

Dear Authorized Representatives and Food Service Directors:

This notice is sent to the Authorized Representative and the Food Service Director in separate emails. If you desire additional staff members to receive the monthly emails please send me their contact information and I will add them to the distribution list. The Bureau Notes, USDA memorandums, and related forms or documents listed in this email will be posted on the Bureau's web page under [Monthly Memos and Updates](#). Please contact me at [patti.harding@iowa.gov](mailto:patti.harding@iowa.gov) if you have additional questions or desire assistance.

School Foodservice Procurement Training Webinars – Webinar 4 – Developing a Solicitation Document, Contract Award and Management - April 21 2:00-3:00PM

This webinar will look at the nine elements of a solicitation document in detail. A solicitation document is who, when, what, where, and how of a request for proposal or invitation for bids to all potential vendors.

The Code of Federal Regulations 2CFR Part 200.318(a) require all SFAs, Residential Childcare Institutions (RCCI), and non-public schools participating in any Child Nutrition Programs (CNP) to have documented procurement procedures which reflect applicable state and local laws and regulations that conform to applicable Federal law.

The target audience for the webinar includes individuals who are involved in purchasing for CNP such as superintendents, business managers, and school foodservice directors. To register go to the Department of Education [calendar](#). For more information, please contact Keerti Patel at [keerti.patel@iowa.gov](mailto:keerti.patel@iowa.gov).

A recording of the first three webinars can be found [here](#). Click on the title of the webinar to open the recording. Presentation slides and handouts are also posted.

Additional Yield for School Meals - SP32-2016

The final rule, "Nutrition Standards in the National School Lunch and School Breakfast Programs," published in January 2012, required schools to offer more fruits and vegetables. In support of the updated meal pattern requirements and to assist school food operators with menu planning, an inter-agency agreement was established between Food and Nutrition Service (FNS) and USDA, Agricultural Research Service (ARS) to conduct a limited food yield study. USDA's memo, SP32-2016: Additional Yield Information for School Meals is located [here](#). Information on updated yield for fruit, vegetable and grains are available at the links below. The Additional Yield Information for School Meals can be accessed online at [here](#). New yields are also available for the following grains items: whole grain and whole grain-rich pastas and parboiled brown rice. The revised grain chart was released in June 2015 and is available [here](#).

**Smarter Lunchroom Technical Assistance Opportunity – Fall 2016!**

Iowa Team Nutrition is partnering with the University of Iowa (UI) to train foodservice front-line staff at 6 middle schools on Smarter Lunchroom Behavior Economics including how to dialog with students in a way that encourages them toward choosing healthier options, as well as how to select a reimbursable meal. Smarter Lunchroom techniques use evidence based, simple, low and no-cost changes to lunchrooms which can improve school meal participation while decreasing waste. UI staff will make three visits to each school. The deadline to apply is April 22. The application is attached or contact Patti Delger, for more information at [patti.delger@iowa.gov](mailto:patti.delger@iowa.gov).