



Iowa Department of Education

Student Reporting in Iowa 2012-2013

Reporting Student Level Data

Contents

Important Student Reporting Dates
Table of Contents Alphabetical Order
Table of Contents Category Order
Data Dictionary

Addendums

- A. Destination Location by Destination Code
- B. Iowa County Codes
- C. Language Codes
- D. Integrated Postsecondary Education System Codes (IPEDS) & AEA Codes
- E. Dropout Definitions (not available)
- F. Data Elements for PK Students Funded by the SWVPP Grant (not available)
- G. Off Site Preschool Program Building Numbers (not available)
- H. Department of Education Program Codes
- I. Service Providers/Facilities and Service Type (not available)
- J. Miscellaneous Notes
- K. Destination Codes and Locations for Students Placed in Residential Facilities (not available)
- L. Exit Code Guide (not available)
- M. Certified Enrollment via EASIER (not available)
- N. Supplementary Weighting via EASIER (not available)
- O. Full Academic Year (FAY) via EASIER (not available)
- P. Course Coding Matrix (not available)

Documents Posted on the DE Website

<http://educateiowa.gov/> Data & Statistics >> Data Reporting >> Student Reporting (EASIER)
Quick Reference: Data Elements and Codes
Quick Reference: Enrollment Period Data Elements and Codes
Additional Curriculum Coding and Supplementary Weighting Information

Alphabetical Table of Contents

21st Century Community Learning Center.....	42	File Version.....	122
Accountable District.....	32	First Enrollment Date in US School.....	73
Accreditation Program Area.....	112	Foster Care	34
American Indian or Alaska Native.....	8	Foster Care_Barcode.....	139
Asian.....	9	Free Lunch.....	45
At-Risk.....	43	Free or Reduced Lunch_Barcode.....	136
Attending District.....	131	Full Academic Year.....	134
		Full-time Equivalency (FTE).....	26
Behavior Incident Number.....	100	Gender.....	6
Birth Date.....	5	Gifted/Talented.....	47
Black or African American.....	10	Grade Level.....	17
		Grade Level_Barcode.....	133
Class/Teacher Name.....	22	Graduation Status.....	96
Common Course Number.....	111		
Coordinated Early Intervening Services.....	44	Hispanic / Latino.....	7
Course Origination.....	109	Homeless Served Through McKinney-Vento.....	50
CPI Dual Enrollment.....	25	Homeless Type.....	48
Current School Year.....	119	Homeless_Barcode.....	140
		Homeroom / HSAP Teacher Folder Number.....	18
Date of Removal.....	101		
Date Stamp.....	120	IEP.....	51
Days Enrolled.....	27	Immigrant.....	74
Days Present.....	28	Institution Providing Section.....	116
Days Unexcused.....	29		
Delimiter.....	121	Kindergarten Literacy Assessment.....	86
Destination Code.....	40	Kindergarten Literacy Assessment Score 1.....	87
Destination Location.....	41	Kindergarten Literacy Assessment Score 2.....	88
Diploma Type.....	97	Kindergarten Literacy Assessment Score 3.....	89
ELL Exit Date.....	80	Length of Removal.....	102
ELL Instructional Program.....	79	Local Course Number.....	108
ELL Placement Date.....	75	Local Course Section.....	113
ELL Placement Instrument.....	76	Local Course Title.....	107
ELL Placement Proficiency.....	77	Local Student ID.....	15
ELL Status.....	78		
English Language Learner_Barcode.....	137	Migrant.....	52
Enrollment Record Sequence.....	130	Migrant_Barcode.....	138
Entry Code.....	24		
Entry Code_Barcode.....	141	Native Hawaiian or Other Pacific Islander.....	11
Entry Date.....	23	Native Language.....	13
Entry Date into District.....	19	Nonpublic School Number.....	33
Exit Code.....	38		
Exit Date.....	37		

Alphabetical Table of Contents

Number of Records.....	123	Section FTE for Supplementary Weighting.....	118
Other Information Field 1.....	93	Section Start Indicator.....	114
Other Information Field 2.....	94	Section Teacher Folder Number.....	115
Other Information Field 3.....	95	Service / Facility Type.....	36
PK Funded by Early Childhood Iowa (ECI).....	66	Service Provider / Facility.....	35
PK Funded by Head Start.....	67	Social Security Number.....	14
PK Funded by Other.....	72	Special Education_Barcode.....	135
PK Funded by Parent.....	68	Sports Participation.....	58
PK Funded by Shared Visions.....	69	State Student ID.....	16
PK Funded by SWVPP.....	70	Student First Name.....	2
PK Funded by Title I.....	71	Student Information System.....	125
Post-graduation Location.....	98	Student Information System Version.....	126
Post-graduation Plan.....	99	Student Last Name.....	1
Preschool Attendance.....	53	Student Middle Name.....	3
Preschool Program 1 Hours.....	61	Student Option Transfer.....	59
Preschool Program 1 Session.....	62	Student Suffix.....	4
Preschool Program 1 Type.....	60	Submitting Entity.....	127
Preschool Program 2 Hours.....	64	Time Stamp.....	128
Preschool Program 2 Session.....	65	Title I Math.....	82
Preschool Program 2 Type.....	63	Title I Reading.....	81
Program 1.....	54	Title I School Choice.....	83
Program 2.....	55	Title I Supplemental Services.....	85
Program 3.....	56	Transmission ID.....	129
Race/Ethnicity_StateID.....	132	Unaccompanied Youth.....	49
Reason for Removal.....	104	Unsafe School Choice Offense.....	106
Reason No State Math Assessment Score.....	91	Weapon Type.....	105
Reason No State Reading Assessment Score.....	90	White.....	12
Reason No State Science Assessment Score.....	92		
Receiving Educational Services.....	39		
Record Type.....	124		
Reduced Lunch.....	46		
Removal Type.....	103		
Resident County.....	31		
Resident District.....	30		
SCED Course Code.....	110		
School Name.....	21		
School Number.....	20		
School Offering Title I School Choice.....	84		
Section 504.....	57		
Section Delivery Method.....	117		

Table of Contents

Student Demographics

Student Last Name	1
Student First Name	2
Student Middle Name	3
Student Suffix	4
Birth Date	5
Gender	6
Hispanic / Latino	7
American Indian or Alaska Native	8
Asian	9
Black or African American	10
Native Hawaiian or Other Pacific Islander	11
White	12
Native Language	13
Social Security Number	14
Local Student ID	15
State Student ID	16
Grade Level	17
Homeroom / HSAP Teacher Folder Number	18

Enrollment / Attendance

Entry Date into District	19
School Number	20
School Name	21
Class/Teacher Name	22
Entry Date	23
Entry Code	24
CPI Dual Enrollment	25
Full-time Equivalency (FTE)	26
Days Enrolled	27
Days Present	28
Days Unexcused	29
Resident District	30
Resident County	31
Accountable District	32
Nonpublic School Number	33
Foster Care	34
Service Provider / Facility	35
Service / Facility Type	36
Exit Date	37
Exit Code	38
Receiving Educational Services	39
Destination Code	40
Destination Location	41

Program Indicators

21st Century Community Learning Center	42
At-Risk	43
Coordinated Early Intervening Services	44
Free Lunch	45
Reduced Lunch	46
Gifted/Talented	47
Homeless Type	48
Unaccompanied Youth	49
Homeless Served Through McKinney-Vento IEP	50
Migrant	51
Preschool Attendance Program 1	52
Program 2	53
Program 3	54
Section 504	55
Sports Participation	56
Student Option Transfer	57

PreSchool Program

Preschool Program 1 Type	60
Preschool Program 1 Hours	61
Preschool Program 1 Session	62
Preschool Program 2 Type	63
Preschool Program 2 Hours	64
Preschool Program 2 Session	65
PK Funded by Early Childhood Iowa (ECI)	66
PK Funded by Head Start	67
PK Funded by Parent	68
PK Funded by Shared Visions	69
PK Funded by SWVPP	70
PK Funded by Title I	71
PK Funded by Other	72

ELL / Immigrant

First Enrollment Date in US School	73
Immigrant	74
ELL Placement Date	75
ELL Placement Instrument	76
ELL Placement Proficiency	77
ELL Status	78
ELL Instructional Program	79
ELL Exit Date	80

Title I

Title I Reading	81
Title I Math	82
Title I School Choice	83
School Offering Title I School Choice	84
Title I Supplemental Services	85

Table of Contents

Assessment

Kindergarten Literacy Assessment	86
Kindergarten Literacy Assessment Score 1	87
Kindergarten Literacy Assessment Score 2	88
Kindergarten Literacy Assessment Score 3	89
Reason No State Reading Assessment Score	90
Reason No State Math Assessment Score	91
Reason No State Science Assessment Score	92
Other Information Field 1	93
Other Information Field 2	94
Other Information Field 3	95

Graduates

Graduation Status	96
Diploma Type	97
Post-graduation Location	98
Post-graduation Plan	99

Suspensions / Expulsions

Behavior Incident Number	100
Date of Removal	101
Length of Removal	102
Removal Type	103
Reason for Removal	104
Weapon Type	105
Unsafe School Choice Offense	106

Courses

Local Course Title	107
Local Course Number	108
Course Origination	109
SCED Course Code	110
Common Course Number	111
Accreditation Program Area	112
Local Course Section	113
Section Start Indicator	114
Section Teacher Folder Number	115
Institution Providing Section	116
Section Delivery Method	117
Section FTE for Supplementary Weighting	118

Vendor Calculations

Current School Year	119
Date Stamp	120
Delimiter	121
File Version	122
Number of Records	123
Record Type	124
Student Information System	125
Student Information System Version	126
Submitting Entity	127
Time Stamp	128
Transmission ID	129
Enrollment Record Sequence	130
Attending District	131
Race/Ethnicity_StateID	132
Grade Level_Barcode	133
Full Academic Year	134
Special Education_Barcode	135
Free or Reduced Lunch_Barcode	136
English Language Learner_Barcode	137
Migrant_Barcode	138
Foster Care_Barcode	139
Homeless_Barcode	140
Entry Code_Barcode	141

Student Last Name

Legal last name of the student

Code	Description	Definition
-------------	--------------------	-------------------

User Notes

- 1. Required for all PK-12 students

Data Element Rollover

- Yes

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>						<u>FY Added</u>		
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0080	Alpha	No Default	1	60	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:
 Use:

Student First Name

Legal first name of the student

Code	Description	Definition
------	-------------	------------

User Notes

- 1. Required for all PK-12 students

Data Element Rollover

- Yes

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0060	Alpha	No Default	1	60	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use:

Student Middle Name

Legal middle name of the student

Code	Description	Definition
------	-------------	------------

User Notes

- Optional for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0070	Alpha	No Default	1	60	N	Y	N	N	N	N	N	N	N	Y	N	2005

For more information:

Use:

Student Suffix

A suffix such as Jr., I, II of the student

Code	Description	Definition
------	-------------	------------

User Notes

- Optional for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0090	Alpha	No Default	1	10	N	Y	N	N	N	N	N	N	N	Y	N	2005

For more information:

Use:

Birth Date

Date of birth of the student

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students
2. Students with instructional IEP's must be 3 years of age on September 15 in order to be counted in certified enrollment.
3. The maximum age for a student is 21. If a student's 21st birthday occurs on or before September 15th of the current school year, the student must be exited with a code of '6' Reached Maximum Age. EXCEPTION: An agency may continue the special education and related services of an IEP student for up to three years beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in that individual's special education. The agency must request approval from the department in accordance with Iowa Code section 256B.8.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>Record Types</u>						<u>FY Added</u>		
								<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0020	Date	No Default	10	10	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use: Certified Enrollment

Gender

Gender of a student

Code	Description	Definition
M	Male	
F	Female	

User Notes

1. Required for all PK-12 students
2. Value must be UPPERCASE

Data Element Rollover

- Yes

Vendor Notes

- Value must be UPPERCASE

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>							<u>FY Added</u>	
								<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0050	Alpha	No Default	1	1	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use:

Hispanic / Latino

Is the student Hispanic / Latino?

Code	Description	Definition
1	Yes	A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.
0	No	

User Notes

1. Required for all PK-12 students
2. This question is about ethnicity, not race. No matter what is selected for ethnicity, questions about the student's race(s) must also be answered.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added
						State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	
D0042	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

American Indian or Alaska Native

Is the student of the American Indian or Alaska Native race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
0	No	

User Notes

1. Required for all PK-12 students
2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added
						State ID	Barcode	TH	TT	SDEP	ES	CR	ID	BC		
D0043	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Asian

Is the student of the Asian race?

Code Description

1 Yes

Definition

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

0 No

User Notes

1. Required for all PK-12 students
2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0044	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Black or African American

Is the student of the Black or African American race?

Code	Description	Definition
1	Yes	A person having origins in any of the black racial groups of Africa.
0	No	

User Notes

1. Required for all PK-12 students
2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added
						State ID	Barcode	TH	TT	S	DE	EP	ES	CR	ID	
D0045	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:
 Use:

Native Hawaiian or Other Pacific Islander

Is the student of the Native Hawaiian or Other Pacific Islander race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
0	No	

User Notes

1. Required for all PK-12 students
2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR		ID
D0046	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	N	Y	2010

For more information:
 Use:

White

Is the student of the White race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
0	No	

User Notes

1. Required for all PK-12 students
2. At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).
3. The five races are: American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or Other Pacific Islander, and White

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added
						State ID	Barcode	TH	TT	S	DE	EP	ES	CR	ID	
D0047	Numeric	No Default	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

For more information:

Use:

Native Language

The native language of a student

Code	Description	Definition
	Three letter Language Code	ISO 639-2 Codes

User Notes

1. Required for all PK-12 students
2. Value must be lowercase
3. Refer to Addendum C for a list of languages and codes
4. Value cannot be 'eng' for ELL students
5. Legal reference: 281-41.29 Native Language 41.29(1) General. "Native language," when used with respect to an individual who is limited English proficient, means either of the following:
 - a. The language normally used by that individual or, in the case of a child, the language normally used by the parents of the child.
 - b. The language normally used by the child in the home or learning environment; this language shall be considered "native language" in all direct contact with a child, including evaluation of the child.

Data Element Rollover

- Yes

Vendor Notes

- A non-English code is required if ELL Status (D0420) contains values 1, 2, 3, or 4.
- Value must be lowercase.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		<u>BC</u>
D0410	Alpha	eng	3	3	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
 Use:

Social Security Number

Student's Social Security Number

Code	Description	Definition
	9 numeric characters	

User Notes

- 1. Optional for use in the State Student Identification and Locator System

Data Element Rollover

- Yes

Vendor Notes

- If a value is present, the length must be 9. No dashes or spaces

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>							<u>FY Added</u>	
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0160	Numeric	No Default	9	9	N	Y	N	N	N	N	N	N	N	Y	N	2005

For more information:
 Use:

Local Student ID

Unique local ID assigned to a child by the attending district

Code	Description	Definition
	1-20 alpha numeric characters	

User Notes

1. Required for all PK-12 students
2. Some student information systems create a unique local ID as well as allowing a district or school to create their own local IDs.
3. Used by all software systems to facilitate the importing of a State Student ID file

Data Element Rollover

- Yes

Vendor Notes

- Length 10 for Bar Code; 20 for Student Reporting.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0010	Alpha	No Default	1	20	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:
 Use:

State Student ID

The unique ID assigned to a child in the Iowa State Student ID and Locator System

Code	Description	Definition
	10 digit number	

User Notes

1. Required for all PK-12 students on Student Reporting and Barcode extracts
2. ID remains the same from year to year and follows the student within the state.

Data Element Rollover

- Yes

Vendor Notes

- Nulls are allowed only in the State ID Extract

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
K0020	Numeric	No Default	10	10	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	2005

For more information: To be determined
 Use:

Grade Level

Grade level of the student during the current school year

Code	Description	Definition
PK	Pre-kindergarten	
KG	Kindergarten	Used for Kindergarten and Transitional Kindergarten
01-12	First through twelfth grade	

User Notes

1. Required for all PK-12 students
2. Transitional, Junior, Optional, or Preparatory Kindergarten students must be 5 years of age on September 15, have a Grade Level of KG, and Kindergarten Literacy Assessment of '8' Transitional Kindergarten Not Assessed
3. PK and KG must be UPPERCASE
4. For multi-age classrooms or ungraded classrooms, an age-appropriate grade level should be assigned.
5. Districts should not enroll an out-of-state kindergartener who does not meet the age 5 requirement (Sept 15) for entering kindergarten. The student will not be funded through certified enrollment. According to the August 2009 School Leader Update, "Iowa Code § 282.3 unequivocally states that a child must be five on or before September 15 to enter kindergarten and must be age 6 on or before September 15 to enter first grade." Iowa Attorney General's Opinion (#79-7-3) states that NO ONE has discretion to overlook this law. That means no exceptions — it doesn't matter that the child moved in from another state where the child has been in kindergarten most of the year already.

5th Year Seniors

6. 5th year seniors are to be considered grade 12.
7. 5th year seniors will be counted in the denominator but not the numerator of the 4-year graduation cohort calculation. In a 5-year cohort graduation rate, 5th year seniors who graduate by the end of the 5th year of high school will be included in the graduation rate.

PK Students

8. All PK students in a Statewide Voluntary Preschool Program and / or a district sponsored program are to be submitted for Student Reporting.
9. PK students 3 years of age or older, with an instructional IEP are counted in certified enrollment.
10. PK Regular Education 3-year-olds and 3-year olds on a support services IEP are not counted in certified enrollment.
11. PK 4-year-olds in regular education or with a support services only IEP who are both enrolled for 10 hours or more per week in a Statewide Voluntary Preschool Program and identified as funded by SWVPP are funded through the certified enrollment process.
12. A PK 5 year old student can participate in a SWVPP but will not be funded unless also served in a transitional kindergarten or kindergarten program.

Data Element Rollover

- Yes not including graduates and retentions
- Nonresident PK 4 year old students in the SWVPP from the previous year who are not returning to the district for kindergarten will create errors in Fall Student Reporting. Do not roll them over, exclude them from state reporting, or delete them from the next year's database.

Vendor Notes

- PK and KG must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types						FY Added		
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR		ID	BC
D0030	Alpha	No Default	2	2	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

For more information:

Use: Certified Enrollment

Homeroom / HSAP Teacher Folder Number

The Iowa Department of Education folder number of the student's homeroom teacher.

Code	Description	Definition
------	-------------	------------

User Notes

1. Required for elementary students (grades 3-8) in a self-contained elementary classroom being taught language arts, reading and math by the same teacher. If elementary courses are scheduled (CR records included in Student Reporting file) with teacher folder number included, homeroom teacher may be null.
2. Required for all HSAP students.
3. Optional for all scheduled elementary and secondary students.
4. The folder number is assigned by the Board of Educational Examiners. Newly assigned folder numbers are seven digits.
5. If the teacher folder number has not yet been issued, you may temporarily use 9999999.

Data Element Rollover

- Yes, with the teacher information

Vendor Notes

- The teacher folder number should be a one time entry per staff member.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0055	Numeric	No Default	5	7	Y	N	N	N	N	N	Y	N	N	N	N	N	2010

For more information:

Use:

Entry Date into District

The most recent date that begins continuous enrollment in the district

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students
2. The date does not change for a student who continues from year to year in the same district regardless of the schools in which the student has been or is enrolled.
3. If a student transfers (Exit Code 1), Open Enrolls Out, Tuitions Out, Drops out, or exits with an Illness (not receiving educational services) for 1 or more instructional days and then returns, the entry date into district should reflect the return date.
4. When two districts merge or enter a whole grade sharing agreement, the student's entry date into the district does not change.
5. If your district changes Student Information Systems, use the Entry Date from the previous SIS. Do not create a new default date. For assistance, contact a Student Reporting consultant.

Data Element Rollover

- Yes. This is the most recent date that begins continuous enrollment. It does not change unless the student leaves and then returns to the district.

Vendor Notes

- The date is the beginning date of continuous enrollment in the district and not the date of the conversion to a new student information system.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0210	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information:
 Use:

School Number

The four-digit code assigned to each school building by the Iowa Department of Education

Code	Description	Definition
	Four numeric characters	

User Notes

1. Required for all PK-12 students
2. All school numbers are included in the Iowa Educational Directory with the exception of SWVPP off site locations. Addendum G contains the off site preschool building numbers. The school number 0100 is used for Whole Grade Sharing Out if the resident district is including whole grade sharing out students in state reporting.
3. Use the state-assigned 4-digit school/building number for a 4 year old statewide voluntary preschool program.
4. The district level building number of '0000' can be used for students who are Tuitioned-Out, Open Enrolled-Out, HSAP, or CPI Dual Enrolled for activities or testing only. It may also be used for non-SWVPP funded PK students attending in a facility that does not have a state assigned school building number; for non-public shared time students enrolled for PSEO courses only; and for students in residential treatment facilities in your district when the education occurs at the facility except for Woodward Academy, Clarinda Academy, and Orchard Place.

Data Element Rollover

- User determined

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
K0030	Alpha	No Default	4	4	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	2005

For more information: Marlene Dorenkamp 515-281-5507 marlene.dorenkamp@iowa.gov
 Use:

School Name

Name of the school building the student currently attends

Code	Description	Definition
------	-------------	------------

User Notes

- 1. Required for all PK-12 students

Data Element Rollover

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0010	Alpha	No Default	1	20	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information: Marlene Dorenkamp 515-281-5507 marlene.dorenkamp@iowa.gov
 Use:

Class/Teacher Name

Name of the student's teacher or class

Code	Description	Definition
------	-------------	------------

User Notes

1. Optional for all students
2. Used to sort Barcode labels for districts

Data Element Rollover

- No

Vendor Notes

- Remove all commas, tildes, and accents for bar code extract. Used to sort bar code labels for distribution.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0020	Alpha	No Default	1	20	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information:

Use:

Entry Date

The beginning date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students
2. Students included in the rollover from the prior year will have an entry date into the new school year within the range of July 1 to the first day of school of the current school year.
3. JMC and Powerschool users cannot use an Entry Date prior to the first day of school. Follow your vendor's instructions to ensure students are being included with the correct entry date in the Student Reporting extract.
4. New students into a district after Day 1 will have an Entry Date of the first date of attendance. Their Entry Date is the first day for which they are both enrolled and participating in classes.
5. JMC users: To correctly enter a student after the first day of school, go to Attendance > Student > Add Student and enter the correct Day Number.
6. When the status of a student changes (resident district, entry code, etc.), the original enrollment period is ended with the Exit Code of '14', and the new enrollment record includes the new Entry Date reflecting the beginning of that new status.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0185	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment, Full Academic Year, Supplemental Weighting

Entry Code

The entry code for the enrollment period

Code	Description	Definition
1	Enrolled	Resident student attending school in the district
2	Open Enrolled In	Nonresident student open enrolled in
3	Tuitioned In Parent Paid	Student with parent or guardian responsible for tuition
4	Tuitioned In District Paid	Nonresident student with the resident district responsible for tuition
5	Whole Grade Sharing In	Nonresident student attending school in which a whole grade sharing agreement exists with the resident district
6	CPI Dual Enrolled	Student receiving competent private instruction and also enrolled in a public school for academic or extra-curricular activities or if the district is providing Iowa Assessment testing.
7	CPI Home School Assistance (HSAP)	Student receiving competent private instruction and parent is provided in-home assistance by the local district
8	Nonpublic Shared Time	Nonpublic school student taking courses or receiving services on a part-time basis within the district
9	CPI Dual Enrolled and CPI Home School Assistance	
10	Tuitioned In NonResident Out-of-State	Nonresident student whose resident district is outside of Iowa
11	Foreign Exchange Student	A student sponsored by a program designated by the United States Department of State, Exchange Visitor Program and Designation Staff. These students generally are in the United States on a J-1 visa.
12	Open Enrolled In and CPI Dual Enrolled	
13	Open Enrolled In and CPI Home School Assistance	
14	Open Enrolled In and CPI Dual Enrolled and CPI Home School Assistance	
15	Tuitioned In State Paid	The student is in foster care, has an instructional IEP, and parental rights have been terminated; or an instructional IEP student whose parents have moved out of state or cannot be found. Also used for students residing on public university property in Ames, Iowa City, and Cedar Falls.
16	Public Shared Time	Public school student enrolled in another district but taking courses or receiving services on a part-time basis within the district
17	Open Enrolled In and Foreign Exchange Student	A foreign exchange student on a J-1 Visa for whom the resident district is not the attending district.
18	Within District Part-time	Student from another building within the same district taking course(s) at this building
19	Foreign Student on Visa	Foreign student who does <u>not</u> have a J-1 (usually Foreign Exchange) nor F-1 (usually Tuitioned In Parent Paid) visa.
21	Tuitioned In and CPI Dual Enrolled	
22	Tuitioned In and CPI Home School Assistance	
23	Tuitioned In and CPI Dual Enrolled and CPI Home School Assistance	

For more information:

Use: Certified Enrollment, Full Academic Year, Supplementary Weighting

Entry Code	
------------	--

- | | | |
|----|---|--|
| 27 | Whole Grade Sharing In and CPI Dual Enrolled | |
| 28 | Whole Grade Sharing In and CPI Home School Assistance | |
| 29 | Whole Grade Sharing In and CPI Dual Enrolled and CPI Home School Assistance | |
| 81 | Enrolled in Nonpublic School | Valid only for Nonpublic schools. The student must be a resident of Iowa. Non-Iowa residents should use entry code '10'. |
| 82 | Nonpublic Shared Time for Nonpublic Schools | Valid only for Nonpublic schools |

For more information:

Use: Certified Enrollment, Full Academic Year, Supplementary Weighting

Entry Code

User Notes

1. Required for all PK-12 students
2. Students who are continuing an Exit Code from the previous year (Tuition Out, Open Enrolled Out, Whole Grade Sharing Out, etc.) should have an Entry Code that reflects the actual type of entry into the district followed by the correct Exit Code.
3. Foster Care students on a Support Services Only IEP become residents of the district in which the foster care family/facility is located.
4. Instructional IEP students attending in your district due to whole grade sharing must have an entry code of '4' Tuition In District Paid.
5. PK students under 5 years old cannot be Open Enrolled or Tuitioned In District Paid to another district unless they have an instructional IEP.
6. The Entry Code for Foreign Students generally depends on the visa they hold:
 - J-1 Visa 11 Foreign Exchange Student
 - F-1 Visa 3 Tuition In Parent-Paid
 - Other Visa 19 Foreign Student on Visa
 Only Foreign Students with Entry Code 19 are included in Certified Enrollment
7. If an entry code of a student changes throughout the year but the school remains the same, the enrollment of the original status needs to be ended with an exit code of '14' (end or change enrollment). The student is then re-enrolled with a new entry code and resident district, if applicable.
8. BEDS Enrollment Entry Codes: 1, 2, 3, 4, 5, 10, 11, 15, 17, and 19.
9. Certified Enrollment Entry Codes: 1, 2, 4, 5, 6, 7, 8, 9, 12, 13, 14, 19, 21, 22, 23, 27, 28, and 29.
10. AYP Enrollment Entry Codes: 1, 2, 3, 4, 5, 15, and 19.
11. Supplementary Weighting Entry Codes: see Addendum N: Supplementary Weighting via Student Reporting

Open Enrollment

12. Open enrollment follows the student. A student who open enrolls from District A into District B that WGS with District C remains under open enrollment whether the student is attending in District B or District C. The open enrollment transfers between Districts B and C, depending on the district serving the student. If the parent rescinds the open enrollment, then the student is no longer under open enrollment.
13. A student with an IEP can participate in open enrollment to the same extent that a student without an IEP can participate. A fifth year 12th grade IEP student under open enrollment can participate in an off-site program, usually offered by a community college or AEA, to work on his/her transitional goals. Once the IEP team indicates the goals have been met, the open enrolled district codes the student as a graduate with graduate information.

Homeschool Students

Dual Enrolled for Testing Only (per Form A)

14. Use an Entry Code of 6.
15. Use CPI Dual Enrollment Code of '4' Testing Only and Full-time Equivalency (FTE) = '0.00

Testing Paid by Parent

16. Use the 32 column spreadsheet with Headers from the Iowa Testing Program. You only need to complete the first six columns. The remaining columns are left blank. Instructions may be found at <http://itp.education.uiowa.edu/Default.aspx> or by calling (800) 323-9540.
17. If you enter the student in your SIS, do not include the student in Student Reporting. Mark "Exclude from State Reporting" or place in a unique building that is not submitted. When you are ready to create the bar code file, temporarily remove the "Exclude from State Reporting". When done, change back to "Exclude from State Reporting". Use an Entry Code of 6.

Data Element Rollover

- Yes. For Active non Graduates, use the most recent Entry Code.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types						FY Added		
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR		ID	BC
D0180	Numeric	No Default	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use: Certified Enrollment, Full Academic Year, Supplementary Weighting

CPI Dual Enrollment

What is the reason the K-12 student is dual enrolled (per Form A)?

Code	Description	Definition
1	Academic activities	
2	Extracurricular activities	
3	Both academic and extracurricular activities	
4	Testing Only	Iowa Assessments
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' - '4' for CPI K-12 Dual Enrolled students as indicated on Form A
3. Students receiving competent private instruction may dual enroll to participate in any **academic activity** in the district and shall also be permitted to participate on the same basis as public school children in any **extracurricular activity** available to children in the child's grade or group. Students dual enrolled for either or both of these purposes shall not be required to pay the costs of the annual testing. Testing is not a reason for dual enrollment. Legal reference 299A.8 DUAL ENROLLMENT

Homeschool Students

Dual Enrolled for Testing Only (per Form A)

4. Use an Entry Code of 6.
5. Use CPI Dual Enrollment Code of '4' Testing Only and Full-time Equivalency (FTE) = '0.00

Testing Paid by Parent

6. Use the 32 column spreadsheet with Headers from the Iowa Testing Program. You only need to complete the first six columns. The remaining columns are left blank. Instructions may be found at <http://itp.education.uiowa.edu/Default.aspx>. or by calling (800) 323-9540.
7. If you enter the student in your SIS, do not include the student in Student Reporting. Mark "Exclude from State Reporting" or place in a unique building that is not submitted. When you are ready to create the bar code file, temporarily remove the "Exclude from State Reporting". When done, change back to "Exclude from State Reporting". Use an Entry Code of 6.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added
						State ID	Barcode		TH	TT	SD	EP	ES	CR	ID	BC	
D0244	Numeric	99	1	2	Y	N	N		N	N	N	Y	N	N	N	N	2011

For more information:
Use:

Full-time Equivalency (FTE)

Full-time equivalent (FTE) is the proportion of time for which a student is expected to attend compared to the total possible attendance in a school year.

FTE is calculated by dividing the number of periods of expected attendance in a year by the maximum periods possible in a year for a full-time student.

Code	Description	Definition
	0.00 to 1.00	

User Notes

1. Required for all PK-12 students
2. With few exceptions, FTE does not equate to Certified Enrollment weighting.
3. FTE values are primarily used for calculating days enrolled and days present for students who attend less than full-time.
4. Do not include Early Bird or Night School classes if the calculated FTE > 1.00.
5. Students in an every-other-day or half-day Kindergarten program have a FTE = 0.50.
6. PK students should have an FTE to reflect the portion of the day they are expected to be in attendance. (Example: 10 hours per week/elementary contact hours in a week)
7. A dual enrolled or shared time student who takes classes for one period a day for one semester in a 7 period schedule will have a FTE = 0.07.
 $1 \text{ period} \times 90 \text{ days (semester)} / 7 \text{ periods} \times 180 \text{ days (maximum periods possible in 1 year)} = 90 / 1260 = 0.07$
8. FTE calculations for different types of enrollments and courses are described in Addendum M: Certified Enrollment via Student Reporting

CPI Dual Enrolled Students

9. CPI students dual enrolled only for extracurricular activities or testing only must have a FTE = 0.00.
10. CPI student dual enrolled for academic activities, (Entry Code 6, 12, 21, or 27), must receive at least one-quarter of the child's instruction through competent private instruction and no more than three-quarters through the district's academic programs. (281 -31.6(2))

CPI HSAP Students

11. A student in a Home School Assistance Program will have FTE calculated as follows:
 $\# \text{ of visits by HSAP teacher} / \# \text{ of days in school year}$
12. If a student is in a Home School Assistance Program where the student is taught full time by the HSAP teacher, the FTE = 1.00.

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

- A full time student = 1.00. Allow entry to two decimal places.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC		Added
D0495	Numeric	1.00	4	4	Y	N	N	N	N	N	Y	N	N	N	N	N	2008

For more information:

Use: Certified Enrollment, Student Attendance

Days Enrolled

Number of days a student was enrolled during the current school year

Code	Description	Definition
82	Whole number	

User Notes

1. Required for all PK-12 students
2. Active students with FTE > 0.00 cannot have 0 days enrolled.
3. Required for all students with FTE > 0.00 and who are receiving district instruction or in programs covered by the district's net current expenditures. For every student with a district expenditure, there is a federal requirement to collect attendance information through the National Public Education Financial Survey (NPEFS).
4. One day should reflect an individual student's day. For students assigned to attend only half or partial days, a day enrolled = 1. FTE will be used to adjust the total days for attendance reports.
5. Half-day pre-kindergarten and kindergarten students should be reported as full days.
6. Know how your student information system operates to calculate 0 days enrolled for summer transfer students. For JMC, exit the student on Day 0. For PowerSchool, exit the student on the first day of school. For Infinite Campus exit the student prior to the first instructional date in the calendar.
7. To create 0 days enrolled for a student who did not attend, see User Note under Exit Date.

Data Element Rollover

- No

Vendor Notes

- Numeric format with no zero fill

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added
						State ID	Barcode		TH	TT	SD	EP	ES	CR	ID	BC	
D0500	Numeric	No Default	1	3	Y	N	N		N	N	N	Y	N	N	N	N	2005

For more information:
 Use:

Days Present

Number of days a student was present during the current school year counted to the nearest half day.

Code	Description	Definition
	0.0 to xxx.0	

User Notes

1. Required for all PK-12 students
2. Required for all students with FTE > 0.00 and who are receiving district instruction or in programs covered by the district's net current expenditures. For every student with a district expenditure, there is a federal requirement to collect attendance information through the National Public Education Financial Survey (NPEFS).
3. One day should reflect an individual student's day. For students assigned to attend only partial days, a day present = 1. FTE will be used to adjust the total days present for attendance reports.
4. Know how your student information system operates to calculate days present for less than full-time students.
5. Know how your student information system operates to calculate 0.0 days present for summer transfer students. For JMC, exit the student on Day 0. For PowerSchool, exit the student on the first day of school. For Infinite Campus exit the student prior to the first instructional date in the calendar.

Data Element Rollover

- No

Vendor Notes

- Numeric format with one decimal place and no zero fill
- Computed per student based on hours enrolled in a day. Counted to the nearest half day. If present for half a day or less, count as 0.5. If present for more than half a day, count as 1.0.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0510	Numeric	No Default	3	5	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use:

Days Unexcused

Number of times a student had an unexcused absence for his/her entire day

Code	Description	Definition
	Whole number	

User Notes

1. Required for all PK-12 students
2. Unexcused absences are determined by the district. Only days for which the student was unexcused for his or her entire day count as days unexcused.
3. Out-of-school suspensions are excused absences.
4. Expulsions require an exit code and are not included as days enrolled or days present.
5. Being unexcused for a partial day does not increase the number of days of unexcused absences. This element is not cumulative. Two half-days of unexcused absences does not equate to 1 day of unexcused absence.

Data Element Rollover

- No

Vendor Notes

- Prefer that the vendor compute the total.
- For each entire day with an unexcused absence, count 1. If less than the full day, count 0. Enter the sum.
- This element is not cumulative.
- Being unexcused for a partial day does not increase the number of days of unexcused absences. This element is not cumulative. Two half-days of unexcused absences does not equate to 1 day of unexcused absence.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0515	Numeric	No Default	1	3	Y	N	N	N	N	N	Y	N	N	N	N	2008

For more information:

Use: Safe and Drug Free Schools reporting

Resident District

State assigned code of the district where the student is making a home.

Code	Description	Definition
	Four digit district code	

User Notes

1. Required for all PK-12 students
2. "Resident" means a child who is physically present in a district, whose residence has not been established in another district by operation of law, and who meets any of the following conditions: a. Is in the district for the purpose of making a home and not solely for school purposes; b. Meets the definitional requirements of the term "homeless individual" under 42 U.S.C. § 11302(a) and (c). (IC 282.1)
3. For students with an Entry Code of '15' Tuitioned In State Paid, the resident district is 9098.
4. For students with Entry Code '10' Tuitioned In NonResident Out-of-State, use the state code from which the student is tuitioned in and Resident County '00'. (The state code is the first 4 digits of the destination location code found in Addendum A.)
5. For Tuitioned In, Open Enrolled In and Whole-grade Sharing In students, the Resident District is the district of the parent or guardian and not the attending district.
6. Students with Entry Codes '8' Nonpublic shared time, '18' Within District Part-time, '81' Enrolled in Nonpublic School or '82' Nonpublic Shared Time for Nonpublic Schools, use their true resident district.
7. If a regular education student, regardless of age, is homeless or runs away and the student is living in a different district for the purposes of making a home, the student is a resident of the new district. The student is considered to be homeless and an unaccompanied youth in the new district.
8. If a student with an IEP reaches age 18, leaves his/her parent's home, and declares himself/herself independent of parental control, the new resident district is considered the student's resident district rather than the parent's district of residence.
9. Instructional IEP students placed in transitional or group home settings are not living independently since they need assistance to live in these homes. These students are to be coded as being a resident of the district where parent/guardian lives.
10. If resident district of student changes throughout the year, the enrollment of the original resident district needs to be ended with an exit code of '14' (end or change enrollment). The student is then re-enrolled with their new resident district and new entry code.

Foster Care / Residential Facility Students

11. For a non-IEP or an IEP support services only student in a non-PMIC residential facility, the resident district is the district where the residential facility is located.
12. For an instructional IEP student in a non-PMIC residential facility, the resident district is the district of the parent or guardian.
13. For a student in a PMIC residential facility, the resident district is the district of the parent or guardian.
14. If a student is in Foster Care, refer to the Foster Care element (Element 34) to determine the correct resident district.
15. A foster care student with a Support Services Only IEP becomes a resident of the district in which the family / facility is located.
16. For an instructional IEP student in foster care/residential treatment whose parents live outside of Iowa, the resident district is 9098, the resident county is 00, and the Entry Code is '15' Tuitioned In State Paid.

Data Element Rollover

- Yes

Vendor Notes

- Four digit State Code including codes for other states and 9098 for Iowa Ward of the State

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types						FY Added		
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR		ID	BC
D0200	Alpha	No Default	4	4	Y	Y	N	N	N	N	Y	N	N	Y	N	2005

For more information:

Use: Certified Enrollment, Supplementary Weighting, Full Academic Year

Resident County

State assigned code of the county in which the student resides

Code	Description	Definition
	Two digit county code	

User Notes

1. Required for all PK-12 students
2. The Resident County for students in Resident District 9098 is '00'. This applies to students with an entry code of tuitioned in, state paid.
3. The Resident County for Non-Iowa residents is '00'.
4. Students with Entry Codes '8' Nonpublic shared time, '18' Within District Part-time, '81' Enrolled in Nonpublic School, or '82' Nonpublic Shared Time for Nonpublic Schools use their true resident county.
5. 281—96.2(423E,423F) Reports to the department. Each school district shall, by October 15, annually report the school district's actual enrollment on October 1 by the student's county of residency according to the following:
 - 96.2(1) County of residency. The county of residency for each of the students shall be the county in which the student lives in accordance with Iowa Code section 282.1
 - 96.2(2) Emancipated minor. The county of residency for an emancipated minor attending the school district shall be the county in which the emancipated minor is living.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>			
D0215	Alpha	No Default	2	2	Y	N	N	N	N	N	N	Y	N	N	N	N	N	2008

For more information:

Use: Certified Enrollment

Accountable District

State assigned code of the public district where the student has his / her primary enrollment

Code	Description	Definition
	8 digit code for the school district	

User Notes

1. Required for all students with Entry Code '16' – Public student enrolled in another district but taking courses or receiving services on a part-time basis in your district.
2. Used for crediting courses to the proper district.

Data Element Rollover

- No

Vendor Notes

- Field left null unless the user enters a value

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>			
D0207	Alpha	No Default	8	8	Y	N	N	N	N	N	N	Y	N	N	N	N	N	2011

For more information:

Use: Supplementary Weighting

Nonpublic School Number

State assigned code of the nonpublic school where the student has his / her primary enrollment

This element applies to public schools only.

Code	Description	Definition
	Eight numeric characters	

User Notes

1. Required for students with an Entry Code of '8' Nonpublic shared time
2. This element will be used for the county distribution of nonpublic shared time students in certified enrollment.
3. This element applies to public schools only.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
K0040	Alpha	No Default	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2011

For more information: Marlene Dorenkamp 515-281-5507 marlene.dorenkamp@iowa.gov
 Use: Certified Enrollment

Foster Care

Is the student in foster care?

A student living in a facility located within the district that is a licensed child foster care facility as defined in Iowa Code section 237.1 (full-time parental nurturing provided by someone other than a relative or guardian of the child), or a facility as defined in Iowa Code 125.2 that provides residential treatment (substance abuse). The definition of a facility includes licensed foster single-family homes.

Code	Description	Definition
1	Yes and would not live in the current resident district if not in foster care	
2	Yes and would live in the current resident district if not in foster care	
0	No	

For more information:

Use: Foster Care Claim for regular education

Foster Care

User Notes

1. Required for all PK-12 students. All students in Non-PMIC residential facilities must have foster care status of '1' or '2'.
2. If a child is in foster care, has an instructional IEP, and is open enrolled in, the resident district is the district where the student would reside if the student were not in foster care. For the regular education student who is also in foster care and open-enrolled in, the resident district is the district where the foster care facility is located.
3. A foster care student with a Support Services Only IEP becomes a resident of the district in which the family / facility is located.
4. Used in conjunction with Service Type and IEP indicator to calculate Foster Care Claim report for regular education students. Foster Care Claim cannot be completed until the last district has certified Spring Student Reporting. The Foster Care Claim must be certified by August 1.
5. The Resident County for students in Resident District 9098 is '00'.
6. If the foster care status of a student changes throughout the year, the original enrollment needs to be ended with an exit code of '14' (end or change enrollment). The student is then re-enrolled with their new foster care code and different entry code if needed.
7. Use the following chart to determine the resident district and entry code for a student in foster care:

Would the student continue to reside in the current resident district if not in foster care?	Does the student currently have an Instructional IEP?	Have parental rights been terminated?	The student's Resident District in Student Reporting should be ...	Entry Code should be ...	Foster Care Code should be ...	Eligible for Regular Ed Foster Care Claim
n/a	Y	Y	9098 (State)	15	1 or 2	N
N	Y	N	The district where the student would reside if the student were NOT in foster care	4	1	N
Y	Y	N	Attending District	1	2	N
N	N	Y or N	Attending District	1	1	Y
Y	N	Y or N	Attending District	1	2	N

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
D0230	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	2008

For more information:

Use: Foster Care Claim for regular education

Service Provider / Facility

The Department of Education code for the facility in which the student resides or the location where the student receives the majority of his / her educational services.

Code	Description	Definition
	8 digit code for the Service Provider or Residential Facility	

User Notes

1. Required for all PK-12 students being served by one of the following:
 - a. AEA school or AEA sponsored program
 - b. Community college program
 - c. Day Treatment
 - d. Youth Shelter
 - e. Detention Center
 - f. In foreign exchange program abroad -- maintaining academic ties to the district
 - g. Awaiting trial
 - h. Receiving PMIC or non-PMIC residential treatment in your district

2. Enter the Facility / Provider code only for actively enrolled students. The code will specifically tie a student to that facility / provider for the enrollment period. Previously many of these students may have been inactive and "Interim Placed".
3. The Service Provider / Facility codes to use may be found in Addendum I: Service Providers/Facilities and Service Type and Addendum L: Exit Code Guide
4. Students receiving treatment in a PMIC or non-PMIC residential facility will NOT be used in the calculation of dropout or graduation rates.

5. For Lewis Central and Denison school districts:
 Use this field for Certified Enrollment to identify students residing in regent institutions or in federal programs who are enrolled in regular education classes in your district
 If these nonresident students are enrolled in a special education program, they will have an Entry Code of '4' Tuition In.
 Resident students will have an Entry Code of '1' Enrolled

Data Element Rollover

- No

Vendor Notes

- This element is subject to change. Provide only a field for the district to enter the 8 digit code. Do not provide a drop down list.

Data Element Specifications

Element ID	Format	Vendor	Min	Max	Extracts			Record Types							FY	
		Default	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0217	Alpha	No Default	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2010

For more information:

Use: Certified Enrollment, Full Academic Year

Service / Facility Type

Identifies the type of service students are receiving from selected providers.

Code	Description	Definition
1	Day Services	
2	PMIC Residential	Psychiatric Medical Institution for Children
3	Non - PMIC Residential	
4	Transition Services - 4+ program	Services provided by the community college or AEA to help seniors in the 4+ program meet IEP goals related to postsecondary work or education.
5	Dropout Prevention Program provided by a CC	At-risk/dropout prevention program provided by a community college
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1', '2', or '3' for students in residential facilities or receiving day services.
3. Day Services are limited to Intensive Day Treatment Programs (e.g., alcohol, drug and/or behavior treatment programs) from which the student returns home each night. For reporting purposes, Day Services do NOT include community colleges or AEA schools.
4. NOTE: Given the variability of Day Treatment Programs and their level of connection to local school districts, it is important to check with the district that houses the Day Treatment Program to find out whether they will report the student as tuitioned in or you will report the student with the respective Service Provider/Facility.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added
					EASIER	State ID	Barcode	TH	TT	S	DE	EP	ES	CR	ID	
D0218	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2011

For more information:

Use: Certified Enrollment

Exit Date

The ending date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all PK-12 students with an Exit Code
2. For summer transfer students, enter and exit the student in the current school calendar with no days of attendance.
3. The Exit Date will have an impact on the calculation of Days Enrolled and Days Present.
4. The Exit Date is the last date of a student's attendance for users of all SIS's but PowerSchool. PowerSchool identifies the day after the last day a student was enrolled as the exit date.
5. For students who quit attending during the year, the exit date is the first day of unexcused absence after a day of bona fide attendance.
6. For a No-Show, the exit date is the first day of expected attendance.
7. To correctly report attendance for summer transfers (0 days enrolled and 0 days present), follow the guidelines per SIS:
 JMC: Under Attendance / Student /Drop Student, Set Day = 0
 Infinite Campus: Use an Exit Date prior to the first instructional date in the calendar
 PowerSchool: Student must be given an Entry Date (usually mid-August) and Exit Date within the set Academic calendar. For 0 days enrolled/present, the exit date will be the first day of school or, for students who enroll after the school year began, the exit date will be the same as the entry date.
8. To ensure accurate FAY calculations, students need to be exited when they stop attending and not when records are sent or requested. If the student's destination is unknown at the time attendance stops, use the Exit Code '1' Transfer with a Destination Code of '13' Unknown.
9. When the status of a student changes (resident district, entry code, etc.), the original enrollment period is ended with the Exit Code of '14', and the new enrollment record includes the new Entry Date reflecting the beginning of that new status.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0220	Date	No Default	10	10	Y	N	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment, Full Academic Year

Exit Code

The exit code for the enrollment period

Code	Description	Definition
1	Transferred	Student has transferred to another district, a nonpublic school, a state training school, a regent school, another state or country, competent private instruction (home schooling), or prison.
28	Transferred Within District	Student has transferred to a different school within the district on consecutive days.
2	Open Enrolled Out	Student remains a resident of the district but has open enrolled to another district or Malcom Price Lab School
3	Tuitioned Out District Paid	Student remains a resident of the district but has enrolled in another district and the resident district pays tuition
4	Dropout	Student is considered to be a dropout according to federal definitions. See Addendum E: Dropout Definitions
5	Expelled	Student is removed from the rolls of the district due to board action
6	Reached Maximum Age	Student has reached maximum age without completing district requirements for graduation from high school. The student will be considered a dropout. The maximum age for a student is 21. For a special education student, approval may be granted by the department to continue the program for up to three years or until the student's 24th birthday.
7	Deceased	Student is deceased and did not complete graduation requirements
8	Graduated from High School	Student has met district requirements for graduating from high school and met IEP goals, if applicable. Used for midyear graduates and optional for other graduates
9	Illness	A student left school for an indefinite period of time because of medical reasons.
10	Whole Grade Sharing Out	Student has exited the district due to a whole grade sharing agreement with a neighboring school district
11	Tuitioned Out Parent Paid	Student remains a resident of the district but has enrolled in another district and the parent or legal guardian pays tuition.
13	No Show	Applies to one of the following: <ul style="list-style-type: none"> 1. Student did not attend last year, intended to enroll this year but did not show. 2. Student exited last year, intended to re-enroll this year but did not show
14	End or Change Enrollment	Correct Full Academic Year (FAY) calculation (see Addendum O) depends on the following: Used to <u>End or Change</u> Enrollments with Entry Codes of '6', '7', '8', '9', '12', '11', '13', '14', '16', '18', '21', '22', '23', '27', '28', or '29' (i.e. CPI Dual Enrolled, CPI HSAP, Part-time, or Shared Time). This is the only valid exit code. Used to <u>Change</u> Enrollments with Entry Codes of '1', '2', '3', '4', '5', '10', '11', '15', '17', or '19' (i.e. the "BEDS Entry Codes" when there is a change in Resident District or County, FTE, Entry Code, Foster Care, Residential Facility / Service Provider, or Service / Facility Type and the <u>school does not change</u>). A following enrollment is required reflecting the changed information. If the school changes, use Exit Code '28'.

For more information:

Use: Certified Enrollment, Full Academic Year

Exit Code

29 Expulsion Continuing from Previous Year Student Expulsion from the previous year continues into the current school year. The incident occurred in the previous year.

User Notes

1. Required for all PK-12 students with an Exit Date within the current school year
2. If a student changes schools within a district, use Exit Code '28' Transferred Within District and Not Exit Code '1' Transferred.
3. 7-12 students who were active at the end of last year, who did not enroll for the current year, and for whom no reason is known are considered to be Exit Code '4' Dropout.
4. PK-6 students who were active at the end of last year, who did not enroll for the current year, and for whom no reason is known can be exited as '1' Transferred Out of District with Destination Code '13' Unknown.
5. A student who transfers to a GED program is considered to be Exit Code '4' Dropout if the district is not paying for the student's instructional program. At the time the student takes the GED test, the student must be given an Exit Code '4' Dropout.
6. Students who transfer to a Job Corps program are considered to be Exit Code '1' Transferred to the district in which the program is located. If that district does not report a corresponding entry, the student will be counted as a dropout.
7. Students who are serving a jail or prison term are considered to be Exit Code '1' Transferred. Students who are awaiting trial should remain actively enrolled with a Service Provider / Facility code of 90989600.
8. For students placed in a Youth Shelter or Juvenile Detention, end the enrollment with Exit Code '14' End or Change Enrollment. Create a new enrollment with the previous Entry Code and enter the Service Provider / Facility code for the Youth Shelter or Detention Center to maintain the active status for the students. See Addendum I for the correct code.
9. Do not exit students for short term hospital stays or mental evaluations.
10. Regular education students with an Exit Code '5' Expelled or Exit Code '29' Expulsion continuing from previous year are not counted on certified enrollment since, by definition, they are removed from the rolls of the district.
11. If a student's 21st birthday occurs on or before September 15th of the current school year, the student must be exited with a code of '6' Reached Maximum Age. EXCEPTION: An agency may continue the special education and related services of an IEP student for up to three years beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in that individual's special education. The agency must request approval from the department in accordance with Iowa Code section 256B.8.
12. 8th grade students who, for religious reasons, do not continue into high school should be exited with Exit Code '1' Transfer and Destination Code '10'.
13. To transfer a student to homeschool, use Exit Code '1' Transferred and Destination Code '10' Home-school / non-accredited school.
14. When the status of a student changes (resident district, entry code, etc.), the original enrollment period is ended with the Exit Code of '14', and the new enrollment record includes the new Entry Date reflecting the beginning of that new status.

Data Element Rollover

- User preference. The user should decide whether to rollover Open Enrolled Out, Tuitioned Out, and Whole Grade Sharing Out. If they are rolled over, use the Entry Code that would reflect their true enrollment if they were in the school followed by last Exit Code. The entry and exit dates should reflect the same date used to rollover the actively enrolled students (within the range of July 1 to the first day of school).

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor	Min	Max	Extracts			Record Types						FY		
		Default	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0190	Numeric	No Default	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2005

For more information:

Use: Certified Enrollment, Full Academic Year

Receiving Educational Services

Is the exited expelled or ill student receiving educational services from the district?

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' or '0' for expelled student with an instructional IEP
3. Instructional IEP students with Exit Code '5' Expelled or '29' Expulsion continuing from previous year who receive educational services from the district are counted in certified enrollment.
4. Must be '1' or '0' for students with an Exit Code '9' Illness.
5. Students with Exit Code '9' Illness who receive educational services from the district are counted in certified enrollment
6. Students with Exit Code '9' Illness but not receiving educational services from the district are counted as dropouts.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>DEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0228	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Destination Code

The type of destination location

Code	Description	Definition
1	Iowa public district	
2	Iowa accredited nonpublic school	
6	DHS program or Board of Regents school	Includes Eldora Training School (Midland Park High School), Toledo Juvenile Home (Hoover High School), Center for Disabilities and Development, Cherokee Mental Health Institute, Independence Mental Health Institute, and Iowa School for the Deaf
8	Out-of-state	
9	Out-of-country	
10	Home-school / non-accredited school	
11	Incarcerated	
12	Other	
13	Unknown	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. For Exit Codes '4', '5', '6', '7', '8', '9', '13', '14', '28', and '29' use Destination Code = '99' and no Destination Location
3. Students who have been sentenced should be given Exit Code '1' Transferred and Destination Code '11' Incarcerated.
4. If a 7th -12th grade student is exited with destination code of 'unknown' or 'other', the student will be counted as a dropout.
5. For PK-12 transfer students, you can use 'Unknown' until such time a request for records has been received from the newly enrolled district.
6. For students transferring to Midland Park High School in Eldora (State Training School) use Exit Code '1', Destination Code '6', and Destination Location '20079601'.
7. For students transferring to Hoover High School in Toledo (Iowa Juvenile Home) use Exit Code '1', Destination Code '6', and Destination Location '60989601'.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
D0224	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2009

For more information:

Use: Certified Enrollment, Full Academic Year

Destination Location

The state assigned code for the specific destination

Code	Description	Definition
	Eight digit code	

User Notes

1. Required for all students with Destination Codes '1', '2', '6', or '8'
2. The Destination Location cannot be your own district

Data Element Rollover

- No

Vendor Notes

- Append 0000 to the specific code if necessary to create an 8 digit code
- Null if destination code = 9-13 or 99

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>			
D0225	Alpha	No Default	8	8	Y	N	N	N	N	N	N	Y	N	N	N	N	N	2009

For more information:
 Use:

21st Century Community Learning Center

Did the student participate in a 21st Century Community Learning Center program for 30 days or more between July 1 and June 30 of the current year?

21st Century Learning Centers are federally funded programs to support before and after school learning centers in Iowa by providing academic enrichment opportunities for children in low-resource schools.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. Sites are located within school districts and may or may not be housed within a public school district facility.
3. 2012-13 21st Century Learning Centers are located in (and/or fed from) the following districts:

Allamakee
 Cedar Rapids
 Central Decatur
 Clinton
 Council Bluffs
 Davenport
 Des Moines Independent
 Dubuque
 Fort Dodge
 Iowa City
 Marshalltown
 Mormon Trail
 Perry
 Sioux City
 Starmont
 Storm Lake
 Van Buren
 Waterloo

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added
						State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC		
D0335	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2006

For more information: Vic Jaras 515-242-6354 vic.jaras@iowa.gov
 Use:

At-Risk

Was the student considered to be at risk at any time during the year?

An at-risk student means any identified student who needs additional support and who is not meeting or not expected to meet the established goals of the educational program (academic, personal/social, career/vocational). At-risk students include but are not limited to K-12 students in the following groups: homeless children and youth, dropouts, returning dropouts, potential dropouts, and students currently enrolled in an alternative school or program.

Code	Description	Definition
1	Yes and is identified as a potential / returning dropout and in a program funded by allowable growth	<p>Student is identified as a potential / returning dropout. Therefore the district has requested the permission to levy a tax under modified allowable growth for dropout prevention. Students being served in these programs must meet the definitions given in Iowa Code Chapter 257.39 for districts to use the modified allowable growth for dropout prevention programming. A student funded by modified allowable growth is in a dropout prevention program, specifically for K-12 students with a focus on keeping students in school who are at risk of dropping out and re-engaging students who have dropped out through alternative education programs and schools. The students served in these programs must meet the following criteria:</p> <ul style="list-style-type: none">• "Returning dropouts" are resident pupils who have been enrolled in a public or nonpublic school in any of grades seven through twelve who withdrew from school for a reason other than transfer to another school or school district and who subsequently enrolled in a public school in the district.• "Potential dropouts" are resident pupils who are enrolled in a public or nonpublic school who demonstrate poor school adjustment as indicated by <u>two or more</u> of the following:<ol style="list-style-type: none">1. High rate of absenteeism, truancy, or frequent tardiness.2. Limited or no extracurricular participation or lack of identification with school, including but not limited to, expressed feelings of not belonging.3. Poor grades, including but not limited to, failing in one or more school subjects or grade levels.4. Low achievement scores in reading or mathematics which reflects achievement at two years or more below grade level.
2	Yes is identified as at risk but not in a program funded by allowable growth	<p>Student is identified as at-risk (and receiving supplemental or intensive services or supports) but not in a program funded by modified allowable growth. Funds for at-risk students who are not in a program funded by allowable growth are generated through Iowa Administrative Code 281-12.5 (13) supplemental weighted enrollment and are based on the district's free and reduced count. These could also be students who qualify for other services (Title I, ELL, grants) and must meet the broader definition of at risk (not succeeding academically, personal/social and career/vocational).</p>
0	No	Student is not at risk at this time

At-Risk

User Notes

1. Required for all PK-12 students
2. Must be '0' for PK students
3. There is not a direct relationship between a student's IEP status and At Risk status. An IEP student may or may not be also considered At Risk. An At Risk student may or may not have an IEP.
4. The process your district uses to identify students is locally defined. The DE website has more detailed information on identification of students at-risk of dropping out: http://www.iowa.gov/educate/content/blogcategory/58/898/index.php?option=com_content&task=view&id=418&Itemid=1389 and for those who are potential / returning dropouts: www.iowa.gov/educate/index.php?option=com_content&task=view&id=1534&Itemid=2440
5. The data collected under #1 will pre-populate the modified allowable growth application form for returning and potential dropouts. This data will also be helpful for districts to track data longitudinally and assist in evaluating programs and services provided for students at risk.
6. Legal Reference: Iowa Code 281-12.2(256); Modified Allowable Growth - Iowa Code 257.39

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0345	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2009

For more information: Susan Walkup 515-281-5718 susan.walkup@iowa.gov
 Use: Legislative report

Coordinated Early Intervening Services

Did the student receive Coordinated Early Intervening Services (CEIS) funded by IDEA Part B during the current year?

A district must have established criteria for identifying the population of students eligible to receive CEIS prior to using this data element. Contact your local district administration if you are unsure if criteria have been established in your district.

Code	Description	Definition
1	Yes and funded by the LEA	
2	Yes and funded by the AEA	
3	Yes and funded by both LEA and AEA	
0	No	

User Notes

1. Required for all PK-12 students
2. Must be '0' for PK students
3. Students receiving CEIS must have been determined to be in need of additional support based on the district's criteria for CEIS. Students receiving CEIS cannot have an IEP at the time that they are receiving CEIS and must be in grades K-12. Students may be served by an LEA or AEA. A student should be marked as having received CEIS if the student meets the district's criteria for being in need of additional support through CEIS and either (a) received direct services or (b) received services from a teacher who received professional development funded by Part B of IDEA funds directed for the purpose of CEIS. Whether funded via AEA or LEA Part B dollars, it is the responsibility of the LEA to mark the students in Student Reporting.
4. The determination of the need for additional support under CEIS may be based on academic achievement or behavior, depending on the issues on which the district is focusing effort. Guidance has been given to districts regarding their responsibility to determine need for additional support. Questions about eligibility for CEIS at the district level should be directed to the district administration. Questions about the CEIS data collection at the state level should be directed to Amy Williamson at 515.281.6273 or amy.williamson@iowa.gov.
5. If an AEA chooses to use CEIS funds the Director of Special Education of the AEA is responsible for notifying districts within that AEA of any teachers who received professional development using those funds and for coordinating the use of the district's definition of need for additional support for the provision of direct services to students. Students receiving direct or indirect services via Part B funds through the AEA should be coded using this data element.
6. While CEIS are only for students in general education, it is possible that, after receiving services, a student will also receive an IEP. In that case both the CEIS and IEP indicators will be marked "yes".
7. CEIS is an annual indicator and remains marked for one year only. A student should only be marked the following year if they receive CEIS in the subsequent year.
8. The use of CEIS is required for districts that have been determined to be significantly disproportionate for the identification, placement, or discipline of students with disabilities. The timely and accurate submission of these data is required for districts that have been determined significantly disproportionate and for any other district or AEA that chooses to allocate Part B funds for the purpose of CEIS.
9. Legal Reference: 34 CFR 300.226(a)

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added
						State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	
D0760	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2007

For more information: Steve Crew 515-326-1029 or steve.crew@iowa.gov; Amy Williamson 515-339-4122 or amy.williamson@iowa.gov; or Ellen McGinnis-Smith 515-725-2220 or ellen.Mcginnis-smith@iowa.gov

Use:

Free Lunch

Is the student approved for free lunch at the time of submission?

The federal government-sponsored lunch program where the full cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. A student may be approved (yes) and not participate.
3. Students are eligible for free lunch through application or Direct Certification.
4. Students who are in foster care, are migrants, or are homeless qualify for Free Lunch if they apply.
5. All students in Provision 2 or 3 schools receive free lunch and should be identified as free lunch '1' yes. For more information on Provision 2 or 3 Options: http://www.frac.org/html/federal_food_programs/cnreauthor/provision2.htm
6. At the beginning of a new school year, the Free Lunch status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Data Element Rollover

- Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added		
					EASIER	State ID	Barcode	TH	TT	S	D	EP	ES	CR		ID	BC
D0270	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information: Patti Harding 515-281-4754 patti.harding@iowa.gov
 Use:

Reduced Lunch

Is the student approved for reduced lunch at the time of submission?

The federal government-sponsored lunch program where the partial cost of school meals is provided by the government.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. A student may be approved (yes) and not participate.
3. At the beginning of a new school year, the Reduced Lunch status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Data Element Rollover

- Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	S	D	E	P	ES	CR		ID
D0280	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information: Patti Harding 515-281-4754 patti.harding@iowa.gov
 Use:

Gifted/Talented

Has the student been identified as gifted/talented at any time during the current school year?

Gifted and talented children are those identified as possessing outstanding abilities who are capable of high performance.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. All schools are to identify gifted and talented students. Identified students do not need to be in a specifically designated program. Legal Reference: Iowa Code 257.44 and Iowa Administrative Code 281-59.0(257)
3. Gifted and talented children are children who require appropriate instruction and educational services commensurate with their abilities and needs beyond those provided by the regular school program. Gifted and talented children include those children with demonstrated achievement or potential ability, or both, in any of the following areas or in combination:
 1. General intellectual ability
 2. Creative thinking
 3. Leadership ability
 4. Visual and performing arts ability
 5. Specific ability aptitude
4. Gifted and Talented teachers may provide instruction to entire classes of students. That in itself does not identify all of those students as Gifted and Talented.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	S	D	EP	ES	CR		ID
D0310	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

For more information: Rosanne Malek 515-281-3199 rosanne.malek@iowa.gov
 Use:

Homeless Type

If a student was homeless at some time during the year, what was the type of primary nighttime residence during the period of time the student was homeless?

A homeless student is a child or youth from the age of 3 years through 21 years who lacks a fixed, regular, and adequate nighttime residence.

Code	Description	Definition
1	Sheltered/Transitionally Housed	Children who individually or with a family accessed and are living in a public or private shelter or transitional housing project on a temporary basis.
2	Doubled-up	Children living with relatives or friends due to a loss of housing due to disasters, lack of employment, parents will not allow child to live at home, abandoned children, or other similar situations.
3	Unsheltered	Children living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar situations of public and private places not ordinarily used as a regular sleeping accommodation for human beings.
6	Hotel/Motel	Children living in a hotel/motel as their primary residence.
99	Not applicable	Children who were not homeless at any time during the school year.

User Notes

1. Required for all PK-12 students
2. Once a type is entered, it remains entered for the rest of the school year. The type may change to reflect the most recent status.
3. Homeless type is relevant only to the reporting district. If a homeless student transfers to a different district, the homeless type is determined based on the situation in the new district.
4. Students in foster care or residential placement are not considered homeless.
5. Students displaced due to natural disasters are considered homeless.
6. If a regular education student, regardless of age, is homeless or runs away and the student is living in a different district for the purposes of making a home, the student is a resident of the new district. The student is considered to be homeless and an unaccompanied youth in the new district.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
D0340	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Sandra Johnson 515-281-3965 sandra.johnson@iowa.gov

Use:

Unaccompanied Youth

Is the homeless student considered to be an unaccompanied youth?

This includes youth who have run away from home, been thrown out of their homes, and/or been abandoned by parents or guardians.

Code	Description	Definition
1	Yes	Unaccompanied Homeless Youth are youth in homeless situations who are not in the physical custody of a parent or guardian.
0	No	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' or '0' for students with Homeless Type '1' thru '3' or '6'

Data Element Rollover

- No

Vendor Notes

Only applies to students with Homeless Type (D0340) = 1-3 or 6.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>DEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0341	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information: Sandra Johnson 515-281-3965 sandra.johnson@iowa.gov
 Use:

Homeless Served Through McKinney-Vento

Was the homeless student served through McKinney-Vento at any time during the school year?

This data element applies to all districts regardless if the district is a McKinney-Vento sub-grantee.

Code	Description	Definition
1	Yes	
0	No	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' or '0' for students with Homeless Type '1' thru '3' or '6'
3. Mark as '1' Yes only if the service is provided as a result of the student becoming homeless.
4. If homeless students do not request or require any services, then they are enrolled but not served and '0' No is marked.
5. The Iowa Department of Education must ensure that each homeless child and youth has equal access to the same free, appropriate public education, including a public preschool education, as other children and youth.
6. McKinney-Vento is authorized through the McKinney-Vento Homeless Education Assistance Improvement Act of 2001 (Title X, Part C, P.L. 107-110).

McKinney-Vento Requirements

7. Can't segregate homeless students
8. Provide transportation to and from the school of origin, at the request of the parent/guardian
9. Immediate school enrollment
10. LEA school placement determinations based on the "best interest" of the child
11. Local liaison in all school districts

Services may include:

12. Transportation, if needed (all districts)
13. Free lunch (all districts)
14. Tutoring, supplemental instruction, enriched educational services (M-V sub-grantees)
15. Referrals to medical, dental, mental, and other health services (M-V sub-grantees)
16. Before- and after-school care, mentoring, summer programs (M-V sub-grantees)

Data Element Rollover

- No

Vendor Notes

- Required if Homeless Type D0340 is 1-3 or 6.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC		BC
D0800	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2007

For more information: Sandra Johnson 515-281-3965 sandra.johnson@iowa.gov
Use:

IEP

Does the student have an IEP?

IEP's include not only instructional IEP's, but also those for support services only (for example Speech or Language, Occupational or Physical Therapy, School Social Work, and Special Education Nursing Services). These services are usually provided by the Area Education Agency, but should be reported through Student Reporting. An IEP that specifies the assignment of an aide to assist a student in moving about school is also included.

Code	Description	Definition
3	Instructional IEP	
4	Support Services Only IEP	
0	No	

User Notes

1. Required for all PK-12 students
2. PK 4 year old students who have an IEP for Support Services Only may be counted in a Statewide Voluntary Preschool Program and funded through Certified Enrollment at the 0.5 funding rate.
3. Nonpublic and home schooled students receiving special education services through an AEA do not qualify for certified enrollment. They are eligible for special education funding, but instruction needs to be provided by the district in order to be eligible for Certified Enrollment funding.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>DEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0290	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

For more information: Steve Crew 515-326-1029 steve.crew@iowa.gov
 Use: Certified Enrollment

Migrant

Has a Certificate of Eligibility (COE) been completed by a district recruiter or district migrant coordinator during the preceding three years?

The term "migratory child" means a child who is, or whose parent or spouse is, a migratory agricultural worker. A migratory agricultural worker is one who, in the preceding three calendar years (36 months), in order to obtain temporary or seasonal employment in agricultural or fishing work, has moved from one school district to another.

Code	Description	Definition
1	Yes and participated in a federally funded migrant program	Requires Certificate of Eligibility (COE) submitted to state migrant coordinator.
2	Yes but did not participate in a federally funded migrant program	Requires Certificate of Eligibility (COE) submitted to state migrant coordinator.
0	No	

User Notes

1. Required for all PK-12 students
2. All COEs must be sent to the State Migrant Education Program Coordinator for review and approval. Upon review and approval, districts will be notified as to the migrant students who are eligible for free meals through your school lunch program. Ineligible students cannot receive free meals.
DE web address: http://educateiowa.gov/index.php?option=com_content&view=article&id=665:titlepartc&catid=520:title-i&Itemid=1653
3. The definition also includes the following two situations that are not applicable in Iowa:
(b) in a state that is comprised of a single school district, has moved from one administrative area to another within such district; or
(c) resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity.
4. A student loses migrant status if a student has been continuously enrolled within the same district beyond 3 years.
5. As a result of the Federal Migrant Education monitoring visit conducted in May, 2009, it was determined that Iowa school districts must complete a Certificate of Eligibility (COE) on ALL students identified as migrant according to the Federal definition. This requirement applies to every district that identifies migrant students in Student Reporting regardless of whether the district receives Federal Migrant Education funding.

6. Districts with Federally Funded Programs in 2012-13

Columbus
Denison
Lenox
Marshalltown
Ottumwa
Perry
Postville
Storm Lake
Williamsburg

Data Element Rollover

- User preference. Status determined each year. Once given a 1 or 2 status, it does not change for the year.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
D0320	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Susan Selby 515-281-4732 susan.selby@iowa.gov
Use:

Preschool Attendance

Did the Kindergarten student attend preschool within the 12 months prior to kindergarten entry?

Code	Description	Definition
2	Yes, attended a district sponsored preschool	Applies to local public district preschool
3	Yes, attended a non-district sponsored preschool	
0	No	

User Notes

1. Required for all PK-12 students
2. No change in the preschool attendance indicator would be needed for a student in his/her 2nd year of kindergarten.
3. Optional for non-public schools. If a non-public chooses to use this element, they should replace "district" with "non-public".

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>		<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0780	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2007

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Program 1

Specific programs determined by the Department of Education or locally.

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	

User Notes

1. Program 1, 2, 3 are optional fields. Districts may continue to identify students in any of these programs to evaluate their own students' progress through data available in EdInsight.
2. Codes 1-99 are assigned by the Department of Education. Students receiving classroom-based instruction under one or more of these programs should be identified with the appropriate code(s). Any of the assigned codes may be entered into Program 1, Program 2, or Program 3 at the district's discretion. The same code should not be entered more than once for any one student.
3. Department of Education Code Definitions are included in Addendum H.
4. Codes 501 - 999 may be used at the discretion of the local district for their own purpose.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
D0352	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information:
 Use:

Program 2

To be determined

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	

User Notes

1. See Program 1

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0354	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information:
 Use:

Program 3

To be determined

Code	Description	Definition
10	Concept Oriented Reading Instruction (CORI)	
20	Second Chance Reading (SCR)	
30	Cognitively Guided Instruction (CGI)	
40	Authentic Intellectual Work (AIW)	
50	Picture Word Inductive Model (PWIM)	
60	Every Learner Inquires (ELI)	
70	Every Student Counts (ESC)	
80	Kansas University Strategic Instruction Model (KU-SIM)	
501-999	Local District Determination	

User Notes

1. See Program 1

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
D0356	Numeric	0	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

For more information:

Use:

Section 504

Does the student have a 504 plan?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID	
D0300	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	N	Y	2005

For more information: Thomas Mayes 515-242-5614 thomas.mayes@iowa.gov
 Use:

Sports Participation

Did the 9-12 grade student participate in interscholastic athletics at any time during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Optional local use only. This element will not be used for state reports.
2. Required for all PK-12 students.
3. Must be '0' for PK-8 students.
4. Must be '0' for CPI HSAP students and CPI students dual enrolled for academics only.
5. Does not include cheerleading, dance squad, etc.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0235	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2012

For more information:

Use: Future Civil Rights Report in EdInsight

Student Option Transfer

What is the status of the transfer under the Unsafe School Individual Student Option?

Code	Description	Definition
1	Transfer offered	
2	Transfer offered and accepted	
3	Transfer offered, accepted, and completed	
4	Not feasible to offer	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Any student who becomes a victim of a violent criminal offense shall, to the extent feasible, be permitted to transfer to another school within the district. For purposes of this rule, a victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one or more of the following crimes against the student while the student is in the school building or on the grounds of the attendance center.
 1. A forcible felony as defined in rule 281—11.2(PL107-110);
 2. Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code chapter 708;
 3. Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code chapter 709;
 4. Extortion under Iowa Code section 711.4.

Within ten calendar days following the date of the request, a local school district shall offer an opportunity to transfer to the parent/guardian of a student who meets the definition of a victim of a violent crime.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDE</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	<u>BC</u>		
D0315	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2010

For more information:
 Use:

Preschool Program 1 Type

Type of program for the primary enrollment of a preschool student.

Code	Description	Definition
3	SWVPP	Statewide Voluntary Preschool Program
4	Preschool - Not SWVPP	District sponsored preschool program that is not a Statewide Voluntary Preschool Program
5	Early Childhood Special Education only classroom	
99	Not Applicable	

User Notes

1. Required for all students PK-12
2. Must be 3-5 for PK students

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0834	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2013

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Preschool Program 1 Hours

Number of hours preschool student is attending Preschool Program 1.

Code	Description	Definition
0.0 to 99.9		Number of hours preschool student is attending Preschool Program 1.

User Notes

1. Required for all students PK-12
2. Must be > 0.0 for students whose Preschool Program 1 Type is '3' SWVPP.

Data Element Rollover

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>			
D0836	Numeric	0.0	3	4	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2013

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Preschool Program 1 Session

The user defined code for this preschool session

Code	Description	Definition
	User defined	

User Notes

1. Required for all PK students whose Preschool Program 1 Type 1 is '3' SWVPP or '5' Early Childhood Special Education only classroom.
2. The code used here should match the Session ID reported on the Early Childhood Application.
3. Students with Preschool Program 2 Type of '4' Preschool-Not SWVPP will not have a code and the field is to be left blank.

Data Element Rollover

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	<u>BC</u>		
D0838	Alpha	No Default	1	20	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2013

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Preschool Program 2 Type

Type of program for the secondary enrollment of a preschool student, if applicable.

Code	Description	Definition
1	Kindergarten	
2	Transitional Kindergarten	May also be called Pre-Kindergarten, Developmental Kindergarten, Alternative Kindergarten, etc.
3	SWVPP	Statewide Voluntary Preschool Program
4	Preschool - Not SWVPP	District sponsored preschool program that is not a Statewide Voluntary Preschool Program
5	Early Childhood Special Education only classroom	
99	Not Applicable	

User Notes

1. Required for all students PK-12
2. To participate in '1' Kindergarten or '2' Transitional Kindergarten, the student must be 5 years of age on September 15.

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	S	D	EP	ES	CR	ID		BC
D0835	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2013

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Preschool Program 2 Hours

Number of hours preschool student is attending Preschool Program 2.

Code	Description	Definition
0.0 to 99.9		Number of hours preschool student is attending Preschool Program 2.

User Notes

1. Required for all students PK-12
2. Must be > 0.0 for students whose Preschool Program 2 Type is '3' SWVPP.

Data Element Rollover

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	<u>BC</u>		
D0837	Numeric	0.0	3	4	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2013

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Preschool Program 2 Session

The user defined code for this preschool session

Code	Description	Definition
	User defined	

User Notes

1. Required for all PK students whose Preschool Program 2 Type is '3' SWVPP or '5' Early Childhood Special Education only classroom.
2. Students with Preschool Program 2 Type of '1' Kindergarten, '2' Transitional Kindergarten or '4' Preschool-Not SWVPP will not have a code and the field is to be left blank.
3. The code used here should match the Session ID reported on the Early Childhood Application.

Data Element Rollover

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	
D0839	Alpha	No Default	1	20	Y	N	N	N	N	Y	N	N	N	N	N	N	2013

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

PK Funded by Early Childhood Iowa (ECI)
--

Is the PK student funded by Early Childhood Iowa (ECI)?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Formerly named "PK Funded by Empowerment"
2. Required for all PK-12 students

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0823	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

PK Funded by Head Start

Is the PK student funded by Head Start?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	<u>BC</u>		
D0821	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

PK Funded by Parent

Is the PK student funded by his / her parent?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	SDEP	ES	CR	ID	BC	Added			
D0824	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

PK Funded by Shared Visions

Is the PK student funded by Shared Visions?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0822	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

PK Funded by SWVPP

Is the PK 4 year old student funded by the State Wide Voluntary Preschool Program (SWVPP)?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. Only PK students age 4 on 9/15 in regular education or having an IEP only for support services are eligible to be marked as '1' Yes. These students are funded through Certified Enrollment.
3. PK students with an instructional IEP are '0' No.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added
						State ID	Barcode	TH	TT	SDEP	ES	CR	ID	BC			
D0826	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

PK Funded by Title I

Is the PK student funded by Title I?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0825	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

PK Funded by Other

Is the PK student funded by other sources such as private business?

Code	Description	Definition
1	Yes	
0	No	

User Notes

- Required for all PK-12 students

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0827	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2012

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

First Enrollment Date in US School

Date immigrant or ELL student began continuous enrollment in a U.S. school.

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for PK-12 students with Immigrant Status '1' or students with ELL status of '1', '2', or '3' whose first enrollment date in US schools is on or after 8/1/2006.
2. Recommended for all ELL students.
3. If the exact date is unknown, use 09/01/year
4. Transferring within the US does not change the date.
5. Transferring out of country and returning: use the most recent date.

Data Element Rollover

- Yes. This should not change even if the Immigrant status changes from '1' Yes to '0' NO.

Vendor Notes

- Required if Immigrant (D0330) = 1 or ELL Status (D0420) = 1, 2, or 3 whose first enrollment date in US schools is on or after 8/1/2006. Recommended for all ELL students.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0490	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
 Use:

Immigrant

Is the student considered an immigrant?

"Immigrant" is defined as "individuals who are aged 3 through 21; were not born in any state; and have not been attending one or more schools in any one or more states for more than 3 full academic years. The term "State" means each of the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. Date entered US schools is required if Immigrant = 1 (Yes)
3. This immigrant status should not be confused with immigrant status for the Immigrant and Naturalization Service (INS).
4. A child adopted at age 3-21 who meets the criteria is an immigrant. A child adopted prior to age 3 who has had enough time to adjust to the cultural, language, and educational differences would not be an immigrant.
5. Children born to US citizens and military personnel outside of the "states" and foreign exchange students are not immigrants.
6. If a student leaves the country for an extended period, the time out of the country is not included in the 3 full academic years. Instead, the 3-full-academic-years count resumes when the student restarts.
7. Legal Reference: P.L. 107-110 Title III, Part C, § 3301(6)

Data Element Rollover

- User preference. Status determined each year. Once given a '1' (Yes) status, it changes only when the three year limitation is exceeded.

Vendor Notes

If Immigrant (D0330) = 1, First Enrollment Date in US School (D0490) is required.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	S	D	EP	ES	CR	ID		BC
D0330	Numeric	0	1	1	Y	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
Use:

ELL Placement Date

Date a student was placed in the district's ELL program or began receiving ELL services

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all K-12 students with ELL Status of '1' In an English Language Instructional Program, '2' Identified as ELL but not in a Program, or '3' Transitioned.
2. For students with an ELL Status of '2' Identified as ELL but not in a Program, the ELL Placement Date is the date that they were tested.

Data Element Rollover

- Yes

Vendor Notes

- Required if ELL Status (D0420) = 1, 2 or 3.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
D0460	Date	No Default	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
 Use:

ELL Placement Instrument

The instrument used to determine the initial English proficiency level for program or services placement

Code	Description	Definition
1	Language Assessment Scale	
2	IDEA Proficiency Test	
3	Other	
4	MAC II	
5	Woodcock Munoz Language Survey (WMLS)	
6	Kentucky Screener	
7	Tennessee English Language Placement Assessment (TELEPA)	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' thru '7' for students with ELL Status of '1' In an English Language Instructional Program, '2' Identified as ELL but not in a Program, or '5' Tested and not identified as ELL
3. An ELL student is not required to be retested when transferring between districts. The receiving district may enter the previously used placement instrument and proficiency level.
4. If an assessment is given, ELL Placement Proficiency and ELL Status are required.

Data Element Rollover

- Yes

Vendor Notes

- Must be 1-7 if ELL Status (D0420) = 1, 2, or 5

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SDEP	ES	CR	ID	BC		
D0440	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
 Use:

ELL Placement Proficiency

The English proficiency level determined by the ELL placement instrument

Code	Description	Definition
1	Non-proficient	
2	Limited English Proficient	
3	Proficient	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' thru '3' for students with ELL Status of '1', '2', or '5'.
3. The ELL Placement Proficiency remains constant for a student in your district from year to year.

Data Element Rollover

- Yes

Vendor Notes

- Must be 1-3 if ELL Status (D0420) = 1, 2, or 5

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0450	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
 Use:

ELL Status

Current ELL status of a K-12 student

Code	Description	Definition
1	Student is in an English Language Instructional Program	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom
2	Identified as ELL but not in a program	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom but is not participating in an ELL program Example: No program offered or parents refuse participation. When identified ELL students are not provided a program for whatever reason, they must receive ELL services (e.g. differentiated instruction)
3	Transitional	A student will be considered transitional when he/she receives minimal ELL support, and sustained academic progress is evidenced for a period of up to 2 years.
4	Exited	Student is no longer considered an ELL student and no longer has an ELL status code of 1, 2, or 3
5	Tested and not identified as ELL	
99	Not applicable	

ELL Status

User Notes

1. Required for all PK-12 students
2. Students with ELL Status '3' Transitioned are in the process of moving from Status 1 or 2 toward Status 4. They have not yet exited their ELL program/services. Transitional students must take the I-ELDA as part of a demonstration of English language proficiency.
3. According to Iowa Code 280.4 Section 3, ELL students are eligible for supplementary funding when the costs of instruction of limited English proficient students exceed the cost of instruction of pupils in a regular curriculum. Therefore, eligibility is based on an instructional program with costs above and beyond the cost of providing education in the regular curriculum.
4. Only students with ELL Status 1 are included for ELL supplementary weighting in Certified Enrollment.
5. The DE will calculate ELL supplementary weighting based upon previous and current Student Reporting Fall submissions.
6. Iowa Administrative Code reference 281—60.6(280) Funding. Additional weighting for students in programs provided under this chapter is available in accordance with Iowa Code section sections 257.31(5)"j" and 280.4.
60.6(1) Weighting. A weighting is included in the weighted enrollment of the school district of residence for a period not exceeding four years to provide funds for the excess costs of instruction of limited English proficient students above the costs of instruction of pupils in a regular curriculum.
 - a. A student may be included for weighting if the student meets the definition of a limited English proficient student and the student is being provided instruction related to limited English proficiency above the level of instruction provided to pupils in the regular curriculum.
 - b. A student may be included for weighting up to four years.
 - c. If a student was present on the date specified in Iowa Code section 257.6 for counting students in one year, moved out of the district or dropped out of school, but returned to the same district by the date specified for counting students in the subsequent year, the student is considered to be served in consecutive years without regard to the break in instruction from the district.
 - d. If a student was present on the date specified in Iowa Code section 257.6 for counting students in one year, moved out of the district or dropped out of school, and did not return to the same district by the date specified for counting students in the subsequent year, but did return to the same district in a later year, the student is considered to be a new student eligible to begin in year one if the student meets the requirements in paragraph "a."

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0420	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Instructional Program

The instructional program of a current ELL student.

Code	Description	Definition
1	Bilingual Dual Language Program	Also known as two-way or developmental. Students develop language proficiency in two languages by receiving instruction in English and another language in a classroom that is usually comprised of half native English speakers and half native speakers of the other language.
2	Transitional Bilingual Program	Also known as early-exit bilingual education. Utilizes a student's primary/native language in instruction. The program maintains and develops skills in the primary/native language and culture while introducing, maintaining, and developing skills in English. The primary purpose of the program is to facilitate the ELL student's transition to an all English instructional program while receiving academic subject instruction in the primary/native language to the extent necessary.
3	Bilingual Heritage Language Preservation Program	Program that continues with the development of a student's native/home or ancestral language
5	English as a Second Language Sheltered English Instruction Program	An instructional approach used to make academic instruction in English understandable to ELL students. In the sheltered classroom, teachers use physical activities, visual aides, and the environment to teach vocabulary, for concept development in mathematics, science, social studies, and other subjects.
6	English as a Second Language Structured English Immersion Program	The goal of this program is acquisition of English language skills so that the ELL student can succeed in an English-only mainstream classroom. All instruction in an immersion strategy program is in English. Teachers have specialized training in meeting the needs of ELL students, possessing either a bilingual education or ESL teaching credential and/or training, and strong receptive skills in the students' primary/native language.
7	Other English as a Second Language Program (not listed)	Other English as a Second Language Program (not listed)
8	Two Way Immersion Bilingual Program	Program designed to serve both language minority and language majority students concurrently. Two language groups are put together and instruction is delivered through both languages. For example, in the U.S., native English-speakers might learn Spanish as a foreign language while continuing to develop their English literacy skills and Spanish-speaking ELLs learn English while developing literacy in Spanish. The goals of the program are for both groups to become biliterate, succeed academically, and develop cross-cultural understanding.
9	Developmental Bilingual Program	A program that teaches content through two languages and develops both languages with the goal of bilingualism and biliteracy.
10	Other Bilingual Program (not listed)	Other Bilingual Program (not listed)
11	English as a Second Language Program Specially Designed Academic Instruction Delivered in English (SDAIE) Program	A program of instruction in a subject area, delivered in English, which is specially designed to provide ELL students with access to the curriculum.
12	Content-based English as a Second Language Program	Makes use of instructional materials, learning tasks, and classroom techniques from academic content areas as the vehicle for developing language, content, cognitive and study skills. English is used as the medium of instruction.
13	English as a Second Language Pullout Program	A program in which ELL students are "pulled out" of regular, mainstream classrooms for special instruction in English as a second language.

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov

Use:

ELL Instructional Program

99 Not applicable

User Notes

1. Required for all PK-12 students
2. Must be '1' thru '3' or '5' thru '13' for students with ELL Status of '1'

Data Element Rollover

- Yes

Vendor Notes

- Must be 1-3 or 5-13 if ELL Status (D0420) = 1

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>DE</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0470	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
 Use:

ELL Exit Date

Date student was classified as ELL Status 4 (Exited)

Code	Description	Definition
	MM/DD/CCYY	

User Notes

1. Required for all students with ELL Status of '4'
2. A student transferring out of your district should not be exited from ELL simply because the student is leaving the district.

Data Element Rollover

- Yes

Vendor Notes

- Required if ELL Status (D0420) = 4

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0465	Date	No Default	10	10	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2006

For more information: Jobi Lawrence 515-281-3805 jobi.lawrence@iowa.gov
 Use:

Title I Reading

Did the student participate in a Title I Targeted Assistance Reading program at anytime during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. Should not be used to identify students participating in Title I Schoolwide program. NCLB reporting will identify those schools from a source other than Student Reporting.
3. If a student exits the program during the year, the Title 1 Reading indicator should remain '1' (Yes).

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>		<u>ID</u>
D0250	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

For more information: Karla Day 515-281-7145 karla.day@iowa.gov
 Use:

Title I Math

Did the student participate in a Title I Targeted Assistance Mathematics program at anytime during the year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students
2. Should not be used to identify students participating in Title I Schoolwide program. NCLB reporting will identify those schools from a source other than Student Reporting.
3. If a student exits the program during the year, the Title 1 Math indicator should remain '1' (Yes).

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>		
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>		<u>CR</u>	<u>ID</u>
D0252	Numeric	0	1	1	Y	N	Y	N	N	Y	N	N	N	N	N	Y	2005

For more information: Karla Day 515-281-7145 karla.day@iowa.gov
 Use:

Title I School Choice

The decision when a student applied for Title I School Choice during the current school year

Students who are attending Title I schools that are in their first or subsequent years of school improvement (i.e. have not made adequate yearly progress (AYP) for two or more years), in corrective action, or in restructuring status are eligible to receive these services.

Code	Description	Definition
1	Applied and changed schools	
2	Applied and declined to change schools	
3	Applied and was denied	
4	Not feasible to offer	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. If there is no other school in the district for the student to transfer to, enter the code '4' Not feasible to offer.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>		
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>		<u>CR</u>	<u>ID</u>
D0770	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2007

For more information: Karla Day 515-281-7145 karla.day@iowa.gov
 Use:

School Offering Title I School Choice

The school number of the school required to offer Title I School Choice.

Code	Description	Definition
	Four numeric characters	

User Notes

1. Required for all students with Title I School Choice of '1' Applied and changed schools
2. The school offering Title I School Choice is the school in need of assistance from which the student transferred.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	<u>N</u>	<u>N</u>		<u>N</u>
D0765	Alpha	No Default	4	4	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2009

For more information: Karla Day 515-281-7145 karla.day@iowa.gov
 Use:

Title I Supplemental Services

The decision when a student applied for supplemental services

Students from low-income families who are attending Title I schools that are in their second year of school improvement (i.e., have not made adequate yearly progress (AYP) for three or more years), in corrective action, or in restructuring status are eligible to receive these services.

Code	Description	Definition
1	Applied and received services	
2	Applied and declined services	
3	Applied and was denied services	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Legal Reference: Title I, Part A, Section 1116

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	S	D	E	P	ES	CR		ID
D0305	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2006

For more information: Karla Day 515-281-7145 karla.day@iowa.gov
 Use:

Kindergarten Literacy Assessment

The test used to assess the literacy level of a kindergarten student

Code	Description	Definition
1	Basic Reading Inventory (BRI)	
2	Phonological Awareness Test (PAT)	
3	Observation Survey	
5	Yopp-Singer Test of Phoneme Segmentation	
6	Dynamic Indicators of Basic Early Literacy Skills (DIBELS)	
8	Transitional Kindergarten; Not Assessed	Use for 5 year old Transitional, Junior, Optional, or Preparatory Kindergarten students with Grade = KG
9	Other	
10	Phonological Awareness Profile	
11	DIBELS Next	
12	Developmental Reading Assessment (DRA)	
13	Not Assessed	
99	Not applicable	

User Notes

1. Required for all PK-12 students
2. Must be '1' thru '3', '5', '6' or '9' thru '13' for all kindergarten students who are active on October 1st.
3. Must be '99' Not applicable for PK students

Data Element Rollover

- No.

Vendor Notes

- Must be 1,2,3,5,6,9,10,11, 12 or 13 if Grade = KG.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added
						State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	ID	
D0735	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2007

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Kindergarten Literacy Assessment Score 1

The first score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	BRI: Phoneme Segmentation subtest from Appendix A	Score Range: 0-22
	PAT: Phoneme Task of the Blending Subtest	Raw Score Range: 0-10
	Obs Survey: Hearing Sounds in Words subtest	Raw Score Range: 0-37
	Yopp-Singer: Full test	Score Range: 0-22
	DIBELS: Initial Sounds Fluency	Score Range: 0-99 (Report to the nearest whole number)
	Phonological Awareness Profile: Phoneme Task of the Blending Subtest	Raw Score Range: 0-10
	DIBELS Next: First Sound Fluency	Score Range: 0-60 (Report to the nearest whole number)
	DRA: Task 1 - Distinguishing pictured rhyming words	Score Range 0-8

User Notes

1. Required if Kindergarten Literacy Assessment is '1' BRI, '2' PAT, '3' Observation Survey, '5' Yopp-Singer, '6' DIBELS, '10' Phonological Awareness Profile, '11' DIBELS Next, or 12 'DRA'.
2. The PAT Blending Subtest has both a Compounds / Syllables task and a Phonemes task. Report the score on the Phonemes task only (0-10).
3. Phonological Awareness Profile: report only the score of the Phonemes Task of the Blending Subtest (0-10).

Data Element Rollover

- No

Vendor Notes

- Required if Kindergarten Literacy Assessment (D0735) = 1,2,3,5,6, 10, 11, or 12.
- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	S	DEP	ES	CR	ID		BC
D0745	Numeric	No Default	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
Use:

Kindergarten Literacy Assessment Score 2

The second score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	PAT: Rhyming Subtest	Raw Score Range: 0-20
	DIBELS: Letter Naming Fluency	Score Range: 0-99
	Phonological Awareness Profile: Sum of Discrimination task and Production task	Raw Score Range: 0-20
	DIBELS Next: Letter Naming Fluency	Score Range: 0-110
	DRA: Task 12 - Blending phonemes into words (auditory/oral)	Score Range 0-8

User Notes

1. Required if Kindergarten Literacy Assessment is '2' PAT, '6 ' DIBELS, '10' Phonological Awareness Profile, '11' DIBELS Next or '12' DRA.
2. The PAT Rhyming Subtest has both a Discrimination task and a Production task. Report the sum of the scores on the two tasks (0-20).
3. The Phonological Awareness Profile has both a Discrimination task and a Production task. Report the sum of the scores on the two tasks (0-20).

Data Element Rollover

- No

Vendor Notes

- Required if Kindergarten Literacy Assessment (D0735) is 2, 6, 10, 11 or 12.
- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC			
D0746	Numeric	No Default	1	3	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2007

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
 Use:

Kindergarten Literacy Assessment Score 3

The third score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	PAT: Phoneme Task of the Deletion Subtest	Raw Score Range: 0-10
	DRA: Task 13 - Providing words that rhyme (auditory/oral)	Score Range 0-8

User Notes

1. Required if Kindergarten Literacy Assessment is '2' PAT or '12' DRA.
2. The PAT Deletion Subtest has both a Compounds / Syllables task and a Phonemes task. Report the score on the Phonemes task only (0-10).

Data Element Rollover

- No

Vendor Notes

- Required if Kindergarten Literacy Assessment (D0735) is 2 or 12.
- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC			
D0747	Numeric	No Default	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2007

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
Use:

Reason No State Reading Assessment Score

What was the reason no state reading assessment score will be reported for this student?

State assessments include the Iowa Assessments and Alternate Assessments.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Exempt due to parental decision	
3	Absent during testing period	
4	Not enrolled in building during testing period	
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
8	First year ELL student in US; took English Language Proficiency assessment	
99	Not applicable	

User Notes

1. Required for all PK-12 students who have an Entry Code of 1-5, 15, or 19.
2. Must be '99' Not applicable for PK students
3. Must be '1' - '6' or '8' for students in Grades 3-8 and 11 who were enrolled in the district during the Iowa Assessments or Alternate Assessment but who did not take the assessment.
4. This element does not refer to the Kindergarten Literacy Assessment

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	S	D	E	P	ES	CR		ID
D0752	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Tom Deeter 515-242-5616 tom.deeter@iowa.gov
 Use: Federal IDEA Reporting

Reason No State Math Assessment Score

What was the reason no state math assessment score will be reported for this student?

State assessments include the Iowa Assessments and Alternate Assessments.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Exempt due to parental decision	
3	Absent during testing period	
4	Not enrolled in building during testing period	
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
99	Not applicable	

User Notes

1. Required for all PK-12 students who have an Entry Code of 1-5, 15, or 19.
2. Must be '99' Not applicable for PK students
3. Must be '1' - '6' for students in Grades 3-8 and 11 who were enrolled in the district during the Iowa Assessments, or Alternate Assessment but who did not take the assessment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added		
					EASIER	State ID	Barcode	TH	TT	S	D	EP	ES	CR		ID	BC
D0754	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Tom Deeter 515-242-5616 tom.deeter@iowa.gov
 Use: Federal IDEA Reporting

Reason No State Science Assessment Score

What was the reason no state science assessment score will be reported for this student?

State assessments include the Iowa Assessments and Alternate Assessments.

Code	Description	Definition
1	Invalid results, problems with the testing process	
2	Exempt due to parental decision	
3	Absent during testing period	
4	Not enrolled in building during testing period	
5	Medical Emergency	
6	Transfer in student, already tested in Iowa	
7	Alternate Assessment student in grade 3, 4, 6, or 7; test not offered	
99	Not applicable	

User Notes

1. Required for all PK-12 students who have an Entry Code of 1-5, 15, or 19.
2. Must be '99' Not applicable for PK students
3. Must be '1' - '7' for students in Grades 3-8 and 11 who were enrolled in the district during the Iowa Assessments, or Alternate Assessment but who did not take the assessment.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types								FY Added	
					EASIER	State ID	Barcode	TH	TT	S	D	EP	ES	CR	ID		BC
D0756	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2011

For more information: Tom Deeter 515-242-5616 tom.deeter@iowa.gov
 Use: Federal IDEA Reporting

Other Information Field 1

The value of the first Other Information field on the Iowa Testing Program answer sheet.

Reserved for CogAt scores

Code	Description	Definition
------	-------------	------------

User Notes

- The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0130	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information:
 Use:

Other Information Field 2

The value of the second Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition
------	-------------	------------

User Notes

- The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0140	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information:
 Use:

Other Information Field 3

The value of the third Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition
------	-------------	------------

User Notes

- The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0150	Numeric	No Default	3	3	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information:

Use:

Graduation Status

Has the student graduated at the time the record is being sent?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 students.
2. Give a Graduation Status of '1' (Yes) only to the students who have actually graduated at the time of submission. If a non-graduating student completes graduation requirements prior to the start of instruction in the next school year, enter that student's graduation information in the "Graduate Verification" web application available in August.
3. A student may graduate from only one school. Use Exit Code '14' (End or Change Enrollment) in the non-graduating school at the end of the year. The building issuing the diploma must be the building of primary enrollment.
4. You can only graduate students attending your district.
5. A student who does not graduate and stops attending is a dropout with Exit Code 4.
6. A student who graduates midyear should be given an Exit Code of 8 on the date when he / she graduates.
7. For IEP students who have not yet met the vocational goals on the IEP, are continuing their education, and have not yet received a signed diploma, report as grad status 'No' until student receives his/her diploma and IEP requirements have been met.
8. Students identified as graduates cannot be included in the following year's Student Reporting files.
9. Tuitioned in Graduates will automatically be assigned to their resident district for graduation rate calculations and should be reported as graduates by the attending district.

Data Element Rollover

- No. Graduates are not rolled over. 5th year seniors are allowed.

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types								FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR	ID		BC
D0530	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information:

Use:

Diploma Type

What type of diploma did the graduate receive?

Code	Description	Definition
1	Regular Diploma	Given to students who meet minimum local district graduation requirements.
3	Other Completer	Given to students who have finished their high school program, but did not earn a diploma. Local district awards a certificate of completion or certificate of attendance in lieu of a diploma (may apply to foreign exchange students).
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '1' or '3' for students with Graduation Status '1'
3. Give a diploma type only to the students who have actually graduated at the time of submission. If a non-graduating student completes graduation requirements prior to the start of instruction in the next school year, enter that student's graduation information in the "Graduate Verification" web application.
4. If a Foreign Exchange student meets district graduation requirements, they receive Diploma Type 1. Foreign Exchange students and others who do not meet district graduation requirements may receive an "honorary diploma" and will be coded as Diploma Type 3 – 'Other Completer'.

Data Element Rollover

- No

Vendor Notes

- Must be 1 or 3 if Graduation Status (D0530) = 1

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
D0550	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

For more information:
 Use:

Post-graduation Location

The graduate's intended post-graduation location

Code	Description	Definition
1	In-state	
2	Out-of-state	
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '1' or '2' for students with Graduation Status '1' and Diploma Type '1'.

Data Element Rollover

- No

Vendor Notes

- Must be 1-2 if Graduation Status (D0530) = 1 and Diploma Type (D0550) = 1

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>		<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>	<u>CR</u>		<u>ID</u>
D0560	Numeric	99	1	2	Y	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information:

Use:

Post-graduation Plan

The graduate's intended post-graduation plan

Code	Description	Definition
1	Four year private college	
2	Four year public college	
3	Community college	
4	Two year private college	
5	Other postsecondary	
6	Employment	
7	Homemaker	
8	Active Military	
9	Unknown	
99	Not applicable	

User Notes

1. Required for all PK-12 students.
2. Must be '1' thru '9' for students with Graduation Status '1' and Diploma Type '1'.

Data Element Rollover

- No

Vendor Notes

- Must be 1-9 if Graduation Status (D0530) = 1 and Diploma Type (D0550) = 1

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added		
						State ID	Barcode	TH	TT	S	D	EP	ES	CR	ID		BC	
D0570	Numeric	99	1	2	Y	N	N	N	N	N	Y	N	N	N	N	N	N	2005

For more information:

Use:

Behavior Incident Number

A number that uniquely identifies the behavior incident that resulted in the removal of one or more students.

Code	Description	Definition
	Numeric	

User Notes

1. Required for all removals
2. Multiple students involved in the same incident and removed from classes must have the same Behavior Incident Number. (Example: 2 students involved in a fight may have different durations or types of removal but must bear the same behavior incident number.)
3. One student receiving more than one type of removal for the same incident must have the same behavior incident number on each related removal record.
 - Example: student is assigned 1 day of in-school suspension and 1 day of out-of-school suspension for the same incident
 - Example: student is assigned an out-of-school suspension for 8 days prior to receiving an expulsion from the school board for the same incident
4. The Behavior Incident Number is unique for the district in the current school year. If a removal continues into the following school year, no new removal is to be created.

Data Element Rollover

- No

Vendor Notes

- If multiple removals are the result of the same incident, they must have the same Behavior Incident Number.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>Record Types</u>							<u>FY Added</u>			
								<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
E0005	Numeric	No Default	1	10	Y	N	N	N	N	N	N	N	Y	N	N	N	N	2010

For more information:
 Use:

Date of Removal

The date the removal began

Code	Description	Definition
	MM/DD/CCYY	

User Notes

- 1. In Powerschool, this date must be the day prior to the exit date if the removal is an expulsion.

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>							<u>FY Added</u>	
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
E0050	Date	No Default	10	10	Y	N	N	N	N	N	N	Y	N	N	N	2006

For more information:
 Use:

Length of Removal

The length of the removal in number of FTE school days

One decimal place. Numeric format: 0.1 to xxx.9

Code	Description	Definition
	0.1 to xxx.9 days	

User Notes

1. The length of removal is the number of school days the student is removed from the school to the nearest tenth of a day. A suspension may be for consecutive days or a part of a day over multiple days (e.g., 1st period for 2 weeks).
2. Example: In-school suspension is held on Mondays, Wednesdays, and Fridays. A student is assigned to 3 days of in-school. The event is one event. Therefore, the length of removal is 3 days.
3. For an expulsion that extends into the next school year, enter the total Length of Removal in school year in which the removal initially occurred. Do not enter a duplicate copy of the removal in the following school year. An Expulsion that continues into the next school year is indicated with the Exit Code of '29' Expulsion Continuing from Previous Year in the next year's database.

Data Element Rollover

- No

Vendor Notes

- One decimal place

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
E0040	Numeric	No Default	3	5	Y	N	N	N	N	N	N	Y	N	N	N	2005

For more information:
 Use:

Removal Type

Type of removal: suspension, expulsion or interim setting

Code	Description	Definition
E	Expulsion	School board action resulting in the removal of a student "from the rolls" of a district (unless the student has an IEP and requires continuing services) for disciplinary reasons.
S	Out-of-school suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons.
N	In-school suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons, but the student continues to be under the supervision of the school district.
F	Expulsion following a suspension for the same incident	Use this code for students who are initially suspended and then eventually expelled for disciplinary reasons.
I	Interim Setting	If the removal involves an Instructional IEP student, then the reason for removal must be Drug Related, Weapon Related, or Serious Bodily Injury with a maximum length of 45 days. This also applies if a Special Education Law judge thinks the Instructional IEP student is going to harm someone. There are no similar restrictions for placement of regular education students.

User Notes

1. Removal Type values are in UPPER CASE
2. For each expulsion event, either use an expulsion 'E' or the combination of out-of-school suspension 'S' and Expulsion following a suspension for the same incident 'F' to identify a single removal event.
3. If multiple removals are the result of the same incident, they must have the same Behavior Incident Number.
4. Saturday school does not count as a removal because no instructional time is missed.
5. If the removal is for more than 10 days, school board action is required.
6. Expelled students are required to have an Exit Code of '5' Expelled or '29' Student Expulsion from the previous year continues into the current school year.
7. 280.21B Expulsion - weapons in school.

The board of directors of a school district and the authorities in charge of a nonpublic school which receives services supported by federal funds shall expel from school for a period of not less than one year a student who is determined to have brought a weapon to a school or knowingly possessed a weapon at a school under the jurisdiction of the board or the authorities. However, the superintendent or chief administering officer of a school or school district may modify expulsion requirements on a case-by-case basis. This section shall not be construed to prevent the board of directors of a school district or the authorities in charge of a nonpublic school that have expelled a student from the student's regular school setting from providing educational services to the student in an alternative setting. If both this section and section 282.4 apply, this section takes precedence over section 282.4. For purposes of this section, "weapon" means a firearm as defined in 18 U.S.C. § 921. This section shall be construed in a manner consistent with the federal Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq. 95 Acts, ch 191, §23

Data Element Rollover

- No

Vendor Notes

- If multiple removals are the result of the same incident, they must have the same Behavior Incident Number (E0005).
- Value must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added
						State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	
E0010	Alpha	No Default	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2005

For more information:
Use:

Reason for Removal

The primary reason the student was suspended, expelled, or placed in an interim setting

Code	Description	Definition
D	Drug related	Any removal resulting from an incident having to do with the possession or use of an illegal drug or drug paraphernalia. Includes inappropriate use of medications.
L	Alcohol related	Any removal resulting from an incident having to do with the possession or use of alcohol.
O	Tobacco related	Any removal resulting from an incident having to do with the possession or use of tobacco.
W	Weapons related	Any removal resulting from an incident having to do with the unauthorized possession or use of a weapon.
P	Physical fighting without injury	Any removal resulting from an incident involving a physical fight among students where the offender(s) or victim(s) do not require off-campus professional medical attention.
H	Physical fighting with injury	Any removal resulting from an incident involving a physical fight among students where either the offender(s) or victim(s) require off-campus professional medical attention.
T	Attendance policy violation	Any removal resulting from an incident having to do with attendance policy violations. Includes truancy, tardiness, and unexcused absence.
R	Disruptive Behavior	Any removal resulting from an incident that disrupts normal classroom instruction or activity. Includes abusive/inappropriate language and insubordination.
Y	Property related	Any removal resulting from an incident having to do with property theft or destruction. Includes burglary, theft, arson, and vandalism.
V	Other violent behavior without injury	Any removal resulting from an incident having to do with a violent act or threat of violence where the offender(s) or victim(s) do not require off-campus professional medical attention. Includes acts such as assault, harassment, sex offenses, and bullying. Do not include removals resulting from a physical fight.
I	Other violent behavior with injury	Any removal resulting from an incident having to do with a violent act where either the offender(s) or victim(s) require off-campus professional medical attention. Includes acts such as assault, harassment, sex offenses, murder, manslaughter, and bullying. Do not include removals resulting from a physical fight.
S	Serious Bodily Injury	An Interim Setting removal resulting from an incident causing serious bodily injury including extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.
N	Other	Any removal resulting from an incident not included in those already listed. Bullying and Harrassment should be identified as 'I' Other Violent Behavior with Injury or 'V' Other Violent Behavior w/o Injury.
Q	Special Education Administrative Law Judge Decision	Special Education Administrative Law Judge mandate due to threat of injury. Does not apply to decisions by school board, juvenile court officer, juvenile court judge, or district court judge.

For more information:

Use:

Reason for Removal

F	Threat of Destruction or Harm	Any threat (verbal, written, or electronic) by a person to bomb or use other substances or devices for the purpose of exploding, burning, or causing damage to a school building or school property, or to harm students or staff.
---	-------------------------------	--

User Notes

1. Reason for Removal values are in UPPER CASE
2. The Gun-free Schools Report will be created from removals with reason W (Weapons related), and weapon type of H (Handgun), R (Rifle or shotgun), F (Other firearm), or B (Bomb).

Data Element Rollover

- No

Vendor Notes

- Value must be UPPERCASE

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		<u>BC</u>
E0020	Alpha	No Default	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2005

For more information:
 Use:

Weapon Type

The type of weapon present during or involved in the incident leading to the removal

Code	Description	Definition
H	Handgun	
R	Rifle or shotgun	
F	Other firearm	
K	Knife	
B	Bomb	
L	Look alike or fake weapon	Includes toy guns, BB guns, and pellet guns
O	Other weapon not listed	Includes any other object used as a weapon
N	Not applicable	

User Notes

1. Weapon Type values are in UPPER CASE
2. This field can be used in conjunction with any removal reason and is required for weapon related offenses.
3. The Gun-free Schools Report will be created from removals with reason W (Weapons related), and weapon type of H (Handgun), R (Rifle or shotgun), F (Other firearm), or B (Bomb).

Data Element Rollover

- No

Vendor Notes

- Must be H, R, F, K, B, L, or O if Reason for Removal (E0020) = W
- Value must be UPPERCASE

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	EASIER	Extracts			Record Types							FY Added	
						State ID	Barcode	TH	TT	S	D	E	P	ES	CR		ID
E0060	Alpha	N	1	1	Y	N	N	N	N	N	N	N	Y	N	N	N	2007

For more information:
 Use:

Unsafe School Choice Offense

Was the offense leading to the removal an Unsafe School Choice Option offense?

Unsafe School Choice Option offenses include those in which the victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one of the following crimes against the student while in the school building or on the grounds of a student's attendance center:

- 1) A forcible felony as defined in rule 281-11.2
- 2) Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code Chapter 708
- 3) Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code Chapter 709
- 4) Extortion under Iowa Code Section 711.4.

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. The following rules or links are provided to help determine whether the offense is an Unsafe School Choice Offense. You can check with your School Resource Officer or local police to see whether any apply.

2. Forcible Felony: rule 281-11.2
<http://www.legis.state.ia.us/Rules/2003/iac/281iac/28111/28111.pdf>
3. Assault: Iowa Code 708
<http://www.legis.state.ia.us/IACODE/2003SUPPLEMENT/708/1.html>
4. Sexual Abuse: Iowa Code 709
<http://www.legis.state.ia.us/IACODE/2001/709/1.html>
5. Extortion: Iowa Code section 711.4
<http://www.legis.state.ia.us/IACODE/2003/711/4.html>

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added
					EASIER	State ID	Barcode	TH	TT	SDEP	ES	CR	ID	BC	
E0072	Numeric	0	1	1	Y	N	N	N	N	N	Y	N	N	N	2008

For more information:
Use:

Local Course Title

Title assigned to the course by the district for local use

Code	Description	Definition
------	-------------	------------

User Notes

1. Required for all PK-12 scheduled courses.
2. Unique Local Course Titles and Numbers need to be created for each CCN / college credit course in which students are enrolled.

Data Element Rollover

- Yes

Vendor Notes

- All PK-12 scheduled courses.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
C0010	Alpha	No Default	1	60	Y	N	N	N	N	N	N	N	Y	N	N	2005

For more information:

Use:

Local Course Number

Number assigned to the course by the district for local use

Code	Description	Definition
------	-------------	------------

User Notes

1. Required for all PK-12 scheduled courses.
2. For the purposes of Supplementary Weighting:
 - a. Each distinct CCN needs a new local course number
 - b. A CCN being taken through more than 1 community college will need a local course number per community college
 - c. A CCN from 1 community college taken on various schedules (i.e., some students are taking it as part of their regular daily schedule, some students are taking it on the community college campus, some are taking it online) will need a local course number per 'schedule'
3. Each distinct PSEO course needs a new local course number

Data Element Rollover

- Yes

Vendor Notes

- All PK-12 scheduled courses.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
C0020	Alpha	No Default	1	30	Y	N	N	N	N	N	N	N	Y	N	N	2005

For more information:
 Use:

Course Origination

Indicates the origination of the course curriculum

Course (section) origination is reported at the section level to allow sections of the same course to be taught by both district and non-district teachers.

Code	Description	Definition
1	Local District Course taught by district teacher	
11	Local District Course taught by non-district teacher	These courses include ICN courses hosted by another district and courses taught in house by a teachers whose primary contract is held by another district.
2	Postsecondary Enrollment Option	PSEO courses are selected by the students and are approved on an individual basis. They are not part of a school district's curriculum and are not listed in the school district's course guide. PSEO courses are available to 9th and 10th grade students identified as Talented and Gifted or to all 11th and 12th grade students. A student may enroll in a course through PSEO from an Iowa Regents Institution, an Iowa Community College, or an Accredited Private Institution in Iowa. PSEO also includes Iowa Learning Online college credit courses.
3	Concurrent Enrollment / Not Career Academy course (offered by community college)	Concurrent Enrollment courses are offered through a contractual agreement between a community college and the public school district. These courses are considered to be part of a school district's curriculum and should be listed in the school district's course guide. Concurrent enrollment courses are available to all 9th-12th grade students. These courses may be taught at the community college or in the public school district.
4	Jointly administered course for High School Credit (offered by community college)	These courses include high school credit recovery courses or courses in an alternative high school program at the community college. These courses may also be purchased courses from the community college taught in the high school.
5	District to district sharing (offered by another school district)	These courses are for high school credit only.
6	Iowa Learning Online	
7	Iowa Online AP Academy	
9	Concurrent Enrollment / Career Academy (offered by community college)	Career Academy (Iowa Code 260C.18A) means a program of study that combines a minimum of two years of secondary education with an associate degree, or the equivalent, career preparatory program in a non-duplicative, sequential course of study that is standards based, integrates academic and technical instruction, utilizes work-based and worksite learning where appropriate and available, utilizes an individual career planning process with parent involvement, and leads to an associate degree or postsecondary diploma or certificate in a career field that prepares an individual for entry and advancement in a high-skill and reward career field and further education.
10	Regional Academy Course	A regional academy (Iowa Code 261E.9) is a program established by a school district to which multiple school districts send students in grades seven through twelve. Course may be taught over the ICN or the Internet. These courses are for high school credit only.

For more information:

Use: Certified Enrollment

Course Origination

12	College Credit Course offered by another district	College Credit courses offered by another district are concurrent enrollment courses offered by a community college in which students are enrolled in another district as a shared time student.
8	Other	These courses may be correspondence courses or purchased on-line courses (PLATO, ALEKS, Odyssey Ware, E2020, etc.)
51	Transfer in Course	This course origination may only be used on a transcript. It is for courses a student has already completed in a previous district which need to be entered onto a transcript in the current district.
81	College Credit Course contracted with a Nonpublic School	This course origination may only be used by Nonpublic Schools. A contractual agreement exists between the postsecondary institution and the nonpublic school. Courses offered through Concurrent Enrollment or PSEO with a postsecondary via the public school district should not be coded with this course origination.

User Notes

1. Required for all PK-12 scheduled courses.
2. Courses in grades PK-8 must be '1', '8', or '11'.
3. Each distinct college credit course at each institution needs a new local course number.
4. Code all PLATO, ALEKS, non-AP APEX, Odyssey Ware, and correspondence courses as '8' Other.
5. 281-22.11(261E) under Division IV, Concurrent Enrollment Program 22.11(3), "A school district may not use concurrent enrollment course to meet the accreditation requirements in Division V of 281 – Chapter 12 other than for career-technical courses." (281—12.5(256) Education program)
6. See Addendum P: Course Coding Matrix

Data Element Rollover

- Yes

Vendor Notes

- Course (section) origination is reported at the section level to allow sections of the same course to be taught by both district and non-district teachers.
- If the vendor includes both a course origination and a section origination (recommended), the section origination defaults to the course origination upon creation. Both are editable by the user.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
C0120	Numeric	1	1	2	Y	N	N	N	N	N	N	N	Y	N	N	2007

For more information:

Use: Certified Enrollment

SCED Course Code

Course Classification for this local course

Code	Description	Definition
	11 alpha numeric characters or a single 0	

User Notes

1. Required for all PK-12 scheduled courses.

Secondary Course Codes

2. 9-12 courses used as placeholders for no credit, such as study hall or lunch, may contain a single '0'
3. All 9-12 courses should be assigned a course code generated from the coding manual, Secondary School Course Classification System: School Codes for the Exchange of Data (SCED) from the National Center for Educational Statistics, June 2007 as modified by the Iowa Department of Education and found the State Reporting (EASIER) website.
4. The 9-12 SCED course codes are 11 characters in length and have four components:
 1. Course Description consisting of a two digit Subject Area and three digit Course Identifier
 2. Course Level consisting of one alphabetic character in UPPERCASE
 3. Carnegie Units expressed as a three digit number excluding the decimal point (e.g. 0.50 = 050)
 4. A two digit sequence representing a count of the number of times you re-use the first 5 digits for courses with different content or used to indicate 1st term/2nd term of a year-long course

Non-Secondary Level Courses

5. Middle School/Junior High courses that are 'high school' level should be coded using the Secondary Level code system.
6. The Non-secondary Level course codes are 11 characters in length and have four components:
 1. Course Description consisting of a two digit Subject Area and three digit Course Identifier
 2. Course Level 'X' or 'S' in UPPERCASE
 3. Filler consisting of '000'
 4. A two digit number representing the grade span for which the course is intended (e.g. 4th grade only course = '44', 5th/6th grade course = '56')
7. See [Coding Non-Secondary Courses](#) document for course codes and examples.

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
C0035	Alpha	0	1	11	Y	N	N	N	N	N	N	N	Y	N	N	2009

For more information: Rachel Kruse 515-281-4153 rachel.kruse@iowa.gov
 Use:

Common Course Number

The Common Course Number for an Iowa community college credit course.

Code	Description	Definition
	Three alpha followed by three numeric characters	

User Notes

1. The Iowa community colleges assign a Common Course Number (CCN) to each course that they offer. It is required only for Course Origination '2' Postsecondary Enrollment Option, '3' Concurrent Credit (offered by community college), and '9' Concurrent Credit / Career Academy (offered by community college) if the institution providing the course is a community college.
2. Common Course Numbers are found in the course guide book published by the community college.
3. Letters must be in UPPERCASE.
4. For the purposes of Supplementary Weighting:
 - a. Each distinct CCN needs a new local course number
 - b. A CCN being taken through more than 1 community college will need a local course number per community college
 - c. A CCN from 1 community college taken on various schedules (i.e., some students are taking it as part of their regular daily schedule, some students are taking it on the community college campus, some are taking it online) will need a local course number per 'schedule'

Data Element Rollover

- Yes

Vendor Notes

- The first letters of the 6 character number must be uppercase.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
C0025	Alpha	No Default	6	6	Y	N	N	N	N	N	N	N	N	Y	N	N	2010

For more information: Rachel Kruse 515-281-4153 rachel.kruse@iowa.gov
 Use:

Accreditation Program Area

The accreditation program area in which the district wants the local course counted.

One of nine content areas which local school districts are required to offer and teach a minimum number of carnegie units in grades 9-12.

Code	Description	Definition
1	English/Language Arts	
2	Fine Arts	
3	Foreign Language	
4	Health	
5	Mathematics	
6	Physical Education	
7	Science	
8	Social Studies	
9	Vocational / CTE	
0	Not Used for Accreditation	

User Notes

- Required for all PK-12 scheduled courses.
- For all elementary and middle school courses, the accreditation program area will be 0, Not Used for Accreditation.
- Include all Vocational courses in '9' Vocational, not just Career & Technical Education (CTE) courses.
- All PSEO, Special Education, ELL, PLATO, ALEKS, non-AP APEX, Odyssey Ware, and correspondence courses are coded as '0' Not Used for Accreditation.
- 281-22.11(261E) under Division IV, Concurrent Enrollment Program 22.11(3), "A school district may not use concurrent enrollment course to meet the accreditation requirements in Division V of 281 – Chapter 12 other than for career-technical courses." (281—12.5(256) Education program) (i.e. in the Vocational / CTE area)
- Minimum Carnegie Units Required for 9-12 District Accreditation
 - 6.0 English / Language Arts
 - 3.0 Fine Arts
 - 4.0 Foreign Language
 - 1.0 Health
 - 6.0 Mathematics
 - 1.0 Physical Education (Local scheduling practices may reflect fewer units for the reporting year)
 - 5.0 Science
 - 5.0 Social Studies
 - 12.0 Vocational / CTE
- See Addendum P: Course Coding Matrix

Data Element Rollover

- Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
C0040	Numeric	0	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2005

For more information:
Use:

Local Course Section

Number assigned to the course section by the district for local use.

Code	Description	Definition
------	-------------	------------

User Notes

1. Required for all PK-12 scheduled sections.
2. In most situations, the section number is automatically generated by the SIS.

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
C0022	Alpha	No Default	1	6	Y	N	N	N	N	N	N	N	N	Y	N	N	2010

For more information:

Use:

Section Start Indicator

Did the course section start on or before October 1 of the current school year?

Code	Description	Definition
1	Yes	
0	No	

User Notes

1. Required for all PK-12 scheduled sections.
2. Used to identify fall and non-fall sections for Certified Enrollment and Supplementary Weighting
3. The SIS should calculate this value automatically.

Data Element Rollover

- No

Vendor Notes

- Required for all course sections
- The SIS should calculate this value automatically.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
C0140	Numeric	0	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2011

For more information:

Use: Supplemental Weighting on Certified Enrollment

Section Teacher Folder Number

The Iowa Department of Education folder number of the teacher of the section of the course.

Code	Description	Definition
------	-------------	------------

User Notes

1. Required for all PK-12 scheduled sections with a non-zero SCED code and all sections eligible for supplemental weighting.
2. Required for all courses with course origination of 1, 4, 10, or 11.
3. The folder number is assigned by the Board of Educational Examiners. Most current numbers are six digits in length soon to become 7 digits. A few may be 5 digits.
4. If the teacher folder number has not yet been issued, you may temporarily use 9999999.
5. Including the folder number is intended to allow teachers view access to their students' information in EdInsight, the Iowa Department of Education data warehouse.

Data Element Rollover

- Yes, with the teacher information

Vendor Notes

- The teacher folder number should be a one time entry per staff member.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
C0055	Numeric	No Default	5	7	Y	N	N	N	N	N	N	N	N	Y	N	N	2010

For more information:

Use:

Institution Providing Section

Identifies the institution providing the section of the course

If the institution is an Iowa school district, an Iowa Accredited Nonpublic School, an AEA, or an Out-of-state School, use the eight-digit Destination Location code. If the institution is postsecondary, use the six-digit Integrated Postsecondary Education Data System (IPEDS) code.

Code	Description	Definition
------	-------------	------------

User Notes

1. Required for all PK-12 scheduled sections.
2. Use your 8 digit district code for Iowa Learning Online and Iowa Online AP Academy courses.
3. Concurrent credit courses offered by a community college but taught in your building will have the community college number as the Institution Providing the Course.
4. For all PLATO, ALEKS, non-AP APEX, Odyssey Ware, E2020, and other correspondence courses with unknown origin, enter 90990000 (out-of-state) as the institution providing course.
5. See Addendum D: Integrated Postsecondary Education System Codes (IPEDS) & AEA Codes and Addendum P: Course Coding Matrix.

Data Element Rollover

- No if determined by section; yes if determined by course

Vendor Notes

- Default value is 8 digit district code. (District code + '0000')
- If a drop list is used for this element, add destination locations for the Iowa Accredited Nonpublic Schools, Out-of-state Schools, and these codes for the Area Education Agencies:

Area Education Agency 267 92070000, Grant Wood AEA 10 92100000, Great Prairie AEA 92150000, Green Valley AEA 14 92140000, Heartland AEA 11 92110000, Keystone AEA 1 92010000, Loess Hills AEA 13 92130000, Mississippi Bend AEA 9 92090000, Northwest AEA 92120000, and Prairie Lakes AEA 8 92050000

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
C0050	Alpha	8 digit district	6	8	Y	N	N	N	N	N	N	N	N	Y	N	N	2005

For more information:
Use:

Section Delivery Method

What is the Delivery Method of the section of the course?

Code	Description	Definition
1	Face to Face	
7	Face to Face on community college site	
2	Internet	
3	ICN	
4	IPTV	
5	Satellite	
6	Other	

User Notes

1. Required for all PK-12 scheduled sections.
2. Legal Reference: (IAC) 281.15.6

Data Element Rollover

- No if determined by section; yes if determined by course

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>		<u>Record Types</u>							<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>DEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
C0045	Numeric	1	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2010

For more information:

Use: BEDS Telecommunications Report

Section FTE for Supplementary Weighting
--

What is the course section FTE for Supplementary weighting?

Code	Description	Definition
	Numeric value less than 1.000 expressed to 3 decimal places	

For more information:

Use:

Section FTE for Supplementary Weighting

User Notes

1. Required for all PK-12 scheduled sections.
2. A Section FTE > 0.000 would indicate supplemental weighting is being requested.
3. Various types of courses are eligible for Supplemental Weighting, but the need for section FTE is dictated by course origination:

Section FTE can be > 0.000 when Course Origination =

- | | | |
|--|-----|--|
| '1' (Local District Course taught by local district teacher) | AND | Section Delivery Method = '3' (ICN) |
| '1' (Local District Course taught by local district teacher) | AND | Entry Code = '16' Public Shared Time |
| '3' (Concurrent Enrollment/Not Career Academy) | AND | Not being used to meet Chapter 12 Accreditation |
| '4' (Jointly administered course for high school credit) | AND | Section Delivery Method = '3' (ICN) |
| '4' (Jointly administered course for high school credit) | AND | Entry Code = '16' Public Shared Time |
| '9' (Concurrent Enrollment/Career Academy) | AND | Not being used to meet Chapter 12 Accreditation |
| '10' (Regional Academy) | AND | Not being used to meet Chapter 12 Accreditation and there are 2+ students from 2+ other districts enrolled |

'11' (Local District Course taught by non-district teacher)

Section FTE must be 0.000 when Course Origination =

- '1' (Local District Course taught by local district teacher) AND section delivery method is not '3' (ICN) and no enrolled student has Entry '16'
- '2' (PSEO)
- '3' (Concurrent Enrollment/Not Career Academy) AND course is part of your minimum offer and teach requirements
- '4' (Jointly administered courses for high school credit) AND section delivery method is not '3' (ICN)
- '5' (District to district sharing) – Section FTE will be reported by providing district
- '6' (Iowa Learning Online)
- '7' (Iowa Online AP Academy)
- '8' (Other)
- '12' (College credit course offered by another district) – Section FTE will be reported by providing district

Calculating Section FTE:

Section FTE reflects the portion of a school year a student spends in a specific course.

For all courses EXCEPT Career Academy courses, those taken on a community college campus or online

Section FTE = Minutes of course / Total instructional minutes in the school

For Career Academy courses, courses taken on a community college campus or online

Section FTE = Minutes of CCN* / Total instructional minutes in the school

* The contact minutes for these courses can be found on spreadsheets on the State Reporting (EASIER) website

Data Element Rollover

- No

Vendor Notes

- Section FTE for Supplementary Weighting is reported at the section level to allow sections of the same course to have different values for supplementary weighting.
- If the vendor includes both a stored "Course FTE" and a "Section FTE" (recommended), the Section FTE defaults to the Course FTE upon creation. Both are editable by the user.

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types						FY Added		
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR		ID	BC
C0130	Numeric	0.000	5	5	Y	N	N	N	N	N	N	N	Y	N	N	2011

For more information:

Use:

Current School Year

The Fiscal Year

Code	Description	Definition
CCYY		The current school year; for example if the school year is 2012-2013, then report "2013"

User Notes

1. Use the second half of the academic school year. For example, during 2012-2013, use 2013.

Data Element Rollover

Vendor Notes

- If the school year is 2011-2012, then report '2012'.
- Format: CCYY

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0575	Numeric	No Default	4	4	N	Y	N	N	N	N	N	N	N	Y	N	2006

For more information:
 Use:

Date Stamp

Date of the transmission

Code	Description	Definition
	MM/DD/CCYY	

User Notes

Data Element Rollover

Vendor Notes

- Format: MM/DD/CCYY

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
H0010	Date	No Default	10	10	Y	Y	N	Y	N	N	N	N	N	N	N	2005

For more information:
 Use:

Delimiter

A literal string for the State ID and Student Reporting header record indicating the delimiter used in the data records

Code	Description	Definition
	The literal string "delimiter=0x09"	

User Notes

Data Element Rollover

Vendor Notes

- Used for compatibility with eScholar ID standard file

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDE</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		<u>BC</u>
H0060	Alpha	No Default	14	14	Y	Y	N	Y	N	N	N	N	N	N	N	N	2006

For more information:
 Use:

File Version

A literal string for the State ID and Student Reporting header record indicating the file version

Code	Description	Definition
1.0	The literal string "1.0" for State ID file	
2013	The literal string "2013" for Student Reporting file	

User Notes

Data Element Rollover

Vendor Notes

- A code identifying the version number of the record layout used to format the submission.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
H0050	Alpha	No Default	3	4	Y	Y	N	Y	N	N	N	N	N	N	N	N	N	2006

For more information:
 Use:

Number of Records

The total number of records in the transmission

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

- The total count of records in the transmission, including the Transmission Header and Trailer records

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
H0040	Numeric	No Default	1	10	Y	Y	N	N	Y	N	N	N	N	N	N	2005

For more information:
 Use:

Record Type

Identifier to distinguish the record type

Code	Description	Definition
TH	Transmission Header	
SD	Student Demographics	
EP	Enrollment Period	
ES	Expulsions/Suspensions	
CR	Courses	
TT	Transmission Trailer	
ID	Student ID and Locator System	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
K0010	Alpha	No Default	2	2	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N	2005

For more information:
 Use:

Student Information System

Code for the student information system

Code	Description	Definition
1	Administrators Plus	
4	Infinite Campus	
5	JMC	
8	PowerSchool	
10	SchoolMaster	
11	School MATRIX	
15	Pinnacle	
0	Other	

User Notes

Data Element Rollover

Vendor Notes

- Used only in the Student Reporting extract and not in the Student ID extract.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>DE</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
H0080	Numeric	No Default	1	2	Y	N	N	Y	N	N	N	N	N	N	N	N	2009

For more information:

Use:

Student Information System Version

The version of the student information system that the user has installed

Code	Description	Definition
	User's installed student information system version	

User Notes

Data Element Rollover

Vendor Notes

- The version needs to include specific identifiers like build date, state reporting version, patch number, etc. so that the DE can determine whether the extract has been approved for uploading during the current season.
- Used only in the Student Reporting extract and not in the Student ID extract.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
H0090	Alpha	No Default	1	20	Y	N	N	Y	N	N	N	N	N	N	N	N	2009

For more information:
 Use:

Submitting Entity

The eight digit code of the submitting district / nonpublic entity

Code	Description	Definition
	Eight numeric characters	

User Notes

Data Element Rollover

Vendor Notes

- For Iowa public districts, append 0000 to the district code.
- Used only in the Student Reporting extract and not in the Student ID extract.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
H0070	Alpha	No Default	8	8	Y	N	N	Y	N	N	N	N	N	N	N	2009

For more information:

Use: Certified Enrollment

Time Stamp

Time of the transmission

Code	Description	Definition
	HH:MM:SS	

User Notes

Data Element Rollover

Vendor Notes

- Format: HH:MM:SS

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
H0020	Time	No Default	8	8	Y	Y	N	Y	N	N	N	N	N	N	N	2005

For more information:
 Use:

Transmission ID

A number assigned by the sending student information system to identify a transmission.

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

- This number should be unique within a single installation. Numeric whole number format

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>							<u>FY Added</u>	
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
H0030	Alpha	No Default	1	10	Y	Y	N	Y	Y	N	N	N	N	N	N	2005

For more information:
 Use:

Enrollment Record Sequence

Sequential numeric order of the enrollment record within the student's enrollment history

Code	Description	Definition
------	-------------	------------

User Notes

Data Element Rollover

Vendor Notes

- Record sequence is assigned in ascending order with the lowest number assigned to the oldest event and the highest number assigned to the most recent event. The numbers may not be duplicated for the same student in a particular school. Record sequence determines the event order when two events occur on the same day.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts State ID</u>	<u>Barcode</u>	<u>Record Types</u>							<u>FY Added</u>	
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
E0130	Numeric	No Default	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2007

For more information:
 Use:

Attending District

State assigned ID of the district where the student is counted for attendance purposes

Code	Description	Definition
	Four numeric characters	

User Notes

1. If the student is inactive with an Exit Code of '2' Open Enrolled Out, '3' Tuitioned Out District Paid, '10' Whole Grade Sharing Out, or '11' Tuitioned Out Parent Paid, the Attending District is the first four digits of the Destination Location. In all other cases, the Attending District is the first four digits of the Submitting Entity.

Data Element Rollover

Vendor Notes

- If Exit Code (D0190) = 2, 3, 10, or 11, the Attending District = first four digits of Destination District; else the first four digits of Submitting Entity (H0070)
- The vendor may calculate or provide a field for data entry.

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>DEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
D0203	Alpha	No Default	4	4	N	Y	N	N	N	N	N	N	N	Y	N	2006

For more information:
 Use:

Race/Ethnicity_StateID

Calculate in sequence using the first true statement:

If Hispanic / Latino (D0042) = 1 then H or
 If two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or
 Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1 then M [i.e. Hispanic / Latino = 0 and two or more
 races = 1] or
 If American Indian or Alaska Native (D0043) = 1 then I or
 If Asian (D0044) = 1 then A or
 If Black or African American (D0045) = 1 then B or
 If Native Hawaiian or Other Pacific Islander (D0046) then P or
 If White (D0047) = 1 then W

Code	Description	Definition
H	Hispanic / Latino = 1	
M	Two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1	
I	American Indian or Alaska Native (D0043) = 1	
A	Asian (D0044) = 1	
B	Black or African American (D0045) = 1	
P	Native Hawaiian or Other Pacific Islander (D0046) = 1	
W	White (D0047) = 1	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added	
					EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID		BC
D0035	Alpha	No Default	1	1	N	Y	N	N	N	N	N	N	N	Y	N	2010

For more information:
 Use:

Grade Level _Barcode

Grade Level (D0030) with 'KG' expressed as '00'.

Code	Description	Definition
00	If Grade Level (D0030) = "KG'	
01-12	If Grade Level (D0030) = 01-12	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>		<u>Record Types</u>								<u>FY Added</u>	
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0112	Alpha	No Default	2	2	N	N	Y	N	N	N	N	N	N	N	N	Y	2012

For more information:
 Use:

Full Academic Year

The Full Academic Year (FAY) status indicates whether or not the student changed district or building between the previous test date and the current test date.

Code	Description	Definition
(blank)	A null field	

User Notes

Data Element Rollover

Vendor Notes

- Null is a valid value.
- Vendor to include only a null field for Bar Code extract; user may not change
- (Optional) If the Full Academic Year is included in the SIS, use the following codes:
 - (blank) Full Academic Year in both district and building
 - 1 Full Academic Year in district but not building
 - 0 Not Full Academic Year in building or district

Data Element Specifications

Element ID	Format	Vendor Default	Min Length	Max Length	Extracts			Record Types							FY Added		
					EASIER	State ID	Barcode	TH	TT	S	D	E	P	ES		CR	ID
B0030	Numeric	No Default		+	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information: Karla Day 515-281-7145 karla.day@iowa.gov
 Use: Adequate Yearly Progress (AYP)

Special Education_Barcode

If IEP (D0290) = 3 or 4, then 1.

If IEP (D0290) = 0, then 0.

Code	Description	Definition
1	If IEP (D0290) = 3 or 4	
0	If IEP (D0290) = 0	

User Notes

Data Element Rollover

Vendor Notes

- Calculated using IEP (D0230)

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>
								<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
B0115	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2010

For more information:
 Use:

Free or Reduced Lunch_Barcode

**If Free Lunch (D0270) or Reduced Lunch (D0280) = 1, then 1.
 If Free Lunch (D0270) and Reduced Lunch (D0280) = 0, then 0.**

Code	Description	Definition
1	Free Lunch (D0270) or Reduced Lunch (D0280) = 1	
0	Free Lunch (D0270) and Reduced Lunch (D0280) = 0	

User Notes

Data Element Rollover

Vendor Notes

- Calculated using Free Lunch (D0270) and Reduced Lunch (D0280)
- Name changed from "Free or Reduced Lunch" to "Free or Reduced Lunch_Barcode" in 2009-2010

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
B0110	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information: Patti Harding 515-281-4754 patti.harding.iowa.gov
 Use:

English Language Learner_Barcode

If ELL Status (D0420) = 1 - 3, then 1.

If ELL Status (D0420) = 99, 4, or 5, then 0.

Code	Description	Definition
1	ELL Status (D0420) = 1, 2, or 3	
0	ELL Status (D0420) = 99, 4, or 5	

User Notes

Data Element Rollover

Vendor Notes

- Calculated using ELL Status (D0420)
- Name changed from "English Language Learner" to "English Language Learner_Barcode" in 2009-2010

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDE</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0120	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information:
 Use:

Migrant_Barcode

If Migrant (D0320) = 1 or 2, then 1.

If Migrant(D0320) = 0, then 0.

Code	Description	Definition
1	If Migrant (D0320) = 1 or 2	
0	If Migrant (D0320) = 0	

User Notes

Data Element Rollover

Vendor Notes

- Calculated using Migrant (D0320)

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>Record Types</u>								<u>FY Added</u>		
								<u>TH</u>	<u>TT</u>	<u>S</u>	<u>D</u>	<u>E</u>	<u>P</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	
B0125	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	N	Y	2010

For more information:

Use:

Foster Care_Barcode

If Foster Care (D0230) = 1 or 2, then 1.
If Foster Care (D0230) = 0, then 0.

Code	Description	Definition
1	Foster Care (D0230) = 1 or 2	
0	Foster Care (D0230) = 0	

User Notes

Data Element Rollover

- No

Vendor Notes

- Calculated using Foster Care (D0230)
- Name changed from "Other Program Field 1" to "Foster Care _ Barcode" in 2009-2010

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SDEP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>	<u>BC</u>		
B0160	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	N	Y	2005

For more information:
 Use:

Homeless_Barcode

If Homeless Type (D0340) = 1 - 6, then 1.

If Homeless Type (D0340) = 99, then 0.

Code	Description	Definition
1	Homeless Type (D0340) = 1, 2, 3, or 6	
0	Homeless Type (D0340) = 99	

User Notes

Data Element Rollover

- No

Vendor Notes

- Calculated using Homeless Type (D0340)
- Name changed from "Other Program Field 2" to "Homeless _ Barcode" in 2009-2010

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>Extracts</u>			<u>Record Types</u>							<u>FY Added</u>	
					<u>EASIER</u>	<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>		<u>BC</u>
B0170	Numeric	No Default	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

For more information:

Use:

Entry Code_Barcode

Entry Code (D0180) expressed to two digits with leading 0 if necessary

Code	Description	Definition
------	-------------	------------

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

<u>Element ID</u>	<u>Format</u>	<u>Vendor Default</u>	<u>Min Length</u>	<u>Max Length</u>	<u>EASIER</u>	<u>Extracts</u>			<u>Record Types</u>								<u>FY Added</u>
						<u>State ID</u>	<u>Barcode</u>	<u>TH</u>	<u>TT</u>	<u>SD</u>	<u>EP</u>	<u>ES</u>	<u>CR</u>	<u>ID</u>	<u>BC</u>		
B0180	Alpha	No Default	2	2	N	N	Y	N	N	N	N	N	N	N	N	Y	2010

For more information:

Use: