

Holz, Robin [IDOE]

From: Holz, Robin [IDOE]
Sent: Thursday, July 31, 2014 7:58 AM
Subject: CACFP Center FY 2015 Application Renewal Update
Attachments: Centers Mgt Plan 7.30.14.docx; Ctr-Mgt Plan-CACFP Internal Controls.docx; Ctr-Mgt Plan-CACFP Recordkeeping Chart.docx; Ctr-Mgt Plan-CACFP Staffing Chart.docx; Ctr-Mgt Plan-CACFP Training Plan.docx; Ctr-Mgt Plan-Compensation Policy Chart.docx; Ctr-Mgt Plan-Supervisory Oversight Chart.docx

Importance: High

Dear CACFP Participant:

The new system (Iowa CNP) that will replace CNP2000 is still under construction. The budget and management plans are nearly finalized and, due to increased USDA requirements, they will take extra time to complete. Due to the delay in bringing the system live, less time will be available to complete application renewal process, so I will provide the information that is now available by email so you can begin preparing what you will need to renew your application.

The management plan and required attachments are included with this email. The management plan itself can only be completed online, but the management plan *attachments* can be completed now, saved to your computer, and then uploaded when the system goes live. Be sure to save the management plan *attachments* in a known location on your computer. Click "Save As," then name the document starting with your agreement number, then finish naming by using the existing name of the document. I would not recommend that you complete the management plan itself at this time since you will have to complete it again online. It is included with this email so you will know the information that will be requested.

The budget, budget instructions, and budget questionnaire will be included in a second email, and the budget worksheets will be included in a third email.

Center sponsors will receive a 4th email with an Excel worksheet for center sponsors only.

The application approval webinar has not been scheduled because we do not know when the system will be ready. I will email the CACFP authorized representative with this information as soon as it become available.

Feel free to contact me if you have questions.

Thank you for your patience!

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