

## **FY 2016 Bureau Notes – 1/21/2016**

A new **Excel Daily Meal Participation - Claim Consolidation Spreadsheet** is available in in Download Forms (CACFP 055). The spreadsheet can be used to consolidate the CACFP claim and serve as a monthly summary for the number of participants eligible for free and reduce-price meals. Point of service meal counts are still required and serve as source documents. Meal counts are transferred to the spreadsheet that automatically removes fourth meals/snacks and adds the meals by free, reduced, and paid categories. The spreadsheet includes a worksheet that consolidates the claim onto the CNP50 and claim form. The new form includes links to instructional You Tube videos.

### **CACFP Short Course**

Save the date for CACFP Short Course to be held May 3-4 OR 4-5 in Perry. The first day will be at the recently renovated old post office [La Poste](#) in Perry. The second day will be at the [Hotel Patee](#) and include breakouts for directors and cooks. Hotel Patee is a destination hotel and they are offering rooms for Short Course at the State rate of \$55 per night, so don't miss this opportunity. Rooms are limited. The cooks will have hands-on cooking activities and prepare healthy foods for lunch using USDA and Team Nutrition recipes. Look for more information in March.

### **New Procurement Requirements**

Child Nutrition Program operators are required to transition to new grant management rules in 2 CFR Part 200, referred to as the Super-Circular. CACFP is affected in regard to procedures organizations must use when purchasing goods and services. The new rules aim to achieve fair and open competition, alleviate administrative burdens, and ensure integrity. To achieve these goals, CACFP organizations must develop and follow procurement (purchasing) procedures. [CACFP Center Memo 2016-1](#) provides more information and includes a template organizations must complete to fulfill this requirement. Two sessions on procurement will be offered at Short Course.

### **New Civil Rights Statement and Poster**

The USDA Food and Nutrition Service Civil Rights Division has issued an updated "And Justice for All" poster and nondiscrimination statement. A poster will be mailed to each participating site with [CACFP Center Memo 2016-2](#) that provides details and implementation deadlines. Be sure to update the nondiscrimination statement in your parent handbook and other applicable documents, and replace the old "And Justice for All" poster with the new one. The new poster must be placed in a prominent public location.

### **Mealtime Memo for Child Care**

The [January 2016 Mealtime Memo](#) features "Mealtime Conversations with Preschoolers". *Mealtime Memo for Child Care* is published by the Institute of Child Nutrition (formerly known as the National Food Service Management Institute, NFSMI). Previous issues of [Mealtime Memo for Child Care](#) are available in English and Spanish on the Institute of Child Nutrition's website.

### **Community Garden Mini Grants**

United Way of Central Iowa is pleased to again offer Community Garden Mini Grants for the Spring of 2016. This mini grant process is being administered in partnership with Eat Greater Des Moines. Community organizations located in Polk, Dallas or Warren County are eligible to apply for the mini grants. The application process is now open. For full eligibility requirements and to access the application form, click [here](#). Applications are due to United Way of Central Iowa no later than **February 10, 2016**. Funding will be released beginning March 1, 2016.

### **Child Nutrition Program Grant Opportunities**

For organizations operating Child Nutrition Programs, a grant can be leveraged to expand organizational capacity, invest in equipment, provide quality programming, and improve meal quality. Supplemental funding can play a vital role in program expansion ensuring that every child has the opportunity to receive a free, healthy meal. Below is a compilation of existing grant funding, directed at site programs and activities, meal programs, organization capacity, and program implementation.

**Please Note:** This [list](#) is only a summary and provides a foundation for funding opportunities. Some of the listed grants have not yet released 2016 funding opportunities and some deadlines have already passed. Please check the organization's website for more information and additional opportunities.

### **CACFP Take ACTION Challenge**

The CACFP take ACTION Challenge (CACFPtac) is a national CACFP Awareness Campaign designed to educate, rally and energize the Child and Adult Care Food Program (CACFP), the public and its participants. The Challenge motivates everyone connected with CACFP to take action in a variety of ways. The Challenge provides the Child and Adult Care Food Program an environment and opportunity to bring everyone together for the greater good of not only CACFP but to continue its contributions to building a healthy culture to create a healthier next generation. This project promotes existing initiatives, material and resources that are CACFP or aligned with CACFP. Take a look at the CACFP take ACTION Challenge [website](#). There are over 50 challenges to take ACTION with. Contact Chris Clark at [805-551-7226](tel:805-551-7226) [cacfpatactionchallenge@gmail.com](mailto:cacfpatactionchallenge@gmail.com) for more information.