

Appendix 2.C Understanding My Homeless Education Program

Question	Source	Notes
Who is the State Coordinator for the homeless education program in my state? What technical assistance and training does the State Coordinator provide to LEAs?	NCHE Website; SEA Homeless Education Website	
How much time is allocated to the local liaison position? What additional staff support is in place?	Supervisor	
How many homeless children and youth did the LEA identify last year?	CSPR Report, LEA Data Manager	
Are the numbers identified increasing or decreasing? By how much?	CSPR Report, LEA Data Manager	
Does the LEA have a McKinney-Vento subgrant? If so, what are the approved activities to serve homeless children and youth? What are my reporting responsibilities? How long will the LEA receive funds through this grant?	McKinney-Vento Subgrant Application	

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How much money is set aside for services for homeless children and youth through Title I, Part A? How was the amount of these funds determined? How were these funds spent last year? How may they be accessed?	Title I Coordinator, Consolidated Application	
What are the challenges to implementing the McKinney-Vento program in the LEA?	Phone and Email Logs, Documentation on Disputes	
What local policies and procedures are in place to support services for homeless children and youth? What policies or procedures create barriers to the education of homeless children and youth?	LEA Policy Handbook, School Board Policies, Phone and Email Logs, Documentation on Disputes, LEA Program Coordinators (Tutoring Programs, Nutrition, Special Education, English Language Learning, Migrant)	
What data must be collected on homeless children and youth, and what procedures are in place to collect and report this data?	CSPR Report, LEA Data Coordinator	
How many homeless children and youth were transported to their school of origin in the past year? What are the procedures for arranging transportation?	Pupil Transportation Director, Student Files	

Question	Source	Notes
What McKinney-Vento compliance issues have been identified in my district?	SEA Monitoring Reports	
What is the local dispute process for the McKinney-Vento program, and who is involved in the process other than the liaison?	Written Dispute Policy	
What homeless education awareness activities have taken place in the LEA? What role groups have been involved? Were the activities effective?	Meeting Agendas and Notes	
Which community agencies collaborate with the district to serve homeless children and youth?	Meeting Agendas and Notes, Phone and Email Logs	
Are posters on McKinney-Vento services displayed in all schools? How long ago were posters and other awareness materials placed in each school in the LEA?	Observation in Schools, Budget or Fiscal Office	