

CEP DECISION TREE

1. CALCULATE IDENTIFIED STUDENT PERCENTAGE (ISP)

ISP = # students qualified for free meal via non-income method / # students with access to at least one meal

2. For individual building, is ISP ≥ 40%?

Is breakfast available in building?

Consider grouping buildings (some or all) to boost ISP for buildings < 40% ISP. **For grouped buildings, is ISP ≥ 40%?**

Willing to start breakfast program in SY 14-15?

ISP x 1.6 = FRP
FRP = Free Reimbursement Percent
(Maximum = 100%)

100 - FRP = PRP
PRP = Paid Reimbursement Percent

NOT QUALIFIED
 Continue traditional method of benefit issuance.

3. ESTIMATE REIMBURSEMENT

Use the CEP calculator to compare traditional and CEP claiming:
<https://www.educateiowa.gov/community-eligibility-provision-schools-cep>

Be sure to consider any increase in participation due to meals at no charge.

4. Is estimated reimbursement adequate to operate program with ALL student meals provided at no cost?

Are other LEA departments/programs aware of change in data?

Sign up for CEP with the DE

Consider:

- Grouping buildings (some or all) into one claim unit to boost ISP for buildings < 62% ISP
- Schools in Community Eligibility Program (CEP) have reported increased participation
- **Desire to participate in CEP?**

Discuss and review DE materials with program staff. **Proceed with CEP?**

Continue traditional method of benefit issuance.

