Attendees:

Science Team Members: John Bedward, Matt Geraghty, Renee Harmon, Kris Kilibarda, Rob Kleinow, Chris Kurtt, Dean Lange, Jon Markus, Ted Neal, James Pifer, Abby Richenberger, Tamera Trinder, Courtney Van Wyk

Facilitators: Marian Godwin, Susan Peterson, Tina Wahlert

DE Staff Observers: Brad Niebling, Staci Hupp, Ryan Wise, Rita Martens, Phil Wise, Brad Buck, Yvette McCulley

Notes:

The meeting convened at 9:00 a.m.

Agenda Item: Welcome, Introductions, Agenda, Norms, Timeline and Processes

Ryan Wise welcomed the Science Team with opening comments.

Brad Niebling reviewed the objective for the team, focusing on the day’s analysis of the data from the public.

Marian Godwin reviewed the day’s agenda, meeting norms, and the December meeting. A description of the forum and survey processes was shared with the group. Questions from the team members were addressed.

Agenda Item: Examination and Analysis of Public Feedback

Team members were given the data from the public survey, four public forums, and the electronically submitted input received by the Iowa Department of Education.
Each team member was provided an Excel tool that included all survey charts, numbers, responses and comments, with the capability to filter for specific information. Instructions for the use of this tool were shared with the team. Each Content Area Group reviewed the data, formulated their general impressions based on the data points, and reported out to the large group verbally and on posters.

The above process was also used for the public forum and electronically submitted data. Team members were given files that included each forum speaker’s comments and the electronic submissions, identified themes of each speaker and electronic submission, and audio of each speaker. The Content Area Groups integrated their analysis of the forum comments and electronic submissions with the survey data.

**Agenda Item: Individual Analysis of Data**

Team members were then given time to individually review the data in greater detail, identify specific themes generated from the public feedback, and report those items to the large group. These items were addressed according to themes from the survey, public forums, and electronic submissions and/or items tied to specific survey questions.

**Agenda Item: Expectations for Next Meeting**

Team members were instructed to continue their review of the feedback, reflect on the specific themes that emerged from public input, and be prepared to address each item when they come to the next meeting.

**Agenda Item: Meeting Adjourns**

The meeting was officially adjourned at 3:30 pm.

**Future Meeting Information**

- All meetings at the Science Center of Iowa, 9:00-4:00
- Dates
  - March 24th, 2015 (Simulab Room)
  - April 14th, 2015 (Simulab Room)
  - May 7th, 2015 (Board Room)