

## Child Development Coordinating Council Minutes September 18, 2013

### Attending

**Voting Members Present:** Mary Groen (chair), Erin Clancy, Janet Horras (Dept of Health designee), Carla Peterson, LauraBelle Sherman-Proehl, Betty Zan

**Voting Members Absent:** Colleen Dunn, Julie Ingersoll, Peg Macek,

**Non-Voting Members Absent:** Jeanie Wade-Nagle, Cathy Wheatcraft, Tracey Mavis

**Non-Members Absent:** Tom Rendon

**Staff to Council:** Diane Moore and Amy Stegeman (absent, on maternity leave)

### Major Discussion Points

The meeting was called to order by Mary Groen, Council Chair.

#### Approval of July 17, 2013 Minutes

Mary identified quorum was reached and requested a motion for approval of the July minutes.

Betsy moved to approve the July minutes, seconded by Erin; minutes were unanimously approved.

#### Program Updates: Diane Moore

Preschool:

- No updates on corrective actions
- Shared Visions applications all approved
- Year-end reports
  - Red Oak and Evelyn Davis – no year-end report was submitted as of 9/1/13.  
Evelyn Davis has a new director, who phoned and asked for some technical assistance to complete the year-end report. The program hopes to have completed the report by the end of September.
  - Homes of Oakridge and College Community - reports were received by the deadline from both.

Parent Support:

- All Parent Support applications and year end reports were submitted and approved.
- Data reports from U of I/REDcap have been received. This was the first year of data collection and considered a "learning" period; accuracy of the data will improve with experience.
- Diane continues to meet monthly with the Family Support collaboration (Janet Horras) to continue to problem solve and make improvements regarding the system of family support programs.  
Data collection using the REDcap system was discussed regarding the differences between the various family support programs (Shared Visions, MIECHV, HOPES and Early Childhood Iowa) required data. There are many more similarities in the types and definitions of data elements than there are differences. The Data Guidance document is updated regularly and shared with all program directors. On future agendas, the Council will learn more about ways staff are planning to increase consistency and accuracy of data collection across all family support programs.

#### Study of Program Accreditation, Standards and Requirements

Due to ongoing discussions with program updates regarding costs and meeting of program standards, Council members proposed studying preschool program standards. It was felt this activity would increase knowledge and understanding in order to make recommendations to the Department of Education to maintain or change the

Shared Visions preschool program requirement to be NAEYC accredited. The following preschool program standards were reviewed and a handout that crosswalked standards and criteria of all 3 types of program standards was provided to help make comparisons across the various components.

#### **National Association for the Education of Young Children (NAEYC) Standards and Accreditation Process**

Department of Education Early Childhood Consultant, Penny Milburn, shared a Power Point presentation regarding the NAEYC accreditation process and 10 program standards; Jennifer Adkins, DE Early Childhood Consultant also attended the presentation.

Also, Penny shared comparisons of the Statewide Voluntary Preschool Program for Four-Year-Old Children implemented the Iowa Quality Preschool Program Standards and verification process. A link to the costs for NAEYC accreditation can be found at: <http://www.naeyc.org/academy/primary/fees>.

#### **Head Start Performance Standards and Verification Process**

Grace Higdon, Drake University Head Start Coordinator and Sue Miller, EC Head Start Center Coordinator shared information about the Head Start Performance Standards and verification process.

#### **Iowa Quality Preschool Program Standards (IQPPS) Standards and Verification Process**

Department of Education Early Childhood Consultant, Diane Moore, shared additional information of the IQPPS verification process and the collaborative role AEA early childhood consultants provide. AEA early childhood consultants participate in verification visits and provide technical assistance for district preschools implementing program standards.

Following the overview presentations, the Council discussed the following points:

- The Iowa IQPPS is available to support and monitor this program standard system for Statewide Voluntary Preschool Program only. For those programs, it appears to be low cost and provides quality verification or monitoring process. The future of the IQPPS Verification Process by the Department is dependent upon the Department's proposed development of a tiered model of monitoring for school improvement visits.
- There is duplication of program standards and requirements for those grantees who braid funding of Head Start and Shared Visions programs. It is uncertain how many grantees this impacts. When Amy returns from maternity leave, she may be able to report on how many programs are affected.

#### **CDCC Policy Regarding Failure to Maintain NAEYC Accreditation**

The Council Chair, Mary Groen, asked Council members to review the draft document, and then called for motion to approve the proposed policy. Betsy moved to approve and Erin seconded; roll call vote unanimously approved the policy (Carla, yes; Betsy, yes; Erin, yes; Mary, yes; Janet, yes; and LauraBelle, yes).

#### **Election of Vice Chair**

Erin Clancy agreed to accept a nomination for vice-chair. Voting for the position will be held in November.

#### **Early Childhood Iowa (ECI) State Board meeting**

Betsy attended the last ECI meeting in Clinton; information was shared from the visit about the increased quality of the programs and funding.

**CDCC Member Updates:**

Erin – DHS/Childcare. There are 16,000 participants using the Childcare Registry. Jodi Caswell has retired; position of quality program manager of QRS and CCRR is vacant.

Mary – AEA Early Childhood Network. A section was not included with the revised Iowa Early Learning Standards; make sure others are aware of the need to use the “Revised” Early Learning Standards. All state and federally Department of Education funded preschools have to participate in assessment and implementation of quality preschool standards.

Diane – Department of Education. The Department has new Director, Dr. Brad Buck. He is from Cedar Rapids Iowa, has worked in various Iowa schools. He and his wife have six children.  
Amy Stegeman, DE Shared Visions Coordinator, and newborn son, Aiden Eric are both doing well.

Carla – Iowa State University. Carla provided information regarding a link from the Head Start website to The National Center for Quality Teaching and Learning page. Council members can access a wealth of early childhood information and are especially encouraged to view the “15 Minute In-service Suites” for quick, up-to-date learning opportunities. The website can be found at:  
<http://eclkc.ohs.acf.hhs.gov/hslc/ta-system/teaching>

**Public Comment:** None

**Future Agenda Items:**

November

- Election of vice chair
- Update of ECI State Board meeting – Betty
- Program Accreditation standards/requirements – continue discussion
- Parent Support information – Janet Horras

**Adjourn**

The meeting was adjourned.

**Future Meeting Agenda Items**

Review the IQPPS desk audit process  
Does IQPPS create better outcomes for kids?  
Is it better to invest in CLASS? Review article from Science publication; which variables predict success  
Send future agenda items to Amy or Diane

**Future Meeting Dates**

November 20, 2013 – In Person, 10:00 – 3:00 Grimes Building  
January 15, 2014 – Conference Call, 10:00 – 12:00 noon  
March 12, 2014 – In Person (may change to conference call), 10:00 – 3:00 Grimes Building

May 21, 2014 – In Person, 10:00 – 3:00 Grimes Building  
July 16, 2014 – Conference Call (optional) 10:00 – 12:00 noon