

**ADDENDUM
COE Instructions**

Two-part Question for Ethnicity

- A. Hispanic/Latino of any race
 - 1. What is this person’s ethnicity
 - Hispanic or Latino Mark H
- B. For individuals who are Non-Hispanic/Latino
 - 2. What is the person’s race? Mark one or more races to indicate what this person considers himself/herself to be:
 - White-**W**
 - Black or African American-**B**
 - Asian-**A**
 - American Indian-**AI** or Alaska Native-**AN**
 - Native Hawaiian-**NH** or other Pacific Islander-**PI**

QAD/Residency Definitions:

Residency/Enrollment Date: The date that the child enrolled into the district.

Qualifying Arrival Date (QAD):

- Date that the child and worker both moved to the district (may be the same as the residency/enrollment date).
- Date that the child moved to join the worker
- Date that the worker moved to join the child

Birth Date Verification Codes

Grade Level Codes

1003-baptismal or church certificate	P1-zero to 2 years old (not enrolled)
1004-birth certificate	P2-three to five years old (not enrolled)
1005-entry in family Bible	P2 for preschoolers enrolled in school, not in kindergarten (be sure to use building code)
1006-hospital certificate	Use K-12 for children enrolled in regular school grades
1007-parent’s affidavit	R-Resident(not enrolled in school and not a P1 or P2)
1008-passport	
1009-physician’s certificate	
1010-previously verified school records	
1011-State issued ID	
1012-driver’s license	
1013-immigration document	
2382-life insurance policy	
9999-other	