

COMMUNITY COLLEGE COUNCIL (CCC) MEETING NOTES
Tuesday, November 13, 2012 – 1:00 –2:30 p.m. -- ICN

Those in attendance included:

- ❑ Monte Burroughs, Educational Program Consultant, Bureau of Adult, Career, and Community College Education, Division of Community Colleges
- ❑ Barbara Crittenden, President, Southwestern Community College; and CCC Member
- ❑ MJ Dolan, Executive Director, Iowa Association of Community College Trustees,
- ❑ Kent Farver, Education Consultant, Bureau of Adult, Career, and Community College Education
- ❑ Rosie Hussey, CCC and State Board of Education Member
- ❑ Mike Knedler, CCC and State Board of Education Member
- ❑ Moudy Nabulsi, Community College Trustee, Southeastern Community College, and CCC Member
- ❑ Max Phillips, CCC Chair and State Board of Education Member
- ❑ Jeremy Varner, Administrator, Division of Community Colleges
- ❑ Stephanie Weeks, Assistant to Jeremy Varner, Division of Community Colleges
- ❑ LaMetta Wynn, CCC and State Board of Education Member

I. Welcome and Introductions—Max Phillips, CCC Chair

Chair Phillips called the meeting to order at 1:00 p.m. Members and presenters introduced themselves.

II. Approval of Meeting Notes—Max Phillips

Chair Phillips asked for approval of the notes of the May 8, 2012, meeting of the CCC.

Action: Stephanie Weeks noted that an error was made as the acronym ICCPHSE was used in lieu of CCC in the May notes; she will make the revision. The notes were passed unanimously by the CCC.

III. Division Updates—Jeremy Varner

Department of Education (DE) Staffing Changes

- The DE is currently seeking applicants for the position of chief of the Bureau of Adult, Career, and Community College Education within the Division of Community Colleges. Previously held by Colleen Hunt, this position is responsible for providing guidance, leadership, and oversight for community colleges, career and technical education, adult basic education, and other programming. I would appreciate your sharing this posting with persons you know that might be qualified and interested. The position will remain open until filled. Until the position is filled, Kent Farver will

continue serving as acting bureau chief. The division also anticipates hiring two education program consultants in the near future.

- Trudie Percy recently accepted the position of Community College Statewide Longitudinal Data System (SLDS) consultant position. Trudie previously served as senior programmer/reporting services team lead at Kirkwood Community College. As part of the SDLS team, she will coordinate integration of community college MIS data into the SLDS and linkages between various internal and external data sources (e.g., workforce and transfer data).

CurricUNET Update

The statewide program approval and common course numbering system (CurricUNET) is now live for the Department of Education. It can be accessed via the following hyperlink: http://curricunet.com/iowa_doe/

The system is available to the public without the need to log in. It provides up-to-date and historical data regarding state-approved technical programs and currently active courses. Community college program specialists will also be provided with administrative access for additional reports related to the program approval process.

CurricUNET is currently working on a per-college integration into the CurricUNET system. The following community colleges are fully integrated into the system: Des Moines Area Community College; Hawkeye Community College; Indian Hills Community College; Iowa Valley Community College District; Iowa Western Community College; Kirkwood Community College; and Northwest Iowa Community College. Other community colleges have received instructions and a sample package of materials expected by CurricUNET. All Iowa community colleges are planned to be fully integrated into the CurricUNET system during fiscal year 2013.

IV. Purpose of the CCC—Jeremy Varner

Discussion took place with the membership regarding the purpose of the CCC. The CCC is mandated by statute (Iowa Code 256.31) to assist the State Board of Education with substantial issues related to the system of community colleges. The council refers action items to the State Board of Education which has authority.

The council provides a forum for discussion of issues and activities related to community colleges. Given the important advocacy role of State Board members and their significant responsibilities related to community colleges, it is important that they be informed about major initiatives and questions facing colleges. Over the next year, the department will work to differentiate council and board presentations and arrange presentations on timely topics.

V. IACCT Update—MJ Dolan

- MJ expressed how pleased she was to have Jeremy Varner on board as the new division administrator.
- Jean Torgeson of North Iowa Area Community College (NIACC) took the gavel as the ACCT (Association of Community College Trustees) on October 13, 2012, at the 43rd ACCT Annual Leadership Congress. Torgeson has served on the ACCT Board since 2007 serving as the Central Region Representative and Member at Large. Torgeson has served on the NIACC Board since 2001, and the IACCT Board since 2002.
- Michael Ash is the new president of Southeastern Community College, effective September 1, 2012. Dr. Ash came to SCC via State Fair Community College, where he served as Executive Assistant to the President for Resource Development and External Affairs at the college in Sedalia, Missouri.
- 2013 IACCT Legislative Priorities—See attached link for more information regarding Iowa’s community colleges legislative priorities which includes information on state general aid; workforce training; infrastructure; career and technical training; and local governance.

<http://www.iacct.com/Documents/Public%20Documents/2013%20Legislative%20OPriorities.pdf>

VI. Rules: Chapter 32—Iowa High School Equivalency Diploma (Notice)—Jeremy Varner

These rule changes update policies concerning Iowa high school equivalency diplomas. The current rule requires applicants to satisfactorily complete a specific test to qualify for the diploma. While the current vendor of what is commonly known as the “GED” will continue to be able to bid on this service, it also opens up the process to other vendors who are now providing such services in other states. In addition, student test scores will now be valid for five years to gain a diploma and age requirements for taking the test are established. Finally, applicant costs have changed from a set dollar figure to an amount designed to cover actual test costs. This prevents multiple changes in the rules to cover cost changes as they occur from time to time, but are limited to those actual costs.

Motion: Rosie Hussey moved and LaMetta Wynn seconded to move that the State Board give public notice of its intent to amend Chapter 32.

Vote: The motion carried unanimously.

VII. Rules: Chapter 21—Community College “Associate of Community College Professional Studies Plot” (Notice)—Jeremy Varner

The proposed amendments phase out Associate of Science-Career Option programs over a three year period and implement an Associate of Professional Studies pilot. This pilot will have restrictive parameters and will be effective in the 2013-14 year. This pilot is required to meet the expectations of statewide articulation agreements, which include 20 credit hours of math and science in the program. It is the hope that this pilot will bring more quality and rigor in their programming than the previous effort that it replaces. There has been planning and outreach with impacted stakeholders, with this final product being the result of this work.

Motion: Mike Knedler moved and Moudy Nabulsi seconded to move that the State Board give public notice of its intent to amend Chapter 21.

Vote: The motion carried unanimously.

VIII. Community College Fall Enrollment Report—Monte Burroughs

Monte Burroughs reported that the Department of Education reports annually on fall enrollment (as of the tenth business day of the semester) utilizing data reported through the community college management information system and confirmed by each college. The fall 2012 report showed a total enrollment of 100,519 students – a decrease of 5.2 percent from the prior year. Only Northwest Iowa Community College, Iowa Valley Community College District, and Iowa Western Community College reported enrollment growth. The enrollment dip was anticipated following the tremendous spike in fall 2009 and fall 2010 due, in part, to the recession. Listed below are some of the highlights from this report:

- Enrollment declined at 12 of the 15 community colleges from the previous fall.
- Compared to fall 2011, credit hours fell 7.0 percent to 938,456, and declined at all but two of the 15 community colleges.
- A typical student is a white (84.8 percent) female (55.4 percent) from Iowa (91.4 percent) whose average age is 23 years, and is enrolled part-time (53.9 percent) in a college parallel program (65.4 percent).
- A total of 28,225 students were enrolled in online courses this fall, accounting for 28.1 percent of student enrollment.
- As in fall 2011, health science programs remained the largest career and technical education major (CTE), followed by manufacturing and business management and administration.
- The number of students participating in joint enrollment programs increased 2.3 percent from fall 2011 to 28,077 students.
- A seven-year autoregressive integrated moving average (ARIMA) estimates 97,158 students will enroll for fall 2013.