

Iowa Department of Education

SCHOOLWIDE INDICATION OF PLANNING

Note: For a school building entering a year of planning to become a Schoolwide program, the user will need to request that the Title I Consultant have this form added to the LEA's Title I Program form menu.

For technical assistance with Schoolwide programs, contact Sandy Johnson at sandra.johnson@iowa.gov or 515/281-3965.

Once the Schoolwide Indication of Planning form has been added to the LEA Title I Program application, select it from the form menu.

The user only completes the Schoolwide Indication of Planning screen if, during the current school year, one or more buildings intend to participate in the required year of planning before operating a Title I Schoolwide program in the coming school year. **Note:** During the planning year to become a Schoolwide program, a building must operate as a targeted assistance program.

The user should complete the required information for each building that intends to participate in a year of planning for a Schoolwide program by using the dropdown menu to select the LEA Title I buildings that are planning to operate a Schoolwide program in the next school year and clicking the **ADD** button.

Once the user clicks the **ADD** button, the following table will open on the Schoolwide Indication of Planning screen.

School Building Information: Elementary School

Name	Elementary School
Address	School Mailing Address City, State, Zip
Grade Levels	PK-03
Principal	
Telephone	
Enrollment	<input type="text"/>
Low-Income Percentage	<input type="text"/> as determined by <input type="text" value="Free/Reduced Price School Lunch"/>
Anticipated Schoolwide Program Implementation School Year	<input type="text"/> (must continue as a Targeted Assistance Building during planning year)
Schoolwide Planning Team Members (includes staff and parent/community representatives) <i>Provide name and title/position for each member. For example: John Smith, Principal</i>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Select a building and click the **ADD** button to add another school to the list:

Middle School

For each building participating in a planning year during the current school year, the user should enter the building enrollment and building low-income percentage as it appears on the Selection of Schools form and indicate the source of the poverty data (e.g. Free/Reduced Price School

Lunch). The user should enter the anticipated school year the building will implement the Schoolwide program remembering that the building must continue as a targeted assistance building during the planning year.

The principal, a school leader, or a district official usually convenes a small representative group from the school to begin pre-planning. The team should include widely respected individuals who know and have the confidence of the school's various constituency groups. The Schoolwide planning team members should include:

- building and LEA administrators;
- teachers representing all grades, content areas, and teams;
- representatives of other professional staff, including social workers, psychologists, counselors or diagnostic specialists, curriculum leaders;
- parents and community representatives;
- representatives or organizations, groups, and parents of students served by the Federal programs whose funds are used in the Schoolwide program;
- students.

The user should enter the name and title or position of each Schoolwide planning team member.

