Children Development Coordinating Council Minutes
July 17, 2013

Attending

Voting Members Present: Betty Zan, Mary Groen, LauraBelle Sherman-Proehl, Erin Clancy, Colleen Dunn, Analisa Pearson, Peg Macek

Voting Members Absent: Julie Ingersoll, Carla Peterson

Non-Voting Members Present: Jeanie Wade-Nagle, Cathy Wheatcraft, Tracey Mavis

Non-Members Absent: Tom Rendon

Staff to Council: Amy Stegeman, Diane Moore

Major Discussion Points

The meeting was called to order by Mary G, who has assumed the role of chair on July 1st. At the September meeting, the Council will elect a new vice-chair. The Council expressed gratitude to Betsy for serving for two years as chairperson.

Approval of March 20, 2013 and May 8, 2013 Minutes:

Mary identified quorum was reached and requested approval of the minutes for both March and May. For the March minutes, Betsy moved for approval and Peg seconded the motion. Through a roll call vote the minutes were unanimously approved. Erin moved to approve the May minutes, seconded by Betsy. Through a roll call vote the minutes were unanimously approved.

Legislative Updates – Amy/Analisa:

Shared Visions Preschool and Parent Support received a 17.9%, increase in funding. Although this appears to be a substantial increase in funding, it is an amount that brings funding closer to the original allocations after being affected by numerous decreases over the years. Analisa inquired as to who championed for the increase, but the staff were not aware of any efforts to influence the appropriation. Betsy commented that if funding increases would continue in the future, the Council might consider doing a program evaluation. The suggestion was received with some caution as yea-to-year funding is not guaranteed. We will look at program standards at the next meeting – this may be an area of empirical research.

Districts and community partners operating state and federally funded preschool programs are required to assess all students using the Teaching Strategies GOLD online assessment system beginning in the fall. This includes programs funded through the Statewide Voluntary Preschool Program, Shared Visions At-Risk, Early Childhood Special Education Services, and Title I. It is recommended that districts assess students three times per year to inform classroom instruction and to make sound decisions about individual and group curriculum content and teaching approaches. The Iowa Code encourages districts to administer the assessment at least at the beginning and end of the school year. This legislation doesn’t include transitional Kindergarten. A summary of the legislation can be found on the Department of Education (DE) website in the July School Leader update on page 4:

Legislation adopted this year expands preschool program expenditures for approved local programs and community providers for professional development, instructional equipment, material and equipment designed to develop students' large and small motor skills, and for other direct costs. This means the above list of specific items can be considered a direct instructional cost beginning this month. Preschool foundation aid funding may not be used for constructing a facility. More specific guidance for schools is under development and will be shared when available. Meanwhile, the legislative summary can be found on the DE website in the July School Leader update on page 4:

Analisa shared that additional funds were allocated for the First Five initiative which addresses healthy mental health development for infants and toddlers. The funds will allow for expansion to work with pediatricians and medical homes for families. The Iowa Department of Public Health staff is currently moving ahead with implementation. For more information go to: http://www.idph.state.ia.us/1stfive/

**Program Updates: Amy/Diane**

The grants applications are in year 2 of using IowaGrants.gov. Grantees could just copy and make edits to the last year's grant application, update and submit. This year the grantees were asked to provide additional detail in program description. All applications were submitted on time.

The Year-end Report system (used by the preschool grants only) has had delays in getting the website updated. Amy continues to work with DE information Technology (IT) staff to complete those updates. The deadline for reports will be extended for grantees as appropriate. Diane will fill in to review the reports during Amy’s maternity leave.

Evelyn Davis has completed their probationary year successfully by completing all requirements on their action plan on time and with solid communication throughout this year.

Red Oak has achieved their NAEYC accreditation - expires 7/1/2018.

College Community has maintained the timeline for NAEYC accreditation (from their action plan) and have communicated effectively with DE staff.

Homes of Oakridge –their NAEYC renewal materials were due May 31st and were submitted on time. An on-site accreditation visit should occur before Nov, 30, 2013.

Diane reported that the iPad/data pilot project ended successfully. Participants were asked to report their experiences on a survey through the Department of Public Health. Questions about the data were collected and result in the data definitions/guidance being regularly updated and shared. Next steps are to continue follow up with the DE with an MOU to assign student ID’s for all children whose parents are participating in a home visiting program in Iowa.
CDCC Policy Regarding Child Assessment: Amy
The Council was asked to review and recommend an update to the policy (developed in 2010 – 11) that is intended to: ensure that all grantees are accessing Teaching Strategies GOLD through the state umbrella to allow DE to access and monitor their participation. The guidance also added a historical context section to reinforce using 3 checkpoints per year. The question was asked if the information regarding the policy update has been communicated to all programs and have they contacted TS to move their licensing agreement. Amy assured the Council that communication has occurred and included information about how to move their agreements to DE umbrella. Amy will follow up with those affected if policy is approved. Motion to approve was made by Betsy and Peg seconded. Through a roll call vote, the policy updates were unanimously approved.

CDCC Member Updates:
Erin reminded the Council members that the federal Office of Child Care was soliciting public comments on proposed rule changes through Aug 6th. Some changes will have a huge impact for Iowa. Erin will provide details for DE to distribute. This was done via an email to members.

Mary – AEA’s are gearing up to start on Aug. 1. Her AEA will focus on providing professional development with schools on the revised Iowa Early Learning Standards.

Amy – reminder of upcoming maternity leave – Diane will be the contact point.

Public Comment: None

Future Agenda Items:
September
• Election of vice chair
• Support for Betty to represent CDCC at ECI
• Review flow chart for decision making – from the subcommittee
• Program Accreditation standards/requirements – Tom, Diane and Penny present various standards
• Family support assessments and data update Review FS for evidence-based curriculum to align with MIECHV and Tool FF – action items
• Compilation of ideas for items to include in a policy/guidance notebook for members (By-Laws and Guidance Documents)

Note: Peg will be on vacation for Sept meeting.

November
• Evaluation of programs

Adjourn
There was a motion by Colleen and seconded by Betsy to adjourn the meeting. Motion carried. The meeting was adjourned.
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<th>Next Steps</th>
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<td>Send future agenda items to Amy or Diane</td>
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<table>
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<th>Future Meeting Dates</th>
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<td>September 18, 2013 – In Person, 10:00 – 3:00 Grimes Building, Room 3North</td>
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<td>November 20, 2013 – In Person, 10:00 – 3:00 Grimes Building</td>
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<td>January 15, 2014 – Conference Call, 10:00 – 12:00 noon</td>
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<td>March 12, 2014 – In Person (may change to conference call), 10:00 – 3:00 Grimes Building</td>
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<td>May 21, 2014 – In Person, 10:00 – 3:00 Grimes Building</td>
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<td>July 16, 2014 – Conference Call (optional) 10:00 – 12:00 noon</td>
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