Instructions for Accessing the Consolidated Accountability and Support Application (CASA) through the Iowa Education Portal

What do I need to get started?

A&A Account – you must have an A&A Account set up in order to login to the Iowa Education Portal

☐ Think you might have an A&A account but forgot your user ID or password? Start here!
☐ Need to create an A&A account? Start here!
☐ Need to update your email address or name? Start here!

**Please note that you DO NOT need to create additional A&A accounts if you are changing schools or districts!

I have an A&A Account and am able to access the Iowa Education Portal, how do I request access to CASA?

Request Access to CASA

☐ Ready to request access? Start here!
☐ Which role should I choose?

**District Level Users - CHOOSE ONLY ONE**

CASA_Supt – For superintendents only
CASA_Submit – This role is intended only for those responsible for final submissions to the State
CASA_Edit – This role is intended for those who will edit required content but who are not responsible for final submission
CASA_View – This role is read only

**Nonpublic Users - CHOOSE ONLY ONE**

CASA_NP_Admin – For nonpublic head administrator only
CASA_Submit – This role is intended only for those responsible for final submissions to the State
CASA_Edit – This role is intended for those who will edit required content but who are not responsible for final submission
CASA_View – This role is read only

**AEA Level Users - CHOOSE ONLY ONE**

CASA_Submit – This role is intended only for those responsible for final submissions to the State
CASA_Edit – This role is intended for those who will edit required content but who are not responsible for final submission
CASA_View – This role is read only

**Building Level Users** – Only nonpublic users should request access at the building level at this time.

Building level requirements for public districts do not yet exist and access will not be granted.

**State Level Users** – Please contact Meredith MacQuigg before requesting access.