	Definition

User Notes

- Optional for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0070	Alpha	No Default	1	60	N	Y	N	N	N	N	N	N	N	Y	N	2005

For more information:

Use:

Student Suffix

A suffix such as Jr., I, II of the student

Code	Description	Definition

User Notes

- Optional for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0090	Alpha	No Default	1	10	N	Y	N	N	N	N	N	N	N	Y	N	2005

For more information:

Use:

Birth Date

Date of birth of the student

Code	Description	Definition
	MM/DD/CCYY	

User Notes

- Required for all PK-12 students
- Non-special education students must be 5 years of age on September 15 in order to be counted in certified enrollment.
- Special education students must be 3 years of age on September 15 in order to be counted in certified enrollment.
- The maximum age for a non-special education student is 21. Approval may be granted by the department to continue the program for a special education student for up to three years or until the person's 24th birthday.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0020	Date	No Default	10	10	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use: Certified Enrollment

Gender

Gender of a student

Code	Description	Definition
M	Male	
F	Female	

User Notes
- Required for all PK-12 students
- Value must be UPPERCASE

Data Element Rollover
- Yes

Vendor Notes
- Value must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0050	Alpha	No Default	1	1	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use:

Hispanic / Latino

Is the student Hispanic / Latino?

Code	Description	Definition
1	Yes	A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.
0	No	

User Notes

- Required for all PK-12 students
- This question is about ethnicity, not race. No matter what is selected for ethnicity, questions about the student's race(s) must also be answered.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0042	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

American Indian or Alaska Native

Is the student of the American Indian or Alaska Native race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
0	No	

User Notes

- Required for all PK-12 students
- At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
- The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0043	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Asian

Is the student of the Asian race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
0	No	

User Notes

- Required for all PK-12 students
- At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
- The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0044	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Black or African American

Is the student of the Black or African American race?

Code	Description	Definition
1	Yes	A person having origins in any of the black racial groups of Africa.
0	No	

User Notes

- Required for all PK-12 students
- At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
- The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0045	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Native Hawaiian or Other Pacific Islander

Is the student of the Native Hawaiian or Other Pacific Islander race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
0	No	

User Notes

- Required for all PK-12 students
- At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
- The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0046	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

White

Is the student of the White race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
0	No	

User Notes

- Required for all PK-12 students
- At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
- The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0047	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Native Language

The native language of a student

Code	Description	Definition
	Three letter Language Code	ISO 639-2 Codes

User Notes
- Required for all PK-12 students
- Value must be lowercase
- Refer to Addendum C for a list of languages and codes
- Value cannot be 'eng' for ELL students
- Legal reference: 281-41.29 Native Language

41.29(1) General.
"Native language," when used with respect to an individual who is limited English proficient, means either of the following:
a. The language normally used by that individual or, in the case of a child, the language normally used by the parents of the child.
b. The language normally used by the child in the home or learning environment; this language shall be considered "native language" in all direct contact with a child, including evaluation of the child.

Data Element Rollover
- Yes

Vendor Notes
- A non-English code is required if ELL Status (D0420) contains values 1, 2, or 3.
- Value must be lowercase.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0410	Alpha	No Default	3	3	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: John Scott 515-281-3805 john.scott@iowa.gov
Use:

Social Security Number

Student's Social Security Number

Code	Description	Definition
	9 numeric characters	

User Notes

- Optional for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

- If a value is present, the length must be 9. No dashes or spaces

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0160	Numeric	No Default	9	9	N	Y	N	N	N	N	N	N	N	Y	N	2005

For more information:

Use:

Local Student ID

Unique local ID assigned to a child by the attending district

Code	Description	Definition
	1-20 alpha numeric characters	

User Notes

- Required for all PK-12 students
- Some student information systems create a unique local ID as well as allowing a district or school to create their own local IDs.
- Used by all software systems to facilitate the importing of a State Student ID file

Data Element Rollover

- Yes

Vendor Notes

- Length 10 for Bar Code; 20 for EASIER.

Data Element Specifications

		Vendor	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0010	Alpha	No Default	1	20	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use:

State Student ID

The unique ID assigned to a child in the Iowa State Student ID and Locator System

Code	Description	Definition
	10 digit number	

User Notes

- Required for all PK-12 students on EASIER and Barcode extracts
- ID remains the same from year to year and follows the student within the state.

Data Element Rollover

- Yes

Vendor Notes

- Nulls are allowed only in the State ID Extract

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
K0020	Numeric	No Default	10	10	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	2005

For more information: Connie Brooks 515-281-5471 connie.brooks@iowa.gov
Use:

Grade Level

Grade level of the student during the current school year

	Code	Description	Definition
	PK	Pre-kindergarten	
C	~~00~~ KG	Kindergarten	Used for Kindergarten and Transitional Kindergarten
	01-12	First through twelfth grade	

User Notes

- Required for all PK-12 students
- Transitional or Optional Kindergarten students have Grade Level of KG
- PK and KG must be UPPERCASE
- For multi-age classrooms or ungraded classrooms, an age-appropriate grade level should be assigned.

5th Year Seniors

- 5th year seniors are to be considered grade 12.
- 5th year seniors with an IEP will be counted in the denominator but not the numerator of the 4-year graduation cohort calculation. In a 5-year cohort graduation rate, 5th year seniors who graduate by the end of the 5th year of high school will be included in the graduation rate.

PK Students

- All PK students in a Statewide Voluntary Preschool Program and / or a district sponsored program are to be submitted for EASIER
- PK students 3 years of age or older, with an instructional IEP are counted in certified enrollment.
- PK Regular Education 3-year-olds are not counted in certified enrollment.
- PK 4-year-olds in Regular Education or with a Support Services Only IEP who are enrolled in a Statewide Voluntary Preschool Program approved by the state are funded through certified enrollment.

- Districts should not transfer in an out-of-state kindergartener who does not meet the age 5 requirement (Sept 15). The student will not be funded through certified enrollment. According to the August 2009 School Leader Update, "Iowa Code § 282.3 unequivocally states that a child must be five on or before September 15 to enter kindergarten and must be age 6 on or before September 15 to enter first grade." There is an Iowa Attorney General's Opinion (#79-7-3) stating that NO ONE has discretion to overlook this law. That means no exceptions — it doesn't matter that the child moved in from another state where the child has been in kindergarten most of the year already.

Data Element Rollover

- Yes not including graduates and retentions
- Nonresident PK 4 year old students in the SWVPP from the previous year who are not returning to the district for kindergarten will create errors in Fall EASIER. Do not roll them over, exclude them from state reporting, or delete them from the next year's database.

Vendor Notes

- PK and KG must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0030	Alpha	No Default	2	2	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use: Certified Enrollment

Homeroom / HSAP Teacher Folder Number

The Iowa Department of Education folder number of the student's homeroom teacher.

Code	Description	Definition

User Notes

- Required for elementary students (grades 3-8) in a self-contained elementary classroom being taught language arts, reading and math by the same teacher. If elementary courses are scheduled (CR records included in EASIER file) with teacher folder number included, homeroom teacher may be null.
- Required for all HSAP students.
- Required for all PK students in the Statewide Voluntary Preschool Program.
- Optional for all scheduled elementary and secondary students.
- Populating this field will allow the Homeroom teacher access to the student's information in the Data Warehouse. (Not currently available).
- The folder number is assigned by the Board of Educational Examiners. Newly assigned folders numbers are seven digits.

Data Element Rollover

- Yes, with the teacher information

Vendor Notes

- The teacher folder number should be a one time entry per staff member.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0055	Numeric	No Default	5	7	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information:

Use:

Entry Date into District

The most recent date that begins continuous enrollment in the district

Code	Description	Definition
	MM/DD/CCYY	

User Notes

- Required for all PK-12 students
- The date does not change for a student who continues from year to year in the same district regardless of the schools in which the student has been or is enrolled.
- If a student transfers (Exit Code 1), Open Enrolls Out, Tuitions Out, Drops out, or exits with an Illness (not receiving educational services) for 1 or more instructional days and then returns, the entry date into district should reflect the return date.
- When two districts merge or enter a whole grade sharing agreement, the student's entry date into the district does not change.
- If your district changes Student Information Systems, use the Entry Date from the previous SIS. Do not create a new default date. For assistance, contact an EASIER consultant.

Data Element Rollover

- Yes. This is the most recent date that begins continuous enrollment. It does not change unless the student leaves and then returns to the district.

Vendor Notes

- The date is the beginning date of continuous enrollment in the district and not the date of the conversion to a new student information system.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0210	Date	No Default	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information:

Use: Length of time for ELL, Migrant students

School Number

The four-digit code assigned to each school building by the Iowa Department of Education

Code	Description	Definition
	Four numeric characters	

User Notes

- Required for all PK-12 students
- All school numbers are included in the Iowa Educational Directory with the exception of SWVPP off site locations. The school number 0100 is used for Whole Grade Sharing Out.
- Use the state-assigned 4-digit school/building number for a 4 year old statewide voluntary preschool program.
- The district level building number of '0000' can be used for students who are Tuitioned-Out, Open Enrolled-Out, HSAP, or CPI Dual Enrolled for activities only. It may also be used for non-SWVPP funded PK students attending in a facility that does not have a state assigned school building number.

Data Element Rollover

- User determined

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
K0030	Alpha	No Default	4	4	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	2005

School Name

Name of the school building the student currently attends

Code	Description	Definition

User Notes

- Required for all PK-12 students

Data Element Rollover

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0010	Alpha	No Default	1	20	N	N	Y	N	N	N	N	N	N	N	Y	2005

Class/Teacher Name

Name of the student's teacher or class

Code	Description	Definition

User Notes
- Optional for all students
- Used to sort Barcode labels for districts

Data Element Rollover
- No

Vendor Notes
- Remove all commas, tildes, and accents for bar code extract. Used to sort bar code labels for distribution.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0020	Alpha	No Default	1	20	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information:
Use:

Entry Date

The beginning date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

- Required for all PK-12 students
- Students included in the rollover from the prior year will have an entry date into the new school year within the range of July 1 to the first day of school of the current school year.
- JMC and Powerschool users cannot use an Entry Date prior to the first day of school. Follow your vendors instructions so that the correct students are being included in the EASIER extract.
- Students who transfer into a district after Day 1 will have an Entry Date of the first date of attendance. Their Entry Date is the first day for which they are both enrolled and participating in classes.
- JMC users: To correctly enter a student after the first day of school, go to Attendance > Student > Add Student and enter the correct Day Number.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0185	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Entry Code

The entry code for the enrollment period

Code	Description	Definition
1	Enrolled	Resident student attending school in the district
2	Open Enrolled In	Nonresident student open enrolled in
3	Tuitioned In Parent Paid	Student with parent or guardian responsible for tuition
4	Tuitioned In District Paid	Nonresident student with the resident district responsible for tuition
5	Whole Grade Sharing In	Nonresident student attending school in which a whole grade sharing agreement exists with the resident district
6	CPI Dual Enrolled	Student receiving competent private instruction and also enrolled in a public school for academic or extra-curricular activities. Does NOT include ITBS/ITED testing.
7	CPI Home School Assistance (HSAP)	Student receiving competent private instruction and parent is provided in-home assistance by the local district
8	Nonpublic Shared Time	Nonpublic school student taking courses or receiving services on a part-time basis within the district
9	CPI Dual Enrolled and CPI Home School Assistance	
10	Tuitioned In NonResident Out-of-State	Nonresident student whose resident district is outside of Iowa
11	Foreign Exchange Student	A student sponsored by a program designated by the United States Department of State, Exchange Visitor Program and Designation Staff. These students generally are in the United States on a J-1 visa.
12	Open Enrolled In and CPI Dual Enrolled	
13	Open Enrolled In and CPI Home School Assistance	
14	Open Enrolled In and CPI Dual Enrolled and CPI Home School Assistance	
15	Tuitioned In State Paid	The student is in foster care, has an IEP, and parental rights have been terminated or parents have moved out of state or cannot be found. Also used for students residing on public university property in Ames, Iowa City, and Cedar Falls.
16	Public Shared Time	Public school student enrolled in another district but taking courses or receiving services on a part-time basis within the district
17	Open Enrolled In and Foreign Exchange Student	
18	Within District Part-time	Student from another building within the same district taking course(s) at this building
19	Foreign Student on Visa	Foreign student who does not have a J-1(usually Foreign Exchange) nor F-1 (usually Tuitioned In Parent Paid) visa.
21	Tuitioned In and CPI Dual Enrolled	
22	Tuitioned In and CPI Home School Assistance	
23	Tuitioned In and CPI Dual Enrolled and CPI Home School Assistance	
27	Whole Grade Sharing In and CPI Dual Enrolled	
28	Whole Grade Sharing In and CPI Home School Assistance	
29	Whole Grade Sharing In and CPI Dual Enrolled and CPI Home School Assistance	

For more information:

Use: Certified Enrollment

Entry Code

A 81 Enrolled in Nonpublic School Valid only for Nonpublic schools

User Notes

- Required for all PK-12 students
- Students who are continuing an Exit Code from the previous year (Tuition Out, Open Enrolled Out, Whole Grade Sharing Out, etc.) should have an Entry Code that reflects the actual type of entry into the district followed by the correct Exit Code.
- Open enrollments follow the student. This applies to a) students who continue on for a 5th year to complete their IEP and/or b) students who OE into a district that WGS to another district.
- All PK4 regular education students in a Statewide Voluntary Preschool Program have an Entry Code of '1' Enrolled regardless of resident district.
- PK students cannot be Open Enrolled or Tuitioned to another district unless they have an instructional IEP
- The Entry Code for Foreign Students generally depends on the visa they hold:

  J-1 Visa 11 Foreign Exchange Student
  F-1 Visa 3 Tuition In Parent-Paid
  Other Visa 19 Foreign Student on Visa

  Only Foreign Students with Entry Code 19 are included in Certified Enrollment
- BEDS Enrollment Entry Codes: 1, 2, 3, 4, 5, 10, 11, 15, 17, and 19.
- Certified Enrollment Entry Codes: 1, 2, 4, 5, 6, 7, 8, 9, 12, 13, 14, 19, 21, 22, 23, 27, 28, and 29.
- AYP Enrollment Entry Codes: 1, 2, 3, 4, 5, 15, and 19.

Data Element Rollover

- Yes. For Active non Graduates, use the most recent Entry Code.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0180	Numeric	No Default	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use: Certified Enrollment

CPI Dual Enrollment

Is the CPI K-12 student dual enrolled for academic activities, extracurricular activities, or both?

Code	Description	Definition
1	Academic activities	
2	Extracurricular activities	
3	Both academic and extracurricular activies	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1' - '3' for CPI K-12 Dual Enrolled students
- ITBS/ITED testing is not considered an academic activity.
- Students receiving competent private instruction may dual enroll to participate in any **academic activity** in the district and shall also be permitted to participate on the same basis as public school children in any **extracurricular activity** available to children in the child's grade or group. Students dual enrolled for either or both of these purposes shall not be required to pay the costs of the annual testing. Testing is not a reason for dual enrollment. Testing is a benefit under dual enrollment. Legal reference 299A.8 DUAL ENROLLMENT

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0244	Numeric	99	1	2	Y	N	N	Y	Y	N	Y	N	N	N	N	2011

For more information:

Use:

Full-time Equivalency (FTE)

Full-time equivalent (FTE) is the proportion of time for which a student is expected to attend compared to the total possible attendance in a school year.

FTE is calculated by dividing the number of periods of expected attendance in a year by the maximum periods possible in a year for a full-time student.

Code	Description	Definition
	0.00 to 1.00	

User Notes

- Required for all PK-12 students
- With few exceptions, FTE does not equate to Certified Enrollment weighting.
- FTE values are primarily used for calculating days enrolled and days present for students who attend less than full-time.
- Do not include Early Bird or Night School classes if the calculated FTE > 1.00.
- Students in an every-other-day or half-day Kindergarten program have a FTE = 0.50.
- PK students should have an FTE to reflect the portion of the day they are expected to be in attendance. (Example: 10 hours per week/elementary contact hours in a week).

CPI Dual Enrolled Students

- CPI students dual enrolled only for extracurricular activities will have a FTE = 0.00.
- A dual enrolled student who takes classes for one period a day for one semester in a 7 period schedule will have a FTE = 0.07.
  1 period x 90 days (semester) / 7 periods x 180 days (maximum periods possible in 1 year) = 90 / 1260 = 0.07
- A child under dual enrollment for academic activities, (Entry Code 6, 12, 21, or 27), must receive at least one-quarter of the child's instruction by way of competent private instruction and no more than three-quarters by way of the district's academic programs. (281-31.6(2))

CPI HSAP Students

- A student in a Home School Assistance Program will have FTE calculated as follows:
  # of visits by HSAP teacher / # of days in school year
- If a student is in a Home School Assistance Program where the student is taught full time by the HSAP teacher, the FTE = 1.00.

- FTE calculations for different types of enrollments are described in Appendices II - IV of the *Certified Enrollment via EASIER* document.

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

- A full time student = 1.00. Allow entry to two decimal places.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0495	Numeric	1.00	4	4	Y	N	N	N	N	N	Y	N	N	N	N	2008

For more information:

Use: Certified Enrollment, Student Attendance

Days Enrolled

Number of days a student was enrolled in the district during the current school year

Code	Description	Definition
	Whole number	

User Notes

- Required for all PK-12 students
- Active students with FTE > 0.00 cannot have 0 days enrolled.
- Required for all students with FTE > 0.00 and who are receiving district instruction or in programs covered by the district's net current expenditures. For every student with a district expenditure, there is a federal requirement to collect attendance information through the National Public Education Financial Survey (NPEFS).
- One day should reflect an individual student's day. For students assigned to attend only half or partial days, a day enrolled = 1. FTE will be used to adjust the total days for attendance reports.
- Half-day pre-kindergarten and kindergarten program students count as full days enrolled.
- Know how your student information system operates to calculate 0 days enrolled for summer transfer students
- To create 0 days enrolled for a student who did not attend, see User Note under Exit Date.

Data Element Rollover

- No

Vendor Notes

- Numeric format with no zero fill

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0500	Numeric	No Default	1	3	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use:

Days Present

Number of days a student was present during the current school year counted to the nearest half day.

Code	Description	Definition
	0.0 to xxx.0	

User Notes

- Required for all PK-12 students
- Required for all students with FTE > 0.00 and who are receiving district instruction or in programs covered by the district's net current expenditures. For every student with a district expenditure, there is a federal requirement to collect attendance information through the National Public Education Financial Survey (NPEFS).
- One day should reflect an individual student's day. For students assigned to attend only partial days, a day present = 1.
- Know how your student information system operates to calculate days present for less than full-time students and 0.0 days present for summer transfer students.

Data Element Rollover

- No

Vendor Notes

- Numeric format with one decimal place and no zero fill
- Computed per student based on hours enrolled in a day. Counted to the nearest half day. If present for half a day or less, count as 0.5. If present for more than half a day, count as 1.0.

Data Element Specifications

		Vendor	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0510	Numeric	No Default	3	5	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use:

Days Unexcused

Number of times a student had an unexcused absence for his/her entire day

Code	Description	Definition
	Whole number	

User Notes

- Required for all PK-12 students
- Unexcused absences are determined by the district. Only days for which the student was unexcused for his or her entire day count as days unexcused.
- Out-of-school suspensions are excused absences.
- Expulsions require an exit code and are not included as days enrolled or days present.
- Being unexcused for a partial day does not count. This element is not cumulative. Two half-days of unexcused absences does not equate to 1 day of unexcused absence.

Data Element Rollover

- No

Vendor Notes

- Prefer that the vendor compute the total.
- For each entire day with an unexcused absence, count 1. If less than the full day, count 0. Enter the sum.
- This element is not cumulative.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0515	Numeric	No Default	1	3	Y	N	N	N	N	N	Y	N	N	N	N	2008

For more information:

Use: Safe and Drug Free Schools reporting

Resident District

State assigned code of the district where the parents, custodial parent, or guardian resides

Code	Description	Definition
	Four digit district code	

User Notes

- Required for all PK-12 students
- "Resident" means a child who is physically present in a district, whose residence has not been established in another district by operation of law, and who meets any of the following conditions: a. Is in the district for the purpose of making a home and not solely for school purposes; b. Meets the definitional requirements of the term "homeless individual" under 42 U.S.C. § 11302(a) and (c). (IC 282.1)
- For a non-IEP student in a non-PMIC residential facility, the resident district is the district where the residential facility is located.
- For an IEP student in a non-PMIC residential facility, the resident district is the district of the parent or guardian.
- For a student in a PMIC residential facility, the resident district is the district of the parent or guardian.
- If a student is in Foster Care, refer to the Foster Care element (Element 34) to determine the correct resident district.
- For students with an Entry Code of '15' Tuitioned In State Paid, the resident district is 9098.
- For Tuitioned In, Open Enrolled In and Whole-grade Sharing In students, the Resident District is the district of the parent of guardian and not the attending district.
- Students with Entry Codes '8' Nonpublic shared time or '81' Enrolled in Nonpublic School use their true resident district.
- If a regular education student is kicked out of the parent's home or runs away and the student is living in a different district, the student is a resident of the new district.

Data Element Rollover

- Yes

Vendor Notes

- Four digit State Code including codes for other states and 9098 for Iowa Ward of the State

Data Element Specifications

		Vendor	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0200	Alpha	No Default	4	4	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use: Certified Enrollment, Supplementary Weighting, Full Academic Year

Resident County

State assigned code of the county in which the student resides

Code	Description	Definition
	Two digit county code	

User Notes

- Required for all PK-12 students
- The Resident County for students in Resident District 9098 is '00'.
- Students with Entry Codes '8' Nonpublic shared time or '81' Enrolled in Nonpublic School use their true resident county.
- 281—96.2(423E,423F) Reports to the department. Each school district shall, by October 15, annually report the school district's actual enrollment on October 1 by the student's county of residency according to the following:
  - 96.2(1) County of residency. The county of residency for each of the students shall be the county in which the student lives in accordance with Iowa Code section 282.1
  - 96.2(2) Emancipated minor. The county of residency for an emancipated minor attending the school district shall be the county in which the emancipated minor is living.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0215	Alpha	No Default	2	2	Y	N	N	N	N	N	Y	N	N	N	N	2008

For more information:

Use: Certified Enrollment

Accountable District

State assigned code of the public district where the student has his / her primary enrollment

Code	Description	Definition
	8 digit code for the school district	

User Notes

- Required for all students with Entry Code '16' – Public student enrolled in another district but taking courses or receiving services on a part-time basis in your district.
- Used for crediting courses to the proper district.

Data Element Rollover

- No

Vendor Notes

- Field left null unless the user enters a value

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0207	Alpha	No Default	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2011

For more information:

Use: Supplementary Weighting

Nonpublic School Number

State assigned code of the nonpublic school where the student has his / her primary enrollment

Code	Description	Definition
	Eight numeric characters	

User Notes

- Required for students with an Entry Code of 8 (Nonpublic shared time)
- This element will be used for the county distribution of nonpublic shared time students in certified enrollment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
K0040	Alpha	No Default	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2011

Foster Care

Is the student in foster care?

A student living in a facility located within the district that is a licensed child foster care facility as defined in Iowa Code section 237.1 (full-time parental nurturing provided by someone other than a relative or guardian of the child), or a facility as defined in Iowa Code 125.2 that provides residential treatment (substance abuse). The definition of a facility includes licensed foster single-family homes.

Code	Description	Definition
1	Yes and would not live in the district if not in foster care	
2	Yes and would live in the district if not in foster care	
0	No	

User Notes

- Required for all PK-12 students
- If a child is in foster care, has an IEP, and is open enrolled in, the resident district is the district where the student would reside if the student were not in foster care. For the regular education student who is also in foster care and open-enrolled in, the resident district is the district where the foster care facility is located.
- Use the following chart to determine the resident district and entry code for a student in foster care:

Does the student currently have an IEP?	Have parental rights been terminated?	Would the student be a resident in your district if not in foster care?	The student's resident district in EASIER is ...	The student's Entry Code is ...	The student's Foster Care Code is ...	Eligible for Regular Education Foster Care Claim
Y	Y	n/a	9098 (State)	15	1 or 2	N
Y	N	N	The district where the student would reside if the student were NOT in foster care	4	1	N
Y	N	Y	Attending District	1	2	N
N	Y or N	N	Attending District	1	1	Y
N	Y or N	Y	Attending District	1	2	N

- Used in conjunction with Service Type and IEP indicator to calculate Foster Care Claim report for non-IEP students. Foster Care Claim cannot be completed until the last district has certified Spring EASIER. The Foster Care Claim is certified by August 1.
- The Resident County for students in Resident District 9098 is '00'.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0230	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	2008

For more information:

Use:

Service Provider / Facility

The Department of Education code for the facility in which the student resides or the location where the student receives the majority of his / her educational services.

Code	Description	Definition
	8 digit code for the Service Provider or Residential Facility	

User Notes

- Enter this code only for actively enrolled students.
- Students in a Youth Shelter or Juvenile Detention Center have Service Provider / Facility 90989601.
- For Lewis Central, Vinton-Shellsburg, and Denison school districts:
  Use this field for Certified Enrollment to identify students residing in regent institutions or in federal programs who are enrolled in regular education classes in your district
  If these nonresident students are enrolled in a special education program, they will have an Entry Code of '4' Tuition In.
  Resident students will have an Entry Code of '1' Enrolled
- For students in a PMIC or non-PMIC residential facility within your district:
  This field is populated with the respective number of the service provider or residential facility for those students.
  While receiving treatment, these students will NOT be used in the calculation of dropout or graduation rates.
- For students in Youth Shelters or Detention Centers
  An enrollment period is created specifically to tie a student to a shelter/detention center with the service provider of '90989601'
- For students in Day Treatment Programs
  An enrollment period is created specifically to tie a student to a Day Treatment Program with the respective service provider value
- As an alternative to Interim Placement:
  In order to keep students active in your SIS that in previous years had been exited as 'Interim Placed', this field will be populated with the respective Community College code, AEA school/sponsored program, state code, or the respective code for those students abroad or Incarcerated/awaiting trial.
  These students will be included in your Certified Enrollment Count.

- See the Service Provider / Facility Addendum.

Data Element Rollover

- No

Vendor Notes

- This element is subject to change. Provide only a field for the district to enter the 8 digit code. Do not provide a drop down list.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0217	Alpha	No Default	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2010

For more information:

Use: Certified Enrollment

Service / Facility Type

Identifies the type of service students are receiving from selected providers.

Code	Description	Definition
1	Day Services	
2	PMIC Residential	Psychiatric Medical Institution for Children
3	Non - PMIC Residential	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1', '2', or '3' for students in residential facilities or receiving day services.
- Day Services are limited to Intensive Day Treatment Programs (e.g., alcohol, drug and/or behavior treatment programs) from which the student returns home each night. For reporting purposes, Day Services do NOT include community colleges or AEA schools.
- Students receiving day services are to be reported by the district of primary enrollment and not tuitioned out to another district. EXCEPTION: Woodward Academy does report students in their Day Program as tuitioned in.
- Given the variability of Day Treatment Programs and their level of connection to local school districts, it is important to check with the district that houses the Day Treatment Program to find out whether they will report the student as tuitioned in or you will report the student with the respective Service Provider/Facility.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0218	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2011

For more information:

Use: Certified Enrollment

Exit Date

The ending date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

- Required for all PK-12 students with an Exit Code
- For summer transfer students, enter and exit the student in the current school calendar with no days of attendance.
- The Exit Date will have an impact on the calculation of Days Enrolled and Days Present.
- The Exit Date is the last date of a student's attendance for users of all SIS's but PowerSchool.
- For students who quit attending during the year, the exit date is the first day of unexcused absence after a day of bona fide attendance.
- For a No-Show, the exit date is the first day of expected attendance.
- To correctly report attendance for summer transfers (0 days enrolled and 0 days present), follow the guidelines per SIS:
  JMC: Under Attendance / Student /Drop Student, Set Day = 0
  Infinite Campus: Use an Exit Date prior to the first instructional date in the calendar
  PowerSchool: Student must be given an Entry Date (usually mid-August) and Exit Date within the set Academic calendar.
  SchoolMaster:
  School Matrix:
  Pinnacle:

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0220	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Exit Code

The exit code for the enrollment period

Code	Description	Definition
1	Transferred	Student has transferred to another district, a nonpublic school, a state training school, a regent school, another state or country, to receive competent private instruction, or prison.
28	Transferred Within District	Student has transferred to a different school within the district on consecutive days.
2	Open Enrolled Out	Student remains a resident of the district but has open enrolled to another district or the Malcom Price Lab School
3	Tuitioned Out District Paid	Student remains a resident of the district but has enrolled in another district and the resident district pays tuition
4	Dropout	Student is considered to be a dropout according to federal definitions
5	Expelled	Student is no longer allowed to attend school due to board action
6	Reached Maximum Age	Student has reached maximum age without completing district requirements for graduation from high school. The student will be considered a dropout. The maximum age for a non-special education student is 21. Approval may be granted by the department to continue the program for a special education student for up to three years or until the person's 24th birthday.
7	Deceased	Student is deceased and did not complete graduation requirements
8	Graduated from High School	Student has met district requirements for graduating from high school. Used for midyear graduates and optional for other graduates
9	Illness	A student left school for an indefinite period of time because of medical reasons.
10	Whole Grade Sharing Out	Student has exited the district due to a whole grade sharing agreement with a neighboring school district
11	Tuitioned Out Parent Paid	Student remains a resident of the district but has enrolled in another district and the parent or legal guardian pays tuition.
13	No Show	Applies to one of the following: 1. Student did not attend last year, intended to enroll this year but did not show. 2. Student exited last year, intended to re-enroll this year but did not show
14	End or Change Enrollment	Used to End Enrollments with Entry Codes of '6', '7', '8', '9', '12', '11', '13', '14', '16', '18', '21', '22', '23', '27', '28', or '29' (ie CPI Dual Enrolled, CPI HSAP, Part-time, or Shared Time). This is the only valid exit code. Used to Change Enrollments with Entry Codes of '1', '2', '3', '4', '5', '10', '11', '15', '17' or '19' (ie the "BEDS Entry Codes" when there is a change in Resident District or County, FTE, Entry Code, Foster Care, Residential Facility / Service Provider, or Service / Facility Type and the school does not change. A following enrollment is required reflecting the changed information. If the school changes, use Exit Code '28'.
27	Interim Placement	OPTIONAL for students included in your Certified Enrollment but not attending an Iowa public school district (e.g. attending a community college program, an AEA school or AEA sponsored program, etc). If you would rather keep these students active in your SIS, do not exit them but rather enter the appropriate Service Provider/Facility code. Contact an EASIER consultant if you have questions.
29	Expulsion Continuing from Previous Year	Student Expulsion from the previous year continues into the current school year. The Incident occurred in the previous year.

For more information:

Use: Certified Enrollment

Exit Code

User Notes

- Required for all PK-12 students with an Exit Date within the current school year
- If a student changes schools within a district, use Exit Code '28' Transferred Within District and Not Exit Code '1' Transferred.
- 7-12 students who were active at the end of last year, who did not enroll for the current year, and for whom no reason is known are considered to be Exit Code '4' Dropout.
- PK-6 students who were active at the end of last year, who did not enroll for the current year, and for whom no reason is known can be exited as '1' Transferred Out of District with Destination Code '13' Unknown.
- A student who transfers to a GED program is considered to be Exit Code '4' Dropout if the district is not paying for the student's instructional program. At the time the student takes the GED test, the student must be given an Exit Code '4' Dropout.
- Students who transfer to a Job Corps program are considered to be Exit Code '1' Transferred to Denison Public School District. If Denison does not report a corresponding entry, the student will be counted as a dropout. Only Job Corps students pursuing a Denison high school diploma are not counted as dropouts.
- Students who are serving a jail or prison term are considered to be Exit Code '1' Transferred. Students who are awaiting trial can be either Interim Placed or remain actively enrolled with a Service Provider / Facility code of 90989600.
- For students placed in a Youth Shelter or Juvenile Detention, end the enrollment with Exit Code '14' End or Change Enrollment. Create a new enrollment with the previous Entry Code and enter the Service Provider / Facility code of '90989601' to maintain the active status for the students.
- If a student's 21st birthday occurs on or before September 15th of the current school year, the student must be exited with a code of '6' Reached Maximum Age.
- An agency may continue the special education and related services of an IEP student beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in that individual's special education. The agency must request approval from the department in accordance with Iowa Code section 256B.8.

Data Element Rollover

- User preference. The user should decide whether to rollover Open Enrolled Out, Tuitioned Out, and Whole Grade Sharing Out. If they are rolled over, use the Entry Code that would reflect their true enrollment if they were in the school followed by last Exit Code. The entry and exit dates should reflect the same date used to rollover the actively enrolled students (within the range of July 1 to the first day of school).

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0190	Numeric	No Default	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use: Certified Enrollment

Receiving Educational Services

Is the exited expelled or ill student receiving educational services from the district?

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1' or '2' for exited expelled or ill students
- IEP students with Exit Code '5' Expelled or '29' Expulsion continuing from previous year or students with Exit Code '9' Illness who receive educational services from the district are counted in certified enrollment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0228	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Destination Code

The type of destination location

	Code	Description	Definition
	1	Iowa public district	
	2	Iowa accredited nonpublic school	
	3	Community college program	
	5	AEA school or AEA sponsored program	Includes AEA 267 Bremwood School and AEA 267 Pooled Programs
	6	DHS program or Board of Regents school	Includes Iowa Braille & Sight Saving School, Eldora Training School, Toledo Juvenile Home, Price Lab School, etc.
	8	Out-of-state	
	9	Out-of-country	
	10	Home-school / non-accredited school	
C	11	Incarcerated / awaiting trial	
	12	Other	
	13	Unknown	
	99	Not applicable	

User Notes

- Required for all PK-12 students
- For Exit Code '28' Transferred Within District, use Destination Code = '99' and no Destination Location
- A student incarcerated while awaiting sentencing can be exited with an exit code of '27' Interim Placement and destination code of '11' Incarcerated or the student may be kept actively enrolled in the SIS with Service Provider / Facility code of 90989600 to facilitate the entering of grades.
- Students who have received a sentence are considered to be Exit Code '1' Transferred and Destination Code '11' Incarcerated.
- If a 7th -12th grade student is exited with destination code of 'unknown' or 'other', the student will be counted as a dropout.
- For 7-12 transfer students, you can use 'Unknown' until such time a request for records has been received from the newly enrolled district.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0224	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Destination Location

The state assigned code for the specific destination

Code	Description	Definition
	Eight digit code	

User Notes

- Required for all students with Destination Codes '1' thru '3', '5', '6', or '8'
- The Destination Location cannot be your own district

Data Element Rollover

- No

Vendor Notes

- Append 0000 to the specific code if necessary to create an 8 digit code
- Null if destination code = 9-13 or 99

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0225	Alpha	No Default	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use:

21st Century Community Learning Center

Did the student participate in a 21st Century Community Learning Center program for 30 days or more between July 1 and June 30 of the current year?

21st Century Learning Centers are federally funded programs to support before and after school learning centers in Iowa by providing academic enrichment opportunities for children in low-resource schools.

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- Sites are located within school districts and may or may not be housed within a public school district facility.
- Districts with 21st Century Learning Centers in 2010-2011

  Allamakee
  Cedar Rapids
  Clinton
  Council Bluffs
  Davenport
  Des Moines
  Dubuque
  Fort Dodge
  Iowa City
  Perry
  Sioux City
  Storm Lake
  Van Buren
  Waterloo

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0335	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2006

For more information: Becca Wemhoff 515-281-4747 Becca.Wemhoff@iowa.gov
Use:

At-Risk

Was the student considered to be at risk at any time during the year?

An at-risk student means any identified student who needs additional support and who is not meeting or not expected to meet the established goals of the educational program (academic, personal/social, career/vocational). At-risk students include but are not limited to K-12 students in the following groups: homeless children and youth, dropouts, returning dropouts, potential dropouts, and students currently enrolled in an alternative school or program.

Code	Description	Definition
1	Yes and is identified as a potential / returning dropout and in a program funded by allowable growth	
2	Yes is identified as at risk but not in a program funded by allowable growth	
0	No	

At-Risk

User Notes

- Required for all PK-12 students
- Must be '0' for PK students
- The process your district uses to identify students is locally defined. The DE website has more detailed information on identification of students at-risk of dropping out: http://www.iowa.gov/educate/content/blogcategory/58/898/index.php?option=com_content&task=view&id=418&Itemid=1389 and for those who are potential / returning dropouts: www.iowa.gov/educate/index.php?option=com_content&task=view&id=1534&Itemid=2440
- The difference between students identified at risk and funded by allowable growth (1) and students identified as at-risk but not in a program funded by allowable growth (2) is the funding source and criteria for identifying students. See below for clarification:

1 student is identified as a potential / returning dropout. Therefore the district has requested the permission to levy a tax under modified allowable growth for dropout prevention. Students being served in these programs must meet the definitions given in Iowa Code Chapter 257.39 for districts to use the modified allowable growth for dropout prevention programming. A student funded by modified allowable growth is in a dropout prevention program, specifically for K-12 students with a focus on keeping students in school who are at risk of dropping out and re-engaging students who have dropped out through alternative education programs and schools. The students served in these programs must meet the following criteria:

- "Returning dropouts" are resident pupils who have been enrolled in a public or nonpublic school in any of grades seven through twelve who withdrew from school for a reason other than transfer to another school or school district and who subsequently enrolled in a public school in the district.
- "Potential dropouts" are resident pupils who are enrolled in a public or nonpublic school who demonstrate poor school adjustment as indicated by <u>two or more</u> of the following:

1. High rate of absenteeism, truancy, or frequent tardiness.
2. Limited or no extracurricular participation or lack of identification with school, including but not limited to, expressed feelings of not belonging.
3. Poor grades, including but not limited to, failing in one or more school subjects or grade levels.
4. Low achievement scores in reading or mathematics which reflects achievement at two years or more below grade level.

2 student is identified as at-risk (and receiving supplemental or intensive services or supports) but not in a program funded by modified allowable growth. Funds for at-risk students who are not in a program funded by allowable growth are generated through Iowa Administrative Code 281-12.5(13) supplemental weighted enrollment and are based on the district's free and reduced count. These could also be students who qualify for other services (Title I, ELL, grants) and must meet the broader definition of at risk (not succeeding academically, personal/social and career/vocational).

0 student is not at risk at this time

- In the future the data collected under #1 will pre-populate the modified allowable growth application form for returning and potential dropouts. This data will also be helpful for districts to track data longitudinally and assist in evaluating programs and services provided for students at risk.
- Legal Reference: Iowa Code 281-12.2(256); Modified Allowable Growth - Iowa Code 257.39

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0345	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2009

For more information: Susan Walkup 515-281-5718 susan.walkup@iowa.gov

Use: Legislative report

Charter School

Did the student attend a state approved Charter School at any time during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- Districts with Charter Schools in 2010-2011
  - Des Moines
  - Dubuque
  - Howard-Winneshiek
  - Panorama
  - Sigourney
  - Southeast Webster Grand
  - Storm Lake
  - West Central

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0775	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2008

Coordinated Early Intervening Services

Did the student receive Coordinated Early Intervening Services (CEIS) funded by IDEA Part B during the current year?

A district must have established criteria for identifying the population of students eligible to receive CEIS prior to using this data element. Contact your local district administration if you are unsure if criteria have been established in your district.

Code	Description	Definition
1	Yes and funded by the LEA	
2	Yes and funded by the AEA	
3	Yes and funded by both LEA and AEA	
0	No	

User Notes

- Required for all PK-12 students
- Must be '0' for PK students
- Students receiving CEIS must have been determined to be in need of additional support based on the district's criteria for CEIS. Students receiving CEIS cannot have an IEP at the time that they are receiving CEIS and must be in grades K-12. Students may be served by an LEA or AEA. A student should be marked as having received CEIS if the student meets the district's criteria for being in need of additional support through CEIS and either (a) received direct services or (b) received services from a teacher who received professional development funded by Part B of IDEA funds directed for the purpose of CEIS. Whether funded via AEA or LEA Part B dollars, it is the responsibility of the LEA to mark the students in Project EASIER.
- The determination of the need for additional support under CEIS may be based on academic achievement or behavior, depending on the issues on which the district is focusing effort. Guidance has been given to districts regarding their responsibility to determine need for additional support. Questions about eligibility for CEIS at the district level should be directed to the district administration. Questions about the CEIS data collection at the state level should be directed to Amy Williamson at 515.281.6273 or amy.williamson@iowa.gov.
- If an AEA chooses to use CEIS funds the Director of Special Education of the AEA is responsible for notifying districts within that AEA of any teachers who received professional development using those funds and for coordinating the use of the district's definition of need for additional support for the provision of direct services to students. Students receiving direct or indirect services via Part B funds through the AEA should be coded using this data element.
- While CEIS are only for students in general education, it is possible that, after receiving services, a student will also receive an IEP. In that case both the CEIS and IEP indicators will be marked "yes".
- CEIS is an annual indicator and remains marked for one year only. A student should only be marked the following year if they receive CEIS in the subsequent year.
- The use of CEIS is required for districts that have been determined to be significantly disproportionate for the identification, placement, or discipline of students with disabilities. The timely and accurate submission of these data is required for districts that have been determined significantly disproportionate and for any other district or AEA that chooses to allocate Part B funds for the purpose of CEIS.
- Legal Reference: 34 CFR 300.226(a)

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0760	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2007

For more information: Steve Crew 515-281-6285 or steve.crew@iowa.gov

Use: State is required to collect from districts but not yet report to federal DOE

Free Lunch

Is the student approved for free lunch at the time of submission?

The federal government-sponsored lunch program where the full cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- A student may be approved (yes) and not participate.
- Students are eligible for free lunch through application or Direct Certification.
- Students who are in foster care, are migrants, or are homeless qualify for Free Lunch if they apply.
- All students in Provision 2 or 3 schools receive free lunch and should be identified as free lunch '1' yes. For more information on Provision 2 or 3 Options: http://www.frac.org/html/federal_food_programs/cnreauthor/provision2.htm

Data Element Rollover

- Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0270	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Patti Harding 515-281-4754 patti.harding@iowa.gov
Use:

Reduced Lunch

Is the student approved for reduced lunch at the time of submission?

The federal government-sponsored lunch program where the partial cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- A student may be approved (yes) and not participate.

Data Element Rollover

- Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0280	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Gifted/Talented

Has the student been identified as gifted/talented at any time during the current school year?

Gifted and talented children are those identified as possessing outstanding abilities who are capable of high performance.

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- All schools are to identify gifted and talented students. Identified students do not need to be in a specifically designated program.
- Gifted and talented children are children who require appropriate instruction and educational services commensurate with their abilities and needs beyond those provided by the regular school program.

Gifted and talented children include those children with demonstrated achievement or potential ability, or both, in any of the following areas or in combination:

1. General intellectual ability
2. Creative thinking
3. Leadership ability
4. Visual and performing arts ability
5. Specific ability aptitude

- Gifted and Talented teachers may provide instruction to entire classes of students. That in itself does not identify all of those students as Gifted and Talented.
- Legal Reference: Iowa Code 257.44 and Iowa Administrative Code 281-59.0(257)

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0310	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

For more information: Rosanne Malek 515-281-3199 rosanne.malek@iowa.gov

Use:

Homeless Type

If a student was homeless at some time during the year, what was the type of primary nighttime residence during the period of time the student was homeless?

A homeless student is a child or youth from the age of 3 years through 21 years who lacks a fixed, regular, and adequate nighttime residence.

Code	Description	Definition
1	Sheltered/Transitionally Housed	Children who individually or with a family accessed and are living in a public or private shelter or transitional housing project on a temporary basis.
2	Doubled-up	Children living with relatives or friends due to a loss of housing due to disasters, lack of employment, parents will not allow child to live at home, abandoned children, or other similar situations.
3	Unsheltered	Children living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar situations of public and private places not ordinarily used as a regular sleeping accommodation for human beings.
6	Hotel/Motel	Children living in a hotel/motel as their primary residence.
99	Not applicable	Children who were not homeless at any time during the school year.

User Notes

- Required for all PK-12 students
- Once a type is entered, it remains entered for the rest of the school year. The type may change to reflect the most recent status.
- Students in foster care or residential placement are not considered homeless.
- If a student moves out of his / her parents' home (whether by choice or not) and is unaccompanied by either parent / legal guardian, he or she is considered to be homeless.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0340	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Donna Eggleston 515-281-3999 donna.eggleston@iowa.gov
Use:

Unaccompanied Youth

Is the homeless student considered to be an unaccompanied youth?

This includes youth who have run away from home, been thrown out of their homes, and/or been abandoned by parents or guardians.

Code	Description	Definition
1	Yes	Unaccompanied Youth are youth in homeless situations who are not in the physical custody of a parent or guardian.
0	No	
99	Not applicable	

User Notes
- Required for all PK-12 students
- Must be '1' or '0' for students with Homeless Type '1' thru '3' or '6'

Data Element Rollover
- No

Vendor Notes
Only applies to students with Homeless Type (D0340) = 1-3 or 6.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0341	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2010

Homeless Served Through McKinney-Vento ~~Funds~~

Was the homeless student served through McKinney-Vento ~~funds~~ at any time during the school year?

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1' or '0' for students with Homeless Type '1' thru '3' or '6' ~~in McKinney-Vento subgrantee recipient districts~~
- ~~McKinney-Vento Subgrant Districts in 2010-2011~~
  ~~Not available at time of printing.~~

Data Element Rollover

- No

Vendor Notes

- Required if Homeless Type D0340 is 1-3 or 6.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0800	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

IEP

Does the student have an IEP?

IEP's include not only instructional IEP's, but also those for support services only (for example Speech or Language, Occupational or Physical Therapy, School Social Work, and Special Education Nursing Services). These services are usually provided by the Area Education Agency, but should be reported through Project EASIER. An IEP that specifies the assignment of an aide to assist a student in moving about school is also included.

Code	Description	Definition
1	PK Instructional IEP or KG-12 any IEP	
2	PK Support Services Only	
0	No	

User Notes

- Required for all PK-12 students
- PK 4 year old students who have an IEP for Support Services Only may be enrolled in a Statewide Voluntary Preschool Program and funded through Certified Enrollment at the 0.6 funding rate.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0290	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

For more information: Dennis Dykstra 515-281-4834 dennis.dykstra@iowa.gov
Use: Certified Enrollment

Migrant

Was the student considered a migratory child at any time during the year?

The term "migratory child" means a child who is, or whose parent or spouse is, a migratory agricultural worker. A migratory agricultural worker is one who, in the preceding three calendar years (36 months), in order to obtain temporary or seasonal employment in agricultural or fishing work, has moved from one school district to another.

Code	Description	Definition
1	Yes and in a federally funded program	
2	Yes but not in a federally funded program	
0	No	

User Notes

- Required for all PK-12 students
- The definition also includes the following two situations that are not applicable in Iowa:

(b) in a state that is comprised of a single school district, has moved from one administrative area to another within such district; or
(c) resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity.

- A student loses migrant status if a student has been continuously enrolled within the same district beyond 3 years.
- As a result of the Federal Migrant Education monitoring visit conducted in May, 2009, it was determined that Iowa school districts must complete a Certificate of Eligibility (COE) on ALL students identified as migrant according to the Federal definition. This requirement applies to every district that identifies migrant students in EASIER regardless of whether the district receives Federal Migrant Education funding.
- All COEs must be sent to the State Migrant Education Program Coordinator for review and approval. Upon review and approval, districts will be notified as to the migrant students who are eligible for free meals through your school lunch program. Ineligible students cannot receive free meals.

DE web address: http://www.iowa.gov/educate/index.php?option=com_content&view=article&id=665:titleipartc&catid=520:title-i&Itemid=1653#coe

- Districts with Federally Funded Programs in 2010-11

Not available at time of printing

Data Element Rollover

- User preference. Status determined each year. Once given a 1 or 2 status, it does not change for the year.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0320	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Donna Eggleston 515-281-3999 donna.eggleston@iowa.gov
Use:

Preschool Attendance

Did the Kindergarten student attend preschool within the 12 months prior to kindergarten entry?

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- ~~Must be '0' for PK students~~
- Includes any preschool experience: private, school sponsored, or Transitional Kindergarten.
- No change in the preschool attendance indicator would be needed for a student in his/her 2nd year of kindergarten.

Data Element Rollover

- No ~~May remain in the database associated with the year the student was in PK.~~

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0780	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2007

Preschool Program

Is the preschool student in a Statewide Voluntary Preschool Program initially funded by a Department of Education grant?

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1' or '0' for all PK students
- Include students in approved programs regardless of the year the grant was approved.
- Statewide Voluntary Preschool Programs are funded in certified enrollment at the 0.6 funding rate for PK 4-year-olds in regular education or having an IEP for support services only. Other students may be enrolled if space is available but they will not be counted in certified enrollment.

Data Element Rollover

- No. ~~May remain in the database associated with the year the student was in PK.~~

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0783	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2009

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Use: Certified Enrollment

Preschool Program Standards

The standards met by the preschool program that the student attends

Code	Description	Definition
1	NAEYC / Head Start	NAEYC/Head Start = National Association for the Education of Young Children/Head Start
2	QPPS	QPPS = Iowa's Quality Preschool Program Standards. QPPS is a subset of NAEYC/Head Start
3	Neither NAEYC / Head Start or QPPS	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1', '2', or '3' for all PK students

Data Element Rollover

- No. ~~May remain in the database associated with the year the student was in PK.~~

Vendor Notes

~~• Required 1-3 for all PK students.~~

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0785	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2008

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Use: Certified Enrollment

PK Funded by Head Start

Is the PK student funded by Head Start?

Code	Description	Definition
1	Yes	
0	No	
D ~~99~~	~~Not applicable~~	

User Notes

- Required for all PK-12 students
- PK students with an instructional IEP are '0' No.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0821	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2011

PK Funded by ~~CDCC~~ Shared Visions

Is the PK student funded by Shared Visions?

Code	Description	Definition
1	Yes	
0	No	
D ~~99~~	~~Not applicable~~	

User Notes

- Required for all PK-12 students
- PK students with an instructional IEP are '0' No.
- Element formerly named 'PK Funded by CDCC'.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0822	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Use:

PK Funded by Empowerment

Is the PK student funded by Empowerment?

Code	Description	Definition
1	Yes	
0	No	
D ~~99~~	~~Not applicable~~	

User Notes

- Required for all PK-12 students
- PK students with an instructional IEP are '0' No.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0823	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Use:

PK Funded by Parent

Is the PK student funded by his / her parent?

Code	Description	Definition
1	Yes	
0	No	
D ~~99~~	~~Not applicable~~	

User Notes

- Required for all PK-12 students
- PK students with an instructional IEP are '0' No.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0824	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Use:

PK Funded by Title I

Is the PK student funded by Title I?

Code	Description	Definition
1	Yes	
0	No	
D ~~99~~	~~Not applicable~~	

User Notes

- Required for all PK-12 students
- PK students with an instructional IEP are '0' No.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0825	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Use:

PK Funded by SWVPP

Is the PK student funded by the State Wide Voluntary Preschool Program (SWVPP)?

Code	Description	Definition
1	Yes	
0	No	
D ~~99~~	~~Not applicable~~	

User Notes

- Required for all PK-12 students
- Only PK students age 4 on or before 9/15 in regular education or having an IEP only for support services are eligible to be marked as '1' Yes. These students are funded through Certified Enrollment.
- PK students with an instructional IEP are '0' No.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0826	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2011

PK Funded by Other

Is the PK student funded by the other sources such as private business?

	Code	Description	Definition
A	1	Yes	
A	0	No	

User Notes

- Required for all PK-12 students
- PK students with an instructional IEP are '0' No.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0827	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2012

SWVPP Hours

The hours per week the student attends SWVPP.

Code	Description	Definition

User Notes

- For PK students in the State Wide Voluntary Preschool Program (SWVPP), enter the hours per week that the student attends. Enter to the nearest whole number.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0831	Numeric	0	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2012

SWVPP Parent Paid Tuition

The tuition per week the parent pays for the SWVPP.

Code	Description	Definition

User Notes

- For PK students in the State Wide Voluntary Preschool Program (SWVPP) whose parents pay tuition, enter the tuition per week that the parents pay. Enter to the nearest whole dollar.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0832	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2012

For more information:

Use:

SWVPP Empowerment Tuition Assistance

The amount per week of empowerment tuition assistance for the SWVPP.

Code	Description	Definition

User Notes

- For PK students in the State Wide Voluntary Preschool Program (SWVPP) who use empowerment tuition assistance, enter the amount per week that is paid by empowerment. Enter to the nearest whole dollar.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0833	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2012

Section 504

Does the student have a 504 plan?

Code	Description	Definition
1	Yes	
0	No	

User Notes
- Required for all PK-12 students

Data Element Rollover
- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0300	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

Sports Participation

Did the 9-12 grade student participate in interscholastic athletics at any time during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0235	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2012

For more information:

Use: Future Civil Rights Report in EdInsight

Student Option Transfer

What is the status of the transfer under the Unsafe School Individual Student Option?

Code	Description	Definition
1	Transfer offered	
2	Transfer offered and accepted	
3	Transfer offered, accepted, and completed	
4	Not feasible to offer	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Any student who becomes a victim of a violent criminal offense shall, to the extent feasible, be permitted to transfer to another school within the district. For purposes of this rule, a victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one or more of the following crimes against the student while the student is in the school building or on the grounds of the attendance center.
  1. A forcible felony as defined in rule 281—11.2(PL107-110);
  2. Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code chapter 708;
  3. Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code chapter 709;
  4. Extortion under Iowa Code section 711.4.

Within ten calendar days following the date of the request, a local school district shall offer an opportunity to transfer to the parent/guardian of a student who meets the definition of a victim of a violent crime.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0315	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information:

Use:

Program 1

Specific programs determined by the Department of Education or locally.

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	

User Notes

- Program 1, 2, 3 are optional fields. Districts may continue to identify students in any of these programs to evaluate their own students' progress through data available in EdInsight.
- Codes 1-99 are assigned by the Department of Education. Students receiving classroom-based instruction under one or more of these programs should be identified with the appropriate code(s). Any of the assigned codes may be entered into Program 1, Program 2, or Program 3 at the district's discretion. The same code should not be entered more than once for any one student.
- Department of Education Code Definitions are included in Addendum H.
- Codes 501 - 999 may be used at the discretion of the local district for their own purpose.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0352	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

Program 2

To be determined

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	

User Notes

- See Program 1

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0354	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information:

Use:

Program 3

To be determined

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	

User Notes

- See Program 1

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0356	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information:

Use:

First Enrollment Date in US School

Date immigrant or ELL student began continuous enrollment in a U.S. school.

Code	Description	Definition
	MM/DD/CCYY	

User Notes

- Required for PK-12 students with Immigrant Status '1' or students with ELL status of ‘1’, ‘2’, or ‘3’ whose first enrollment date in US schools is on or after 8/1/2006.
- Recommended for all ELL students.
- If the exact date is unknown, use 09/01/year
- Transferring within the US does not change the date.
- Transferring out of country and returning: use the most recent date.

Data Element Rollover

- Yes. This should not change even if the Immigrant status changes from '1' Yes to '0' N0.

Vendor Notes

- Required if Immigrant (D0330) = 1 or ELL Status (D0420) = 1, 2, or 3 whose first enrollment date in US schools is on or after 8/1/2006. Recommended for all ELL students.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0490	Date	No Default	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: John Scott 515-281-3805 john.scott@iowa.gov
Use:

Immigrant

Is the student considered an immigrant?

"Immigrant" is defined as “individuals who are aged 3 through 21; were not born in any state; and have not been attending one or more schools in any one or more states for more than 3 full academic years. The term "State" means each of the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- Date entered US schools is required if Immigrant = 1 (Yes)
- This immigrant status should not be confused with immigrant status for the Immigrant and Naturalization Service (INS).
- A child adopted at age 3-21 who meets the criteria is an immigrant. A child adopted prior to age 3 who has had enough time to adjust to the cultural, language, and educational differences would not be an immigrant.
- Children born to US citizens and military personnel outside of the “states” and foreign exchange students are not immigrants.
- If a student leaves the country for an extended period, the time out of the country is not included in the 3 full academic years. Instead, the 3-full-academic-years count resumes when the student restarts.
- Legal Reference: P.L. 107-110 Title III, Part C, § 3301(6)

Data Element Rollover

- User preference. Status determined each year. Once given a '1' (Yes) status, it changes only when the three year limitation is exceeded.

Vendor Notes

If Immigrant (D0330) = 1, First Enrollment Date in US School (D0490) is required.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0330	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: John Scott 515-281-3805 john.scott@iowa.gov
Use:

ELL Placement Date

Date a student was ~~most recently~~ placed in the district's ELL program or began receiving ELL services

Code	Description	Definition
	MM/DD/CCYY	

User Notes

- Required for all K-12 students with ELL Status of ‘1’ In an English Language Instructional Program, '2’ Identified as ELL but not in a Program, or ‘3’ Transitioned.
- For students with an ELL Status of '2’ Identified as ELL but not in a Program, the ELL Placement Date is the date that they were tested.

Data Element Rollover

- Yes

Vendor Notes

- Required if ELL Status (D0420) = 1, 2 or 3.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0460	Date	No Default	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Placement Instrument

The instrument used to determine the initial English proficiency level for program or services placement

Code	Description	Definition
1	Language Assessment Scale	
2	IDEA Proficiency Test	
3	Other	
4	MAC II	
5	Woodcock Munoz Language Survey (WMLS)	
6	Kentucky Screener	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1' thru '6' for students with ELL Status of ‘1’ In an English Language Instructional Program, ‘2’ Identified as ELL but not in a Program, or ‘5’ Tested and not identified as ELL
- An ELL student is not required to be retested when transferring between districts. The receiving district may enter the previously used placement instrument and proficiency level.
- If an assessment is given, ELL Placement Proficiency and ELL Status are required.

Data Element Rollover

- Yes

Vendor Notes

- Must be 1-6 if ELL Status (D0420) = 1, 2, or 5

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0440	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Placement Proficiency

The English proficiency level determined by the ELL placement instrument

Code	Description	Definition
1	Non-proficient	
2	Limited English Proficient	
3	Proficient	
99	Not applicable	

User Notes
- Required for all PK-12 students
- Must be '1' thru '3' for students with ELL Status of '1', '2'. or '5'.
- The ELL Placement Proficiency remains constant for a student in your district from year to year.

Data Element Rollover
- Yes

Vendor Notes
- Must be 1-3 if ELL Status (D0420) = 1, 2, or 5

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0450	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Status

Current ELL status of a K-12 student

Code	Description	Definition
1	Student is in an English Language Instructional Program	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom
2	Identified as ELL but not in a program	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom but is not participating in an ELL program Example: No program offered or parents refuse participation. When identified ELL students are not provided a program for whatever reason, they must receive ELL services (e.g. differentiated instruction)
3	Transitional	A student will be considered transitional when he/she receives minimal ELL support, and sustained academic progress is evidenced for a period of up to 2 years.
4	Exited	Student is no longer considered an ELL student and no longer has an ELL status code of 1, 2, or 3
5	Tested and not identified as ELL	
99	Not applicable	

For more information: John Scott 515-281-3805 john.scott@iowa.gov
Use: Certified Enrollment

ELL Status

User Notes

- Required for all PK-12 students
- Students with ELL Status '3' Transitioned are in the process of moving from Status 1 or 2 toward Status 4. They have not yet exited their ELL program/services. Transitional students must take the I-ELDA as part of a demonstration of English language proficiency.
- According to Iowa Code 280.4 Section 3, ELL students are eligible for supplementary funding when the costs of instruction of limited English proficient students exceed the cost of instruction of pupils in a regular curriculum. Therefore, eligibility is based on an instructional program with costs above and beyond the cost of providing education in the regular curriculum.
- Only students with ELL Status 1 are included for ELL supplementary weighting in Certified Enrollment.
- The DE will calculate ELL supplementary weighting based upon previous and current EASIER Fall submissions.

- Iowa Administrative Code reference 281—60.6(280) Funding. Additional weighting for students in programs provided under this chapter is available in accordance with Iowa Code section sections 257.31(5)"j" and 280.4.

60.6(1) Weighting. A weighting is included in the weighted enrollment of the school district of residence for a period not exceeding four years to provide funds for the excess costs of instruction of limited English proficient students above the costs of instruction of pupils in a regular curriculum.

a. A student may be included for weighting if the student meets the definition of a limited English proficient student and the student is being provided instruction related to limited English proficiency
above the level of instruction provided to pupils in the regular curriculum.

b. A student may be included for weighting up to four consecutive years.

c. If a student was present on the date specified in Iowa Code section 257.6 for counting students in one year, moved out of the district or dropped out of school, but returned to the same district by the date specified for counting students in the subsequent year, the student is considered to be served in consecutive years without regard to the break in instruction from the district.

d. If a student was present on the date specified in Iowa Code section 257.6 for counting students in one year, moved out of the district or dropped out of school, and did not return to the same district by the date specified for counting students in the subsequent year, but did return to the same district in a later year, the student is considered to be a new student eligible to begin in year one if the student meets the requirements in paragraph "a."

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0420	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Instructional Program

The instructional program of a current ELL student.

Code	Description	Definition
1	Bilingual Dual Language Program	Also known as two-way or developmental. Students develop language proficiency in two languages by receiving instruction in English and another language in a classroom that is usually comprised of half native English speakers and half native speakers of the other language.
2	Transitional Bilingual Program	Also known as early-exit bilingual education. Utilizes a student's primary/native language in instruction. The program maintains and develops skills in the primary/native language and culture while introducing, maintaining, and developing skills in English. The primary purpose of the program is to facilitate the ELL student's transition to an all English instructional program while receiving academic subject instruction in the primary/native language to the extent necessary.
3	Bilingual Heritage Language Preservation Program	Program that continues with the development of a student's native/home or ancestral language
5	English as a Second Language Sheltered English Instruction Program	An instructional approach used to make academic instruction in English understandable to ELL students. In the sheltered classroom, teachers use physical activities, visual aides, and the environment to teach vocabulary, for concept development in mathematics, science, social studies, and other subjects.
6	English as a Second Language Structured English Immersion Program	The goal of this program is acquisition of English language skills so that the ELL student can succeed in an English-only mainstream classroom. All instruction in an immersion strategy program is in English. Teachers have specialized training in meeting the needs of ELL students, possessing either a bilingual education or ESL teaching credential and/or training, and strong receptive skills in the students' primary/native language.
7	Other English as a Second Language Program (not listed)	Other English as a Second Language Program (not listed)
8	Two Way Immersion Bilingual Program	Program designed to serve both language minority and language majority students concurrently. Two language groups are put together and instruction is delivered through both languages. For example, in the U.S., native English-speakers might learn Spanish as a foreign language while continuing to develop their English literacy skills and Spanish-speaking ELLs learn English while developing literacy in Spanish. The goals of the program are for both groups to become biliterate, succeed academically, and develop cross-cultural understanding.
9	Developmental Bilingual Program	A program that teaches content through two languages and develops both languages with the goal of bilingualism and biliteracy.
10	Other Bilingual Program (not listed)	Other Bilingual Program (not listed)
11	English as a Second Language Program Specially Designed Academic Instruction Delivered in English (SDAIE) Program	A program of instruction in a subject area, delivered in English, which is specially designed to provide ELL students with access to the curriculum.
12	Content-based English as a Second Language Program	Makes use of instructional materials, learning tasks, and classroom techniques from academic content areas as the vehicle for developing language, content, cognitive and study skills. English is used as the medium of instruction.
13	English as a Second Language Pullout Program	A program in which ELL students are "pulled out" of regular, mainstream classrooms for special instruction in English as a second language.
99	Not applicable	

For more information: John Scott 515-281-3805 john.scott@iowa.gov
Use:

ELL Instructional Program

User Notes
- Required for all PK-12 students
- Must be '1' thru '3' or '5' thru '13' for students with ELL Status of '1'

Data Element Rollover
- Yes

Vendor Notes
- Must be 1-3 or 5-13 if ELL Status (D0420) = 1

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0470	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Exit Date

Date student was classified as ELL Status 4 (Exited)

Code	Description	Definition
	MM/DD/CCYY	

User Notes
- Required for all students with ELL Status of '4'
- A student transferring out of your district should not be exited from ELL simply because the student is leaving the district.

Data Element Rollover
- Yes

Vendor Notes
- Required if ELL Status (D0420) = 4

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0465	Date	No Default	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2006

Title I Reading

Did the student participate in a Title I Targeted Assistance Reading program at anytime during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- Should not be used to identify students participating in Title I Schoolwide program. NCLB reporting will identify those schools from a source other than Project EASIER.
- If a student exits the program during the year, the Title 1 Reading indicator should remain '1' (Yes).

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0250	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov
Use:

Title I Math

Did the student participate in a Title I Targeted Assistance Mathematics program at anytime during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students
- Should not be used to identify students participating in Title I Schoolwide program. NCLB reporting will identify those schools from a source other than Project EASIER.
- If a student exits the program during the year, the Title 1 Math indicator should remain '1' (Yes).

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0252	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

Title I School Choice

The decision when a student applied for Title I School Choice during the current school year

Students who are attending Title I schools that are in their first or more years of school improvement (i.e. have not made adequate yearly progress (AYP) for two or more years), in corrective action, or in restructuring status are eligible to receive these services.

Code	Description	Definition
1	Applied and changed schools	
2	Applied and declined to change schools	
3	Applied and was denied	
4	Not feasible to offer	
99	Not applicable	

User Notes

- Required for all PK-12 students
- If there is no other school in the district for the student to transfer to, enter the code '4' Not feasible to offer.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0770	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

For more information:

Use:

School Offering Title I School Choice

The school number of the school required to offer Title I School Choice.

Code	Description	Definition
	Four numeric characters	

User Notes

- Required for all students with Title I School Choice of '1' Applied and changed schools
- The school offering Title I School Choice is the school in need of assistance from which the student transferred.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0765	Alpha	No Default	4	4	Y	N	N	N	N	Y	N	N	N	N	N	2009

Title I Supplemental Services

The decision when a student applied for supplemental services

Students from low-income families who are attending Title I schools that are in their second year of school improvement (i. e., have not made adequate yearly progress (AYP) for three or more years), in corrective action, or in restructuring status are eligible to receive these services.

Code	Description	Definition
1	Applied and received services	
2	Applied and declined services	
3	Applied and was denied services	
99	Not applicable	

User Notes

- Required for all PK-12 students
- Legal Reference: Title I, Part A, Section 1116

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0305	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2006

Kindergarten Literacy Assessment

The test used to assess the literacy level of a kindergarten student

	Code	Description	Definition
	1	Basic Reading Inventory (BRI)	
	2	Phonological Awareness Test (PAT)	
	3	Observation Survey	
	5	Yopp-Singer Test of Phoneme Segmentation	
	6	Dynamic Indicators of Basic Early Literacy Skills (DIBELS)	
	8	Transitional Kindergarten; Not Assessed	Use for 5 year old Transitional Kindergarten students with Grade = KG
	9	Other	
	10	Phonological Awareness Profile	
A	11	DIBELS Next	
A	12	Developmental Reading Assessment (DRA)	
	99	Not applicable	

User Notes

- Required for all PK-12 students
- Must be '1' thru '3', '5', '6' or '9' thru '12' for all kindergarten students who are active on October 1st.
- Must be '99' Not applicable for PK students

Data Element Rollover

- No. ~~May remain in the database associated with the year the student was in K.~~

Vendor Notes

- Must be 1,2,3,5,6,9,10,11 or 12 if Grade = ~~00~~ KG

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0735	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

Kindergarten Literacy Assessment Score 1

The first score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	BRI: Phoneme Segmentation subtest from Appendix A	Score Range: 0-22
	PAT: Phoneme Task of the Blending Subtest	Raw Score Range: 0-10
	Obs Survey: Hearing Sounds in Words subtest	Raw Score Range: 0-37
	Yopp-Singer: Full test	Score Range: 0-22
	DIBELS: Initial Sounds Fluency	Score Range: 0-99 (Report to the nearest whole number)
	Phonological Awareness Profile: Phoneme Task of the Blending Subtest	Raw Score Range: 0-10
A	DIBELS Next: First Sound Fluency	Score Range: 0-47 (Report to the nearest whole number)
A	DRA: Task 1 - Distinguishing pictured rhyming words	Score Range 0-8

User Notes

- Required if Kindergarten Literacy Assessment is '1' BRI, '2' PAT, '3' Observation Survey, '5' Yopp-Singer, '6' DIBELS, '10' Phonological Awareness Profile, '11' DIBELS Next, or 12 'DRA'.
- The PAT Blending Subtest has both a Compounds / Syllables task and a Phonemes task. Report the score on the Phonemes task only (0-10).
- Phonological Awareness Profile: report only the score of the Phonemes Task of the Blending Subtest (0-10).

Data Element Rollover

- No. ~~May remain in the database associated with the year the student was in K.~~

Vendor Notes

- Required if Kindergarten Literacy Assessment (D0735) = 1,2,3,5,6, 10, 11, or 12.
- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0745	Numeric	No Default	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Use:

Kindergarten Literacy Assessment Score 2

The second score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	PAT: Rhyming Subtest	Raw Score Range: 0-20
	DIBELS: Letter Naming Fluency	Score Range: 0-99
	Phonological Awareness Profile: Sum of Discrimination task and Production task	Raw Score Range: 0-20
A	DIBELS Next: Letter Naming Fluency	Score Range: 0-110
A	DRA: Task 12 - Blending phonemes into words (auditory/oral)	Score Range 0-8

User Notes

- Required if Kindergarten Literacy Assessment is '2' PAT, '6 ' DIBELS, '10' Phonological Awareness Profile, or '11' DIBELS Next.
- The PAT Rhyming Subtest has both a Discrimination task and a Production task. Report the sum of the scores on the two tasks (0-20).
- The Phonological Awareness Profile has both a Discrimination task and a Production task. Report the sum of the scores on the two tasks (0-20).

Data Element Rollover

- No. ~~May remain in the database associated with the year the student was in K.~~

Vendor Notes

- Required if Kindergarten Literacy Assessment (D0735) is 2, 6, 10, or 11.
- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0746	Numeric	No Default	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2007

Kindergarten Literacy Assessment Score 3

The third score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	PAT: Phoneme Task of the Deletion Subtest	Raw Score Range: 0-10
A	DRA: Task 13 - Providing words that rhyme (auditory/oral)	Score Range 0-8

User Notes

- Required if Kindergarten Literacy Assessment is '2' PAT.
- The PAT Deletion Subtest has both a Compounds / Syllables task and a Phonemes task. Report the score on the Phonemes task only (0-10).

Data Element Rollover

- No. ~~May remain in the database associated with the year the student was in K.~~

Vendor Notes

- Required if Kindergarten Literacy Assessment (D0735) is 2.
- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0747	Numeric	No Default	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

Full Academic Year

The Full Academic Year (FAY) status indicates whether or not the student changed district or building between the previous test date and the current test date.

Code	Description	Definition
(blank)	Full Academic Year in both district and building	Continuous enrollment in building between test dates
1	Full Academic Year in district but not building	Continuous enrollment in the district but not building between test date
0	Not Full Academic Year in building or district	Not continuous enrollment in the district between test dates

User Notes

- Full Academic Year (FAY) is used only for Adequate Yearly Progress (AYP) reporting and is included only on the Bar Code Extract.
- State assessments include Iowa Tests of Basic Skills, Iowa Test of Educational Development, and Alternate Assessments.
- Continuous enrollment means that the student was enrolled on every instructional day.
- Normal progression (going from the highest grade in one building to the lowest grade in another building) is not considered a change of building for Full Academic Year.
- If a student changes from an elementary school on the previous test date to middle school A and then to middle school B on the current test date, the student is considered ' =1' Full Academic Year in the district but not the building.
- Students going into a new building due to the first year of a Whole Grade Sharing agreement should be coded as ‘1’ Full Academic Year in district but not building.

Data Element Rollover

- Yes. Status must be determined each year but most will not change.

Vendor Notes

- Null is a valid value.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0030	Numeric	No Default		1	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov
Use: Adequate Yearly Progress (AYP)

Reason No State Reading Assessment Score

What was the reason no state reading assessment score will be reported for this student?

State assessments include Iowa Tests of Basic Skills, Iowa Test of Educational Development, and Alternate Assessments.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Exempt due to parental decision	
3	Absent during testing period	
4	Not enrolled in building during testing period	
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
8	First year ELL student in US; took English Language Proficiency assessment	
99	Not applicable	

User Notes

- Required for all PK-12 students.
- Must be '99' Not applicable for PK students
- Must be '1' - '6' or '8' for students in Grades 3-8 and 11 who were enrolled in the district during the ITBS, ITED, or Alternate Assessment but who did not take the assessment.
- This element does not refer to the Kindergarten Literacy Assessment

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0752	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2011

Reason No State Math Assessment Score

What was the reason no state math assessment score will be reported for this student?

State assessments include Iowa Tests of Basic Skills, Iowa Test of Educational Development, and Alternate Assessments.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Exempt due to parental decision	
3	Absent during testing period	
4	Not enrolled in building during testing period	
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
99	Not applicable	

User Notes

- Required for all PK-12 students.
- Must be '99' Not applicable for PK students
- Must be '1' - '6' for students in Grades 3-8 and 11 who were enrolled in the district during the ITBS, ITED, or Alternate Assessment but who did not take the assessment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0754	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2011

Reason No State Science Assessment Score

What was the reason no state science assessment score will be reported for this student?

State assessments include Iowa Tests of Basic Skills, Iowa Test of Educational Development, and Alternate Assessments.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Exempt due to parental decision	
3	Absent during testing period	
4	Not enrolled in building during testing period	
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
7	Alternate Assessment student in grade 3, 4, 6, or 7; test not offered	
99	Not applicable	

User Notes

- Required for all PK-12 students.
- Must be '99' Not applicable for PK students
- Must be '1' - '7' for students in Grades 3-8 and 11 who were enrolled in the district during the ITBS, ITED, or Alternate Assessment but who did not take the assessment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0756	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2011

Other Information Field 1

The value of the first Other Information field on the Iowa Testing Program answer sheet.

Reserved for CogAt scores

Code	Description	Definition

User Notes

- The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0130	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information:

Use:

Other Information Field 2

The value of the second Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition

User Notes

- The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0140	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	Y	2005

Other Information Field 3

The value of the third Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition

User Notes

- The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0150	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information:

Use:

Graduation Status

Has the student graduated at the time the record is being sent?

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students.
- Give a Graduation Status of '1' (Yes) only to the students who have actually graduated at the time of submission. If a non-graduating student completes graduation requirements prior to the start of instruction in the next school year, enter that student's graduation information in the "Graduate Verification" web application available in August.
- A student may graduate from only one school. Use Exit Code '14' (End or Change Enrollment) in the non-graduating school at the end of the year. The building issuing the diploma must be the building of primary enrollment.
- You can only graduate students attending your district. If an ~~tutioned-out or~~ interim placed student fulfills your district's requirements and earns your district's diploma, the student needs to be re-enrolled prior to the last day of school in order to graduate.
- A student who does not graduate and stops attending is a dropout with Exit Code 4.
- A student who graduates midyear should be given an Exit Code of 8 on the date when he / she graduates.
- For IEP students who have not yet met the vocational goals on the IEP, are continuing their education, and have not yet received a signed diploma, report as grad status 'No' until student receives his/her diploma and IEP requirements have been met.
- Students identified as graduates cannot be included in the following year's EASIER files.
- Tuitioned in Graduates will automatically be assigned to their resident district for graduation rate calculations.

Data Element Rollover

- No. Graduates are not rolled over. 5th year seniors are allowed.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0530	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information:

Use:

Diploma Type

What type of diploma did the graduate receive?

Code	Description	Definition
1	Regular Diploma	Given to students who meet local district graduation requirements including students who graduate from a local school board approved Alternative School and students whose requirements have been modified.
D ~~2~~	~~Other Diploma~~	~~Given to students who meet modified local district graduation requirements from an alternative placement (not alternative high school) within the district, or who have had the requirements modified in accordance with a disability. Example - local district requirements have been modified through an IEP for specific students.~~
3	Other Completer	Given to students who have finished their high school program, but did not earn a diploma. Local district awards a certificate of completion or certificate of attendance in lieu of a diploma (may apply to foreign exchange students).
99	Not applicable	

User Notes

- Required for all PK-12 students.
- Must be '1' or '3' for students with Graduation Status '1'
- Give a diploma type only to the students who have actually graduated at the time of submission. If a non-graduating student completes graduation requirements prior to the start of instruction in the next school year, enter that student's graduation information in the "Graduate Verification" web application.
- If a Foreign Exchange student meets district graduation requirements, they receive Diploma Type 1. Foreign Exchange students and others who do not meet district graduation requirements may receive an “honorary diploma” and will be coded as Diploma Type 3 – ‘Other Completer’.

Data Element Rollover

- No

Vendor Notes

- Must be 1or 3 if Graduation Status (D0530) = 1

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0550	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information:

Use:

Post-graduation Location

The graduate's intended post-graduation location

Code	Description	Definition
1	In-state	
2	Out-of-state	
99	Not applicable	

User Notes

- Required for all PK-12 students.
- Must be '1' or '2' for students with Graduation Status '1' and Diploma Type '1' .

Data Element Rollover

- No

Vendor Notes

- Must be 1-2 if Graduation Status (D0530) = 1 and Diploma Type (D0550) = 1 ~~or 2~~

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0560	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information:

Use:

Post-graduation Plan

The graduate's intended post-graduation plan

Code	Description	Definition
1	Four year private college	
2	Four year public college	
3	Community college	
4	Two year private college	
5	Other postsecondary	
6	Employment	
7	Homemaker	
8	Active Military	
9	Unknown	
99	Not applicable	

User Notes

- Required for all PK-12 students.
- Must be '1' thru '9' for students with Graduation Status '1' and Diploma Type '1' .

Data Element Rollover

- No

Vendor Notes

- Must be 1-9 if Graduation Status (D0530) = 1 and Diploma Type (D0550) = 1 ~~or 2~~

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0570	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information:

Use:

Behavior Incident Number

A number that uniquely identifies the behavior incident that resulted in the removal of one or more students.

Code	Description	Definition
	Numeric	

User Notes

- Required for all removals
- Multiple students involved in the same incident and removed from classes must have the same Behavior Incident Number. (Example: 2 students involved in a fight may have different durations or types of removal but must bear the same behavior incident number.)
- One student receiving more than one type of removal for the same incident must have the same behavior incident number on each related removal record.
  - Example: student is assigned 1 day of in-school suspension and 1 day of out-of-school suspension for the same incident
  - Example: student is assigned an out-of-school suspension for 8 days prior to receiving an expulsion from the school board for the same incident
- The Behavior Incident Number is unique for the district in the current school year. If a removal continues into the following school year, no new removal is to be created.

Data Element Rollover

- No

Vendor Notes

- If multiple removals are the result of the same incident, they must have the same Behavior Incident Number.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0005	Numeric	No Default	1	10	Y	N	N	N	N	N	N	Y	N	N	N	2010

For more information:

Use:

Removal Type

Type of removal: suspension, expulsion or interim setting

Code	Description	Definition
E	Expulsion	School board action resulting in the removal of a student "from the rolls" of a district (unless the student has an IEP and requires continuing services) for disciplinary reasons.
S	Out-of-school suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons.
N	In-school suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons, but the student continues to be under the supervision of the school district.
F	Expulsion following a suspension for the same incident	Use this code for students who are initially suspended and then eventually expelled for disciplinary reasons.
I	Interim Setting by School Personnel	If the removal involves a special education student, then the reason for removal must be Drug Related, Weapon Related, or Serious Bodily Injury with a maximum length of 45 days. There are no similar restrictions for placement of regular education students.
L	Interim Setting by Special Education Administrative Law Judge	May only be used if there is a threat of injury.

For more information:

Use:

Removal Type

User Notes

- Removal Type values are in UPPER CASE
- For each expulsion event, either use an expulsion 'E' or the combination of out-of-school suspension 'S' and Expulsion following a suspension for the same incident 'F' to identify a single removal event.
- If multiple removals are the result of the same incident, they must have the same Behavior Incident Number.
- Saturday school does not count as a removal because no instructional time is missed.
- If the removal is for more than 10 days, school board action is required.
- Expelled students are required to have an Exit Code of '5' Expelled or '29' Student Expulsion from the previous year continues into the current school year.
- If a school board expels a non-IEP student and agrees to provide services, then the reported disciplinary action in the student information system would not be an expulsion. If the student is allowed to continue his/her studies from home, the removal type would be a 'S' Out-of-School Suspension. If the board votes to serve the student via an alternative placement, the removal type would be a 'I' Interim Setting by School Personnel.
- 280.21B Expulsion - weapons in school.

The board of directors of a school district and the authorities in charge of a nonpublic school which receives services supported by federal funds shall expel from school for a period of not less than one year a student who is determined to have brought a weapon to a school or knowingly possessed a weapon at a school under the jurisdiction of the board or the authorities. However, the superintendent or chief administering officer of a school or school district may modify expulsion requirements on a case-by-case basis. This section shall not be construed to prevent the board of directors of a school district or the authorities in charge of a nonpublic school that have expelled a student from the student's regular school setting from providing educational services to the student in an alternative setting. If both this section and section 282.4 apply, this section takes precedence over section 282.4. For purposes of this section, "weapon" means a firearm as defined in 18 U.S.C. § 921. This section shall be construed in a manner consistent with the federal Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq.
95 Acts, ch 191, §23

Data Element Rollover

- No

Vendor Notes

- If multiple removals are the result of the same incident, they must have the same Behavior Incident Number (E0005).
- Value must be UPPERCASE]

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0010	Alpha	No Default	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2005

For more information:

Use:

Reason for Removal

The primary reason the student was suspended, expelled, or placed in an interim setting

Code	Description	Definition
D	Drug related	Any removal resulting from an incident having to do with the possession or use of an illegal drug or drug paraphernalia. Includes inappropriate use of medications.
L	Alcohol related	Any removal resulting from an incident having to do with the possession or use of alcohol.
O	Tobacco related	Any removal resulting from an incident having to do with the possession or use of tobacco.
W	Weapons related	Any removal resulting from an incident having to do with the unauthorized possession or use of a weapon.
P	Physical fighting without injury	Any removal resulting from an incident involving a physical fight among students where the offender(s) or victim(s) do not require off-campus professional medical attention.
H	Physical fighting with injury	Any removal resulting from an incident involving a physical fight among students where either the offender(s) or victim(s) require off-campus professional medical attention.
T	Attendance policy violation	Any removal resulting from an incident having to do with attendance policy violations. Includes truancy, tardiness, and unexcused absence
R	Disruptive Behavior	Any removal resulting from an incident that disrupts normal classroom instruction or activity. Includes abusive/inappropriate language and insubordination.
Y	Property related	Any removal resulting from an incident having to do with property theft or destruction. Includes burglary, theft, arson, and vandalism.
V	Other violent behavior without injury	Any removal resulting from an incident having to do with a violent act or threat of violence where the offender(s) or victim(s) do not require off-campus professional medical attention. Includes acts such as assault, harassment, sex offenses, and bullying. Do not include removals resulting from a physical fight.
I	Other violent behavior with injury	Any removal resulting from an incident having to do with a violent act where either the offender(s) or victim(s) require off-campus professional medical attention. Includes acts such as assault, harassment, sex offenses, murder, manslaughter, and bullying. Do not include removals resulting from a physical fight.
S	Serious Bodily Injury	An Interim Setting removal resulting from an incident causing serious bodily injury including extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.
N	Other	Any removal resulting from an incident not included in those already listed.

For more information:

Use:

Reason for Removal

User Notes

• Reason for Removal values are in UPPER CASE

• The Gun-free Schools Report will be created from removals with reason W (Weapons related), and weapon type of H (Handgun), R (Rifle or shotgun), F (Other firearm), or B (Bomb).

Data Element Rollover

• No

Vendor Notes

• Value must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0020	Alpha	No Default	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2005

For more information:

Use:

Length of Removal

The length of the removal in number of FTE school days

One decimal place. Numeric format: 0.1 to xxx.9

Code	Description	Definition
	0.1 to xxx.9 days	

User Notes

• The length of removal is the number of school days the student is removed from the school to the nearest tenth of a day. A suspension may be for consecutive days or a part of a day over multiple days (e.g., 1st period for 2 weeks).

• Example: In-school suspension is held on Mondays, Wednesdays, and Fridays. A student is assigned to 3 days of in-school. The event is one event. Therefore, the length of removal is 3 days.

• For a removal that extends into the next school year, enter the total Length of Removal in school year in which the removal initially occurred. Do not enter a duplicate copy of the removal in the following school year. An Expulsion that continues into the next school year is indicated with the Exit Code of '29' Expulsion Continuing from Previous Year in the next year's database.

Data Element Rollover

• No

Vendor Notes

• One decimal place

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0040	Numeric	No Default	3	5	Y	N	N	N	N	N	N	Y	N	N	N	2005

For more information:

Use:

Date of Removal

The date the removal began

Code	Description	Definition
	MM/DD/CCYY	

User Notes

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0050	Date	No Default	10	10	Y	N	N	N	N	N	N	Y	N	N	N	2006

For more information:

Use:

Weapon Type

The type of weapon present during or involved in the incident leading to the removal

Code	Description	Definition
H	Handgun	
R	Rifle or shotgun	
F	Other firearm	
K	Knife	
B	Bomb	
L	Look alike or fake weapon	Includes toy guns, BB guns, and pellet guns
O	Other weapon not listed	Includes any other object used as a weapon
N	Not applicable	

User Notes

- Weapon Type values are in UPPER CASE
- This field can be used in conjunction with any removal reason and is required for weapon related offenses.
- The Gun-free Schools Report will be created from removals with reason W (Weapons related), and weapon type of H (Handgun), R (Rifle or shotgun), F (Other firearm), or B (Bomb).

Data Element Rollover

- No

Vendor Notes

- Must be H, R, F, K, B, L, or O if Reason for Removal (E0020) = W
- Value must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0060	Alpha	N	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2007

For more information:

Use:

Unsafe School Choice Offense

Was the offense leading to the removal an Unsafe School Choice Option offense?

Unsafe School Choice Option offenses include those in which the victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one of the following crimes against the student while in the school building or on the grounds of a student's attendance center:
1) A forcible felony as defined in rule 281-11.2
2) Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code Chapter 708
3) Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code Chapter 709
4) Extortion under Iowa Code Section 711.4.

Code	Description	Definition
1	Yes	
0	No	

User Notes

• The following rules or links are provided to help determine whether the offense is an Unsafe School Choice Offense. You can check with your School Resource Officer or local police to see whether any apply.
• Forcible Felony: rule 281-11.2
http://www.legis.state.ia.us/Rules/2003/iac/281iac/28111/28111.pdf
• Assault: Iowa Code 708
http://www.legis.state.ia.us/IACODE/2003SUPPLEMENT/708/1.html
• Sexual Abuse: Iowa Code 709
http://www.legis.state.ia.us/IACODE/2001/709/1.html
• Extortion: Iowa Code section 711.4
http://www.legis.state.ia.us/IACODE/2003/711/4.html

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0072	Numeric	0	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2008

Local Course Title

Title assigned to the course by the district for local use

Code	Description	Definition

User Notes

- Required for all 9-12 courses and 3-8 courses with a non-zero SCED Code
- Unique Local Course Titles and Numbers need to be created for each CCN / college credit course in which students are enrolled.

Data Element Rollover

- Yes

Vendor Notes

- All courses for students in Grades 9-12 and courses with non-zero SCED codes for students in Grades 3-8.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0010	Alpha	No Default	1	60	Y	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

Local Course Number

Number assigned to the course by the district for local use

Code	Description	Definition

User Notes

- Required for all 9-12 courses and 3-8 courses with a non-zero SCED Code
- For the purposes of Supplementary Weighting:
  a. Each distinct CCN needs a new local course number
  b. A CCN being taken through more than 1 community college will need a local course number per community college
  c. A CCN from 1 community college taken on various schedules (i.e., some students are taking it as part of their regular daily schedule, some students are taking it on the community college campus, some are taking it online) will need a local course number per 'schedule'

Data Element Rollover

- Yes

Vendor Notes

- All courses for students in Grades 9-12 and courses with non-zero SCED codes for students in Grades 3-8.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0020	Alpha	No Default	1	30	Y	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

Course Origination

Indicates the origination of the course curriculum

	Code	Description	Definition
	1	Local District Course taught by district teacher	
A	11	Local District Course taught by non-district teacher	Includes: 1) teacher's contract is held by another district and 2) ICN courses hosted by another district Used when 1) course teacher's contract is held by another district; 2) ICN course hosted by another district
	2	Postsecondary Enrollment Option	
	3	Concurrent Enrollment / Not Career Academy course (offered by community college)	
	4	Jointly administered course for High School Credit (offered by community college)	
	5	District to district sharing /Not Regional Academy course (offered by another school district)	
	6	Iowa Learning Online	
	7	Iowa Online AP Academy	
	9	Concurrent Enrollment / Career Academy (offered by community college)	
	10	Regional Academy Course	
A	12	College Credit Course offered by another district	
	8	Other	
A	51	Transfer in Course	Used only for identification in transcripts if necessary
A	81	College Credit Course contracted with a Nonpublic School	Used only by Nonpublic Schools

User Notes

- Required for all 9-12 courses and 3-8 courses with a non-zero SCED Code
- Courses in grades 3-8 must be '1' or '8'
- Code all PLATO, ALEKS, non-AP APEX, Odyssey Ware, and correspondence courses as '8' Other.
- 281-22.11(261E) under Division IV, Concurrent Enrollment Program 22.11(3), "A school district may not use concurrent enrollment course to meet the accreditation requirements in Division V of 281 – Chapter 12 other than for career-technical courses." (281—12.5(256) Education program)

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0120	Numeric	No Default	1	2	Y	N	N	N	N	N	N	N	Y	N	N	2007

For more information:

Use: Certified Enrollment

SCED Course Code

The Secondary School Course Classification for this local course

Code	Description	Definition
	11 alpha numeric characters or a single 0	

User Notes

• Required for all high school level courses, 3-8 scheduled math, language arts and/or reading courses, and 5 & 8 scheduled science courses.

Secondary Course Codes

• 9-12 courses used as placeholders for no credit, such as study hall or lunch, may contain a single ‘0’

• All 9-12 courses should be assigned a course code generated from the coding manual, Secondary School Course Classification System: School Codes for the Exchange of Data (SCED) from the National Center for Educational Statistics, June 2007 as modified by the Iowa Department of Education and found the EASIER website.

• The 9-12 SCED course codes are 11 characters in length and have four components:

1. Course Description consisting of a two digit Subject Area and three digit Course Identifier
2. Course Level consisting of one alphabetic character in UPPERCASE
3. Carnegie Units expressed as a three digit number excluding the decimal point (e.g. 0.50 = 050)
4. A two digit sequence representing a count of the number of times you re-use the first 5 digits for courses with different content or used to indicate 1st term/2nd term of a year-long course

Non-Secondary Level Courses

• Middle School/Junior High courses that are ‘high school’ level should be coded using the Secondary Level code system.

• The Non-secondary Level course codes are 11 characters in length and have four components:

1. Course Description consisting of a two digit Subject Area and three digit Course Identifier
2. Course Level ‘X’ or 'S' in UPPERCASE
3. Filler consisting of ‘000’
4. A two digit number representing the grade span for which the course is intended (e.g. 4th grade only course = ‘44’, 5th/6th grade course = ‘56’)

• For 3rd – 8th grade self-contained classrooms, including the teacher folder number in the Homeroom Teacher Folder Number field will eliminate the need to include course records.

• See Coding Non-Secondary Courses document for course codes and examples.

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0035	Alpha	No Default	1	11	Y	N	N	N	N	N	N	N	Y	N	N	2009

Common Course Number

The Common Course Number for an Iowa community college credit course.

Code	Description	Definition
	Three alpha followed by three numeric characters	

User Notes

- The Iowa community colleges assign a Common Course Number (CCN) to each course that they offer. It is required only for Course Origination '2' Postsecondary Enrollment Option, '3' Concurrent Credit (offered by community college), and '9' Concurrent Credit / Career Academy (offered by community college) if the institution providing the course is a community college.
- Common Course Numbers are found in the course guide book published by the community college.
- Letters must be in UPPERCASE.
- For the purposes of Supplementary Weighting:
  a. Each distinct CCN needs a new local course number
  b. A CCN being taken through more than 1 community college will need a local course number per community college
  c. A CCN from 1 community college taken on various schedules (i.e., some students are taking it a s part of their regular daily schedule, some students are taking it on the community college campus, some are taking it online) will need a local course number per 'schedule'

Data Element Rollover

- Yes

Vendor Notes

- The first letters of the 6 character number must be uppercase.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0025	Alpha	No Default	6	6	Y	N	N	N	N	N	N	N	Y	N	N	2010

Accreditation Program Area

The accreditation program area in which the district wants the local course counted.

One of nine content areas which local school districts are required to offer and teach a minimum number of carnegie units in grades 9-12.

Code	Description	Definition
1	English/Language Arts	
2	Fine Arts	
3	Foreign Language	
4	Health	
5	Mathematics	
6	Physical Education	
7	Science	
8	Social Studies	
9	Vocational / CTE	
0	Not Used for Accreditation	

User Notes

- Required for all 9-12 courses and 3-8 courses with a non-zero SCED Code
- For all elementary and middle school courses, the accreditation program area will be 0, Not Used for Accreditation.
- Include all Vocational courses in '9' Vocational, not just Career & Technical Education (CTE) courses.
- All PSEO, Special Education, ELL, PLATO, ALEKS, non-AP APEX, Odyssey Ware, and correspondence courses are coded as '0' Not Used for Accreditation.
- 281-22.11(261E) under Division IV, Concurrent Enrollment Program 22.11(3), “A school district may not use concurrent enrollment course to meet the accreditation requirements in Division V of 281 – Chapter 12 other than for career-technical courses." (281—12.5(256) Education program)
- Minimum Carnegie Units Required for 9-12 District Accreditation
  - 6.0 English / Language Arts
  - 3.0 Fine Arts
  - 4.0 Foreign Language
  - 1.0 Health
  - 6.0 Mathematics
  - 1.0 Physical Education (Local scheduling practices may reflect fewer units for the reporting year)
  - 5.0 Science
  - 5.0 Social Studies
  - 12.0 Vocational / CTE

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0040	Numeric	No Default	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

Local Course Section

Number assigned to the course section by the district for local use.

Code	Description	Definition

User Notes

- Required for all 9-12 courses and 3-8 courses with a non-zero SCED Code
- In most situations, the section number is automatically generated by the SIS.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0022	Alpha	No Default	1	6	Y	N	N	N	N	N	N	N	Y	N	N	2010

For more information:

Use:

Section Start Indicator

Did the course section start on or before October 1 of the current school year?

Code	Description	Definition
1	Yes	
0	No	

User Notes
- Required for all 9-12 courses and 3-8 courses with non-zero SCED codes
- Used to identify fall and non-fall sections for Certified Enrollment and Supplementary Weighting
- The SIS should calculate this value automatically.

Data Element Rollover
- No

Vendor Notes
- Required for all course sections
- The SIS should calculate this value automatically.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0140	Numeric	0	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2011

For more information:

Use: Supplemental Weighting on Certified Enrollment

Section Teacher Folder Number

The Iowa Department of Education folder number of the teacher of the section of the course.

Code	Description	Definition

User Notes

- Required for all high school level courses, 3-8 scheduled math, language arts and/or reading courses, and 5 & 8 scheduled science courses.
- The folder number is assigned by the Board of Educational Examiners. Most current numbers are six digits in length soon to become 7 digits. A few may be 5 digits.
- Teacher folder numbers on language arts, reading, and math courses fulfill a district's responsibility for linking teachers to students as part of the ARRA requirement for having received funds during 2009-2010.
- Including the folder number is intended to allow teachers view access to their students' information in Ed Insight, the Iowa Department of Education data warehouse.

Data Element Rollover

- Yes, with the teacher information

Vendor Notes

- The teacher folder number should be a one time entry per staff member.

Data Element Specifications

		Vendor	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
C0055	Numeric	No Default	5	7	Y	N	N	N	N	N	N	N	Y	N	N	2010

For more information:

Use:

Institution Providing Section

Identifies the institution providing the section of the course

If the institution is an Iowa school district, an Iowa Accreditated Nonpublic School, an AEA, or an Out-of-state School, use the eight-digit Destination Location code. If the institution is postsecondary, use the six-digit Integrated Postsecondary Education Data System (IPEDS) code.

Code	Description	Definition

User Notes

- Required for all 9-12 courses and 3-8 courses with a non-zero SCED Code
- Use your 8 digit district code for Iowa Learning Online and Iowa Online AP Academy courses.
- Concurrent credit courses offered by a community college but taught in your building will have the community college number as the Institution Providing the Course.
- For all PLATO, ALEKS, non-AP APEX, Odyssey Ware and other correspondence coures with unknown origin, enter 90990000 (out-of-state) as the institution providing course.

Data Element Rollover

- No if determined by section; yes if determined by course

Vendor Notes

- Default value is ~~4~~ 8 digit district code. (District code + '0000')
- If a drop list is used for this element, add destination locations for the Iowa Accreditied Nonpublic Schools, Out-of-state Schools, and these codes for the Area Education Agencies:

Area Education Agency 267 92070000, Grant Wood AEA 10 92100000, Great Prairie AEA 92150000, Green Valley AEA 14 92140000, Heartland AEA 11 92110000, Keystone AEA 1 92010000, Loess Hills AEA 13 92130000, Mississippi Bend AEA 9 92090000, Northwest AEA 92120000, and Prairie Lakes AEA 8 92050000

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0050	Alpha	8 digit district	6	8	Y	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

Section FTE for Supplementary Weighting

What is the course section FTE for Supplementary weighting?

Code	Description	Definition
	Numeric value less than 1.000 expressed to 3 decimal places	

User Notes

- Required for all 9-12 courses and courses with non-zero SCED codes in grades 3 thru 8
- A Section FTE > 0.000 would indicate supplemental weighting is being requested.
- Various types of courses are eligible for Supplemental Weighting, but the need for section FTE is dictated by course origination:

Section FTE should be > 0.000 when Course Origination =

'1' (Local District Course taught by local district teacher)	AND	Section Delivery Method = '3' (ICN)
'1' (Local District Course taught by local district teacher)	AND	Entry Code = '16' Public Shared Time for any enrolled student
'3' (Concurrent Enrollment/Not Career Academy	AND	Not being used to meet Chapter 12 Accreditation
'4' (Jointly administered course for high school credit)	AND	Section Delivery Method = '3' (ICN)
'9' (Concurrent Enrollment/Career Academy)	AND	Not being used to meet Chapter 12 Accreditation
'10' (Regional Academy)		
'11' (Local District Course taught by non-district teacher)		

Section FTE must be 0.000 when Course Origination =

'2' (PSEO)
'5' (District to district sharing) – Section FTE will be reported by providing district
'6' (Iowa Learning Online)
'7' (Iowa Online AP Academy)
'8' (Other)
'12' (College credit course offered by another district) – Section FTE will be reported by providing district

Calculating Section FTE:

Section FTE reflects the portion of a school year a student spends in a specific course.

<u>For all courses EXCEPT those taken on community college campus or online</u>
Section FTE = Minutes of course / Total instructional minutes

<u>For courses taken on community college campus or online</u>
Section FTE = Minutes of CCN* / Total instructional minutes
** The contact minutes for these courses can be found on a spreadsheet on the EASIER website*

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0130	Numeric	0.000	5	5	Y	N	N	N	N	N	N	N	Y	N	N	2011

For more information:
Use:

Section Delivery Method

What is the Delivery Method of the section of the course?

	Code	Description	Definition
	1	Face to Face	
A	7	Face to Face on community college site	
	2	Internet	
	3	ICN	
	4	IPTV	
	5	Satellite	
	6	Other	

User Notes

- Required for all 9-12 courses and 3-8 courses with a non-zero SCED Code
- Legal Reference: (IAC) 281.15.6

Data Element Rollover

- No if determined by section; yes if determined by course

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0045	Numeric	1	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2010

For more information:

Use: BEDS Telecommunications Report

Current School Year

The Fiscal Year

Code	Description	Definition
	CCYY	The current school year; for example if the school year is 2011-2012, then report "2012"

User Notes

- Use the second half of the academic school year. For example, during 2011-2012, use 2012.

Data Element Rollover

Vendor Notes

- If the school year is 2011-2012, then report '2012'.
- Format: CCYY

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0575	Numeric	No Default	4	4	N	Y	N	N	N	N	N	N	N	Y	N	2006

For more information:

Use:

Date Stamp

Date of the transmission

Code	Description	Definition
	MM/DD/CCYY	

User Notes

Data Element Rollover

Vendor Notes

- Format: MM/DD/CCYY

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0010	Date	No Default	10	10	Y	Y	N	Y	N	N	N	N	N	N	N	2005

For more information:

Use:

Delimiter

A literal string for the State ID and Project EASIER header record indicating the delimiter used in the data records

Code	Description	Definition
	The literal string "delimiter=0x09"	

User Notes

Data Element Rollover

Vendor Notes

- Used for compatibility with eScholar ID standard file

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0060	Alpha	No Default	14	14	Y	Y	N	Y	N	N	N	N	N	N	N	2006

For more information:

Use:

File Version

A literal string for the State ID and Project EASIER header record indicating the file version

	Code	Description	Definition
	1.0	The literal string “1.0” for State ID file	
C	2012	The literal string "2012" for Project EASIER file	

User Notes

Data Element Rollover

Vendor Notes

- A code identifying the version number of the record layout used to format the submission.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0050	Alpha	No Default	3	4	Y	Y	N	Y	N	N	N	N	N	N	N	2006

For more information:

Use:

Number of Records

The total number of records in the transmission

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

- The total count of records in the transmission, including the Transmission Header and Trailer records

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0040	Numeric	No Default	1	10	Y	Y	N	N	Y	N	N	N	N	N	N	2005

For more information:

Use:

Record Type

Identifier to distinguish the record type

Code	Description	Definition
TH	Transmission Header	
SD	Student Demographics	
EP	Enrollment Period	
ES	Expulsions/Suspensions	
CR	Courses	
TT	Transmission Trailer	
ID	Student ID and Locator System	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
K0010	Alpha	No Default	2	2	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	N	2005

For more information:

Use:

Student Information System

Code for the student information system

Code	Description	Definition
1	Administrators Plus	
3	eSIS	
4	Infinite Campus	
5	JMC	
7	Pentamation	
8	PowerSchool	
10	SchoolMaster	
11	School MATRIX	
15	Pinnacle	
0	Other	

User Notes

Data Element Rollover

Vendor Notes

- Used only in the EASIER extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0080	Numeric	No Default	1	2	Y	N	N	Y	N	N	N	N	N	N	N	2009

For more information:

Use:

Student Information System Version

The version of the student information system that the user has installed

Code	Description	Definition
	User's installed student information system version	

User Notes

Data Element Rollover

Vendor Notes

- The version needs to include specific identifiers like build date, state reporting version, patch number, etc. so that the DE can determine whether the extract has been approved for uploading during the current season.
- Used only in the EASIER extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0090	Alpha	No Default	1	20	Y	N	N	Y	N	N	N	N	N	N	N	2009

For more information:

Use:

Submitting Entity

The eight digit code of the submitting district / nonpublic entity

Code	Description	Definition
	Eight numeric characters	

User Notes

Data Element Rollover

Vendor Notes

- For Iowa public districts, append 0000 to the district code.
- Used only in the EASIER extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0070	Alpha	No Default	8	8	Y	N	N	Y	N	N	N	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Time Stamp

Time of the transmission

Code	Description	Definition
	HH:MM:SS	

User Notes

Data Element Rollover

Vendor Notes

- Format: HH:MM:SS

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0020	Time	No Default	8	8	Y	Y	N	Y	N	N	N	N	N	N	N	2005

For more information:

Use:

Transmission ID

A number assigned by the sending student information system to identify a transmission.

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

- This number should be unique within a single installation. Numeric whole number format

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0030	Alpha	No Default	1	10	Y	Y	N	Y	Y	N	N	N	N	N	N	2005

For more information:

Use:

Enrollment Record Sequence

Sequential numeric order of the enrollment record within the student's enrollment history

Code	Description	Definition

User Notes

Data Element Rollover

Vendor Notes

• Record sequence is assigned in ascending order with the lowest number assigned to the oldest event and the highest number assigned to the most recent event. The numbers may not be duplicated for the same student in a particular school. Record sequence determines the event order when two events occur on the same day.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0130	Numeric	No Default	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2007

For more information:

Use:

Attending District

State assigned ID of the district where the student is counted for attendance purposes

Code	Description	Definition
	Four numeric characters	

User Notes

• If the student is inactive with an Exit Code of '2' Open Enrolled Out, '3' Tuitioned Out District Paid, '10' Whole Grade Sharing Out, or '11' Tuitioned Out Parent Paid, the Attending District is the first four digits of the Destination Location. In all other cases, the Attending District is the first four digits of the Submitting Entity.

Data Element Rollover

Vendor Notes

• If Exit Code (D0190) = 2, 3, 10, or 11, the Attending District = first four digits of Destination District; else the first four digits of Submitting Entity (H0070)

• The vendor may calculate or provide a field for data entry.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0203	Alpha	No Default	4	4	N	Y	N	N	N	N	N	N	N	Y	N	2006

For more information:

Use:

Race/Ethnicity_StateID

Calculate in sequence using the first true statement:

If Hispanic / Latino (D0042) = 1 then H or
If two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1 then M [i.e. Hispanic / Latino = 0 and two or more races = 1] or
If American Indian or Alaska Native (D0043) = 1 then I or
If Asian (D0044) = 1 then A or
If Black or African American (D0045) = 1 then B or
If Native Hawaiian or Other Pacific Islander (D0046) then P or
If White (D0047) = 1 then W

Code	Description	Definition
H	Hispanic / Latino = 1	
M	Two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1	
I	American Indian or Alaska Native (D0043) = 1	
A	Asian (D0044) = 1	
B	Black or African American (D0045) = 1	
P	Native Hawaiian or Other Pacific Islander (D0046) = 1	
W	White (D0047) = 1	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0035	Alpha	No Default	1	1	N	Y	N	N	N	N	N	N	N	Y	N	2010

For more information:
Use:

Grade Level _Barcode

Grade Level (D0030) with 'KG' expressed as '00'.

Code	Description	Definition
00	If Grade Level (D0030) = "KG'	
01-12	If Grade Level (D0030) = 01-12	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0112	Alpha	No Default	2	2	N	N	Y	N	N	N	N	N	N	N	Y	2012

For more information:

Use:

Special Education_Barcode

If IEP (D0290) = 1 or 2, then 1.
If IEP (D0290) = 0, then 0.

Code	Description	Definition
1	If IEP (D0290) = 1 or 2	
0	If IEP (D0290) = 0	

User Notes

Data Element Rollover

Vendor Notes
- Calculated using IEP (D0230)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0115	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2010

For more information:
Use:

Free or Reduced Lunch_Barcode

If Free Lunch (D0270) or Reduced Lunch (D0280) = 1, then 1.
If Free Lunch (D0270) and Reduced Lunch (D0280) = 0, then 0.

Code	Description	Definition
1	Free Lunch (D0270) or Reduced Lunch (D0280) = 1	
0	Free Lunch (D0270) and Reduced Lunch (D0280) = 0	

User Notes

Data Element Rollover

Vendor Notes
- Calculated using Free Lunch (D0270) and Reduced Lunch (D0280)
- Name changed from "Free or Reduced Lunch" to "Free or Reduced Lunch_Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0110	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

English Language Learner_Barcode

If ELL Status (D0420) = 1 - 3, then 1.
If ELL Status (D0420) = 99, 4, or 5, then 0.

Code	Description	Definition
1	ELL Status (D0420) = 1, 2, or 3	
0	ELL Status (D0420) = 99, 4, or 5	

User Notes

Data Element Rollover

Vendor Notes
- Calculated using ELL Status (D0420)
- Name changed from "English Language Learner" to "English Language Learner_Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0120	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information:
Use:

Migrant_Barcode

If Migrant (D0320) = 1 or 2, then 1.
If Migrant(D0320) = 0, then 0.

Code	Description	Definition
1	If Migrant (D0320) = 1 or 2	
0	If Migrant (D0320) = 0	

User Notes

Data Element Rollover

Vendor Notes
- Calculated using Migrant (D0320)

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0125	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2010

For more information:
Use:

Foster Care_Barcode

If Foster Care (D0230) = 1 or 2, then 1.
If Foster Care (D0230) = 0, then 0.

Code	Description	Definition
1	Foster Care (D0230) = 1 or 2	
0	Foster Care (D0230) = 0	

User Notes

Data Element Rollover
- No

Vendor Notes
- Calculated using Foster Care (D0230)
- Name changed from "Other Program Field 1" to "Foster Care _ Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0160	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information:
Use:

Homeless_Barcode

If Homeless Type (D0340) = 1 - 6, then 1.
If Homeless Type (D0340) = 99, then 0.

Code	Description	Definition
1	Homeless Type (D0340) = 1, 2, 3, or 6	
0	Homeless Type (D0340) = 99	

User Notes

Data Element Rollover
- No

Vendor Notes
- Calculated using Homeless Type (D0340)
- Name changed from "Other Program Field 2" to "Homeless _ Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0170	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information:
Use:

Entry Code_Barcode

Entry Code (D0180) expressed to two digits with leading 0 if necessary

Code	Description	Definition

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0180	Alpha	No Default	2	2	N	N	Y	N	N	N	N	N	N	N	Y	2010

For more information:

Use:

~~ACT Composite Score~~

The highest ACT Composite Score for a 9-12 student regardless of the year the test was taken

Code	Description	Definition
	Whole number 0 - 36	

User Notes

- If a student has more than one composite score, the student information system should extract the highest composite score.
- The ACT Composite Score is used to calculate a measure indicating probable post-secondary success on the Annual Progress Report (APR).
- Legal Reference: 281--IAC 12.8(3)(a)(6)

Data Element Rollover

- Yes. The highest ACT Composite score from any year is required.

Vendor Notes

- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0525	Numeric	No Default	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information:

Use: Annual Progress Report (APR)