I. Welcome and Introductions

Members in attendance

- RTC Member
- Kyle Collins
- Representative Group
- RTC Chairperson
- Dave Dahms
- Community College Trustees
- Adam Forsyth
- Independent Colleges/Universities
- Harold Jensen
- Iowa Public Television
- Al Rissman
- Iowa Assoc. of School Boards
- Mike Savage
- State Board of Regents
- Duane Willhite
- School Administrators of Iowa
- Mari Eitel
- Recording Secretary/Region I Scheduler

Members absent

- RTC Member
- Rhonda Sheeley
- Representative Group
- Area Education Agency Board
- Lisa Snitker
- Iowa State Education Association

Guests

- RTC Member
- Craig Meirick
- Representative Group
- NICC Director of Computer Information Systems
- Doug Penno (Proxy)
- Area Education Agency Board
- for Rhonda Sheeley
II. Approval of November 12, 2015, Minutes.

III. FY16 Annual Report
Members were sent the FY16 Annual Report with other meeting materials prior to the meeting for their review.

IV. FY17 Region I Budget
Kyle reported that the FY17 allocation for Region I is $72,795.24 – an increase of $2,955.72 over last year’s allotment.

The current allocations for the Region I funds are 50% to NICC for Technical Assistance and Scheduling of Video Sites, and 50% to Keystone AEA 1 for Planning and Troubleshooting activities performed for Local Area Network.

Doug Penno reported that as Rhonda Sheeley’s proxy, he was there to represent her position of Keystones’ continuing increase in work related responsibilities as noted in Karen Randall’s annual report to the Council, and suggested a 75/25 percent split of the FY17 DE budget allotment for Region I. He reported that the last 5-year trend from AEA suggested bandwidth usage in the area schools had increased up to 5 times. Duane Willhite supported this proposal as well and felt it was a valid request.

Following discussion members agreed that they would support a 60/40 split for FY17, but would like more comprehensive information regarding Region I responsibilities from NICC and the AEA regarding any additional accomplishments, or duties that might be left undone, due to the change in our Region I funding allocation percentages. They would also be interested in seeing allotment comparisons from the other RTC’s before next year’s budget decision. Kyle and Mari will contact the Department of Education to see if they can provide the allotment percentages for comparison. Doug said he would ask Rhonda if she might be aware or have access to additional AEA information.

Motion by Duane Willhite, second by Al Rissman to approve 60% of the allocation to Keystone AEA and 40% to Northeast Iowa Community College (NICC) for FY17. All monies will be used to provide technical assistance for network classrooms, planning and troubleshooting for local area networks, scheduling of video sites, and other related support activities. Motion carried unanimously by members in attendance (7 of 8 members).

V. Discussion
Doug Penno suggested replacing Rhonda Sheely (who is retiring) on the council with Pat Heiderscheit, Administrator at Keystone AEA in Elkader. Mari will send that recommendation to Angi Hillers at the Department of Education.

VI. Adjournment
Motion to adjourn by Duane Willhite, second by Mike Savage. Meeting adjourned at 1:45 p.m.

Next Meeting: November 17, 2016
1:00 – 2:00 p.m. via Zoom
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<tr>
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<th>Appointing Agency</th>
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