

2012 GRADUATE VERIFICATION

Due Date: August 30, 2012

File Transfer	Available		
Foster Care Claim via EASIER	Available		
Graduate Verification	Available		
IA Virtual Academy	Available	2/21/2003	
IT Projects	Available		
Kindergarten Lit. Assessment	Available		
PEACE	Available	10/15/2011	
PEACE/Supplementary Weighting (Non-Fall)	Available		
Print EASIER E-IL 2010			

Go to www.edinfo.state.ia.us and enter your login ID and password, just as you have done in the past.

Graduates cannot be included in this fall's Certified Enrollment!

Graduate Verification 2012										
Home	Non-Graduating Seniors	Graduating District	Search	Certification Status						
	Go	Your Community School District (xxxx0000)		Exit						
<p>The purpose of this report is to certify the grad status of students attending your district</p> <ol style="list-style-type: none">1. Review the list of graduates by name, to ensure that all are accounted for correctly. PLEASE NOTE: Graduates on this report cannot be included in your Fall Reporting/ Certified Enrollment.2. Review your list of Non-Graduating Seniors. these students will need to be included in your Fall Reporting. You cannot certify without reviewing your Non-graduating Seniors.3. Review the Graduating District Section. Make sure that the status of tuitioned students are reported accurately. Graduating students tuitioned out of your district should be reported as grads from the attending district. <p>The certification deadline for Graduate Verification 2012 is August 26, 2012.</p> <p>By clicking the "Certify" button below, I, as Superintendent or Chief Administrator, certify that the data reported on the Graduate Verification 2012 is, to the best of my knowledge and belief, true and accurate.</p> <p><input type="button" value="Certify"/></p> <p><input type="checkbox"/> I have reviewed Non-Graduating Seniors</p> <table border="1"><thead><tr><th>School Building</th><th>Graduates</th><th></th></tr></thead><tbody><tr><td>Your High School</td><td>61</td><td><input type="checkbox"/></td></tr></tbody></table>					School Building	Graduates		Your High School	61	<input type="checkbox"/>
School Building	Graduates									
Your High School	61	<input type="checkbox"/>								

To verify your list of graduates, click the graduate count. The next page will display all graduates for the school in alphabetical order.

Graduate Verification 2012

Home	Non-Graduating Seniors	Graduating District	Search	Certification Status
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Your Community School District (xxxx0000) [Exit](#)

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[Certify](#)

I have reviewed Non-Graduating Seniors

School Building	Graduates	
Your High School	61	<input type="checkbox"/>

To “un-graduate” a student, click the state ID.

If you need to change the graduation status for a student, click the StateStudentId

Download to Excel

Student Name	StateStudentId	GradeLevel	Gender	Race/Ethnicity	Entry Code	Resident District	GradStatus
Alice	111222333	12	F	W	1	1001	1
Bill the Lizard	222333444	12	M	W	1	1001	1
Caterpillar	444555666	12	F	W	1	1001	1
Cheshire Cat	555666777	12	M	W	1	1001	1
Dodo	666777888	12	F	W	1	1001	1
Dormouse	777888999	12	M	W	1	1001	1
The Hatter	888999000	12	F	W	1	1001	1
King of Hearts	999000111	12	F	W	1	1001	1
March Hare	898998998	12	M	W	1	1001	1
Queen of Hearts	454545454	12	M	W	2	1200	1
Tweedledum	232323232	12	M	W	1	1001	1
Tweedledee	141414141	12	M	W	1	1001	1
White Rabbit	686868686	12	M	W	1	1001	1
Walt Disney	909090909	12	M	W	1	1001	1

Change the graduate status to No, and SAVE.

Cheshire Cat	Information
State Student ID	555666777
School Number	0109
Local Student Id	28
Grade Level	12
Gender	(M) Male
Race/Ethnicity	(W) White
Birth Date	08/07/1993
Graduate Status	(1) Yes
Diploma Type	(1) Regular Diploma
PostGraduate Location	(1) In State
PostGraduate Intended Educational/Occupational Plans	(3) Community College

Save Close

Review the list of Non Graduating Students as reported in Spring 2012 EASIER.

Graduate Verification 2012

Home **Non-Graduating Seniors** Graduating District Search Certification Status

Go Your Community School District (xxxx0000) Exit

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School Building	Graduates	
Your High School	61	<input type="checkbox"/>

To graduate a non-graduating senior, click the state ID.
 Do this for any student who completed your graduation requirements over the summer and who will not be attending the 4+ program for IEP students.

Graduate Verification 2012

Home
Non-Graduating Seniors
Graduating District
Search
Certification Status

Your Community School District (xxxx0000) [Exit](#)

Non-Graduating Seniors

If you need to change the graduation status for

1. an actively enrolled student, click the StateStudentId
2. a non-actively enrolled student (e.g. Interim Placed, Expelled, etc) you will need to contact a consultant (see below).

PLEASE NOTE: If these Students have not graduated you will need to include them in your FALL 2012 EASIER

Attending Non-Graduate Seniors

Non-Graduate Seniors data includes Active, Expelled, Ill, Interim Placed, or Expulsion Continuing from Previous Year

Download to Excel

Resident	District	School	StudentName	StateStudentId	Student Number	Gender	Entry Code	Exit Date	Exit Code
1001		0109	Turner Gill	1122334455	2299	M	1		
1001		0109	Paul Rhoads	2233445566	822276	M	1		
1001		0109	Art E	3344556677	2358	F	1		
1001		0109	Tommy Tuberville	4455667788	2680	M	1		
1222		0109	Mike Sherman	5566778899	2630	M	1		

Resident Tuitioned Out Non-Graduate Seniors

Select the Graduate Status (Yes), diploma type, post-graduate location, and post-graduate plan. SAVE the changes. This will automatically update your Spring 2012 data!

Art Briles		Information
State Student ID		3344556677
School Number		0109
Local Student Id		822276
Grade Level		12
Gender		(M) Male
Race/Ethnicity		(W) White
Birth Date		12/25/1993
Graduate Status		(0) No <input type="button" value="v"/>
Diploma Type		(99) Not Applicable <input type="button" value="v"/>
PostGraduate Location		(99) Not Applicable <input type="button" value="v"/>
PostGraduate Intended Educational/Occupational Plans		(99) Not Applicable <input type="button" value="v"/>

Download to Excel Save Close

You can also view any of your resident students who have been tuitioned out and who were not counted as graduates by the attending district in the spring.

Graduate Verification 2012

Home
Non-Graduating Seniors
Graduating District
Search
Certification Status

Your Community School District (xxxx0000) [Exit](#)

Non-Graduating Seniors

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1222		0109	Mike Sherman	5566778899	2630	M	1		

➔
Click Here

Resident Tuitioned Out Non-Graduate Seniors

Review graduates who will be counted by a district other than the graduating district.

Home Non-Graduating Seniors **Graduating District** Search Certification Status

Your Community School District (xxxx0000) [Exit](#)

Non-Graduating Seniors

If you need to change the graduation status for

1. an actively enrolled student, click the StateStudentId
2. a non-actively enrolled student (e.g. Interim Placed, Expelled, etc) you will need to contact a consultant (see below).

PLEASE NOTE: If these Students have not graduated you will need to include them in your FALL 2012 EASIER

Attending Non-Graduate Seniors

Resident Tuitioned Out Non-Graduate Seniors

No Records Found

**State Graduates reported by your district:
Graduates with an entry code of 15, those residing in a residential facility, or
Job Corps students will be considered state-level Graduates and will not be
included in graduation rate calculations for the attending district.**

Graduating District

The calculations for the Graduate rates (to be made later) will move some students to different districts.

1. **State Graduates reported by your district:** Graduates with an entry code of 15, those residing in a residential facility, or Job Corps students will be considered state-level Graduates and will not be included in graduation rate calculations for the attending district.
2. **Resident State Graduates reported by another district:** Graduates tuitioned out to another district and residing in a residential facility will be considered state-level Graduates and will not be included in graduation rate calculations for your district.
3. **Non-Resident Graduates:** Graduates tuitioned in from another district will be used in the graduation rate calculation of their resident districts.
4. **Resident Graduates:** Graduates tuitioned out to another district will be used in the graduation rate calculation of your district.



State Graduates reported by your District

No Records Found

Resident State Graduates reported by Another District

Non-Resident Tuitioned In Graduates reported by your District

Resident Tuitioned Out Graduates reported by Another District

**Resident State Graduates reported by another district:
Graduates tuitioned out to another district and residing in a residential facility will be considered state-level Graduates and will not be included in graduation rate calculations for your district.**

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State Graduates reported by your District

Resident State Graduates reported by Another District

No Records Found

Non-Resident Tuitioned In Graduates reported by your District

Resident Tuitioned Out Graduates reported by Another District

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State Graduates reported by your District

Resident State Graduates reported by Another District

Non-Resident Tuitioned In Graduates reported by your District

No Records Found

Resident Tuitioned Out Graduates reported by Another District

Resident Graduates:

Graduates tuitioned out to another district will be used in the graduation rate calculation of your district.

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3. Non-Resident Graduates: Graduates tuitioned in from another district will be used in the graduation rate calculation of their resident districts.
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State Graduates reported by your District

Resident State Graduates reported by Another District

Non-Resident Tuitioned In Graduates reported by your District

Resident Tuitioned Out Graduates reported by Another District

No Records Found

The Search feature allows you to find a student quickly by selecting the school, grade level, graduation status (grad or non-grad), You may group by last name (alpha-search) or select Show All to display the names of the students meeting your criteria.

Graduate Verification 2012

Home	Non-Graduating Seniors	Graduating District	Search	Certification Status
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Your Community School District (xxxx) [Exit](#)

Graduate Search

If you need to change the graduation status for

1. an actively enrolled student, use the options below to find the student and make the necessary corrections.
2. a non-actively enrolled student (e.g. Interim Placed, Expelled, etc) you will need to contact a consultant (see below).

PLEASE NOTE: Graduates on this report cannot be included in your Fall 2012 EASIER/ Certified Enrollment Non-graduating 12th grader (See Tab 'Non-Graduating Seniors') need to be included in your FALL 2012 EASIER

Graduates Search

Select By Building:

Select Grade:

Select Grad Status:

Select Diploma Type:

Show Foreign Exchange Students Only

Show ALL Group By Last Name

61 Graduate(s) are found in | Your High School | , Grade: 12

B C D E F G H J K L M N P R S T V W Y

Click the student's name to display the pop-up window that will allow you to graduate the student. You can only graduate students who were actively enrolled at the end of the year. Contact a Student Reporting consultant for assistance if you need to graduate a student who was interim placed or expelled at the end of the year.

If you need to change the graduation status for

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Graduates Search

Select By Building: Your High School

Select Grade: 12

Select Grad Status: Non-Graduate

Select Diploma Type: Select Diploma Type

Show Foreign Exchange Students Only

Show ALL Group By Last Name

8 Non-Graduate(s) are found in Your High School , Grade: 12

[D](#) [K](#) [L](#) [R](#) [S](#) [V](#) [W](#)



Art Briles

Add the correct graduate information and SAVE.

Art Briles		formation
State Student ID		3344556677
School Number		0109
Local Student Id		822276
Grade Level		12
Gender		(M) Male
Race/Ethnicity		(W) White
Birth Date		12/25/1993
Graduate Status		(0) No
Diploma Type		(99) Not Applicable
PostGraduate Location		(99) Not Applicable
PostGraduate Intended Educational/Occupational Plans		(99) Not Applicable

Download to Excel Save Close

Last but not least . . .

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This is how we know whose done!

Graduate Verification 2012

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School Building	Graduates	
Your High School	61	<input type="checkbox"/>



Double-click on the “Certified” link and see who’s done! Congratulations to these districts who have certified already!

Home	Non-Graduating Seniors	Graduating District	Search	Certification Status
Your Community School District (xxxx0000)				Exit
Certified: 23/328 Percentage: 7.01%				
District Certification Status				
SystemKey	District Name	Certified	Students Modified	
12210000	Clear Creek Amana Comm School District	X	1	
27660000	H-L-V Comm School District	X		
43560000	Missouri Valley Comm School District	X	1	
65790000	Urbandale Comm School District	X	7	
17010000	Denison Comm School District	X		
25110000	Glenwood Comm School District	X	9	
40230000	Manson Northwest Webster Comm School District	X		
60990000	South O'Brien Comm School District	X	1	
37980000	Logan-Magnolia Comm School District	X		
68220000	Waukee Comm School District	X	1	
09810000	Carlisle Comm School District	X	2	
57510000	St Ansgar Comm School District	X	1	
09990000	Carroll Comm School District	X	1	
08190000	West Hancock Comm School District	X		
69570000	West Des Moines Comm School District	X	10	
46170000	Nevada Comm School District	X	7	
69500000	West Delaware County Comm School District	X		
70980000	Woodbury Central Comm School District	X		
59490000	Sheldon Comm School District	X	1	
16110000	Davenport Comm School District	X	6	
13680000	Columbus Comm School District	X	1	
15030000	Creston Comm School District	X		
36000000	Le Mars Comm School District	X	1	
00090000	AGWSR Comm School District			

Points to Remember

- ⦿ Students on an IEP who are continuing their education in the 4+ program and for whom you will continue to be billed must NOT be graduates!
- ⦿ Students who were planning to attend the 4+ program but who changed their minds must be graduated now in order for them to count in the Spring 2012 cohort.
 - Suggestion: Take the initiative to follow up with each 4+ student or the 4+ program coordinator to ensure the student is attending.

- ◎ Once a student has elected to receive your diploma, the student cannot change his/her mind.
 - Early grads – No. As long as the student completed your graduation requirements and elected to graduate, the student is a graduate.
 - IEP students who graduated and now decide to return to the 4+ program – Sorry. The IEP team already met and discussed the option months ago. The student graduated and there are no do-over's.

- ◎ Interim placed students or expelled students are inactive.
 - Contact a Student Reporting consultant to have a new enrollment record created. This will change the student's status to active so you can graduate the student.
- ◎ Many student information systems automatically graduate all seniors. BE CAREFUL. Double-check the non-graduating seniors.
 - If a non-graduating senior is transferring or dropped out, you will exit the student on the 1st day of school in THIS year.

- ⦿ Summer grads are counted in the cohort with the spring graduates.
- ⦿ As long as the student completed your requirements to graduate prior to the 1st day of this school year, you may now graduate the student in this Graduate Verification application.

Please certify by August 30.

For Assistance, Contact:

[Margie Hanson](#)

515-281-3214

[Rachel Kruse](#)

515-281-4153

[Gary Kirchoff](#)

515-281-6278

Any available consultant:

515-242-5976