Welcome to Iowa’s AYP Alternate Assessments for the 2014-2015 school year.

This is the seventh presentation in a series of eight that address Iowa’s AYP Alternate Assessments. In this presentation we will examine the DLM Assessment process.
The DLM assessment process includes
Roles & Responsibilities
Five Step Assessment Process
Support for Assessment Implementation
Training
Timelines & Requirements
Implementing the Assessment
In this section we will examine roles & responsibilities within the DLM Assessment Process.
Within the DLM assessment process there are defined roles and responsibilities that span across the IDOE, District Administration & teacher.

The DLM assessment process requires greater district involvement then our current Iowa Alternate Assessment.
Role & Responsibilities

- IDOE
  - Provide oversight and technical assistance for the process of the Alternate Assessment
  - Communication
  - Compliance
  - AYP
  - Coordinate District information with DLM

The role of the IDOE is to
Provide oversight and technical assistance for the process of the Alternate Assessment
District Communication for assessments
Compliance & AYP
And to coordinate District information with DLM
Provide DLM State/District Information
Points of Contact Information
At the district level there are several roles. These include District Coordinator; Data Steward; Technical Liaison & Teacher.
Roles & Responsibilities

• District Coordinator
  – The key duties of the local Assessment Coordinator are to oversee the test process, provide support to staff and teachers, and prompt staff and teachers of pending deadlines.

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District data stewards create Educator Portal user accounts for district staff— including teachers, upload student records into Educator Portal, and correct student data on rosters.

The IDOE is exploring the possibility of the IDOE as being the data steward for the initial data exchange with DLM at the beginning of the year, with district data stewards taking on the role and responsibility of managing rosters throughout the year as students move in and out of the assessment or district.
Roles & Responsibilities

• Technical Liaison
  – Provide technology support to teachers
  – Install KITE to computers used for testing
  – Install Adobe Reader on computers used for Educator Portal access
  – Address internal district issues such as network outage or computer screen resolution, display, headphones, sound, or accessibility device connections

Technical Liaisons provide
• Technology support to teachers
• Install KITE to computers used for testing
• Install Adobe Reader on computers used for Educator Portal access
• Address internal district issues such as network outage or computer screen resolution, display, headphones, sound, or accessibility device connections
Roles & Responsibilities

• District
  – Depending on the district, multiple roles may be performed by the same
In preparation for next school year, AEA and UEN Significant Disabilities Coordinators will contact districts and identify the District Coordinator for each district in the state of Iowa (regardless if there are no students in that district who are currently participating in the alternate assessment).

UEN & AEA Significant Disabilities Coordinators will then forward this information to the IDOE.

If at this time, of June 30th, Districts have identified the data steward and technical liaison Significant Disabilities Coordinators will forward that information on as well.
In this section we will examine a five step assessment administration process
Step 1

- District Assessment Coordinator emails district point of contact (POC) information to IDOE
  - District Assessment Coordinator
  - Technology Liaison
  - Data Steward

After the District Assessment Coordinators are identified

In Step 1
District Assessment Coordinator email IDOE district point of contact (POC) information- name and email address
  District Assessment Coordinator
  Technology Liaison
  Data Steward
### Step 2

- **District POCs**
  - register for an account in DLM Educator Portal

- **Technology Liaison**
  - Installs KITE™ Client secure browser on student computers/technologies

- **Data Steward**
  - Upload User, Enrollment, and Roster files within Educator Portal
  - Teacher accounts & Student rosters are created when files are uploaded into the system
  - Ongoing Data Management
    - add & remove students
In Step 3
Teachers complete required DLM assessment training
In step 4 Teachers
Create individual student Personal Needs and Preferences (PNP) profile and First Contact Survey for each student on roster
In Step 5 Teachers
   Administer the assessment
   Retrieve student’s login information from Educator Portal and launch the KITE Client to begin assessment

Students
   Participate in Assessment
      Computer delivered/Computer adapted
         Classroom materials used if the student is unable to access the computer
Step 5 (Cont’d.)

- **Teachers**
  - Plan, deliver, and adjust instruction
  - Administer instructionally embedded assessments for each reporting period
  - Administer assessments in end-of-year window
  - All year, review data/reports and talk to parents
Training

Implementation and administration of the DLM Assessment requires training for both teachers and district point of contacts.
For District Point of contacts, DLM will provide you with self directed online modules and training manuals. The estimated date of deployment of these modules is August 1st.
Teacher training on assessment administration will be provided by AEA & UEN Significant Disabilities Coordinators. Training will occur Fall 2014 prior to the assessment being implemented.
DLM is the provider for district support in implementing the DLM ELA and Math Assessment.
Support Assessment Implementation

• District Point of Contacts & Teachers
  – DLM Help Desk
    • 1-855-277-9751 (toll-free) or
    • DLM-support@ku.edu

DLM is your first contact for support for assessment implementation.
DLM is currently being field tested in our State. It is recommended that district point of contacts, educators, and parents view the information in Field Test #3 at the web link posted for a more in-depth understanding of the DLM Assessment Features and components.
Timelines, requirements, and policy for DLM ELA & Math will be available prior to the 2014-2015 school year.
Please provide comments and questions regarding this webcast in the survey link. For additional information on Iowa’s AYP Alternates for the 2014-2015 school year, please contact Emily Thatcher.