

# Council on Educator Development

Google Site: <https://sites.google.com/a/gpaea.org/ee-council/>

**Date:** Wednesday, February 10, 2016

**Time:** 10:00 AM - 3:00 PM

**Location:** 2<sup>nd</sup> Floor ICN Room; Grimes State Office Building; 400 E 14<sup>th</sup> St.; Des Moines, IA 50319

- 10:00 a.m.      **Welcome**  
**Review Council Meeting Outcomes**  
**Share the CED Survey – Quantitative Data**
- Efforts to gather data from the field
  - Quantitative data picture
    1. Demographic Data – Who is in the data?
    2. The six recommendations – Clear and concise? Essential to the educator development system?
  - Council members note/record (Individually, partners, or small groups) – What do these data tell us? Other points for consideration?
  - Share reactions and questions.
- 10:40            **Set up for Qualitative Data analysis**
- Structure small groups (3 total) by recommendation
  - Establish focus question to analyze open-ended responses – What key themes/categories can be identified from the open-ended responses to assist the Council in enhancing the recommendations?
  - Share possible ways for sorting with qualitative data and how to use the recording matrix
- 10:50            **Engage in the Qualitative Data analysis:**
- Read through qualitative data statements for the assigned recommendation.
  - Organize the comments into at least three themes based on the focus question - What key themes/categories can be identified from the open-ended responses to assist the Council in enhancing the recommendations?
  - Record themes and other points for consideration on the Recording Matrix.
- Share themes/categories with the whole group.
- 12:20 p.m.      **Lunch**
- 12:50            *Repeat the 10:50-12:20 process with the three other recommendations –*  
**Engage in the Qualitative Data analysis:**
- Read through qualitative data statements for the assigned recommendation.
  - Organize the comments into at least three themes based on the focus question - What key themes/categories can be identified from the open-ended responses to assist the Council in enhancing the recommendations?
  - Record themes and other points for consideration on the Recording Matrix.
- Share themes/categories with the whole group.
- 2:20             **Determine next steps –**  
Do we have a robust enough data picture to finalize recommendations? If so, how should we proceed? If not, what processes and tools need to be employed to gather data?
- 2:50             **Future meeting dates**  
Plus/Delta
- 3:00             **Adjourn**