Iowa Assessment Task Force
Orientation Meeting
October 29, 10:00 a.m. – 3:00 p.m., Grimes State Office Building, Room B100

Agenda

9:30 a.m.  Informal coffee and conversation

10:00 a.m.  Welcome and expectations of the Task Force

10:10 a.m.  Who: Introductions (one minute each)

1. Name
2. What stakeholder group you belong to
3. Something about yourself (choose one):
   a) What are your hopes for Iowa’s children that can be served by the Assessment Task Force’s work?
   b) What made you agree to join the Assessment Task Force?
   c) What questions do you have about the Assessment Task Force, our charge, or the way we will work?
   d) What expectations do you have for the Assessment Task Force or for the way we will work together?
   e) In what ways has student assessment impacted you?

10:30 a.m.  What will we be doing?

1. Assessment Task Force charge and required outcomes
2. Objectives for this orientation

10:40 a.m.  Why engage in large scale accountability assessment?

We will take a break at approximately 11:15 am; we may choose to continue visioning after lunch

1. How did we get to where we are today? Background context
2. Visioning: Where does a state-wide/large scale high stakes accountability assessment fit into what we want for our children? What are the results of statewide assessments used for?
3. Terminology
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12:00 p.m.  Lunch

1:00 p.m.  When/Where
1) Meeting schedule for the coming year
2) Schedule of milestones and deliverables

1:15 p.m.  How will we do our work?
1) What assessments will we review?
2) What goes into a recommendation?
   a) What do you want to know about the assessments?
   b) What categories of criteria will we use?
   c) What sources of evidence will we look at?
   d) How we will evaluate criteria?

2:15 p.m.  How will we work together?
1) Member roles and expectations (Roles of facilitator, chair, Department staff; preparation between meetings)
2) Task Force to make a single recommendation (work toward consensus but simple majority rules)
3) Ground rules
4) Role of/room for public comment during future Task Force meetings
5) Resources, and how to access them
6) Communicating with each other, the chair, the facilitator, the public

2:40 p.m.  Next steps
1) Topics for November and beyond
2) Items to read between now and November

2:50 p.m.  Other Business

2:55 p.m.  Meeting evaluation

3:00 p.m.  Adjourn