



Competency-based Education Task Force

Meeting Notes

September 18, 2013

9:00 A.M. – 3:30 P.M.

School Administrators of Iowa, Clive

MEMBERS PRESENT, Shawn Cornally, Sandra Dop, Jason Ellingson, Ron Fielder, Dirk Halupnik, Liz Hollingworth, Pam Kirsch, Dana Schon, Jen Sirgist, Elliott Smith, Andrea Stewart, Cindy Swanson, Shane Williams, Susan Walkup

Non Members Present: Mandi Bozarth, Mark Crady, Mary Delagardelle, Meredith Dohmen, Sarah Hale, Tim Johnson, Kevin Range, Andy Wermes, Rep. Cindy Winckler, Sara Wraight

AGENDA ITEM: WELCOME, INTRODUCTIONS AGENDA, AND UPDATES

Expected Outcome: Open the meeting	Lead Sandra Dop	Follow Up <u>None</u>
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Notes: Sandra Dop opened the meeting at 9:00 and introduced guests:

Dop explained the agenda for the day and gave brief updates on the following:

- The application for the Iowa CBE Collaborative has been posted. Applications are due September 26, and selection of up to ten districts will begin in August. We plan to announce the grantees by November 1 and will begin work on November 19. Dop congratulated the group on a job well done toward this giant leap for the state.
- The Department of Education is in the process of putting together a Request for Proposals (RFP) for a monitoring and reporting system for the collaborative to pilot.
- The CBE survey is complete and we will have an update today on preliminary results.
- Chapter 12 changes have been introduced, taken to the State Board, and to the Administrative Rule Review Committee (ARRC). They come back to the State Board on September 26 and then back to the ARRC in either October or November and will be officially enacted on November 20.

AGENDA ITEM: CBE SURVEY UPDATES FROM REL

Expected Outcome: Understanding of CBE readiness/awareness survey preliminary results	Lead Jill Walston Ashley Kaiser Sarah Wraight	Follow Up <u>Some of the results will be included in the Final Report.</u> <u>The survey results will be used as baseline data in the future.</u>
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Notes: Via Skype, Jill Walston and Ashley Kaiser gave an overview of the preliminary results of the CBE awareness and readiness survey.

Sara Wraight led the task force in a discussion concerning what other type of information to look for.

Wraight also asked the task force what they thought might be valuable to put into the final report. She asked the task force to share their concerns. Suggestions were given, which will be followed up on to see if there is sufficient data to include them in the final report. The task force asked that the qualitative data from the questions at the end be integral to the report and be used in interpreting the data gathered.

Mary Delagardelle shared that there are currently conversations about how to identify and share CBE courses in a statewide data system.

AGENDA ITEM: PROCESSING RECOMMENDATIONS FOR THE NOVEMBER REPORT

Expected Outcome: Input from the task force on draft recommendations	Lead Sandra Dop	Follow Up <u>The suggestions will be used to draft the final report, which will be sent to the group for final consideration by October 15, 2013.</u>
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Notes: Dop led the group in a large and small group discussion of the recommendations as they had been written following the last meeting. Task force members made recommendations, and Dop will incorporate them and send an updated draft to task force members for final consideration by mid October.

AGENDA ITEM: TASK FORCE APPRECIATION

Expected Outcome Thank you to task force members.	Lead Brad Buck	Follow Up <u>None</u>
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Notes: Brad Buck, Director of the Department of Education thanked the task force for their work over the past 2 years on the legislative task force and some of them for 3 years as they also served on the State Board's CBE task force in 2011.

Sandra Dop also thanked the task force members and presented them with certificates of appreciation.

AGENDA ITEM: STRATEGIC PLAN

Expected Outcome Task Force input on the strategic plan for the final report.	Lead Mary Delagardelle	Follow Up <u>Finalize strategic plan for the final report</u>
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Notes: Mary Delagardelle led a discussion about the strategic plan for implementing competency-based education statewide required by HR 215. The plan will be updated according to the input from the Task Force and included in the Final Report.

AGENDA ITEM: FINAL REPORT OUTLINE

Expected Outcome: Task Force input on the outline of the Final Report	Lead Sandra Dop	Follow Up <u>The Final Report will be updated and sent to the group for final input before it is submitted.</u>
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Notes: Dop told the group that their input about what should be included in the Preliminary Report had been valuable when she prepared that document so she asked them if they had suggestions for the Final Report. Several suggestions were given and will be included as appropriate in the Final Report.

AGENDA ITEM: TALKING POINTS

Expected Outcome: Talking points	Lead Sandra Dop	Follow Up <u>Talking point for the meeting are clear</u>
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Talking Points: Sandra Dop led a discussion to finalize talking points from today's meeting. Final talking points are:

- The purpose of this work remains the same and commitment remains strong. The Task Force did the planning and thinking needed to build the right system for Iowa students.

AGENDA ITEM: ADJOURN

Expected Outcome: Meeting adjourned	Lead Sandra Dop	Follow Up <u>None</u>
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Meeting adjourned at 2:55 PM