



# **Certified Enrollment via EASIER**

2009-2010

Iowa Department of Education

7/30/2009

**Certified Enrollment via EASIER**  
**2009-2010**  
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# OVERVIEW

## General Information:

- Supporting detail for students' enrollment for Certified Enrollment must be retained by the district for a minimum of five years. This information must be kept on file for use by the auditor to verify the numbers reported.
- No weighting for special education students can be included on certified enrollment. The weighted count for special education students will be taken on the last Friday in October thru a different data collection.
- Not all students included on the special education count are included on the certified enrollment count.
- Not all students included in the EASIER student reports are included on the certified enrollment count for funding through the school aid foundation formula.

## Dates to Remember:

<b>September 3, 2009:</b>	EASIER/Certified Enrollment test site opens
<b>September 21, 2009 :</b>	Final date to get test file(s) moved into test Certified Enrollment
<b>September 25, 2009:</b>	EASIER/Certified Enrollment test site closes
<b>October 1, 2009:</b>	EASIER/Certified Enrollment collection site opens
<b>October 12, 2009:</b>	Final date to get district file(s) moved into Certified Enrollment
<b>October 15, 2009:</b>	Final date to certify district data (IAC 257.6.1a(7c))
<b>October 16, 2009:</b>	EASIER/Certified Enrollment site down for maintenance
<b>October 17, 2009 - October 29:</b>	Resolve all duplicate/missing students across districts
<b>October 30, 2009:</b>	Final date to correct errors in the count of students who were officially enrolled and participating in the instructional program on the first weekday in October, but who were inadvertently omitted or not properly reported.

After November 1, 2009, changes can only be made through the district's auditor. Give all information regarding the proposed change to your auditor when the 2009-2010 financial records are audited. The auditor will review the proposed change and the enrollment records. The auditor will contact the Department of Management and the Department of Education if the enrollment records support the adjustment.

*If you have any questions, please contact:  
Margie Hanson (515)281-3214 or Rachel Kruse (515) 281-4153*

# STUDENTS ELIGIBLE FOR CERTIFIED ENROLLMENT

## Resident Public Students (Weighting = 1.0)

Resident students, regular and special education, enrolled and participating in the district's program OR for whom the district has a valid contract to pay tuition to another district or AEA (IAC 257.6.1a(1)), who are not CPI students.

1. REGULARLY ENROLLED IN YOUR DISTRICT: Includes the following:

- a. All resident students that were at least 5 years old and less than 21 years of age on September 15 in a regular school program with established curriculum and taught by a certified teacher. This includes resident students enrolled less than full-time, and resident students enrolled in an alternative school/program or at-risk program in your district.

This DOES NOT include CPI, non-public shared or public-shared time students.

*Entry Code = '1' (Enrolled) or '19 (Foreign Student on Visa)*

*and Gradelevel = '00' (or 'PK') thru '12'*

- b. Resident pre-kindergarten students ages 3 and 4 on September 15 in a **special education** program (served pursuant to an instructional IEP) (IAC 257.6.1a(1)).

NOTE: Weighted counts for special education students will be taken on the last Friday in October thru a different data collection.

*Entry Code = '1' (Enrolled) or '19 (Foreign Student on Visa)*

*and IEP = '1' (PK Instructional IEP)*

*and Gradelevel = 'PK'*

2. ALTERNATIVE HIGH SCHOOL PROGRAM AT COMMUNITY COLLEGE: Resident students attending a high school program offered by a community college for whom your district pays tuition. These students are taking high school credit courses and do not return to your district's educational programs for part of the day (IAC 257.6.1a(2)).

*Exit Code = '27' (Interim Placement)*

*and Destination Code = '3' (Community College)*

*and Destination Location = 8-digit Code for Community College (see Appendix VI)*

*and Resident District is yours*

**NOTE: Students pursuing a GED or enrolled in a GED program at a community college are NOT included in your CE count. At the point when a student takes his/her first GED exam, that student is coded as a dropout**

*Exit Code = '4' (Dropout).*

3. ALTERNATIVE HIGH SCHOOL PROGRAM IN ANOTHER SCHOOL DISTRICT: Resident students attending an alternative high school program offered by another public school district for whom your district pays tuition.

*Exit Code = '3' (Tuitioned Out District Paid)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = 8-digit Code for Public School District housing the program  
and Resident District is yours*

*Xcheck with Attending District's EASIER reporting  
Entry Code = '4' (Tuitioned In District Paid)  
and Resident District is yours*

4. EXPELLED STUDENTS: Resident **special education** K-12 students previously enrolled in your district, including those off site (IAC 257.6.1a), whose expulsion period includes October 1, and to whom instructional services are being provided.

*Exit Code = '5' (Expelled) OR '29' (Expulsion Continuing from Previous Year)  
and IEP = '1' (PK Instructional IEP or K-12 any IEP)  
and Receiving Educational Services = '1' (Yes)  
and Destination Code = '0' (Not Applicable)  
and Destination Location is NULL*

**NOTE: Regular education students expelled for a period including October 1 are NOT included in your CE count.**

5. 5th YEAR SENIORS: Resident **special education**, non-graduate students under the age of 21 on September 15, whose IEPs specify continuation after completion of a high school program in a special education program offered by a community college (e.g. STRIVE)

*Exit Code = '27' (Interim Placement)  
and Grad Status = '0' (No)  
and IEP = '1' (PK Instructional IEP or K-12 any IEP)  
and Destination Code = '3' (Community College)  
and Destination Location = 8-digit Code for Community College (see Appendix VI)*

6. FOREIGN STUDENTS: Foreign students residing in and attending school in your district who are **not** participating in a foreign exchange program and have a visa other than an F-1 or J-1 (e.g. B-2)

*([http://www.iowa.gov/educate/index.php?option=com\\_content&view=article&id=1156%3Ainternational-and-non-immigrant-students&catid=411%3Alegal-lessons&limitstart=2](http://www.iowa.gov/educate/index.php?option=com_content&view=article&id=1156%3Ainternational-and-non-immigrant-students&catid=411%3Alegal-lessons&limitstart=2)).*

*Entry Code = '19' (Foreign Student on Visa)  
and Resident District is yours*

**NOTE: Foreign students on J-1 or F-1 Visas are NOT included in your CE count. These students are coded as follows:**

*J-1 Visa Holders:  
Entry Code = '11' (Foreign Exchange Student)*

*F-1 Visa Holders:  
Entry Code = '3' (Tuitioned In Parent Paid)*

7. **RESIDENT STUDENTS PARTICIPATING IN A FOREIGN EXCHANGE PROGRAM:** Resident students who are temporarily not physically attending your district classes and are provided instructional services by your district through correspondence or Internet-based coursework.

*Exit Code = '27' (Interim Placement)  
and Destination Code = '9' (Out of Country)  
and Destination Location is NULL*

*NOTE: If these students are not being provided any instructional services by your district they are NOT included in your CE count. These students are coded as follows:*

*Exit Code = '1' (Transferred Out of District)  
and Destination Code = '9' (Out of Country)  
and Destination Location is NULL*

8. **JR/SR RULE:**

**Special Education** resident 11th and 12th grade students who were residents of another Iowa district during the preceding school year, who were not, and are not under open enrollment, who will continue enrollment in their former district until graduation.

*Exit Code = '3' (Tuitioned Out District Paid)  
and IEP = '1' (PK Instructional IEP or K-12 any IEP)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = 8-digit Code for Attending Public School District  
and Resident District is yours*

*Xcheck with Attending District's EASIER reporting:*

*Entry Code = '4' (Tuitioned In District Paid)  
and IEP = '1' (PK Instructional IEP or K-12 any IEP)  
and Resident District is yours*

**Regular Education** non-resident 11th and 12th grade students who were residents of your district during the preceding school year, who were not, and are not under open enrollment, who are still residents of the state of Iowa, and who are enrolled in your district until graduation (IAC 257.6.1a(4)).

*Entry Code = '1' (Enrolled)  
and Resident District is yours*

*NOTE: The Jr-Sr Rule does not apply to students who have moved out of state. These students are coded as follows:*

*Entry Code = '3' (Tuitioned In Parent Paid)  
and Resident District is 4-digit code for students' state of residence*

9. **HOSPITAL OR HOME BOUND:** Resident students medically fragile or otherwise unable to attend school and instructional services are being provided

*Exit Code = '9' (Illness)  
and Receiving Educational Services = '1' (Yes)  
and Destination Code = '0' (Not Applicable)  
and Destination Location is NULL*

10. MENTAL HEALTH INSTITUTE (MHI): Resident students temporarily confined to Cherokee or Independence Mental Health Institutes, who will be returning to the resident district for school when their treatment is concluded (IAC 282.33).

NOTE: Districts do not pay tuition for these students because MHIs are state-funded.

*Exit Code = '27' (Interim Placement)*

*and Destination Code = '6' (DHS Program or Board of Regents School))*

*and Destination Location = '11529611' (Cherokee MHI)*

OR

*'31059611' (Independence MHI)*

11. NON-PMIC HOMES / FACILITIES FOR FOSTER CARE STUDENTS: Includes foster care facilities, licensed foster single-family homes, and other residential treatment facilities. Does NOT include facilities operated by the state, PMICs, AEA Juvenile Shelters or Detention Centers (IAC 282.31(1b) and (2a)).

*NOTE: Your district will need to get the list of these students from the student enrollment forms maintained by the facility. Lists provided by DHS include special education students, students younger or older than school age, out-of-state students, and students who have completed their high school program or received GEDs - none of which can be included in your certified enrollment.*

Home / Facility in Your District:

**ALL REGULAR EDUCATION**

*Entry Code = '1' (Enrolled)*

*and IEP = '0' (No)*

*and Foster Care = '1' (Yes and would not live in the district if not in foster care)*

*OR '2' (Yes and would live in the district if not in foster care)*

*and Resident District is your district*

*and Residential Facility (if applicable) = 8-digit code of facility (See Appendix VII)*

**RESIDENT SPECIAL EDUCATION – PARENTAL RIGHTS HAVE NOT BEEN TERMINATED:**

*Entry Code = '1' (Enrolled)*

*and IEP = '1' (PK Instructional IEP or K-12 any IEP)*

*and Foster Care = '2' (Yes and would live in the district if not in foster care)*

*and Resident District is your district*

*and Residential Facility (if applicable) = 8-digit code of facility (See Appendix VII)*

**NOTE:**

*Nonresident **special education** foster care students whose parental rights HAVE NOT been terminated – living in your district only because they are in foster care are coded as follows:*

*Entry Code = '4' (Tuitioned In District Paid)*

*and IEP = '1' (PK Instructional IEP or K-12 any IEP)*

*and Foster Care = '1' (Yes and would not live in the district if not in foster care)*

*and Resident District = District student would live in if not in foster care*

*and Residential Facility (if applicable) = 8-digit code of facility (See Appendix VII)*

***Special education** foster care students whose parental rights HAVE been terminated are not part of your CE count and are coded as follows:*

*Entry Code = '15' (Tuitioned In State Paid)*

*and IEP = '1' (PK Instructional IEP or K-12 any IEP)*

*and Foster Care = '1' (Yes, and would not live in the district if not in foster care)*

*OR '2' (Yes and would live in the district if not in foster care)*

*and Resident District = '9098' (Iowa)*

*and Residential Facility (if applicable) = 8-digit code of facility (See Appendix VII)*

Home / Facility Outside of Your District:

**SPECIAL EDUCATION – PARENTAL RIGHTS HAVE NOT BEEN SEVERED**

*Exit Code = '3' (Tuition Out District Paid)*

*and IEP = '1' (PK Instructional IEP or K-12 any IEP)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit code of Attending public school district*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '4' (Tuitioned In District Paid)*

*and IEP = '1' (PK Instructional IEP or K-12 any IEP)*

*and Foster Care = '1' (Yes, and would not live in the district if not in foster care)*

*and Resident District is yours*

*and Residential Facility = 8-digit code of facility (if applicable)*

**NOTE: Regular education students in a non-PMIC residential facility outside of your district are NOT part of your CE count and are coded as follows:**

*Exit Code = '1' (Transferred Out of District)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit code of Attending public school district*

12. OUT-OF-STATE FACILITY:

**Special Education** students, for whom parental rights have NOT been terminated, who have been placed in a facility out-of-state by the Iowa court system, Iowa DHS, or IEP team or **Regular education** students for whom your district has initiated placement out of state

*Exit Code = '27' (Interim Placement)*

*and Destination Code = '8' (Out of State)*

*and Destination Location = 8-digit code for state housing the facility*

**NOTE: Regular education students placed in an out-of-state facility by their parents are NOT part of your CE count and are coded as follows:**

*Exit Code = '1' (Transferred Out of District)*

*and Destination Code = '8' (Out of State)*

*and Destination Location = 8-digit code for state housing the facility*

13. RESIDENT STUDENTS AWAITING TRIAL:

*Exit Code = '27' (Interim Placement)*

*and Destination Code = '11' (Incarcerated)*

*and Destination Location is NULL*

**NOTE: Students who have been sentenced or sent to prison are NOT part of your CE count and are coded as follows:**

*Exit Code = '1' (Transfer)*

*and Destination Code = '11' (Incarcerated)*

*and Destination Location is NULL*

14. AEA SCHOOL: Resident students attending an AEA School. These students return home at night rather than live in the facility.

NOTE: This includes **Special Education** students attending school in an AEA POOLED PROGRAM for whom your district pays tuition to an AEA.

*Exit Code = '27' (Interim Placement)*

*and Destination Code = '5' (AEA School)*

*and Destination Location = '92070960' (Bremwood School in Waverly)*

*'92070956' (Castle Hill in Waterloo)*

*'92070963' (Devonshire School in Waterloo)*

*'92070959' (Four Oaks School in Mason City)*

*'92070955' (River Hills School in Waterloo)*

*'92079999' (AEA Pooled Program)*

*NOTE: If your district houses one of these AEA Schools/Pooled Programs, non-resident students in that program are claimed by their respective resident districts. Therefore, if these students are served by your district thru a contract with the AEA, they are coded as follows:*

*Entry Code = '16' (Public Shared Time)*

15. DAY SERVICE PROGRAMS: Resident students receiving day services from a private or public facility outside of your district. These students return home at night rather than live in the facility.

*Exit Code = '3' (Tuitioned Out District Paid)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit code of public school district*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '4' (Tuitioned In District Paid)*

*and Resident District is yours*

16. AEA JUVENILE HOME PROGRAM/DETENTION OR SHELTER: Resident students in an AEA Juvenile Detention or Shelter Care home program and will be returning to school with you when they are released.

NOTE: Districts do not pay tuition for these students because the AEA is funded off the top of state aid

Shelter / Detention Center In Your District:

*Entry Code = '1' (Enrolled)*

Shelter / Detention Center Outside of Your District:

*Exit Code = '27' (Interim Placement)*

*and Destination Code = '4' (AEA Shelter/Detention Program)*

*and Destination Location is NULL*

*NOTE: If an AEA Juvenile Home Program/Detention or Shelter program is housed in your district, non-resident students in that program served by your district thru a contract with the AEA are coded as follows:*

*Entry Code = '16' (Public Shared Time)\**

*and Residential Facility = '8-digit code for the facility (see Appendix VII)*

*\*Since these students are claimed by their respective resident districts, this code is used to avoid double counting the student*

17. PSYCHIATRIC MEDICAL INSTITUTION FOR CHILDREN (PMIC)

In Your District: Resident students living in a psychiatric unit of a hospital or a PMIC not operated by the state and which is located in your district (IAC 282.27), and are enrolled in your education program of the public school district on October 1

*Entry Code = '1' (Enrolled)  
and Residential Facility = 8-digit code for PMIC (see Appendix VII)*

Outside of Your District: Resident students living in a psychiatric unit of a hospital or a PMIC not operated by the state and which is located in another district (IAC 282.27), and are enrolled on October 1 in the education program of the public school district in which the PMIC is located

NOTE: Includes students who otherwise reside in your district but are enrolled in a) a nonpublic school; b) are home-schooled, or c) are previous dropouts

*Exit Code = '3' (Tuitioned Out District Paid)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = 8-digit code of public school district*

*Xcheck with Attending District's EASIER reporting:  
Entry Code = '4' (Tuitioned In District Paid)  
and Resident District is yours  
and Residential Facility = 8-digit code for PMIC  
(see Appendix VII)*

18. RESIDENT STUDENTS ATTENDING ANOTHER PUBLIC SCHOOL DISTRICT:

a. Open Enrolled Out: Resident students, attending school in another Iowa district (grades K-12) via an open enrollment agreement.

*Exit Code = '2' (Open Enrolled Out)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = 8-digit code of Attending School District*

*Xcheck with Attending District's EASIER reporting  
Entry Code = '2' (Open Enrolled In)  
and Resident District is yours*

b. Malcolm Price Lab School: Resident students attending a university laboratory school (IC 282.18(15))

*Exit Code = '2' (Open Enrolled Out)  
and Destination Code = '6' (Board of Regents School)  
and Destination Location = '10449601' (Malcolm Price Lab)*

*Xcheck with Price Lab's EASIER reporting  
Entry Code = '2' (Open Enrolled In)  
and Resident District is yours*

*NOTE: If a student's parents are paying tuition to Malcolm Price Lab, that student is NOT part of your CE count and is coded as follows:*

*Exit Code = '11' (Tuitioned Out Parent Paid)  
and Destination Code = '6' (Board of Regents School)  
and Destination Location = '10449601' (Malcolm Price Lab)*

- c. Tuitioned Out Students: Resident students attending school in another district for whom your district pays tuition, who do not return to your district's educational program and are not open-enrolled.

*Exit Code = '3' (Tuitioned Out District Paid)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = 8-digit code of Attending School District*

*Xcheck with Attending District's EASIER reporting  
Entry Code = '4' (Tuitioned In District Paid)  
and Resident District is yours*

- d. Whole Grade Sharing Out: Resident students attending school in another district under a WGS agreement

*Exit Code = '10' (Whole Grade Sharing Out)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = 8-digit code of Attending School District*

*Xcheck with Attending District's EASIER reporting  
Entry Code = '5' (Whole Grade Sharing In)  
and Resident District is yours*

- e. Temporary Residency: Resident students attending school and living in another district temporarily (e.g., students in protective custody, children with a parent that is caring for an ill relative, students displaced by disaster) and will return to the resident district.

*Exit Code = '3' (Tuitioned Out District Paid)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = 8-digit code of Temporary District*

*Xcheck with Attending District's EASIER reporting  
Entry Code = '4' (Tuitioned In District Paid)  
and Resident District is yours*

- f. Job Corps: Resident **special education** students attending the Job Corps Program in Denison.

*Exit Code = '3' (Tuitioned Out District Paid)  
and IEP = '1' (K-12 any IEP)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = '17010000' (Denison School District)*

*Xcheck with Denison's EASIER reporting  
Entry Code = '4' (Tuitioned In District Paid)  
and Resident District is yours  
and Residential Facility = '17019601'*

**NOTE: Regular education** students attending Job Corps are NOT part of your CE count and are coded as follows:

*Exit Code = '1' (Transfer Out of District)  
and IEP = '0' (No)  
and Destination Code = '1' (Iowa Public School District)  
and Destination Location = '17010000' (Denison)*

## **Resident K-8 CPI Dual Enrolled Students and 9-12 CPI Students Dual Enrolled for Activities (Weighting = 0.1)**

Resident K-8 CPI students, regular and special education, enrolled in public schools within your district, including those off-site within your district (IAC 257.6.1a(6)) and resident 9-12 CPI students who are participating in student activities (includes state testing).

1. CPI DUAL ENROLLED: Resident K-8 CPI students enrolled in public schools within your district and 9-12 CPI students participating in student activities (includes state testing).

*Entry Code = '6' (CPI Dual Enrolled)*

*and Activity Participation = '1' (Yes) (Grades 9-12)*

2. RESIDENT CPI STUDENTS DUAL ENROLLED IN ANOTHER PUBLIC SCHOOL DISTRICT:

- a. CPI Student Open Enrolled Out : Resident CPI students attending school in another Iowa district who are open enrolled, and who are participating in student activities (includes state testing).

*Entry Code = '6' (CPI Dual Enrolled)*

*AND*

*Exit Code = '2' (Open Enrolled Out)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '12' (OE and CPI Dual Enrolled)*

*and Activity Participation = '1' (Yes) (Grades 9-12)*

*and Resident District is yours*

- b. CPI Student Tuitioned Out: Resident CPI students attending school in another Iowa district for whom your district pays tuition who are participating in student activities (includes state testing).

*Entry Code = '6' (CPI Dual Enrolled)*

*AND*

*Exit Code = '3' (Tuition Out District Paid)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '21' (Tuitioned In and CPI Dual Enrolled)*

*and Activity Participation = '1' (Yes) (Grades 9-12)*

*and Resident District is yours*

- c. CPI Student WGS Out: Resident CPI students attending school in another Iowa district through Whole Grade Sharing who are participating in student activities (includes state testing).

*Entry Code = '6' (CPI Dual Enrolled)*

*AND*

*Exit Code = '10' (Whole Grade Sharing Out)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '27' (WGS In and CPI Dual Enrolled)*

*and Activity Participation = '1' (Yes) (Grades 9-12)*

*and Resident District is yours*

## **Resident K-12 Competent Private Instruction (CPI) Home School Assistance Students (Weighting = 0.3)**

Resident CPI students, regular and special education, enrolled in public schools within your district (IAC 257.6.1a(5)) in grades K-12, including those off-site within your district who are enrolled in HSAP

1. CPI HOME SCHOOL ASSISTANCE PROGRAM: Resident CPI students enrolled in public schools within your district in grades K - 12 who are enrolled in HSAP

*Entry Code = '7' (CPI Home School Assistance)*

OR

*Entry Code = '9' (CPI Dual Enrolled and CPI HSAP)*

*and Activity Participation = '0' (No) (Grades 9-12)*

2. RESIDENT CPI STUDENTS SERVED BY ANOTHER PUBLIC SCHOOL DISTRICT'S HSAP:

- a. CPI Student Open Enrolled Out: Resident CPI students attending school in another Iowa district who are open enrolled into the HSAP

*Entry Code = '7' (CPI Home School Assistance)*

AND

*Exit Code = '2' (Open Enrolled Out)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '13' (OE and CPI HSAP)*

*and Resident District is yours*

OR

*Entry Code = '14' (OE and CPI Dual Enrolled and CPI HSAP)*

*and Activity Participation = '0' (No) (Grades 9-12)*

*and Resident District is yours*

- b. CPI Student Tuitioned Out: Resident CPI students for whom your district pays tuition, and who are enrolled in another district's HSAP

*Entry Code = '7' (CPI Home School Assistance)*

AND

*Exit Code = '3' (Tuition Out District Paid)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '22' (Tuitioned-In and CPI HSAP)*

*and Resident District is yours*

OR

*Entry Code = '13' (Tuition In and CPI Dual Enrolled and CPI HSAP)*

*and Activity Participation = '0' (No) (Grades 9-12)*

*and Resident District is yours*

c. CPI Student WGS Out: Resident CPI student enrolled in another district's HSAP

*Entry Code = '7' (CPI Home School Assistance)*

*AND*

*Exit Code = '10' (Whole Grade Sharing Out)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '28' (WGS In and CPI HSAP)*

*and Resident District is yours*

*OR*

*Entry Code = '29' (WGS In and CPI Dual Enrolled and CPI HSAP)*

*and Activity Participation = '0' (No) (Grades 9-12)*

*and Resident District is yours*

**Resident K-8 CPI HSAP and Dual Enrolled Students  
and 9-12 CPI HSAP Students Dual Enrolled for Activities  
(Weighting = 0.4)**

Resident K-8 CPI students, regular and special education, enrolled in public schools within your district, including those off-site within your district (IAC 257.6.1a(6)) and resident 9-12 CPI dual enrolled students who are participating in courses and/or student activities (includes state testing) and HSAP (IAC 257.6.1a(5)).

1. CPI DUAL ENROLLED AND CPI HOME SCHOL ASSISTANCE PROGRAM: Resident CPI students enrolled in public schools within your district in grades K - 12 who are enrolled in HSAP and dual-enrolled for student activities

*Entry Code = '9' (CPI Dual Enrolled and CPI HSAP)  
and Activity Participation = '1' (Yes) ( Grades 9-12)*

2. RESIDENT K-12 DUAL ENROLLED AND HOME SCHOOL ASSISTANCE STUDENTS BEING SERVED BY ANOTHER DISTRICT:

- a. CPI Student Open Enrolled Out: Resident CPI student attending school in another Iowa district who are open enrolled, participating in student activities and HSAP

*Entry Code = '9' (CPI Dual Enrolled and CPI HSAP)*

*AND*

*Exit Code = '2' (Open Enrolled Out)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '14' (OE and CPI Dual Enrolled and CPI HSAP)*

*and Activity Participation = '1' (Yes) ( Grades 9-12)*

*and Resident District is yours*

- b. CPI Student Tuitioned Out: Resident CPI student attending school in another Iowa district who are participating in student activities and HSAP for whom your district pays tuition

*Entry Code = '9' (CPI Dual Enrolled and CPI HSAP)*

*AND*

*Exit Code = '3' (Tuitioned Out District Paid)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '23' (OE and CPI Dual Enrolled and CPI HSAP)*

*and Activity Participation = '1' (Yes) ( Grades 9-12)*

*and Resident District is yours*

- c. CPI Student WGS Out: Resident CPI students attending school in another Iowa district through Whole Grade Sharing who are participating in student activities (includes state testing) and that district's HSAP.

*Entry Code = '9' (CPI Dual Enrolled and CPI HSAP)*

*AND*

*Exit Code = '10' (Whole Grade Sharing Out)*

*and Destination Code = '1' (Iowa Public School District)*

*and Destination Location = 8-digit number of Attending Public School District*

*Xcheck with Attending District's EASIER reporting*

*Entry Code = '29' (WGS In and CPI Dual Enrolled and CPI HSAP)*

*and Activity Participation = '1' (Yes) (Grades 9-12)*

*and Resident District is yours*

## Pre-Kindergarten Students (Weighting = 0.6)

All Iowa **regular education** pre-kindergarten students and **special education** pre-kindergarten students with IEP for Support Services only (no instructional services) enrolled and served by a department-approved statewide voluntary 4-year-old preschool program within your district boundaries. Students must be 4-years-old by September 15, but not yet 5-years-old on September 15.

NOTE: If students are included in another state or federally funded preschool program (e.g., Headstart), the students may only be included if the Statewide Voluntary Preschool Program Funding supplements, but does not supplant, the preschool program costs by the other state or federal funding

*Entry Code = '1' (Enrolled) OR '19' (Foreign Student on Visa)  
and IEP = '0' (No)  
OR '2' (PK Support Services Only)  
and Grade = 'PK'  
and Preschool Program = '1' (Yes)  
and Preschool Program Standards = '1' (NAEYC/Head Start)  
or '2' (QPPS)*

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## English Language Learners Resident Public Students (formerly known as Limited English Proficient) (Weighting = 0.22)

The purpose of English Language Learners (ELL) weighting is to provide additional funding for the excess costs of instruction of ELL K-12 students (includes PK with instructional IEP) above the costs of instruction of students in regular curriculum (IAC 280.4)

*Entry Code = '1' (Enrolled) OR '19' (Foreign Student on Visa)  
and Grade Level in ('00' through '12')  
OR Grade Level = 'PK' and IEP = '1' (PK Instructional IEP or any K-12 IEP) and Preschool Program = '0' (No)  
and ELL Status = '1' (Student is in an English Language Instructional Program)  
and ELL Placement Date is 10/02/2008 to 10/01/2009 (Yr 1)  
OR 10/02/2007 to 10/01/2008 (Yr 2)  
OR 10/03/2006 to 10/01/2007 (Yr 3)  
OR 09/17/2005 to 10/02/2006 (Yr 4)*

NOTE: Students are eligible for funding for 4 consecutive years in a district OR for a total of 4 years with continuous enrollment in the district. If students are in need of services beyond the fourth year, the district may request modified allowable growth from the SBRC to provide funding for continued services. However, students may not be included for ELL weighting in CE beyond the four year of services in your school district for that student. For more information on requesting modified allowable growth from the SBRC, refer to the SBRC application data collection.

## **Resident and Nonresident CPI and Nonpublic 9-12 Students Enrolled for Classes and PSEO**

1. **RESIDENT CPI DUAL ENROLLED:** Resident CPI 9-12 students enrolled in your district for classes or PSEO (IAC 257.6.1a(7))

*For High School Courses and Concurrent Enrollment Courses:*

*Entry Code = '6' (CPI Dual Enrolled)*

OR

*'9' (CPI Dual Enrolled and HSAP)*

*and FTE > '0.00' (see Appendix III for guide to calculating FTE)*

*and CR record is populated with SCED code reflecting Carnegie unit > 0.00*

*and Course Origination <> '2' (PSEO) or '8' (Other)*

*For PSEO Courses:*

*Entry Code = '6' (CPI Dual Enrolled)*

OR

*'9' (CPI Dual Enrolled and HSAP)*

*and FTE > '0.00' (see Appendix IV for guide to calculating FTE)*

*and CR record is populated with Carnegie unit > 0.00*

*and Course Origination = '2' (PSEO)*

2. **NONRESIDENT CPI OPEN ENROLLED IN:** Nonresident CPI 9-12 students enrolled in your district for classes or PSEO

*For High School Courses and Concurrent Enrollment Courses:*

*Entry Code = '12' (Open Enrolled In and CPI Dual Enrolled)*

OR

*'14' (Open Enrolled In and CPI Dual Enrolled and CPI HSAP)*

*and Resident District is not yours*

*and FTE > '0.00' (see Appendix III for guide to calculating FTE)*

*and CR record is populated with SCED code reflecting Carnegie unit > 0.00*

*and Course Origination <> '2' (PSEO) or '8' (Other)*

*For PSEO Courses:*

*Entry Code = '12' (Open Enrolled In and CPI Dual Enrolled)*

OR

*'14' (Open Enrolled In and CPI Dual Enrolled and CPI HSAP)*

*and FTE > '0.00' (see Appendix IV for guide to calculating FTE)*

*and CR record is populated with Carnegie unit > 0.00*

*and Course Origination = '2' (PSEO)*

3. **NONRESIDENT CPI TUITIONED IN:** Nonresident CPI 9-12 students enrolled in your district for classes or PSEO

*For High School Courses and Concurrent Enrollment Courses:*

*Entry Code = '21' (Tuitioned In and CPI Dual Enrolled)*

OR

*'23' (Tuitioned In and CPI Dual Enrolled and CPI HSAP)*

*and Resident District is not yours*

*and FTE > '0.00' (see Appendix III for guide to calculating FTE)*

*and CR record is populated with SCED code reflecting Carnegie unit > 0.00*

*and Course Origination <> '2' (PSEO) or '8' (Other)*

*For PSEO Courses:*

*Entry Code = '21' (Tuitioned In and CPI Dual Enrolled)*

*OR*

*'23' (Tuitioned In and CPI Dual Enrolled and CPI HSAP)  
and FTE > '0.00' (see Appendix IV for guide to calculating FTE)  
and CR record is populated with Carnegie unit > 0.00  
and Course Origination = '2' (PSEO)*

4. **NONRESIDENT CPI WHOLE GRADE SHARING IN:** Nonresident CPI 9-12 students enrolled in your district for classes or PSEO

*For High School Courses and Concurrent Enrollment Courses:*

*Entry Code = '27' (WGS In and CPI Dual Enrolled)*

*OR*

*'29' (WGS In and CPI Dual Enrolled and CPI HSAP)  
and Resident District is not yours  
and FTE > '0.00' (see Appendix III for guide to calculating FTE)  
and CR record is populated with SCED code reflecting Carnegie unit > 0.00  
and Course Origination <> '2' (PSEO) or '8' (Other)*

*For PSEO Courses:*

*Entry Code = '27' (WGS In and CPI Dual Enrolled)*

*OR*

*'29' (WGS In and CPI Dual Enrolled and CPI HSAP)  
and FTE > '0.00' (see Appendix IV for guide to calculating FTE)  
and CR record is populated with Carnegie unit > 0.00  
and Course Origination = '2' (PSEO)*

5. **NONPUBLIC K-8 SHARED TIME STUDENTS:** Resident and nonresident K- 8 students who are enrolled in accredited nonpublic school(s) located in your district (IAC 256.12(1)), and who participate in public school classes (which public school students are also attending) provided by the public school district.

*Entry Code = '8' (Nonpublic Shared Time)*

*and FTE > '0.00' (see Appendix II for guide to calculating FTE)*

6. **NONPUBLIC STUDENTS IN HIGH SCHOOL AND/OR PSEO COURSES:** Resident and nonresident 9-12 students who are enrolled in accredited nonpublic school(s) located in your district (IAC 257.6.1a(7)), and who participate in public school classes (which public school students are also attending) provided by the public school district or who are enrolled in eligible PSEO classes.

*For High School Courses and Concurrent Enrollment Courses:*

*Entry Code = '8' (Nonpublic Shared Time)*

*and FTE > '0.00' (see Appendix II for guide to calculating FTE)  
and CR record is populated with SCED code reflecting Carnegie unit > 0.00  
and Course Origination <> '2' (PSEO) or '8' (Other)*

*For PSEO Courses:*

*Entry Code = '8' (Nonpublic Shared Time)*

*and FTE > '0.00' (see Appendix IV for guide to calculating FTE).  
and CR record is populated with Carnegie unit > 0.00  
and Course Origination = '2' (PSEO)*

7. VINTON SHELLSBURG DISTRICT: **Regular education** students, resident and nonresident who reside at the Iowa Braille and Sight Saving School and are enrolled in classes in your district which are not available to them at the IBSSS are counted for the fraction of time they are enrolled in those **regular** education classes in your district

*Entry Code = '1' (Enrolled) for Resident Student  
and Residential Facility = '66609610' (IBSSS)  
and FTE > '0.00'  
and IEP = '0' (No)  
and CR record is populated with SCED code reflecting Carnegie unit > 0.00  
and Level <> 'S' (Special Education Level)  
and Course Origination <> '2' (PSEO) or '8' (Other)*

**NOTE:** Nonresident students from the IBSSS enrolled in the **special education** program at Vinton Shellsburg are coded as follows:

*Entry Code = '4' (Tuitioned In District Paid)  
and IEP = '1' (PK Instructional IEP or K-12 any IEP)  
and Residential Facility = '66609610' (IBSSS)*

8. LEWIS CENTRAL: **Regular education** students, resident and nonresident who reside at the Iowa School for the Deaf and are enrolled in classes in your district which are not available to them at the ISD are counted for the fraction of time they are enrolled in those **regular** education classes in your district

*Entry Code = '1' (Enrolled)  
and Residential Facility = '36459610' (ISD)  
and FTE > '0.00'  
and IEP = '0' (No)  
and CR record is populated with SCED code reflecting Carnegie unit > 0.00  
and Level <> 'S' (Special Education Level)  
and Course Origination <> '2' (PSEO) or '8' (Other)*

**NOTE:** Students from the ISD enrolled in the **special education** program at Lewis Central are coded as follows:

*Entry Code = '4' (Tuitioned In District Paid)  
and IEP = '1' (PK Instructional IEP or K-12 any IEP)  
and Residential Facility = '36459610' (ISD)*

9. DENISON: **Regular education** students, resident and nonresident who reside at Job Corps and are enrolled in classes in your district which are not available to them at the Job Corps site are counted for the fraction of time they are enrolled in those **regular** education classes in your district

*Entry Code = '1' (Enrolled)  
and Residential Facility = '17019601' (Job Corps)  
and FTE > '0.00' and < '1.00'  
and IEP = '0' (No)  
and CR record is populated with SCED code reflecting Carnegie unit > 0.00  
and Level <> 'S' (Special Education Level)  
and Course Origination <> '2' (PSEO) or '8' (Other)*

**NOTE:** Students from Job Corps enrolled in the **special education** program at Denison are coded as follows:

*Entry Code = '4' (Tuitioned In District Paid)  
and IEP = '1' (PK Instructional IEP or K-12 any IEP)  
and Residential Facility = '17019601' (Job Corps)*

## OTHER STUDENTS SERVED

### 1. NON-RESIDENT STUDENTS ATTENDING YOUR DISTRICT:

- a. Open Enrolled In Students: Non-resident students, attending your district (grades K-12) via an open enrollment agreement.

**NON-CPI Students**

*Entry Code = '2' (Open Enrolled In)  
and Resident District is NOT yours*

**CPI Students**

*Entry Code = '12' (Open Enrolled In and CPI Dual Enrolled),  
OR '13' (Open Enrolled In and CPI HSAP),  
OR '14' (Open Enrolled In and CPI Dual Enrolled and CPI HSAP)  
and Resident District is NOT yours*

*Xcheck with Resident District's EASIER reporting  
Exit Code = '2' (Open Enrolled Out)  
and Destination Location is your district*

- b. Tuitioned In District Paid Students: Nonresident students attending school in your district for whom your district receives tuition, who do not return to their resident district's educational program (with the exception of students attending your Alternative High School Program) and are not open-enrolled.

**NON-CPI Students**

*Entry Code = '4' (Tuitioned In District Paid)  
and Resident District is NOT yours*

**CPI Students**

*Entry Code = '21' (Tuitioned In and CPI Dual Enrolled),  
OR '22' (Tuitioned In and CPI HSAP),  
OR '23' (Tuitioned In and CPI Dual Enrolled and CPI HSAP)  
and Resident District is NOT yours*

*Xcheck with Resident District's EASIER reporting  
Exit Code = '3' (Tuitioned Out District Paid)  
and Destination Location is your district*

- c. Tuitioned In Nonresident Out-of State: Residency means where the child is physically present for the purpose of making a home and not solely for school purposes, that place where the student mainly and substantially performs those acts which characterize a home, such as sleeping, sitting, eating, and receiving visitors (OAG #46-9-5(L), Iowa Code section 282.2, 1 D.P.I. Declaratory Ruling 1, 1 D.P.I Declaratory Ruling 8, and 1 D.P.I. Declaratory Ruling 80, Mt. Hope School District v Henderickson 1971 Iowa 191, 193)]. Guardianship does not establish residency for certified enrollment purposes. Those students are coded as follows:

*Entry Code = '10' (Tuitioned In Nonresident Out-of-State)  
and Resident District is 4-digit Code for State of Residence*

d. Tuitioned In State Paid:

- i. **Special education** foster care students whose parental rights HAVE been terminated, are coded as follows:

*Entry Code = '15' (Tuitioned In State Paid)*  
*and IEP = '1' (PK Instructional IEP or K-12 any IEP)*  
*and Foster Care = '1' (Yes, and would not live in the district if not in foster care)*  
*OR '2' (Yes, and would live in the district if not in foster care)*  
*and Resident District = '9098' (Iowa)*

- ii. Resident students for whom the state or a state agency (e.g., the Board of Regents) pays tuition (262.43). NOTE: The most common example of this would be students whose parents reside on University property

*Entry Code = '15' (Tuitioned In State Paid)*  
*and Resident District = '0225' (Ames), '1044' (Cedar Falls), or '3141' (Iowa City)*

- e. Tuitioned In Parent Paid: Non-resident students whose parents/guardians pay tuition for the students to attend your district

*Entry Code = '3' (Tuitioned In Parent Paid)*

- f. Whole Grade Sharing In Students: Non-resident students attending your district in a WGS program

**NON-CPI Students**

*Entry Code = '5' (WGS In)*  
*and Resident District is NOT yours*

**CPI Students**

*Entry Code = '27' (WGS In and CPI Dual Enrolled),*  
*OR '28' (WGS In and CPI HSAP),*  
*OR '29' (WGS In and CPI Dual Enrolled and CPI HSAP)*  
*and Resident District is NOT yours*

*Xcheck with Attending District's EASIER reporting*  
*Exit Code = '10' (WGS Out)*  
*and Destination Location is your district*

# STUDENTS NOT ELIGIBLE FOR CERTIFIED ENROLLMENT

(Includes Regular and Special Education students unless otherwise noted)

1. **Regular Education** students who were 21 years of age or older on September 15  
*Exit Code = '6' (Reached Maximum Age)*
2. Students who have received a high school diploma or its equivalent (GED) (282.6)  
*Grad Status = '1' (Yes) - for those receiving a high school diploma*  
*OR*  
*Exit Code = '4' (Dropout) - for those students receiving a GED*
3. Resident students being home schooled or students enrolled in non-accredited nonpublic schools if the students are not CPI students participating in HSAP, public school activities or courses. In other words, these are the students that receive no services from your district. If they participate in ITBS or ITED testing, it is at the expense of the parent(s).
4. Resident or nonresident students enrolled in nonpublic schools, accredited or non-accredited, if the classes or services provided to them are provided at the nonpublic school (e.g., Title I and special education services)
5. Students who are not both enrolled and participating in classes on count date (includes dropouts and students you anticipate will enroll after count date). If a student enrolls on 10/1, the student must also be in attendance on 10/1.
6. Students who moved into your district after the count date or who withdrew prior to count date even if they have not yet enrolled in another district. The exit date, for certified enrollment purposes, is the last day of attendance.
7. Resident students enrolled in a GED program at a community college. In order for students to participate in a GED program they must be a high school dropout
8. Students confined to a prison or other correctional facility including Iowa Juvenile Home (Toledo) and Iowa State Training School (Eldora)  
*Exit Code = '1' (Transferred Out of District)*

*TO PRISON:*

*and Destination Code = '11' (Incarcerated)*

*and Destination Location = '0' (Not Applicable)*

*TO STATE TRAINING SCHOOL OR JUVENILE HOME:*

*and Destination Code = '6' (DHS Program)*

*and Destination Location = '60989601' (Iowa Juvenile Home in Tame/Toledo)*

*'20079601' (State Training School in Eldora)*

9. **Regular education** students going to a Job Corps program

*Exit Code = '1' (Transferred Out of District)*  
*and IEP = '0' (No)*  
*and Destination Code = '1' (Iowa Public School District)*  
*and Destination Location = '17010000'*

*NOTE: If the student has an IEP and is going to a Job Corps program, the student is part of your CE count and is coded as follows:*

*Exit Code = '3' (Tuitioned Out District Paid)*  
*and IEP = '1' (K-12 any IEP)*  
*and Destination Code = '1' (Iowa Public School District)*  
*and Destination Location = '17010000'*

10. Students going to the Iowa School for the Deaf (ISD) (exceptions possible for Lewis Central CSD, see page 19)

*Exit Code = '1' (Transferred Out of District)*  
*and Destination Code = '6' (Board of Regent School)*  
*and Destination Location = '14769610' (ISD)*

11. Students going to the Iowa Braille and Sight Saving School (IBSSS) (exceptions possible for Vinton Shellsburg CSD, see page 19)

*Exit Code = '1' (Transferred Out of District)*  
*and Destination Code = '6' (Board of Regent School)*  
*and Destination Location = '66609610' (IBSSS)*

12. Resident **regular education** students in non-PMIC facilities outside of your district who were not placed there by the court system or DHS or by the school district

*Exit Code = '11' (Tuitioned Out Parent Paid)*  
*and Destination Code = '1' (Iowa Public School District)*  
*and Destination Location = the 8-digit code for the Attending District*

13. **Regular education** students who have been placed in a facility out-of-state by any reason other than your district making the placement (e.g., the Iowa court system, Iowa DHS, or parental choice)

*Exit Code = '1' (Transferred Out of District)*  
*and Destination Code = '8' (Out of State)*  
*and Destination Location = the 8-digit number of the specific state housing the facility*

14. Preschool students who are served in any federal, nonpublic, or private setting if that is not part of the public school district's program through a 28E agreement or through a partnership in the statewide voluntary 4-year-old preschool program

*Entry Code = '1' (Enrolled)*  
*and Gradelevel = 'PK'*  
*and Preschool Program = '0' (No)*

15. Resident **regular education** students who were less than 5 years of age on September 15 and who were not enrolled in a department-approved statewide voluntary preschool program.

*Entry Code = '1' (Enrolled)*  
*and Gradelevel = 'PK'*  
*and Preschool Program = '0' (No)*

16. Nonresident students except as specifically authorized by code:
  - a. **regular education** students in foster/residential facilities located in your district (see page 6)
  - b. **regular education** students attending under the Jr Sr Rule (see page 5)
  - c. nonpublic shared time taking your classes or PSEOs and the nonpublic school is located in your district (see page 18)
  - d. CPI open-enrolled or tuitioned-in (9-12) for district classes or PSEOs (see pages 17-18)
  
17. **Regular education** students who were eligible to receive a diploma with the class in which that student was enrolled and that class has graduated and that student continues enrollment in the district to take courses provided by the district, or offered by a community college, or to take PSEO courses.
  
18. Resident **special education** students less than 5 years old on September 15 served pursuant to a support services only IEP and NOT in a state approved voluntary preschool program
  - Entry Code = '1' (Enrolled)*
  - and Gradelevel = 'PK'*
  - and IEP = '0' (No) OR '2' (PK Support Services Only)*
  - and Preschool Program = '0' (No)*

## APPENDIX I: GLOSSARY

**Competent Private Instruction (CPI):** Private instruction provided on a daily basis for at least 148 days during a school year, to be met by attendance for at least 37 days each school quarter, by or under the supervision of a licensed practitioner in the manner provided under IAC 299A.2 (licensed practitioner) or other person under IAC 299A.3 (nonlicensed person – parent, guardian, or legal custodian), which results in the student making adequate progress (IAC 299A.1).

**Full-Time Equivalent (FTE):** The number of periods of expected attendance of a student divided by the total possible number of periods of attendance for the year. For example, the FTE for a half-day, full-year kindergarten student would be calculated as follows:

$$(4 \text{ periods} * 180 \text{ days}) / (8 \text{ periods} * 180 \text{ days}) = 0.50$$

**Home School Assistance Program (HSAP):** Program which provides instruction or instructional supervision offered through a public school district by a teacher, who is employed by the public school district, who assists and supervises a parent, guardian, or legal custodian in providing instruction to a child. A home school assistance program is only available for students whose instruction is not otherwise supervised by a licensed teacher.

**Jr Sr Rule:** Resident regular education students who are in grades eleven or twelve who are attending the district in which they were resident students on the last day of the school year preceding their eleventh or twelfth grade school year under the junior-senior rule. Those students are not open enrolled and no tuition should be billed. Those students will be treated and counted as if they were resident students of the district that they were attending. However, if the students were already open enrolled prior to completing tenth or eleventh grade, then those students continue as open enrolled students. The junior-senior rule only applies to those that were not already open enrolled students at the time that they qualified for the jr-sr rule.

**Resident Student:** a child who is physically present in the district, whose residence has not been established in another district by law, or lives in a juvenile detention center, foster care facility, or residential facility in the district (IAC 282.1). No student can be a resident of more than one school district at the same time, and no student can be reported as more than 1.0 FTE.

## APPENDIX II: FTE GUIDE

### NONPUBLIC SHARED TIME STUDENTS – DISTRICT OFFERED CLASSES

The following guides are used for shared time nonpublic students (Entry Code = '8' Nonpublic Shared Time), regardless of their districts of residence, who are enrolled in public school classes, in which public school students are also enrolled, or are provided public school services in the public schools of your district that are not available to them in the accredited non-public schools they attend. The nonpublic MUST be located in your district (256.12(1)).

*These guides do NOT apply to students who...*

- a. Attend non-accredited nonpublic schools*
- b. Attend classes or receive services only at the nonpublic school location*
- c. Are under competent private instructions, dual enrollment, or participating in a home school assistance program*
- d. Attend courses taught by teachers shared with a nonpublic school*
- e. Attend courses taken during the summer months when school is not in session*
- f. Attend classes or receive services for which your district is paid tuition or otherwise reimbursed*
- g. Receive technology services or textbook services rather than enrolled in classes*

Nonpublic students must actually enroll in the public school for courses to be counted, and all services must be on the public school district premises to be counted for certified enrollment shared-time. Certain district-offered services provided in the district's building are eligible to be included as if they were classes, but the FTE of class periods divided by total class periods available in a school year is limited to 0.04 for guidance/counselors and 0.01 for health/school nurses.

*The following services may be offered on nonpublic school premises, but the students are not included on the certified enrollment as share time:*

- a. Special education health services*
- b. Title I/ remedial education programs*
- c. Special education diagnostic services for speech, hearing, and psychological purposes*
- d. Assistance with physical and communication needs of special education students with physical disabilities*
- e. Services of a special education interpreter*
- f. Other special education services provided at the discretion of the school district with the permission of the nonpublic school*

Count nonresident nonpublic students that are enrolled in special education classes provided within your district school buildings rather than on the nonpublic school premises. Your district will not bill the resident district for the 1.0 money portion of the special education tuition. Do not count nonpublic students in classes or provided services at the nonpublic school location rather than in the public school – students served at nonpublic school sites are counted for special education counts by their resident districts but not for certified enrollment counts.

**NONPUBLIC ELEMENTARY:**

*FTE = (# of periods of expected attendance in a week) / (# of periods in a week)*

<b>1 period in a 9 period day</b>					
# of times per week	1	2	3	4	5
<b>FTE</b>	<b>0.02</b>	<b>0.04</b>	<b>0.07</b>	<b>0.09</b>	<b>0.11</b>
<b>1 period in an 8 period day</b>					
# of times per week	1	2	3	4	5
<b>FTE</b>	<b>0.03</b>	<b>0.05</b>	<b>0.08</b>	<b>0.10</b>	<b>0.13</b>
<b>1 period in a 7 period day</b>					
# of times per week	1	2	3	4	5
<b>FTE</b>	<b>0.03</b>	<b>0.06</b>	<b>0.09</b>	<b>0.11</b>	<b>0.14</b>
<b>1 period in a 6 period day</b>					
# of times per week	1	2	3	4	5
<b>FTE</b>	<b>0.03</b>	<b>0.07</b>	<b>0.10</b>	<b>0.13</b>	<b>0.17</b>
<b>1 period in a 5 period day</b>					
# of times per week	1	2	3	4	5
<b>FTE</b>	<b>0.04</b>	<b>0.08</b>	<b>0.12</b>	<b>0.16</b>	<b>0.20</b>
<b>1 period in a 4 period day</b>					
# of times per week	1	2	3	4	5
<b>FTE</b>	<b>0.05</b>	<b>0.10</b>	<b>0.15</b>	<b>0.2</b>	<b>0.25</b>

**NONPUBLIC SECONDARY:**

*FTE = (# of periods of expected attendance in a day) / (# of periods in a day)*

<b>9 Period Day</b>									
# of Periods	1	2	3	4	5	6	7	8	9
<b>FTE</b>	<b>0.11</b>	<b>0.22</b>	<b>0.33</b>	<b>0.44</b>	<b>0.56</b>	<b>0.67</b>	<b>0.78</b>	<b>0.89</b>	<b>1.00</b>
<b>8 Period Day</b>									
# of Periods	1	2	3	4	5	6	7	8	
<b>FTE</b>	<b>0.13</b>	<b>0.25</b>	<b>0.38</b>	<b>0.50</b>	<b>0.63</b>	<b>0.75</b>	<b>0.88</b>	<b>1.00</b>	
<b>7 Period Day</b>									
# of Periods	1	2	3	4	5	6	7		
<b>FTE</b>	<b>0.14</b>	<b>0.29</b>	<b>0.43</b>	<b>0.57</b>	<b>0.71</b>	<b>0.86</b>	<b>1.00</b>		
<b>6 Period Day</b>									
# of Periods	1	2	3	4	5	6			
<b>FTE</b>	<b>0.17</b>	<b>0.33</b>	<b>0.50</b>	<b>0.67</b>	<b>0.83</b>	<b>1.00</b>			
<b>5 Period Day</b>									
# of Periods	1	2	3	4	5				
<b>FTE</b>	<b>0.20</b>	<b>0.40</b>	<b>0.60</b>	<b>0.80</b>	<b>1.00</b>				
<b>4 Period Day</b>									
# of Periods	1	2	3	4					
<b>FTE</b>	<b>0.25</b>	<b>0.50</b>	<b>0.75</b>	<b>1.00</b>					

## APPENDIX III: FTE GUIDE

### CPI DUAL ENROLLED – DISTRICT OFFERED CLASSES

#### CPI DUAL-ENROLLED 9 - 12:

*FTE = (# of periods of expected attendance in a day) / (# of periods in a day)*

<b>9 Period Day</b>									
# of Periods	1	2	3	4	5	6	7	8	9
<b>FTE</b>	<b>0.11</b>	<b>0.22</b>	<b>0.33</b>	<b>0.44</b>	<b>0.56</b>	<b>0.67</b>	<b>0.78</b>	<b>0.89</b>	<b>1.00</b>
<b>8 Period Day</b>									
# of Periods	1	2	3	4	5	6	7	8	
<b>FTE</b>	<b>0.13</b>	<b>0.25</b>	<b>0.38</b>	<b>0.50</b>	<b>0.63</b>	<b>0.75</b>	<b>0.88</b>	<b>1.00</b>	
<b>7 Period Day</b>									
# of Periods	1	2	3	4	5	6	7		
<b>FTE</b>	<b>0.14</b>	<b>0.29</b>	<b>0.43</b>	<b>0.57</b>	<b>0.71</b>	<b>0.86</b>	<b>1.00</b>		
<b>6 Period Day</b>									
# of Periods	1	2	3	4	5	6			
<b>FTE</b>	<b>0.17</b>	<b>0.33</b>	<b>0.50</b>	<b>0.67</b>	<b>0.83</b>	<b>1.00</b>			
<b>5 Period Day</b>									
# of Periods	1	2	3	4	5				
<b>FTE</b>	<b>0.20</b>	<b>0.40</b>	<b>0.60</b>	<b>0.80</b>	<b>1.00</b>				
<b>4 Period Day</b>									
# of Periods	1	2	3	4					
<b>FTE</b>	<b>0.25</b>	<b>0.50</b>	<b>0.75</b>	<b>1.00</b>					
<b>Testing Only</b>									
# of Periods	0								
<b>FTE</b>	<b>0.00</b>								

CPI Dual Enrolled, non-HSAP students cannot have an FTE of > 0.75

## APPENDIX IV: FTE GUIDE

### NONPUBLIC SHARED TIME AND CPI DUAL ENROLLED – PSEO COURSES ONLY

**THIS GUIDE IS ONLY FOR NONPUBLIC AND CPI STUDENTS ENROLLED ONLY IN 28E CONCURRENT ENROLLMENT COURSES OFF SITE OR PSEO COURSES:**

*FTE = (# of college credits x 50 x 16 weeks) / 28800*

1 college credit hour (approx 50 mts per week):	FTE = 0.03
2 college credit hours (approx 2 hours per week):	FTE = 0.06
3 college credit hours (approx 3 hours per week):	FTE = 0.08
4 college credit hours (approx 4 hours per week):	FTE = 0.11
5 college credit hours (approx 5 hours per week):	FTE = 0.14
6 college credit hours (approx 6 hours per week):	FTE = 0.17
7 college credit hours (approx 7 hours per week):	FTE = 0.19
8 college credit hours (approx 8 hours per week):	FTE = 0.22
9 college credit hours (approx 9 hours per week):	FTE = 0.25
10 college credit hours (approx 10 hours per week):	FTE = 0.28
11 college credit hours (approx 11 hours per week):	FTE = 0.31

An eligible student for PSEO is an eleventh or twelfth grade student or a student who is identified as gifted and talented who is in the ninth or tenth grade

A pupil is not eligible to enroll on a full-time basis in an eligible post-secondary institution under the post-secondary enrollment options act.

## APPENDIX V: Destination Locations – Iowa Public School Districts

DISTRICT	DEST LOCATION	DISTRICT	DEST LOCATION
Adair-Casey	00180000	Camanche	09360000
Adel Desoto Minburn	00270000	Cardinal	09770000
AGWSR	00090000	Carlisle	09810000
A-H-S-T	04410000	Carroll	09990000
Akron Westfield	00630000	Cedar Falls	10440000
Albert City - Truesdale	00720000	Cedar Rapids	10530000
Albia	00810000	Center Point-Urbana	10620000
Alburnett	00990000	Centerville	10710000
Alden	01080000	Central	10800000
Algona	01260000	Central City	10890000
Allamakee	01350000	Central Clinton	10820000
Allison-Bristow	01530000	Central Decatur	10930000
Alta	01710000	Central Lee	10790000
Ames	02250000	Central Lyon	10950000
Anamosa	02340000	Chariton	11070000
Andrew	02430000	Charles City	11160000
Anita	02520000	Charter Oak-Ute	11340000
Ankeny	02610000	Cherokee	11520000
Anthon-Oto	02700000	Clarinda	11970000
Aplington-Parkersburg	02790000	Clarion-Goldfield	12060000
Armstrong-Ringsted	03330000	Clarke	12110000
Ar-We-Va	03550000	Clarksville	12150000
Atlantic	03870000	Clay Central-Everly	12180000
Audubon	04140000	Clayton Ridge	27630000
Aurelia	04230000	Clear Creek Amana	12210000
Ballard	04720000	Clear Lake	12330000
Battle Creek-Ida Grove	05040000	Clearfield	12240000
Baxter	05130000	Clinton	12780000
BCLUW	05400000	Colfax-Mingo	13320000
Bedford	05490000	College	13370000
Belle Plaine	05760000	Collins-Maxwell	13500000
Bellevue	05850000	Colo-Nesco	13590000
Belmond-Klemme	05940000	Columbus	13680000
Bennett	06030000	Coon Rapids-Bayard	14130000
Benton	06090000	Corning	14310000
Bettendorf	06210000	Corwith-Wesley	14490000
Bondurant-Farrar	07200000	Council Bluffs	14760000
Boone	07290000	Creston	15030000
Boyden-Hull	07470000	Dallas Center-Grimes	15760000
Boyer Valley	19170000	Danville	16020000
Brooklyn-Guernsey-Malcom	08460000	Davenport	16110000
Burlington	08820000	Davis County	16190000
C and M	09140000	Decorah Community	16380000
CAL	09160000	Delwood	16750000
Calamus-Wheatland	09180000	Denison	17010000

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**Iowa Public School Districts, cont.**

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DISTRICT	DEST LOCATION	DISTRICT	DEST LOCATION
Denver	17190000	Harlan	28260000
Des Moines Independent	17370000	Harmony	28340000
Diagonal	17820000	Harris-Lake Park	28460000
Dike-New Hartford	17910000	Hartley-Melvin-Sanborn	28620000
Dows	18540000	Highland	29770000
Dubuque	18630000	Hinton	29880000
Dunkerton	19080000	H-L-V	27660000
Durant	19260000	Howard-Winneshiek	30290000
Eagle Grove	19440000	Hubbard-Radcliffe	30330000
Earlham	19530000	Hudson	30420000
East Buchanan	19630000	Humboldt	30600000
East Central	19650000	IKM	31680000
East Greene	19670000	Independence	31050000
East Marshall	19680000	Indianola	31140000
East Union	19700000	Interstate 35	31190000
Eastern Allamakee	19720000	Iowa City	31410000
Eddyville-Blakesburg	06570000	Iowa Falls	31500000
Edgewood-Colesburg	19890000	Iowa Valley	31540000
Eldora-New Providence	20070000	Janesville Consolidated	31860000
Elk Horn-Kimballton	20160000	Jefferson-Scranton	31950000
Emmetsburg	20880000	Jesup	32040000
English Valleys	20970000	Johnston	32310000
Essex	21130000	Keokuk	33120000
Estherville Lincoln	21240000	Keota	33300000
Exira	21510000	Kingsley-Pierson	33480000
Fairfield	21690000	Knoxville	33750000
Farragut	22050000	Lake Mills	34200000
Forest City	22950000	Lamoni	34650000
Fort Dodge	23130000	Laurens-Marathon	35370000
Fort Madison	23220000	Lawton-Bronson	35550000
Fredericksburg	23490000	Le Mars	36000000
Fremont	23670000	Lenox	36090000
Fremont-Mills	23690000	Lewis Central	36450000
Galva-Holstein	23760000	Lineville-Clio	37050000
Garner-Hayfield	24030000	Linn-Mar	37150000
George-Little Rock	24570000	Lisbon	37440000
Gilbert	24660000	Logan-Magnolia	37980000
Gilmore City-Bradgate	24930000	Lone Tree	38160000
Gladbrook-Reinbeck	25020000	Louisa-Muscatine	38410000
Glenwood	25110000	Luverne	38970000
Glidden-Ralston	25200000	Lynnville-Sully	39060000
GMG	26820000	Madrid	39420000
Graettinger	25560000	Malvern	39780000
Greene	26640000	Manning	40140000
Grinnell-Newburg	27090000	Manson Northwest Webster	40230000
Griswold	27180000	Maple Valley	40330000
Grundy Center	27270000	Maquoketa	40410000
Guthrie Center	27540000	Maquoketa Valley	40430000
Hamburg	27720000	Marcus-Meriden-Cleghorn	40680000
Hampton-Dumont	27810000	Marion Independent	40860000

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**Iowa Public School Districts, cont.**

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DISTRICT	DEST LOCATION	DISTRICT	DEST LOCATION
Marshalltown	41040000		
Martensdale-St Marys	41220000	Olin Consolidated	49050000
Mason City	41310000	Orient-Macksburg	49780000
Mediapolis	42030000	Osage	49950000
Melcher-Dallas	42120000	Oskaloosa	50130000
MFL Marmac	44190000	Ottumwa	50490000
Midland	42690000	Panorama	51210000
Mid-Prairie	42710000	Paton-Churdan	51390000
Missouri Valley	43560000	PCM	51600000
MOC-Floyd Valley	41490000	Pekin	51630000
Montezuma	44370000	Pella	51660000
Monticello	44460000	Perry	51840000
Moravia	44910000	Pleasant Valley	52500000
Mormon Trail	45050000	Pleasantville	52560000
Morning Sun	45090000	Pocahontas Area	52830000
Moulton-Udell	45180000	Pomeroy-Palmer	53010000
Mount Ayr	45270000	Postville	53100000
Mount Pleasant	45360000	Prairie Valley	53250000
Mount Vernon	45540000	Prescott	53280000
Murray	45720000	Preston	53370000
Muscatine	45810000	Red Oak	54630000
Nashua-Plainfield	45990000	Remsen-Union	54860000
Nevada	46170000	Riceville	55080000
New Hampton	46620000	River Valley	19750000
New London	46890000	Riverside	55100000
Newell-Fonda	46440000	Rock Valley	56070000
Newton	47250000	Rockwell City-Lytton	56250000
Nishna Valley	47510000	Rockwell -Swaledale	56160000
Nodaway Valley	26730000	Roland-Story	56430000
Nora Springs-Rock Falls	47610000	Rudd-Rockford-Marble Rock	56970000
North Cedar	36910000	Ruthven-Ayrshire	57240000
North Central	47720000	Sac	57420000
North Fayette	47740000	Saydel	58050000
North Iowa	08730000	Schaller-Crestland	58230000
North Kossuth	47780000	Schleswig	58320000
North Linn	47770000	Senral	58680000
North Mahaska	47760000	Sergeant Bluff-Luton	58770000
North Polk	47790000	Seymour	58950000
North Scott	47840000	Sheffield Chapin	59220000
North Tama County	47850000	Sheldon	59490000
North Winneshiek	47870000	Shenandoah	59760000
Northeast	47730000	Sibley-Ocheyedan	59940000
Northeast Hamilton	47750000	Sidney	60030000
Northwood-Kensett	47880000	Sigourney	60120000
Norwalk	47970000	Sioux Center	60300000
Odebolt-Arthur	48600000	Sioux Central	60350000
Oelwein	48690000	Sioux City	60390000
Ogden	48780000	Solon	60930000
Okoboji	48900000	South Clay	60920000

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**Iowa Public School Districts, cont.**

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DISTRICT	DEST LOCATION	DISTRICT	DEST LOCATION
South Hamilton	60950000	Waco	67000000
South O'Brien	60990000	Wall Lake View Auburn	67410000
South Page	60970000	Walnut	67500000
South Tama County	60980000	Wapello	67590000
South Winneshiek	61000000	Wapsie Valley	67620000
Southeast Polk	61010000	Washington	67680000
Southeast Warren	60940000	Waterloo	67950000
Southeast Webster Grand	60960000	Waukee	68220000
Southern Cal	60910000	Waverly-Shell Rock	68400000
Spencer	61020000	Wayne	68540000
Spirit Lake	61200000	Webster City	68670000
St Ansgar	57510000	West Bend-Mallard	69210000
Stanton	61650000	West Branch	69300000
Starmont	61750000	West Burlington Ind	69370000
Springville	61380000	West Central	69430000
Storm Lake	62190000	West Central Valley	62640000
Stratford	62460000	West Delaware County	69500000
Sumner	62730000	West Des Moines	69570000
Terril	63450000	West Hancock	08190000
Tipton	64080000	West Harrison	69690000
Titonka Consolidated	64170000	West Liberty	69750000
Treynor	64530000	West Lyon	69830000
Tri-Center	64600000	West Marshall	69850000
Tri-County	64620000	West Monona	69870000
Tripoli	64710000	West Sioux	69900000
Turkey Valley	65090000	Western Dubuque	69610000
Twin Cedars	65120000	Westwood	69920000
Twin Rivers	65160000	Whiting	70020000
Underwood	65340000	Williamsburg	70290000
Union	65360000	Wilton	70380000
United	65610000	Winfield-Mt Union	70470000
Urbandale	65790000	Winterset	70560000
Valley	65910000	Woden-Crystal Lake	70830000
Van Buren	65920000	Woodbine	70920000
Van Meter	66150000	Woodbury Central	70980000
Ventura	66330000	Woodward-Granger	71100000
Villisca	66510000		
Vinton-Shellsburg	66600000		

## APPENDIX VI: Destination Locations – Community Colleges

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Community College (Destination Code = '3')	Destination Location
Des Moines Area Community College (DMACC) .....	99110000
Eastern Iowa Community College (EICC) .....	99090000
Hawkeye Community College (HCC) .....	99070000
Indian Hills Community College (IHCC) .....	99150000
Iowa Central Community College (ICCC) .....	99050000
Iowa Lakes Community College (ILCC) .....	99030000
Iowa Valley Community College (IVCCD) .....	99060000
Iowa Western Community College (IWCC) .....	99130000
Kirkwood Community College (KCC) .....	99100000
North Iowa Area Community College (NIACC).....	99020000
Northeast Iowa Community College (NICC).....	99010000
Northwest Iowa Community College (NCC) .....	99040000
Southeastern Community College (SCC).....	99160000
Southwestern Community College (SWCC).....	99140000
Western Iowa Technical Community College (WITCC).....	99120000

## APPENDIX VII: Residential Facilities

S/DC = Shelter/Detention Center, P = PMIC, NP = Non-PMIC Residential, FC = Foster Care Facility

Residential Facility	Code
4 R Kids – FC (Sioux City) .....	60398636
<b>A</b>	
American Home Finding Association – FC (Ottumwa) .....	50498604
Emergency Shelter - S/DC (Agency).....	09778604
Avalon Center – FC (Mason City) .....	41318604
<b>B</b>	
Bethany Christian Services of the Heartland – FC (Orange City).....	41498604
Bethany for Children and Families:	
Davenport - FC.....	16118607
Muscatine - FC.....	45818607
Betty Gilbert – FC (Sioux City) .....	60398635
Black Hawk County Youth Shelter .....	67958601
Boys and Girls Home:	
Denison - FC.....	17018333
Graettinger - FC .....	25568333
Marshalltown - FC.....	41048333
Sioux City – FC or P.....	60398003
Campus Brick - P	
Campus Crossroads - P	
Campus Corbett - P	
Campus Ward - P	
Brighter Tomorrow – FC (Sioux City) .....	60398637
<b>C</b>	
Catholic Charities – Diocese of Des Moines - FC .....	17378655
Catholic Charities – Archdiocese of Dubuque - FC .....	18638655
Catholic Charities of the Diocese of Sioux City:	
Carroll - FC .....	09998655
Fort Dodge - FC .....	23138655
Sioux City - FC .....	60398655
Central Iowa Juvenile Detention Center (Eldora-New Providence) .....	20078607
Child Connect:	
Council Bluffs - FC .....	14768666
Sioux City - FC .....	60398666
Children and Families of Iowa:	
Ankeny - FC .....	02618012
Cornerstone Recovery - P	
Centerville - FC .....	10718334
Des Moines – FC .....	17378011
Farrand House – NP	
Ten Eleven Group Home - NP	
Fort Dodge - FC .....	23138334
Osceola - FC .....	12118334

Residential Facility	Code
Christian Home Association - Children's Square USA	
Council Bluffs – FC, S/DC or P .....	14768603
Children's Emergency Shelter – S/DC	
Cottonwood Cottage - P	
Kinney Cottage - P	
Miller Cottage - P	
Stephan Cottage - P	
Sioux City - FC .....	60398633
Clarinda Youth Corporation – Clarinda Academy - NP or S/DC (Clarinda) .....	11970127
NE7 Shelter for Boys	
NE5 Kennedy Hall - NP	
NE6 Angelou Hall - NP	
NE9 Parks Hall - NP	
NE7 Independence Hall - NP	
SW5 Washington Hall - NP	
SW6 Jefferson Hall - NP	
SW7 Jackson Hall - NP	
SW8 Lincoln Hall - NP	
SW9 Coolidge Hall – NP	
NE Shelter for Boys – S/DC	
Clarke County Juvenile Detention Center – S/DC (Osceola) .....	12118601
Coleman Counseling - FC (Eagle Grove).....	19448601
Counseling & Therapy Associates, LLC – FC (Waterloo).....	67958620
 <b>D</b>	
Dubuque County Juvenile Detention Center – S/DC (Dubuque).....	18638615
 <b>F</b>	
Families First Counseling Services of Iowa, LLC – FC (Waterloo).....	67958621
Families, Inc - FC (West Branch) .....	69308601
Family Resources, Inc. (Wittenmyer)	
Davenport – FC or NP .....	16118610
Kinsman Shelter	
Newcomb - NP	
Victory House - NP	
Leslie - NP	
Anchorage House - NP	
Shelton - NP	
Bridge House - NP	
S.U.M.M.I.T – NP	
Kinsman Shelter – S/DC	
Muscatine - FC.....	45818610
Family Solutions Services, Inc	
Orange City - FC .....	41498625
Sioux City - FC .....	60398625
Father Flanagan's Boys Home – Boys Town of Iowa - FC (Council Bluffs).....	14768614
First Resources Corporation:	
Sigourney - FC .....	60128620
Ottumwa - FC.....	50498620
Centerville - FC .....	10718620
Oskaloosa - FC .....	50138620
Knoxville - FC.....	33758620

Residential Facility	Code
Florence Crittenton Home - FC or S/DC (Sioux City) .....	60398601
Crittenton Center for Shelter and Youth Development – S/DC	
Family Development Services - FC	
Foundation II Youth Shelter - S/DC (Cedar Rapids).....	10538615
Four Oaks Family and Children's Services:	
Bertram (STOP) - NP .....	45548336
Cedar Rapids – FC, P or NP .....	10538001
North Oaks - P	
Smith Center - NP	
McIntyre Center - P	
South Oaks #2 - NP	
South Oaks #3 - NP	
Smith Center - P	
Dubuque - FC.....	18638336
Independence – S/DC or NP.....	31058336
Youth Shelter – S/DC	
Independence Phase Program - NP	
Iowa City – FC or S/DC.....	31418336
Youth Homes Shelter – S/DC	
Mason City – FC, P or NP.....	41318336
Windsor Unit - P	
Endres Unit - P	
Main Building - P	
Pembroke Unit - NP	
Monticello (JMRT) - NP .....	44468336
Waterloo - FC.....	67958336
West Des Moines - FC .....	69578336
Francis Lauer Youth Shelter – S/DC (Mason City).....	41318601
<b>H</b>	
Hillcrest Family	
Cedar Rapids - FC .....	10538657
Dubuque – FC, S/DC, P or NP.....	18638607
Hillcrest Emergency Youth Shelter – S/DC	
Molitore House - P	
Peterson Lodge - NP	
New Hope - NP	
New Pathways - NP	
Pathways - NP	
Maquoketa - FC .....	40418607
Holt International Children's Services, Inc – FC (Le Grand).....	19688601
Hope Haven, Inc – FC (Rock Valley).....	56078607
Horizons – Anita Daniels Program – NP (Marion).....	40868601
House of Mercy – In Touch with Teens - NP (Des Moines).....	17378688
<b>I</b>	
Integrative Health Services, Inc. – FC (Williamsburg).....	70298601
Iowa Braille and Sight Saving School.....	66609610
Iowa School for the Deaf .....	36459610
<b>J</b>	
Job Corps.....	17019601

Residential Facility	Code
<b>L</b>	
LDS Family Services – FC (West Des Moines) .....	69578603
Linn County Community Services – S/DC:	
Youth Services of Linn County – Shelter Care – S/DC (Cedar Rapids) .....	10538613
Juvenile Detention Center S/DC (College).....	13378614
Lutheran Family Services – FC (Fort Dodge).....	23138612
Lutheran Services in Iowa, Inc:	
Waverly – FC, S/DC, P or NP .....	68408601
Bremwood – Woodhaven Shelter – S/DC	
Bremwood – Phoenix Cottage - P	
Bremwood – Trinity Cottage - NP	
Bremwood – Hartman Cottage - NP	
Bremwood – CUNA Cottage - NP	
Bremwood – Banker Cottage - NP	
Bremwood – North Cottage - NP	
Bremwood – South Cottage - NP	
Bremwood – Jacobson Cottage - NP	
Bremwood – Waverly Cottage - NP	
Ames – FC, P or NP.....	02258601
Beloit – Faith Unit - P	
Beloit – Unity Unit - P	
Beloit – Journey Unit - P	
Beloit – Hunziker Unit - NP	
Beloit – Hope Unit - NP	
Clinton - FC.....	12788601
Davenport - FC.....	16118621
Decorah - FC.....	16388621
Denison - FC.....	17018621
Des Moines (Cottage Grove) - FC.....	17378651
Dubuque - FC.....	18638621
Muscatine - FC.....	45818621
Waterloo - FC.....	67958651
<b>M</b>	
Mid-Iowa Family Therapy Clinic, Inc:	
Ames - FC.....	02258606
Cedar Rapids - FC .....	10538636
Council Bluffs - FC .....	14768636
Des Moines - FC .....	17378636
Fort Dodge - FC .....	23138636
Mason City - FC .....	41318606
Mount Pleasant - FC .....	45368606
Ottumwa - FC.....	50498606
Perry - FC .....	51848606
Waterloo - FC.....	67958636
Midwest Christian Services – NP (Sioux Central) .....	60358601
White House - NP	
Brick House - NP	

Residential Facility	Code
<b>N</b>	
New Horizons Adoption Agency, Inc – FC (Mason City) .....	41318607
North Iowa Juvenile Detention Services – S/DC (Waterloo).....	67958602
Northwest Iowa Multi-County Regional Juvenile Detention Center YES Center – S/DC (Cherokee).....	11528601
<b>O</b>	
Orchard Place (Des Moines) P or FC.....	17370977
Aliber House - P	
Bright House - P	
Jacobson House - P	
Kenyon House - P	
Shiffler House - P	
<b>P</b>	
Polk County Youth Services – S/DC (Des Moines).....	17378002
Polk County Youth Shelter – S/DC	
Polk County Juvenile Detention Center – S/DC	
<b>Q</b>	
Quakerdale:	
New Providence – FC, S/DC or NP.....	20078603
Bartholomew Cottage Weekend Program – S/DC	
Gardner Cottage - NP	
Manning – FC, NP or S/DC.....	40148603
Flensburger Cottage – NP	
Shelter – S/DC	
Marshalltown – FC or NP.....	41048603
Andrews Cottage - NP	
Newton – FC or S/DC .....	47258603
Shelter – S/DC	
Waterloo – FC or NP.....	67958623
Slife Cottage - NP	
Crippen Cottage - NP	
<b>R</b>	
Rabiner Treatment Center S/DC or NP (Fort Dodge <i>in Manson Northwest District</i> ) .....	40238607
Beginning Choices – S/DC	
Cottage 1 - NP	
Cottage 2 - NP	
Cottage 5 - NP	
Rural Family Therapy Services, LLC - FC (Afton) .....	19708602
Ruth Harbor, Inc. – NP (Des Moines).....	17378645
<b>S</b>	
Scott County Juvenile Detention Center – S/DC (Davenport) .....	16118604
Sequel Care of Iowa, LLC - Sequel Care Violators Program – S/DC (Madrid).....	
South Central Youth and Family Services (SCYFS)	
South Central Shelter – S/DC (Indianola) .....	31148601
South Iowa Area Detention Service Agency	
Lee County – South Iowa Detention Services – S/DC (Central Lee).....	10798602
Southwest Iowa Juvenile Emergency Services	
Southwest Iowa Juvenile Detention Center – S/DC (Council Bluffs).....	14768999
Systems Unlimited, Inc:	
Family Systems – FC (Iowa City) .....	31418601
Family Systems – FC (Cedar Rapids).....	10538661

Residential Facility	Code
<b>T</b>	
Tanager Place - FC or P (Cedar Rapids) .....	10538601
Dutton Cottage - P	
Cook Cottage - P	
Sinclair Cottage - P	
Tomlinson Cottage - P	
Van Vechten Cottage - P	
<b>W</b>	
Woodbury County Juvenile Receiving & Detention Center	
Juvenile Detention Center – S/DC (Sioux City) .....	60398999
Woodward Youth Corporation – Woodward Academy - NP (Woodward-Granger) .....	71100118
<b>Y</b>	
Young House Family Services	
Burlington - FC .....	08828602
Christamore Family Treatment Center (Mt. Pleasant) - NP .....	45368602
Youth Emergency Services and Shelter of Iowa (YESS) – S/DC (Des Moines).....	17378606
Youth and Family Resource Services – Forest Ridge S/DC or NP (Estherville and Wallingford).....	21248604
Girls Shelter – S/DC	
Boys Shelter – S/DC	
Seton Hall - NP	
Rosa Parks - NP	
Oak Hall - NP	
Eagle Cottage - NP	
Crystal Cottage - NP	
Anita Cottage - NP	
Youth and Shelter Services (YSS):	
Ames – S/DC or FC .....	02258607
Rosedale Shelter – S/DC	
Jacobson Center - FC	
Marshall County – FC (Marshalltown) .....	41048607
Hamilton County – FC (Webster City) .....	68678607
Boone County – FC (Boone) .....	07298607
Youth Homes of Mid America	
Johnston - NP .....	32318617
Grubb East Cottage - NP	
Grubb West Cottage - NP	
Ross Cottage - NP	
Sargent Cottage - NP	
Grubb South Cottage - NP	
Clark/Orval Cottage - NP	
Jacobson North Cottage - NP	
Jacobson West Cottage - NP	
Des Moines - FC .....	17378647
Youth Shelter Care of North Central Iowa – GRLS Program – S/DC (Fort Dodge).....	23138602
Other .....	99999999