

***Iowa Council for Early ACCESS
Executive Committee Meeting Minutes, October 16, 2013***

I. Call to order

Kasey Vermillion, ICEA vice-chair, called the meeting of the Early ACCESS Executive Committee meeting to order at 1:40 p.m. on October 16, 2013, at the Grimes State Office Bldg, 400 E 14th St., Room 3 North in Des Moines, IA.

II. Attendance

Council Members Present: Kasey Vermillion (cc), LauraBelle Sherman-Proehl, Maria Cashman (cc), Kim Thomas (cc), Paula Connolly, Gretchen Hageman, Chad Dahm

Staff Present: Rae Miller (cc), Meghan Wolfe

Absent/Excused: Heather Moorman, Kate Small, Cindy Weigel, Debra Waldron

III. Approval of minutes from last meeting

Corrections of 8/21/13 meeting minutes identified were: add Maria Cashman as present via conference call and add Paula Connolly as present.

Maria motioned to approve the minutes; Paula seconded. Approved unanimously.

IV. Lead Agency update

LauraBelle Sherman-Proehl, designee to represent the Department of Education as Lead Agency, reported the following updates:

- Several staff will be traveling to Chicago October 24-25 for the North Central Regional Resource Center (NCRRC) Regional Meeting. States in the regions will have the opportunity to meet with other state staff and present on recent work and initiatives as well as the SSIP.

CHSC update

Rae Miller (CHSC) reported the following updates:

- CHSC is working on pulling together the Regional Autism Support Program.

IDPH update:

Gretchen Hageman and Meghan Wolfe (IDPH) reported the following updates:

- The Iowa ACE Summit was held Monday October 14. Iowa ACE data was released at the Summit. Visit www.iowaces360.org to view presentations and data shared. IDPH hopes to make some systematic change in the next year- will be working in Bureau and with partners to identify what steps can be taken.
- Maternal, Infant, Early Childhood Home Visitation (MIECHV) is working on a few projects: 1) learning management system (LMS)- an online management tool for professional development. Plan to have ACE related training topics such as attachment and resiliency; 2) Virtual home visitor website; this project will be posted as an RFP.
- IDPH has met with VNS a few times since VNS was awarded the Coordinated Intake contract. VNS is in the planning phase of the project. A lead staff person has been

assigned to the project. Next steps are developing website, hiring additional intake personnel, cataloging family support and group based parent education program. IDPH needs to provide VNS with program profiles and VNS will be contacting programs to better understand programs.

- IDPH issued implementation, evaluation and community planning RFPs for the 1st Five program. There will be 7 implementation sites, Child and Family Policy Center will be completing the evaluation and 4 sites will receive community planning funds. Child Health Specialty Clinics will work on child metrics and practice transformation.
- Julie McMahan, IDPH Division Director, retired September 20. Gerd Clabaugh, Deputy Director has assumed role of Division Director.
- In August IDPH released a strategic plan. Areas of the plan include: workforce, data, core services, quality improvement.

DHS Update

- DHS assisted in the Race to the Top (RTTT) grant application. Grant has been submitted. Lots of great projects identified. DHS worked on section B of the application- this section related to the Quality Rating System (QRS).
- If any member would like to see the RTTT application, email Chad and he can share with you.

V. Informal System

- No informal concerns. Cindy Weigel has been communicating with a family regarding a concern, but a formal concern has not been filed.

VI. Survey Monkey Results from September Meeting

- Twelve people responded. Overall good feedback. Members took a moment to read responses and had discussion about future meeting ideas to incorporate Council member feedback. Members decided to continue to complete survey. If any member has additional questions they feel should be asked, email question to Kate Small to be included in survey.
- Discussion based on survey feedback:
 - Paula suggested that we allow people to attend who didn't have a good Early ACCESS experience and share their story; the Council would take in the information, ask questions (purpose not to problem solve situation, but allows awareness of information). Perhaps we use Paula and Cindy to tap into some families who may have expressed concerns. Target getting foster care family and/or DHS case workers to tell experience with Early ACCESS.
 - Stories from parents/providers who had a unsatisfactory experience with Early ACCESS will present the council the opportunity to discuss potential needs or ways to improve the system.
 - Provide individuals the opportunity to be interviewed and perhaps some else shares the information on their behalf if not comfortable coming to meeting.
 - Seek out stories from families outside of Central Iowa. Utilize technology. Paula shared her organization might be able to assist with stipends for family who wishes to travel to Des Moines to share their story.

- Discussed other ways to have members, especially parent members, feel engaged. Continue the mentor/mentee relationships, review attendance of family members and specifically check in with them.

VII. Planning for November Full Meeting

- Family Story – LauraBelle reported that Kate confirmed Brenda Best agreed to share her story. Build in time to reflect on the parent story.
- APR/SSIP- DE staff should have more information after Chicago meeting (Cindy).
- Review Indicators (Kate)
 - Members discussed streamlining review of indicators. Spend more time on the outcome and **why** the indicator is important for kids and families. Include a parent story of when it worked, why it is important to families. If we skate over indicators that we are meeting requirements, we negate its importance. Looking at the why will build the case for continuing to work on all indicators.
- ACE Presentation. Meghan will follow up on getting an individual to present ACE overview and Iowa ACE data to Council. After presentation have discussion with members, possibly discuss: why is information important for each person to know, how does this information impact or relate to you? What can member do with the information? What further questions do members have? What can we do immediately with the information, what could be done in future?
- RTTT update. Kate follow-up and invite Tom. Last Council meeting members learned Iowa would be submitting a RTTT grant. Provide Council members with an overview of what was in Iowa's application.
- Medicaid- members didn't know of a need for a Medicaid update.
- Committee meetings discussed. Have state staff assigned to a committee. What is it that we want committees to be working on, members feel committees needs more guidance. For committees i.e. governor's report, whose product is complete in January use this committee to focus on prioritizing and brainstorming future agenda items for Council meetings, possible presenters etc. Distribute a list of the topics that were discussed at September meeting to begin that planning.
- Idea of asking a Council member to share with the group more information on the group they represent and what they hope to gain from being a member of the Council and or areas of the Early ACCESS system they hope to discuss or see improved upon. What is member's relationship at local level with Early ACCESS?

VIII. Sharing

No information shared.

IX. Meeting Adjourned

A motion to adjourn was made by Paula; seconded by Chad. Approved unanimously.

Kasey Vermillion adjourned the meeting at 2:50 pm.

Respectfully submitted by Meghan Wolfe, 10/17/13.