

October 21, 2013

Dear Authorized Representative/Food Service Director:

This information was emailed to the Authorized Representative, Food Service Director, and the Business Manager. Please review the attached information and share with the staff responsible for the school meal program in your district/school. If you have a question or desire assistance please contact your area consultant or me and we will work together to address your concern. If you desire additional staff members to receive the monthly emails please send me their contact information and I will add them to the distribution list.

Sincerely, Patti Harding, Administrative Consultant

The Healthy, Hunger-Free Kids Act of 2010 called for a more effective and efficient review process. USDA developed forms to standardize the review and Iowa is in the process of designing a web based review process. The new review process is designed to be a collaborative approach between the various district/school staff and the Bureau of Nutrition and Health Services. As shared in the attachment, the Administrative review focuses on many aspects of the Federal school meals programs, one particular section referred to as Resource Management is an integral part of the new review process. This section monitors compliance with Federal regulations that support the financial health of the school meal program's nonprofit food service account. SFAs that will be reviewed in FY14 have been contacted and invited to a webinar highlighting the review process. The webinar was scheduled for October 16, and will be repeated on October 17 and 22. We will work collaboratively with the districts/schools scheduled for a review in FY14 as we implement the new process.