

**Iowa Sector Partnership Leadership Council (SPLC) Planning Meeting**  
*Ola Babcock State Office Building - Forest Spaulding Conference Room 310*  
*1112 East Grand Avenue, Des Moines, Iowa 50319*  
**September 2, 2016, 9:00 am – 1:00 pm**

**AGENDA**

- Meeting Goals:
- Review state sector partnership report, history, and industry council purpose
  - Review sector partnership best practices and fundamentals
  - Review CAEL deliverables and regional partnership work in IT Sector
  - Begin the process of goal/objective/procedure setting and SPLC formulation
  - Identify next steps, additional resources, additional members, etc.

- I. Welcome, Meeting Purpose & Process, Introductions IDOE (9:00 – 9:20 am)
- II. Sector Partnership History and Purpose IDOE (9:20 – 9:45 am)
- a. Sector Partnership Report
  - b. Purpose of the SPLC & Alignment to State Objectives/Initiatives
- III. Fundamentals of Sector Partnerships CAEL (9:45 – 10:30 am)
- a. Best Practices
  - b. CAEL Deliverables
    - Facilitator Training
    - IT Sector Partnership Engagement & Strategy Memos
    - TAI Partnership and Career Pathway Mapping

----- Break (10:30 – 10:45 am) -----

- IV. Formulating SPLC Goals and Objectives Group Discussion (10:45–12:00 pm)
- a. Goals & Objectives
  - b. Common Goal Setting
  - c. Focus Areas (In-Scope vs. Out-of-Scope)
  - d. SPLC Procedures (meeting frequency, committee & leadership structure, etc.)
  - e. Relationship to Regional Sector Partnerships
  - f. Identification of Working Groups

----- Working Lunch Provided (12:00 – 12:30 pm) -----

- V. Wrap Up & Next Steps CAEL (12:30 – 1:00 pm)
- a. Council Goals and SPLC Structure Refinement
  - b. Working Group Deliverables
  - c. Additional resources, information, membership, etc.
  - d. Scheduling of the next SPLC meeting