

School Meal Programs
Bureau of Nutrition and Health Services
2013-2014 Calendar

http://educateiowa.gov/index.php?option=com_content&view=article&id=369&Itemid=2956

General Office Number: 515-281-5356

July 2013

- 15 June original claim submitted online
- 15 Direct Certification download available (first download for 13-14 school year)
- 25 Iowa Eligibility Application/Direct Certification Webinar
- 29 CNP-2 Annual Financial Report for Nonpublic and RCCIs submitted
- 29 Last day to submit upward revisions for April
- 30 Last day to submit original May claim

August 2013

- 1 *hawk-i* web site open for reporting
- 6 School Program SFA and Site Application submitted online for 2013-2014
- 12 Direct Certification download available (second download for 13-14 school year)
- 15 July original claim submitted online
- 26 Direct Certification download available (third download for 13-14 school year)
- 29 Last day to submit original claim for June
- 29 Last day to submit upward revisions for May

September 2013

- 9 14B USDA Foods order form available on web
- 10 Direct Certification download available
- 16* August original claim submitted online
- 19 Verification Training Webinar
- 25 Direct Certification download available
- 28 Last day to submit upward revisions for June
- 29 Last day to submit original claim for July

October 2013

- 1 Verification - Select sample
- 10 Direct Certification download available
- 14 14C USDA Foods order form available on web
- 14-18 National School Lunch Week
- 15 September original claim submitted online
- 25 Direct Certification download available
- 29 Last day to submit upward revisions for July
- 30 Last day to submit original claim for August
- 31 Unduplicated count of free and reduced price students taken and reported on October reimbursement claim

November 2013

- 12 Direct Certification download available
- 15 **Verification process must be completed**
(submit Verification Summary Report after December 1)
- 15 October original claim submitted online
- 25 Direct Certification download available
- 29 Last day to submit original claim for September
- 29 Last day to submit upward revisions for August

December 2013

- 1 Submit Verification Summary Report after December 1
- 9 14D USDA Foods order form available on web
- 10 Direct Certification download available
- 16* November original claim submitted online
- 26 Direct Certification download available
- 29 Last day to submit upward revisions for Sept.
- 30 Last day to submit original claim for October

* When the 15th is on a week-end or is a State holiday the Local Education Agency (LEAs) will have until 3:00 P.M. on the next business day to submit the reimbursement claim. USDA requires original claims be submitted within 60 days of the claim month and upward revisions be submitted within 90 days of claim month.

January 2014

- 10 Direct Certification download available
- 13 14E USDA Foods order form available on web
- 10 Verification Summary Report submitted online
(December reimbursement will be held if report not submitted)
- 15 December original claim submitted online
- 27 Direct Certification download available
- 29 Last day to submit original claim for November
- 29 Last day to submit upward revisions for October
- 31 SFSP Schools – Request USDA Foods for summer 2014 (Order with 14F USDA Foods order on 3-10)
- 31 *hawk-i* submission due

February 2014

- 1 Self-Monitoring Review Form completed and on file for SFAs with multiple schools
- 4 Verification Summary Report closes on CNP2000
- 10 Direct Certification download available
- 15 January original claim submitted online
- 25 Direct Certification download available
- 28 Last day to submit upward revisions November

March 2014

- 1 Last date to submit an original claim for December
- 3 FFVP SY14-15 Grant Application Announcement
- 3-7 National School Breakfast Week
- 10 14F USDA Foods order form available
SFSP USDA Foods order form available
- 10 Direct Certification download available
- 15 February original claim submitted online
- 25 Direct Certification download available
- 28 FFVP SY14-15 Grant Application Due
- 31 Last day to submit upward revisions for December

April 2014

- 1 Last day to submit original claim for January
- 10 Direct Certification download available
- 15 March original claim submitted online
- 25 Direct Certification download available
- 29 Last day to submit original claim for February
- 30 Short Courses-Register now for training in June and July

May 2014

- 1 Last day to submit upward revisions for January
- 9 SFSP Application Due
- 12 Direct Certification download available
- 12 15A USDA Foods order form available on web
- 15 April original claim submitted online
- 26 Direct Certification download available
- 29 Last day to submit upward revisions for February
- 30 Last day to submit original claim for March

June 2014

- 10 Direct Certification download available
- 16 Health Inspection data must be entered online
(May reimbursement may be held if report not submitted)
- 16* May original claim submitted online
- 29 Last day to submit original claim for April
- 29 Last day to submit upward revisions for March