Student Last Name

Legal last name of the student

Code	Description	Definition

User Notes

Data Element Rollover

• Yes

Vendor Notes

• Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0080	Alpha		N	1	60	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	Use:

Student First Name

Legal first name of the student

Code	Description	Definition

User Notes

Data Element Rollover

• Yes

Vendor Notes

• Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0060	Alpha		N	1	60	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Student Middle Name

Legal middle name of the student

Code	Description	Definition

User Notes

• Optional for use in the State Student Identification and Locator System

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
							Extracts					Record Types					
D0070	Alpha		Y	1	60	N	Y	N	N	N	N	N	N	N	Y	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	N	
			Use:

Student Suffix

A suffix such as Jr., I, II of the student

Code	Description	Definition

User Notes

• Optional for use in the State Student Identification and Locator System

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0090	Alpha		Y	1	10	N	Y	N	N	N	N	N	N	N	Y	N	2005

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Birth Date

Date of birth of the student

Code	Description	Definition
	MM/DD/CCYY	

User Notes

• Non-special education students must be 5 years of age on September 15 in order to be counted in certified enrollment.

• The maximum age for a non-special education student is 21. Approval may be granted by the department to continue the program for a special education student for up to three years or until the person's 24th birthday.

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0020	Date		N	10	10	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information:

Legal Reference:

Use: Certified Enrollment

Gender

Gender of a student

Code	Description	Definition
M	Male	
F	Female	

User Notes

Data Element Rollover
• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0050	Alpha		N	1	1	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Add Element

Hispanic / Latino

Is the student Hispanic / Latino?

Code	Description	Definition
1	Yes	A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.
0	No	

User Notes

• This question is about ethnicity, not race. No matter what is selected for ethnicity, questions about the student's race(s) must also be answered.

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0042	Numeric		N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	
			Use:

Add Element

American Indian or Alaska Native

Is the student of the American Indian or Alaska Native race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
0	No	

User Notes

• At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

• The five races are:
   American Indian or Alaska Native
   Asian
   Black or African American
   Native Hawaiian or Other Pacific Islander
   White

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0043	Numeric		N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	Use:

Add Element

Asian

Is the student of the Asian race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
0	No	

User Notes

• At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

• The five races are:
  American Indian or Alaska Native
  Asian
  Black or African American
  Native Hawaiian or Other Pacific Islander
  White

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0044	Numeric		N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

Extracts: EASIER, State ID, Barcode
Record Types: TH TT SD EP ES CR ID BC

Certification Season	For more information:
Fall Winter Spring	
Y Y Y	Legal Reference:
	Use:

Add Element

Black or African American

Is the student of the Black or African American race?

Code	Description	Definition
1	Yes	A person having origins in any of the black racial groups of Africa.
0	No	

User Notes

• At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

• The five races are:
   American Indian or Alaska Native
   Asian
   Black or African American
   Native Hawaiian or Other Pacific Islander
   White

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0045	Numeric		N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	Use:

Add Element

Native Hawaiian or Other Pacific Islander

Is the student of the Native Hawaiian or Other Pacific Islander race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
0	No	

User Notes

• At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

• The five races are:
   American Indian or Alaska Native
   Asian
   Black or African American
   Native Hawaiian or Other Pacific Islander
   White

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0046	Numeric		N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	Use:

Add Element

White

Is the student of the White race?

Code	Description	Definition
1	Yes	A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
0	No	

User Notes

• At least one of the five races must be marked 1 (yes). Multiple races may be marked 1 (yes).

• The five races are:
   American Indian or Alaska Native
   Asian
   Black or African American
   Native Hawaiian or Other Pacific Islander
   White

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0047	Numeric		N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2010

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Change Code; Convert Data; Change User Note

Primary/Native Language

The primary/native language of a student

The student's first language (native language) is not necessarily the language spoken at home.

Code	Description	Definition
C	Three letter Language Code	ISO 639-2 Codes

User Notes

• Note: Students with ELL status of '1' in an English Language Instructional Program, '2' Identified as ELL but not in a program, or '3' Transitioned must have a non-English language code.

• Required for all students

• The following languages used in Fall 2008 did not have a direct Code ISO 639.2 conversion. They were converted as follows:

NCES Code / Language		Code ISO 639.2 / Language	
0210	Aramaic	sam	Samaritan Aramaic
1470	Frisian	ine	Indo-European (Other)
2300	Khmer	mkh	Mon-Khmer (Other)
9997	Kuku	aus	Australian languages
9998	Nuer	ssa	Nilo-Saharan (Other)
9999	Other language	qaa	Other - Reserved for local use

Data Element Rollover

• Yes

Vendor Notes

• A non-English code is required if ELL Status (D0420) contains values 1, 2, or 3.

• Convert from NCES Data Handbook codes to ISO 639-2 codes. A crosswalk is available.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0410	Alpha		N	3	3	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: John Scott 515-281-3805 john.scott@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Student Demographics   - 13 -

Social Security Number

Student's Social Security Number

Code	Description	Definition
	9 numeric characters	

User Notes
• Optional for use in the State Student Identification and Locator System

Data Element Rollover
• Yes

Vendor Notes
• If a value is present, the length must be 9. No dashes or spaces

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0160	Numeric		Y	9	9	N	Y	N	N	N	N	N	N	N	Y	N	2005

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Local Student ID

Unique local ID assigned to a child by the attending district

Code	Description	Definition
	1-20 alpha numeric characters	

User Notes

• Some student information systems create a unique local ID as well as allowing a district or school to create their own local IDs.

• Used by all software systems to facilitate the importing of a State Student ID file

Data Element Rollover

• Yes

Vendor Notes

• Length 10 for Bar Code; 20 for EASIER.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0010	Alpha		N	1	20	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

Certification Season	For more information:
Fall Winter Spring	
Y Y Y	Legal Reference:
	Use:

State Student ID

The unique ID assigned to a child in the Iowa State Student ID and Locator System

Code	Description	Definition
	10 digit number	

User Notes
• ID remains the same from year to year and follows the student within the state.

Data Element Rollover
• Yes

Vendor Notes
• Nulls are allowed only in the State ID Extract

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
K0020	Numeric		Y	10	10	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	2005

Certification Season
Fall Winter Spring
Y   Y   Y

For more information: Mary Linnenbrink 515-725-2107 mary.linnenbrink@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

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Grade Level

Grade level of the student during the current school year

Code	Description	Definition
PK	Pre-kindergarten	
00	Kindergarten	
01-12	First through twelfth grade	

User Notes

• All students must be assigned a valid grade level, including those students in multi-age classrooms or with an ungraded level.

• 5th year seniors are to be considered grade 12. 5th year seniors with an IEP do not negatively impact a district's graduation rate.

• All PK students in school sponsored programs (including QPPS) are to be submitted for Project EASIER

• PK 5-year-olds and PK students with an instructional IEP are counted in certified enrollment.
• PK 4-year-olds in Regular Education or with a Support Services Only IEP who are enrolled in a Statewide Voluntary School program approved by the state are counted in certified enrollment.
• PK Regular Education 3-year-olds are not counted in certified enrollment.

• Districts may allow a transfer-in student who is less than 5 to attend Kindergarten, however, the student will not be counted in certified enrollment.

Data Element Rollover

• Yes not including graduates and retentions

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0030	Alpha		N	2	2	Y	Y	Y	N	N	Y	N	N	N	Y	Y	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	

Use: Certified Enrollment

Add Element

Homeroom Teacher Folder Number

The Iowa Department of Education folder number of the student's homeroom teacher.

Code	Description	Definition

User Notes

• Optional element. The folder number is assigned by the Board of Educational Examiners. Most current numbers are six digits in length soon to become 7 digits. A few may be 5 digits.

• Including the folder number is intended to allow teachers view access to their students' information in Ed Insight, the Iowa Department of Education data warehouse.

• Including the folder number will allow automatic calculation of some of the teacher information in the Fall BEDS report. This will not be available for 2009-2010.

Data Element Rollover

• Yes, with the teacher information

Vendor Notes

• The teacher folder number should be a one time entry per staff member.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0055	Numeric		Y	5	7	Y	N	N	N	N	Y	N	N	Y	N	N	2010

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Change Vendor Note

Entry Date into District

The most recent date that begins continuous enrollment in the district

Code	Description	Definition
	MM/DD/CCYY	

User Notes

• The date does not change for a student who continues from year to year in the same district regardless of the schools in which the student has been or is enrolled.

• If a student is non-enrolled in the district for 1 or more instructional days and then returns, change the entry date into district to reflect the return date.

• If your district changes Student Information Systems, use the Entry Date from the previous SIS. Do not create a new default date. For assistance, contact an EASIER consultant.

Data Element Rollover

• Yes. This is the most recent date that begins continuous enrollment. It does not change unless the student leaves and then returns to the district.

Vendor Notes

• The date is the beginning date of continuous enrollment in the district and not the date of the conversion to a new student information system.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0210	Date		N	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information:

Legal Reference:

Use: Length of time for ELL, Migrant students

School Number

The four-digit code assigned to each school building by the Iowa Department of Education

Code	Description	Definition
	Four numeric characters	

User Notes

• All school numbers are included in the Iowa Educational Directory. The school number 0100 is used for Whole Grade Sharing Out.

• The district level building number of '0000' can be used for students who are Tuitioned-Out or Open Enrolled-Out. It may also be used for PK students attending in a facility that does not have a state assigned school building number.

Data Element Rollover

• User determined

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts			Record Types								FY Added
						EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	
K0030	Alpha		N	4	4	Y	Y	Y	N	N	Y	Y	Y	Y	Y	Y	2005

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information: Marlene Dorenkamp 515-281-5507 marlene.doremkamp.iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Enrollment / Attendance   - 20 -

School Name

Name of the school building the student currently attends

Code   Description   **Definition**

User Notes

Data Element Rollover

Vendor Notes
• Remove all commas, tildes, and accents for bar code extract

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0010	Alpha		N	1	20	N	N	Y	N	N	N	N	N	N	N	Y	2005

Column group headers: Extracts (EASIER, State ID, Barcode); Record Types (TH, TT, SD, EP, ES, CR, ID, BC)

Certification Season
Fall Winter Spring
 N   N   N

For more information: Marlene Dorenkamp 515-281-5507 marlene.doremkamp.iowa.gov

Legal Reference:

Use:

Class/Teacher Name

Name of the student's teacher or class

Code	Description	Definition

User Notes

Data Element Rollover

• No

Vendor Notes

• Remove all commas, tildes, and accents for bar code extract. Used to sort bar code labels for distribution.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0020	Alpha		Y	1	20	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Change User Note

Entry Date

The beginning date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

• Students who rollover from the previous year should have an entry date of July 1 of the current school year. Students who transfer in to the district will have an entry date indicating when they were enrolled. The date must be on or after July 1.

• JMC and Powerschool users may not be able to use an Entry Date prior to the first day of school. Follow your vendors instructions so that the correct students are being included in the EASIER extract.

• Students who transfer in after the year has started will have an Entry Date of the first date of attendance.

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0185	Date		N	10	10	Y	N	N	N	N	N	Y	N	N	N	N	2009

Certification Season	For more information:
Fall Winter Spring	
Y Y Y	Legal Reference:
	Use:

Change Code

Entry Code

The entry code for the enrollment period

Code	Description	Definition
1	Enrolled	Resident student attending school in the district
2	Open Enrolled In	Nonresident student open enrolled in
3	Tuitioned In Parent Paid	Nonresident student with parent or guardian responsible for tuition
4	Tuitioned In District Paid	Nonresident student with the resident district responsible for tuition
5	Whole Grade Sharing In	Nonresident student attending school in which a whole grade sharing agreement exists with the resident district
6	CPI Dual Enrolled	Home-schooled student receiving competent private instruction and also enrolled in a public school for academic or extra-curricular activities or ITBS / ITED testing
7	CPI Home School Assistance	Home schooled student receiving competent private instruction and provided in-home assistance by the local district
8	Nonpublic Shared Time	Nonpublic school student taking courses or receiving services on a part-time basis within the district
9	CPI Dual Enrolled and CPI Home School Assistance	
10	Tuitioned In NonResident Out-of-State	Nonresident student whose resident district is outside of Iowa
11	Foreign Exchange Student	A student sponsored by a program designated by the United States Department of State, Exchange Visitor Program and Designation Staff. These students generally are in the United States on a J-1 visa.
12	Open Enrolled In and CPI Dual Enrolled	
13	Open Enrolled In and CPI Home School Assistance	
14	Open Enrolled In and CPI Dual Enrolled and CPI Home School Assistance	
15	Tuitioned In State Paid	The student is in foster care, has an IEP, and parental rights have been severed
16	Public Shared Time	Public school student enrolled in another district but taking courses or receiving services on a part-time basis within the district
17	Open Enrolled In and Foreign Exchange Student	
18	Within District Part-time	Student from another building within the same district taking course(s) at this building
C 19	Foreign Student on Visa	Foreign student (not Foreign Exchange) ~~whose family is in this country on a Visa~~
D ~~20~~	~~Nonenrolled~~	~~Code used to enroll a student for the purpose of creating a valid Exit Code such as Tuitioned Out, Open Enrolled Out or Whole Grade Sharing Out~~
21	Tuitioned In and CPI Dual Enrolled	
22	Tuitioned In and CPI Home School Assistance	
23	Tuitioned In and CPI Dual Enrolled and CPI Home School Assistance	

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	

Use: Certified Enrollment

Entry Code

27   Whole Grade Sharing In and CPI Dual
       Enrolled

28   Whole Grade Sharing In and CPI Home
       School Assistance

29   Whole Grade Sharing In and CPI Dual
       Enrolled and CPI Home School Assistance

User Notes
• An Entry Code of '20' Nonenrolled must be followed with an Exit Code.

• Students who are continuing an Exit Code from the previous year (Tuition Out, Open Enrolled Out, Whole Grade Sharing Out, etc.) should have an Entry Code that reflects the actual type of entry into the district followed by the correct Exit Code..

• All PK4 regular education students in an Iowa Quality Preschool Program have an Entry Code of '1' Enrolled regardless of resident district.

Data Element Rollover
• Yes. For Active non Graduates, use the most recent Entry Code. The date should reflect a date early in the School Year (July 1) rather than the first day of instruction.

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0180	Numeric		N	1	2	Y	N	Y	N	N	N	Y	N	N	N	Y	2005

Certification Season
Fall Winter Spring
 Y   Y   Y

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

For more information:

Legal Reference:

Use: Certified Enrollment

Enrollment / Attendance   - 24 -

Full-time Equivalency (FTE)

The Full-time Equivalent that a student attends a particular school.

FTE is calculated by dividing the number of periods of expected attendance in a year by the maximum periods possible in a year for a full-time student.

Code	Description	Definition
	0.00 to 1.00	

User Notes

• Do not include Early Bird or Night School classes if the calculated FTE > 1.00.

• Students in an every-other-day or half-day Kindergarten program have a FTE = 0.50.

• Students enrolled only for activities or testing will have a FTE = 0.00.

• ~~Example:~~ A dual enrolled student who takes classes for one period a day for one semester in a 7 period schedule will have a FTE = 0.08
  1 period x 90 days (semester) / 7 periods x 180 days (maximum periods possible in 1 year)

• A student in a Home School Assistance Program will have FTE calculated as follows:
  # of visits by HSAP teacher / # of days in school year

• If a student is in a Home School Assistance Program where the student is taught full time by the HSAP teacher, the FTE = 1.00.

• A CPI student must have an FTE < 0.75.

Data Element Rollover

• User preference. Status determined each year.

Vendor Notes

• A full time student = 1.00. Allow entry to two decimal places.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
							Extracts					Record Types					
D0495	Numeric	1.00	N	4	4	Y	N	N	N	N	N	Y	N	N	N	N	2008

Certification Season	For more information:
Fall Winter Spring	
Y N Y	Legal Reference:

Use: Certified Enrollment, Student Attendance

Days Enrolled

Number of days a student was enrolled in the district during the current school year

Code	Description	Definition
	Whole number	

User Notes

• Half-day pre-kindergarten and kindergarten program students count as full days enrolled.

• One day should reflect an individual student's day. For students assigned to attend only half or partial days, a day enrolled = 1. FTE will be used to adjust the total days for attendance reports.

• Required for all students that receive district instruction including CPI students

Data Element Rollover

• No

Vendor Notes

• Numeric format with no zero fill

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0500	Numeric		N	1	3	Y	N	N	N	N	N	Y	N	N	N	N	2005

Certification Season Fall	Winter	Spring	For more information:
N	N	Y	Legal Reference:
			Use:

Days Present

Number of days a student was present during the current school year counted to the nearest half day.

Code	Description	Definition
	0.0 to xxx.0	

User Notes

• One day should reflect an individual student's day. For students assigned to attend only partial days, a day present = 1.

• Know how your student information system calculates days present for less that full-time students. ~~Adjustments might be necessary on the student attendance section of the Certified Annual Report.~~

• Required for all students that receive district instruction including CPI students

Data Element Rollover

• No

Vendor Notes

• Numeric format with one decimal place and no zero fill
• Computed per student based on hours enrolled in a day. Counted to the nearest half day. If present for half a day or less, count as 0.5. If present for more than half a day, count as 1.0.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0510	Numeric		N	3	5	Y	N	N	N	N	N	Y	N	N	N	N	2005

Certification Season	For more information:
Fall Winter Spring	
N N Y	Legal Reference:
	Use:

Days Unexcused

Number of times a student had an unexcused absence for the entire day

Code	Description	Definition
	Whole number	

User Notes

• Unexcused absences are determined by the district. Only days for which the student was unexcused for his or her entire day count as days unexcused.

• Out-of-school suspensions are not unexcused absences.

• Being unexcused for a partial day does not count.

Data Element Rollover

• No

Vendor Notes

• Prefer that the vendor compute the total.
• For each entire day with an unexcused absence, count 1. If less than the full day, count 0. Enter the sum.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0515	Numeric		N	1	3	Y	N	N	N	N	N	Y	N	N	N	N	2008

Certification Season

Fall	Winter	Spring
N	N	Y

For more information:

Legal Reference:

Use: Safe and Drug Free Schools reporting

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

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Change User Note

Resident District

State assigned code of the district where the parents, custodial parent, or guardian resides

Code	Description	Definition
	Four digit district code	

User Notes

• Use the code of 9098 for students who are an Iowa Ward of the State <u>and</u> have had parental rights severed

• If a student is in Foster Care, refer to the Foster Care notes to determine the correct resident district.

• Tuitioned-in, Open Enrolled in, and Whole-grade Sharing in students require a Resident District different from the Attending District.

• *Add Foster Care Chart when finalized.*

Data Element Rollover

• Yes

Vendor Notes

• Four digit State Code including codes for other states and 9098 for Iowa Ward of the State

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0200	Alpha		N	4	4	Y	Y	Y	N	N	N	Y	N	N	Y	Y	2005

Certification Season	For more information:
<u>Fall</u> <u>Winter</u> <u>Spring</u>	
Y Y Y	Legal Reference:

Use: Certified Enrollment

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Enrollment / Attendance   - 29 -

Resident County

State assigned code of the county in which the student resides

Code	Description	Definition
	Two digit county code	

User Notes

• If a student resides in a county outside of your school district boundaries, use the county in which the district certifies its budget (control county).

• You may want to consult with the person who has overseen your certified enrollment in the past if you have further questions on this element.

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0215	Alpha		N	2	2	Y	N	N	N	N	N	Y	N	N	N	N	2008

Certification Season			For more information:
Fall	Winter	Spring	
Y	N	N	

Legal Reference:

Use: Certified Enrollment

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Enrollment / Attendance   - 30 -

Add Element

Residential Facility

The Department of Education code for the Residential Facility in which the student lives while attending your district.

Code	Description	Definition
	8 digit code for the Residental Facility	

User Notes

• Used for Certified Enrollment only for the Lewis Central, Vinton-Shellsburg, and Denison school districts to identify part-time nonresident students living in state institutions or in federal programs who are enrolled in regular education classes in their district. They will have an Entry Code of '16' Public Shared Time. **????**   If these nonresident students are enrolled in your special education program, they will have an Entry Code of '4' Tuition In. Resident students will have an Entry Code of '1' Enrolled.

   Lewis Central will identify those students at the Iowa School for the Deaf: 14769610
   Vinton-Shellsburg will identify those students at the Iowa Braille & Sight Saving School: 66609610
   Denison will identify those students at the Denison Job Corps: 17019601

Data Element Rollover

• No

Vendor Notes

• This element is subject to change. Provide only a field for the district to enter the 8 digit code. Do not provide a drop down list.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0217	Alpha		Y	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2010

Certification Season
Fall Winter Spring
Y   N   N

For more information:

Legal Reference:

Use: Certified Enrollment

Foster Care

Is the student in foster care?

A student living in a facility located within the district that is a licensed child foster care facility as defined in Iowa Code section 237.1 (full-time parental nurturing provided by someone other than a relative or guardian of the child), or a facility as defined in Iowa Code 125.2 that provides residential treatment (substance abuse). The definition of a facility includes licensed foster single-family homes.

	Code	Description	Definition
C	1	Yes and would not live in the district if not in foster care	
A	2	Yes and would live in the district if not in foster care	
C	0	No	

User Notes

• If a child is in foster care and is open enrolled in or has an IEP, the resident district is the true resident district. In other cases, enter the attending district as the resident district.

• Use the following chart to determine the resident district and entry code for a student in foster care:

Does the student currently have an IEP?	Have parental rights been severed?	Where would the student reside for purposes of making a home if the student were not in foster care?	The student's resident district in EASIER is ...	The student's Entry Code is ...	Foster Care Indicator is ...	Eligible for Foster Claim
Y	Y		9098 (State)	15	?	N
Y	N	Resident District ≠ Attending District	The district where the student would reside if the student were NOT in foster care	4	1	N
Y	N	Resident District = Attending District	Attending District	1	2	N
N		Resident District ≠ Attending District	Attending District	1	1	Y
N		Resident District = Attending District	Attending District	1	2	N

• If the foster child's resident district is 9098 (State), the resident county is the county of location of the residential facility or foster home as long as it is within the counting district's boundaries. If the county is outside of the district's boundaries (such as a tuitioned out sp ed student) then it is overwritten with the control county.

Data Element Rollover

• Yes

Vendor Notes

• Convert Y to 1 and N to 0 if necessaary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0230	Numeric	0	N	1	1	Y	N	N	N	N	N	Y	N	N	N	N	2008

Certification Season			For more information:
Fall	Winter	Spring	
Y	N	Y	

Legal Reference:

Use: Certified Enrollment

Exit Date

The ending date of this enrollment period

Code	Description	Definition
	MM/DD/CCYY	

User Notes

• The Exit Date is the last date of a student's attendance or expected attendance. Note that this date will have an impact on the calculation of Days Enrolled and Days Present.

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0220	Date		Y	10	10	Y	N	N	N	N	N	Y	N	N	N	N	2009

Extracts: EASIER, State ID, Barcode
Record Types: TH TT SD EP ES CR ID BC

Certification Season
Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Exit Code

The exit code for the enrollment period

	Code	Description	Definition
C	1	Transferred Out of District	Student has transferred from the building to another district, a nonpublic school, ~~a building within the district~~, to receive competent private instruction, or to leave the country
	2	Open Enrolled Out	Student who remains a resident of the district but has open enrolled to another district
	3	Tuitioned Out District Paid	Student who remains a resident of the district but has enrolled in another district and the resident district pays tuition
	4	Dropout	Student is considered to be a dropout according to federal definitions
	5	Expelled	Student is no longer allowed to attend school due to board action
C	6	Reached Maximum Age	Student has reached maximum age without completing district requirements for graduation from high school. The student will be considered a dropout. The maximum age for a non-special education student is 21. Approval may be granted by the department to continue the program for a special education student for up to three years or until the person's 24th birthday.
	7	Deceased	Student is deceased and did not complete graduation requirements
	8	Graduated from High School	Student has met district requirements for graduating from high school. Used for midyear graduates and optional for other graduates
	9	Illness	A student who left school for an indefinite period of time because of an extended illness.
	10	Whole Grade Sharing Out	Student who has exited the district due to a whole grade sharing agreement with a neighboring school district
	11	Tuitioned Out Parent Paid	Student who remains a resident of the district but has enrolled in another district and the parent or legal guardian pays tuition.
C	13	No Show	~~Students who have zero attendance in the current year and were inactive or not enrolled at the end of the previous year~~ All of the following must apply: 1. The student has been entered in the student information system. 2. The student intended to enroll or re-enroll in the current year. 3. The student did not attend in the current year. 4. The student never attended last year or was exited at the end of last year (transfer, dropout, open-enrolled out, etc.).
	14	End or Change Enrollment	Student has ended or changed enrollment and the reason is not defined in the other exit codes (e.g. changed from CPI to regular enrollment or ended within district part-time enrollment).
	27	Interim Placement	Student is included in your certified enrollment but is not attending an Iowa public school district. (e.g. resident student receiving instruction in an AEA, community college, or private institution)
A	28	Transferred Within District	Student has transferred to a different school within the district.
A	29	Expulsion Continuing from Previous Year	Student Expulsion from the previous year continues into the current school year. The Behavior Incident occurred in the previous year.

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use: Certified Enrollment

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

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Exit Code

User Notes

• Code '13' No Show is used when all of the following apply:
   1. The student has been entered in the student information system.
   2. The student intended to enroll or re-enroll in the current year.
   3. The student did not attend in the current year.
   4. The student never attended last year or was exited at the end of last year (transfer, dropout, open-enrolled out, etc.).

• 7-12 students who were active at the end of last year, who did not enroll for the current year, and for whom no reason is known are considered to be Exit Code '4' Dropout.

• Students who transfer to a GED program are considered to be Exit Code '4' Dropout if the district is not paying for the students' instructional program. At the time the student takes the GED test, the student must be given an Exit Code '4' Dropout.

• Students who transfer to a Job Corps program are considered to be Exit Code '1' Transferred.

• Students who transfer to a different school within the district are considered to be Exit Code '1' Transferred.

• Students who are serving a jail or prison term are considered to be Exit Code '1' Transferred. Those who are being detained in jail are considered to be Exit Code '27' Interim Placement.

• If a special education student turns 21 during the school year, he/she can complete the school year, but if the 21st birthday occurs during the summer then the student has aged out. An agency may continue the special education and related services of an eligible individual beyond the individual's 21st birthday if the person had an accident or prolonged illness that resulted in delays in the initiation of or interruption in that individual's special education. The agency must request approval from the department in accordance with Iowa Code section 256B.8.

Data Element Rollover

• User preference. The user should decide whether to rollover Open Enrolled Out, Tuitioned Out, and Whole Grade Sharing Out. If they are rolled over, use Enrollment Code of 20 followed by last Exit Code. The dates should reflect a date early in the School Year (July 1) rather than the first day of instruction.

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0190	Numeric		Y	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use: Certified Enrollment

Change Code

Receiving Educational Services

Is the exited expelled or ill student receiving educational services from the district?

	Code	Description	Definition
	1	Yes	
C	0	No	
D	0	Not applicable	

User Notes

• ~~Required for~~ Students with Exit Code '5' Expelled or '9' Illness who are receiving educational services from the district are counted in certified enrollment.

Data Element Rollover

• No

Vendor Notes

~~• Must be 1 or 2 if Exit Code (D0220) = 5 or 9~~

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0228	Numeric	0	N	1	1	Y	N	N	N	N	N	Y	N	N	N	N	2009

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Destination Code

The type of destination location

Code	Description	Definition
1	Iowa public district	
2	Iowa accredited nonpublic school	
3	Community college program	
4	AEA program	Like Youth Shelter or Juvenile Detention
5	AEA school	Like AEA 267 Bremwood School
C 6	DHS program or Board of Regents school	Like Iowa Braille & Sight Saving School, Eldora Training School, Toledo Juvenile Home, or Price Lab School.
7	Private institution with contract	
8	Out-of-state	
9	Out-of-country	
10	Home-school / non-accredited school	
11	Incarcerated	
12	Other	
13	Unknown	
0	Not applicable	

User Notes
• Required for all Exit Codes

• A student with a destination code of '11' Incarcerated will only be included in Certified Enrollment if the Exit Code is '27' Interim Placement.

Data Element Rollover
• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0224	Numeric	0	N	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2009

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Destination Location

The state assigned code for the specific destination

Code	Description	Definition
	Eight digit code	

User Notes

• Required if Destination Code = 1, 2, 3, 5, 6, 7, or 8.

• If Destination Code = '7' Private Institution with Contract, enter the 8 digit public district number in which the facility is located.

Data Element Rollover

• No

Vendor Notes

• Append 0000 to the specific code if necessary to create an 8 digit code
• Null if destination code = 0, 4, ~~7~~, or 9-13

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0225	Alpha		Y	8	8	Y	N	N	N	N	N	Y	N	N	N	N	2009

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	Use:

21st Century Community Learning Center

Did the student participate in a 21st Century Community Learning Center program for 30 days or more between July 1 and June 30 of the current year?

21st Century Learning Centers are federally funded programs to support before and after school learning centers in Iowa to provide academic enrichment opportunities for children in low-resource schools.

Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• Sites are located within school districts and may or may not be housed within a public school district facility.

• Required for students in districts with federally funded 2st Century Community Learning Centers

• Districts with 21st Century Learning Centers in 2009-2010
    Allamakee
    Cedar Rapids
    Clinton
    Council Bluffs
    Davenport
    Des Moines
    Fort Dodge
    Fort Madison
    Iowa City
    Keokuk
    Perry
    Sioux City
    Storm Lake
    Van Buren
    Waterloo

Data Element Rollover

• No

Vendor Notes

• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
							Extracts					Record Types					
D0335	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2006

Certification Season

Fall	Winter	Spring
N	N	Y

For more information: Joe Herrity 515-281-3290   joe.herrity@iowa.gov

Legal Reference:

Use:

Activity Participation

~~**Did the nonpublic or CPI 9-12 student participate in school sponsored activities at any time during the year?**~~

Is the CPI 9-12 student dual enrolled for activities or ITED testing?

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

- "Activity" refers to locally defined student activity programs.

- Include students enrolled only to take the ITED test

- Required for ~~Nonpublic and~~ CPI Dual Enrolled students in grades 9-12

Data Element Rollover

- No

Vendor Notes

- Applies only to 9-12 students with Entry Codes (D0180) of 6, 9, 12, 14, 21, 23, 27, or 29 (dual enrolled) ~~or 8 (nonpublic shared time)~~
- Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0240	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2008

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	N	N	

Use: Certified Enrollment

Change User Note

At-Risk

Is the student considered to be at-risk at the time of submission?

An at-risk student means any identified student who needs additional support and who is not meeting or not expected to meet the established goals of the educational program (academic, personal/social, career/vocational). At-risk students include but are not limited to K-12 students in the following groups: homeless children and youth, dropouts, returning dropouts, potential dropouts, and students currently enrolled in an alternative school or program.

Code	Description	Definition
1	Yes and in a program funded by allowable growth	
2	Yes but not in a program funded by allowable growth	
0	No	

Certification Season
Fall Winter Spring
Y   N   Y

For more information: Susan Walkup 515-281-5718   susan.walkup@iowa.gov

Legal Reference: Iowa Code 281-12.2(256); Modified Allowable Growth - Iowa Coce 257.39

Use: Legislative report

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

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At-Risk

User Notes

• The process your district uses to identify students is locally defined. The DE website has more detailed information on identification of students at-risk of dropping out: http://www.iowa.gov/educate/content/blogcategory/58/898/index.php?option=com_content&task=view&id=418&Itemid=1389

• The difference between students identified at risk and funded by allowable growth (1) and students identified as at-risk but not in a program funded by allowable growth (2) is the funding source and criteria for identifying students. See below for clarification:

   1 student is identified as at-risk AND a potential dropout. Therefore the district has requested the permission to levy a tax under modified allowable growth for dropout prevention. Students must meet the definitions given in Iowa Code Chapter 257.39 for districts to use the modified allowable growth for dropout prevention programming. A student funded by modified allowable growth is in a dropout prevention program, specifically for K-12 students with a focus on keeping students in school who are at risk of dropping out and re-engaging students who have dropped out through alternative education programs and schools. The students served in these programs must meet the following criteria:

   • "Returning dropouts" are resident pupils who have been enrolled in a public or nonpublic school in any of grades seven through twelve who withdrew from school for a reason other than transfer to another school or school district and who subsequently enrolled in a public school in the district.

   • "Potential dropouts" are resident pupils who are enrolled in a public or nonpublic school who demonstrate poor school adjustment as indicated by two or more of the following:

      High rate of absenteeism, truancy, or frequent tardiness.

      Limited or no extracurricular participation or lack of identification with school, including but not limited to, expressed feelings of not belonging.

      Poor grades, including but not limited to, failing in one or more school subjects or grade levels.

      Low achievement scores in reading or mathematics which reflects achievement at two years or more below grade level.

      Children in grades kindergarten through three who meet the definition of at-risk children adopted by the department of education. 89 Acts, ch 135, §39

   2 student is identified as at-risk (and receiving supplemental or intensive services or supports) but not in a program funded by modified allowable growth. Funds for at-risk students who are not in a program funded by allowable growth are generated through Iowa Administrative Code 281-12.5(13) supplemental weighted enrollment and are based on the district's free and reduced count. These could also be students who qualify for other services (Title I, ELL, grants) and must meet the broader definition of at risk (academically, personal/social and career/vocational).

   0 student is not at risk at this time

• In the future the data collected under #1 will pre-populate the modified allowable growth application form for returning and potential dropouts. This data will also be helpful for districts to track data longitudinally and assist in evaluating programs and services provided for students at risk.

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
							Extracts					Record Types					
D0345	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2009

Certification Season			For more information: Susan Walkup 515-281-5718 susan.walkup@iowa.gov
Fall	Winter	Spring	
Y	N	Y	

Legal Reference: Iowa Code 281-12.2(256); Modified Allowable Growth - Iowa Coce 257.39

Use: Legislative report

Change Code; Convert Data

Charter School

Did the student attend a state approved Charter School at any time during the year?

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

- Districts with Charter Schools in 2009-2010
  - ~~Davenport~~
  - ~~Dubuque~~
  - ~~Hartley-Melvin-Sanborn~~
  - ~~Howard-Winneshiek~~
  - ~~Panorama~~
  - ~~Sigourney~~
  - ~~Southeast Webster Grand~~
  - ~~Storm Lake~~
  - ~~West Central~~

Data Element Rollover

- User preference. Status determined each year.

Vendor Notes

- Convert Y to 1 and N to 0 if necessary

Data Element Specifications

			Allow	Min	Max		Extracts				Record Types						FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0775	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2008

Certification Season			For more information: Del Hoover 515-281-8402 del.hoover@iowa.gov
Fall	Winter	Spring	Legal Reference:
Y	N	Y	
			Use:

Change Code; Convert Data

Early Intervening Services

Did the student receive early intervening services funded by IDEA Part B during the current year?

Services can include educational and behavioral evaluations, services, and support, including scientifically based literacy instruction. Part B funds may be from an AEA or local district.

Students must be in grades K-12 and general education students (do not have an IEP) when first marked.

Includes students receiving direct services or students in need of additional support of a teacher who received professional development funded by IDEA Part B in that particular year.

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• AEAs will notify districts of any teachers who received staff development using IDEA Part B funds. Students in need of additional support of those identified teachers are to be coded as receiving Early Intervening Services during the school year in which the training occurred.

• AEAs will notify districts of any students who received direct services using IDEA Part B funds.

• Early Intervening Services are only for regular education students. It is possible that, after receiving the services, a student is staffed into special education. In that case, both Early Intervening Services and IEP indicators will be marked 'Yes'.

• Early Intervening Services is a yearly indicator. A student marked as receiving early intervening services remains marked for that year only. A student is only marked a second year if additional services were rendered or if the student in need of additional support has a teacher during the next year who also received staff development funded through IDEA Part B funds during the new academic year.

• Required for districts that have been determined to be disproportionate and all other districts that provide services with these funds

Data Element Rollover

• No

Vendor Notes

• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0760	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2007

Certification Season	For more information: Steve Crew 515-281-6285 or steve.crew@iowa.gov
Fall Winter Spring	Legal Reference: 34 CFR 300.226(a)
Y N Y	Use: Required to collect, not report

Free Lunch ~~Eligible~~

Is the student approved ~~eligible~~ for free lunch at the time of submission?

The federal government-sponsored lunch program where the full cost of school meals is provided by the government.

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• A student may be approved ~~eligible~~ (yes) and not participate.

• Students are eligible for free lunch through application or ~~identification processes such as~~ Direct Certification. ~~application, homeless status, foster care status, migrant status, etc.~~

• Students who are in foster care, are migrants, or are homeless ~~may~~ qualify for Free Lunch if they apply.

• All students in Provision 2 or 3 schools ~~are eligible for~~ receive free lunch. For more information on Provision 2 or 3 Options: http://www.frac.org/html/federal_food_programs/cnreauthor/provision2.htm

Data Element Rollover

• Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes

• ~~Vendors who integrate their SIS with a lunch program are cautioned to ensure the requested data element specifications are met with respect to eligibility vs participation.~~
• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0270	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season			For more information: Patti Harding 515-281-4754 patti.harding.iowa.gov
Fall	Winter	Spring	Legal Reference:
Y	N	Y	Use:

Change Code; Convert Data

Reduced Lunch ~~Eligible~~

Is the student approved ~~eligible~~ for reduced lunch at the time of submission?

The federal government-sponsored lunch program where the partial cost of school meals is provided by the government.

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes
• A student may be approved ~~eligible~~ (yes) and not participate.

Data Element Rollover
• Yes. Status continues for 30 operating days. New status takes effect when determined. If no new qualification within 30 days, status becomes No.

Vendor Notes
~~• Vendors who integrate their SIS with a lunch program are cautioned to ensure the requested data element specifications are met with respect to eligibility vs participation.~~
• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	Extracts State ID	Extracts Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0280	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season			For more information: Patti Harding 515-281-4754 patti.harding.iowa.gov
Fall	Winter	Spring	Legal Reference:
Y	N	Y	Use:

Gifted/Talented

Has the student been identified as gifted/talented at any time during the current school year?

Gifted and talented children are those identified as possessing outstanding abilities who are capable of high performance.

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• Gifted and talented children are children who require appropriate instruction and educational services commensurate with their abilities and needs beyond those provided by the regular school program.

Gifted and talented children include those children with demonstrated achievement or potential ability, or both, in any of the following areas or in combination:

1. General intellectual ability
2. Creative thinking
3. Leadership ability
4. Visual and performing arts ability
5. Specific ability aptitude

• All schools are to identify gifted and talented students. Identified students do not need to be in a specifically designated program.

• Gifted and Talented teachers may provide instruction to entire classes of students. That in itself does not identify all of those students as Gifted and Talented.

Data Element Rollover

• Yes

Vendor Notes

~~• In the bar code extract, code Y = 1 and N = 0~~

• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0310	Numeric	0	N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

Certification Season			For more information: Rosanne Malek 515-281-3199 rosanne.malek@iowa.gov
Fall	Winter	Spring	Legal Reference: Iowa Code 257.44
Y	N	Y	Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Homeless Type

If a student was homeless at some time during the year, what was the most recent type of primary nighttime residence?

A homeless student is a child or youth from the age of 3 years through 21 years who lacks a fixed, regular, and adequate nighttime residence.

Code	Description	Definition
1	Sheltered/Transitionally Housed	Children who individually or with a family accessed and are living in a public or private shelter or transitional housing project on a temporary basis.
2	Doubled-up	Children living with relatives or friends due to a loss of housing due to disasters, lack of employment, parents will not allow child to live at home, abandoned children, or other similar situations.
3	Unsheltered	Children living in cars, parks, public spaces, abandoned buildings, sub-standard housing, bus or train stations, or similar situations of public and private places not ordinarily used as a regular sleeping accommodation for human beings.
[D] 4	~~Other~~	~~Abandoned children temporarily housed by hospitals, YWCA or YMCA organizations, etc.~~
[D] 5	~~Unknown~~	~~Children who have been identified as homeless, but primary nighttime residence is unknown.~~
6	Hotel/Motel	Children living in a hotel/motel as their primary residence.
0	Not applicable	Children who were not homeless at any time during the school year.

User Notes

• Once a type is entered, it remains entered for the rest of the school year. The type may change to reflect the most recent status.

• Students in foster care or residential placement are not considered homeless.

• If a student moves out of his / her parents' home (whether by choice or not) and is unaccompanied by either parent, he or she is considered to be homeless.   ??? legal guardian

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0340	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
N	N	Y

For more information: Donna Eggleston 515-281-3999 donna.eggleston@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Program Indicators   - 46 -

Add Element

Unaccompanied Youth

Is the homeless student considered to be an unaccompanied youth?

Code	Description	Definition
1	Yes	
0	No	

User Notes

Notes coming from Donna

Applies only to students with Homeless Type 1-3 or 6.

Data Element Rollover

• No

Vendor Notes

Only applies to students with Homeless Type (D0340) = 1-3 or 6.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0341	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2010

Certification Season

Fall Winter Spring

N   N   Y

For more information: Donna Eggleston 515-281-3999 donna.eggleston@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Program Indicators   - 47 -

Change Code; Convert Data

Homeless Student Served Through McKinney-Vento Funds

Was the homeless student served by a McKinney-Vento subgrantee district at any time during the school year?

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

- Required for students in McKinney-Vento subgrantee recipient districts whose Homeless Type is ~~1-6~~ 1-3 or 6

- McKinney-Vento Subgrant Districts in 2009-2010
  - ~~Ames~~
  - ~~Cedar Rapids~~
  - ~~College~~
  - ~~Council Bluffs~~
  - ~~Des Moines~~
  - ~~Iowa City~~
  - ~~Ottumwa~~
  - ~~Sioux City~~
  - ~~Spirit Lake~~
  - ~~West Sioux~~

Data Element Rollover

- No

Vendor Notes

- Required if Homeless Type D0340 is ~~not 0~~ 1-3 or 6.
- Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0800	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2007

	Certification Season	
Fall	Winter	Spring
N	N	Y

For more information: Donna Eggleston 515-281-3999 donna.eggleston@iowa.gov

Legal Reference:

Use:

IEP

Does the student have an IEP?

IEP's include not only instructional IEP's, but also those for support services only (for example Speech or Language, Occupational or Physical Therapy, School Social Work, and Special Education Nursing Services). These services are usually provided by the Area Education Agency, but should be reported through Project EASIER. An IEP that specifies the assignment of an aide to assist a student in moving about school is also included.

	Code	Description	Definition
C	1	PK Instructional IEP or K-12 any IEP	
A	2	PK Support Services Only	
C	0	No	

User Notes

• PK 4 year old students who have an IEP for Support Services Only may be enrolled in a Statewide Voluntary Preschool Program and funded through Certified Enrollment.

• PK students who have an IEP for Support Services Only may not be counted in Certified Enrollment.

Data Element Rollover

• Yes

Vendor Notes

• ~~In the bar code extract, code Y = 1 and N = 0~~
• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0290	Numeric	0	N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: Dennis Dykstra 515-281-4834 dennis.dykstra@iowa.gov

Legal Reference:

Use: Certified Enrollment

Migrant

Is the student considered a migratory child?

The term "migratory child" means a child who is, or whose parent or spouse is, a migratory agricultural worker. A migratory agricultural worker is one who, in the preceding 36 months, in order to obtain temporary or seasonal employment in agricultural or fishing work, has moved from one school district to another.

Code	Description	Definition
1	Yes and in a federally funded program	
2	Yes but not in a federally funded program	
0	No	

User Notes

• The definition also includes the following two situations that are not applicable in Iowa:

(b) in a state that is comprised of a single school district, has moved from one administrative area to another within such district; or

(c) resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity.

• A student loses migrant status if a student has been continuously enrolled within the same district beyond 3 years.

• Districts with Federally Funded Programs in 2009-2010

~~Columbus~~
~~Coon Rapids-Bayard~~
~~Denison~~
~~Estherville~~
~~Lenox~~
~~Marshalltown~~
~~Ottumwa~~
~~Perry~~
~~Postville~~
~~Sioux Center~~
~~Storm Lake~~
~~West Sioux~~
~~Williamsburg~~

Data Element Rollover

• User preference. Status determined each year. Once given a Y status, it does not change for the year.

Vendor Notes

~~• In the bar code extract, code Y = 1 and N = 0~~

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0320	Numeric	0	N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

Certification Season			For more information: Donna Eggleston 515-281-3999 donna.eggleston@iowa.gov
Fall	Winter	Spring	Legal Reference:
Y	N	Y	Use:

Preschool Attendance

Did the student attend preschool within the 12 months prior to kindergarten entry?

Code	Description	Definition
C	1	Yes
C	0	No

User Notes

• Includes any preschool experience private or school sponsored. Includes Transitional Kindergarten.

• No change in the preschool attendance indicator would be needed for a student in his/her 2nd year of kindergarten.

• Required for current Kindergarten students

Data Element Rollover

• No. May remain in the database associated with the year the student was in K.

Vendor Notes

• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0780	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2007

Certification Season
Fall Winter Spring
Y   N   N

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
Legal Reference:
Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Program Indicators   - 51 -

Change Element Definition

Preschool Program

Is the student in a ~~Quality Preschool Program approved~~ Statewide Voluntary Preschool Program initially funded by a Department of Education grant?

Code	Description	Definition
1	Yes	
0	No	

User Notes

• If a district has multiple preschool programs, not all may have been included in the startup grant. Mark Yes only for students in the Statewide Voluntary ~~Quality~~ Preschool programs in the grant approved by the Department of Education.

• Include students in approved programs regardless of the year the grant was approved.

• Statewide Voluntary Preschool Programs are funded in certified enrollment for PK 4-year-olds in regular education or having an IEP for support services only. Other students may be enrolled if space is available but they will not be counted in certified enrollment and should be marked as '0' No.

Data Element Rollover

• No. May remain in the database associated with the year the student was in PK.

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0783	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2009

Certification Season

Fall	Winter	Spring
Y	N	N

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Legal Reference:

Use:

Change User Note

Preschool Program Standards

The standards met by the preschool program that the student attends

Code	Description	Definition
1	NAEYC / Head Start	NAEYC/Head Start = National Association for the Education of Young Children/Head Start
2	QPPS	QPPS = Iowa's Quality Preschool Program Standards. QPPS is a subset of NAEYC/Head Start
3	Neither NAEYC / Head Start or QPPS	
0	Not applicable	

User Notes

• Required for all PK students including those with any IEP.

• If the preschool program is approved, then it must meet standards 1 or 2.

• If the preschool program is not approved, standards 1, 2, or 3 may be used.

• Once a district has an approved preschool program, all students in any program with standards 1 or 2 are included in certified enrollment.

• Required for PK age 4 regular education and PK age 4 IEP for Support Services Only students

Data Element Rollover

• No. May remain in the database associated with the year the student was in PK.

Vendor Notes

• Required 1-3 for current PK age 4 students with IEP = N all PK students.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts			Record Types								FY
						EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0785	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2008

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Legal Reference:

Use: Certified Enrollment

Change Code; Convert Data

Section 504

Does the student have a 504 plan?

Code	Description	Definition
C 1	Yes	
C 0	No	

User Notes

Data Element Rollover
• Yes

Vendor Notes
• In the bar code extract, code Y = 1 and N = 0
• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0300	Numeric	0	N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

Certification Season
Fall Winter Spring
Y   N   Y

For more information: Cynthia Knight 515-284-5287 cynthia.knight@iowa.gov
Legal Reference:
Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Program Indicators   - 54 -

Add Element

Student Option Transfer

What is the status of the transfer under the Unsafe School Individual Student Option?

Code	Description	Definition
1	Transfer offered	
2	Transfer offered and accepted	
3	Transfer offered, accepted, and completed	
4	Not feasibile to offer	
0	Not applicable	

User Notes

• Any student who becomes a victim of a violent criminal offense shall, to the extent feasible, be permitted to transfer to another school within the district. For purposes of this rule, a victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one or more of the following crimes against the student while the student is in the school building or on the grounds of the attendance center.

1. A forcible felony as defined in rule 281—11.2(PL107-110);
2. Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code chapter 708;
3. Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code chapter 709;
4. Extortion under Iowa Code section 711.4.

Within ten calendar days following the date of the request, a local school district shall offer an opportunity to transfer to the parent/guardian of a student who meets the definition of a victim of a violent crime.

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0315	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2010

Certification Season

Fall	Winter	Spring
N	N	Y

For more information:

Legal Reference: 281—11.4(PL107-110)

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Program Indicators   - 55 -

Add Element

Program 1

To be determined

Code	Description	Definition
1-999	To be determined	

User Notes

Data Element Rollover

- No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0352	Numeric	0	N	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Add Element

Program 2

To be determined

Code	Description	Definition
1-999	To be determined	

User Notes

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
							Extracts					Record Types					
D0354	Numeric	0	N	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

Certification Season

Fall	Winter	Spring
N	N	Y

For more information:

Legal Reference:

Use:

Add Element

Program 3

To be determined

Code	Description	Definition
1-999	To be determined	

User Notes

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0356	Numeric	0	N	1	3	Y	N	N	N	N	Y	N	N	N	N	N	2010

The Extracts columns are: EASIER, State ID, Barcode. The Record Types columns are: TH, TT, SD, EP, ES, CR, ID, BC.

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

First Enrollment Date in US School

Date immigrant or ELL student began continuous enrollment in a U.S. school.

Code	Description	Definition
	MM/DD/CCYY	

User Notes

• If the exact date is unknown, use 09/01/year

• Transferring within the US does not change the date.

• Transferring out of country and returning: use the most recent date.

• Required for PK-12 students with Immigrant Status 'Y̶ '1' or students with ELL status of '1', '2', or '3' whose first enrollment date in US schools is on or after 8/1/2006. Recommended for all ELL students.

Data Element Rollover

• Yes. This should not change even if the Immigrant status changes from Y to N.

Vendor Notes

• Required if Immigrant (D0330) = Y̶ 1 or ELL Status (D0420) = 1, 2, or 3 whose first enrollment date in US schools is on or after 8/1/2006. Recommended for all ELL students.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0490	Date		Y	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: John Scott 515-281-3805 john.scott@iowa.gov

Legal Reference:

Use:

Change Code; Convert Data

Immigrant

Is the student considered an immigrant?

"Immigrant" is defined as "individuals who are aged 3 through 21; were not born in any state; and have not been attending one or more schools in any one or more states for more than 3 full academic years. The term "State" means each of the 50 States, the District of Columbia, and the Commonwealth of Puerto Rico.

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• This immigrant status should not be confused with immigrant status for the Immigrant and Naturalization Service (INS).

• A child adopted at age 3-21 who meets the criteria is an immigrant. A child adopted prior to age 3 who has had enough time to adjust to the cultural, language, and educational differences would not be an immigrant.

• Children born to US citizens and military personnel outside of the "states" and foreign exchange students are not immigrants.

• Date entered US schools is required if Immigrant = 1

• If a student leaves the country for an extended period, the time out of the country is not included in the 3 full academic years. Instead, the 3-full-academic-years count resumes from the time the student left the country but does not restart.

Data Element Rollover

• User preference. Status determined each year. Once given a '1' (Yes) status, it changes only when the three year limitation is exceeded.

Vendor Notes

If Immigrant (D0330) = 1, First Enrollment Date in US School (D0490) is required.
• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0330	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Placement Date

Date a student was most recently placed in the district's ELL program or began receiving ELL services

Code	Description	Definition
	MM/DD/CCYY	

User Notes

• State funding for ELL K-12 students is based on the number of years in a program or receiving   services in your district.

• If the student leaves and then returns to the district and the ELL program, the ELL Placement Data changes to the date of reentry. If the student never leaves the district, the ELL Placement Date does not change.

• For students with an ELL Status of '2' Identified as ELL but not in a Program, the ELL Placement Date is the date that they were tested.

• Required for all K-12 students with ELL Status of '1' In an English Language Instructional Program, '2' Identified as ELL but not in a Program, or '3' Transitioned.

Data Element Rollover

• Yes

Vendor Notes

• Required if ELL Status (D0420) = 1, 2 or 3.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0460	Date		Y	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: John Scott 515-281-3805 john.scott@iowa.gov

Legal Reference:

Use: Certified Enrollment

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

ELL / Immigrant   - 61 -

Change Code

ELL Placement Instrument

The instrument used to determine the initial English proficiency level for program or services placement

	Code	Description	Definition
	1	Language Assessment Scale	
	2	IDEA Proficiency Test	
	3	Other	
	4	MAC II	
	5	Woodcock Munoz Language Survey (WMLS)	
A	6	Kentucky Screener	
	0	Not applicable	

User Notes

• An ELL student is not required to be retested when transferring between districts. The receiving district may enter the previously used placement instrument and proficiency level.

• If an assessment is given, ELL Placement Proficiency and ELL Status are required.

• Required for all K-12 students with ELL Status of '1' In an English Language Instructional Program, '2' Identified as ELL but not in a Program, or '5' Tested and not identified as ELL

Data Element Rollover

• Yes

Vendor Notes

• Must be 1-5 6 if ELL Status (D0420) = 1, 2, or 5

Data Element Specifications

			Allow	Min	Max		Extracts				Record Types						FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0440	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season	For more information: John Scott 515-281-3805 john.scott@iowa.gov
Fall Winter Spring	Legal Reference:
Y N Y	Use:

ELL Placement Proficiency

The English proficiency level determined by the ELL placement instrument

Code	Description	Definition
1	Non-proficient	
2	Limited English Proficient	
3	Proficient	
0	Not applicable	

User Notes

• The ELL Placement Proficiency remains constant for a student in your district from year to year.

• Required for all K-12 students assessed with an ELL Placement Instrument

Data Element Rollover

• Yes

Vendor Notes

• Must be 1-3 if ELL Status (D0420) = 1, 2, or 5

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0450	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: John Scott 515-281-3805 john.scott@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

ELL / Immigrant   - 63 -

ELL Status

Current ELL status of a K-12 student

Code	Description	Definition
1	Student is in an English Language Instructional Program	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom
2	Identified as ELL but not in a program	A student whose primary/native language is not English and whose proficiency in English puts the student at risk for not being academically successful in an English-only classroom but is not participating in an ELL program Example: No program offered or parents refuse participation. When identified ELL students are not provided a program for whatever reason, they must receive ELL services (e.g. differentiated instruction)
3	Transitioned	A student whose primary/native language is not English and who has been transitioned out of an English language instructional education program or transitioned from ELL services into a regular classroom
4	Exited	Student is no longer considered an ELL student and no longer has an ELL status code of 1, 2, or 3
5	Tested and not identified as ELL	
0	Not applicable	

User Notes

• Students with ELL Status '3' Transitioned are in the process of moving from Status 1 or 2 toward Status 4. They have not yet exited their ELL program/services.

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0420	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

ELL Instructional Program

The instructional program of a current ELL student.

Code	Description	Definition
1	Bilingual Dual Language Program	Also known as two-way or developmental. Students develop language proficiency in two languages by receiving instruction in English and another language in a classroom that is usually comprised of half native English speakers and half native speakers of the other language.
2	Transitional Bilingual Program	Also known as early-exit bilingual education. Utilizes a student's primary/native language in instruction. The program maintains and develops skills in the primary/native language and culture while introducing, maintaining, and developing skills in English. The primary purpose of the program is to facilitate the ELL student's transition to an all English instructional program while receiving academic subject instruction in the primary/native language to the extent necessary.
3	Bilingual Heritage Language Preservation Program	Program that continues with the development of a student's native/home or ancestral language
5	English as a Second Language Sheltered English Instruction Program	An instructional approach used to make academic instruction in English understandable to ELL students. In the sheltered classroom, teachers use physical activities, visual aides, and the environment to teach vocabulary, for concept development in mathematics, science, social studies, and other subjects.
6	English as a Second Language Structured English Immersion Program	The goal of this program is acquisition of English language skills so that the ELL student can succeed in an English-only mainstream classroom. All instruction in an immersion strategy program is in English. Teachers have specialized training in meeting the needs of ELL students, possessing either a bilingual education or ESL teaching credential and/or training, and strong receptive skills in the students' primary/native language.
7	Other English as a Second Language Program (not listed)	Other English as a Second Language Program (not listed)
8	Two Way Immersion Bilingual Program	Program designed to serve both language minority and language majority students concurrently. Two language groups are put together and instruction is delivered through both languages. For example, in the U.S., native English-speakers might learn Spanish as a foreign language while continuing to develop their English literacy skills and Spanish-speaking ELLs learn English while developing literacy in Spanish. The goals of the program are for both groups to become biliterate, succeed academically, and develop cross-cultural understanding.
9	Developmental Bilingual Program	A program that teaches content through two languages and develops both languages with the goal of bilingualism and biliteracy.
10	Other Bilingual Program (not listed)	Other Bilingual Program (not listed)
11	English as a Second Language Program Specially Designed Academic Instruction Delivered in English (SDAIE) Program	A program of instruction in a subject area, delivered in English, which is specially designed to provide ELL students with access to the curriculum.
12	Content-based English as a Second Language Program	Makes use of instructional materials, learning tasks, and classroom techniques from academic content areas as the vehicle for developing language, content, cognitive and study skills. English is used as the medium of instruction.

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: John Scott 515-281-3805 john.scott@iowa.gov

Legal Reference:

Use:

ELL Instructional Program

| 13 | English as a Second Language Pullout Program | A program in which ELL students are "pulled out" of regular, mainstream classrooms for special instruction in English as a second language. |
| 0 | Not applicable | |

User Notes

• Required for all K-12 students with ELL Status of '1' In an English Language Instructional Program

Data Element Rollover

• Yes

Vendor Notes

• Must be 1-3 or 5-13 if ELL Status (D0420) = 1

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0470	Numeric	0	N	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: John Scott 515-281-3805 john.scott@iowa.gov

Legal Reference:

Use:

ELL Exit Date

Date student was classified as ELL Status 4 (Exited)

Code	Description	Definition
	MM/DD/CCYY	

User Notes

• A student transferring out of your district should not be exited from ELL simply because the student is leaving the district.

Data Element Rollover

• Yes

Vendor Notes

• Required if ELL Status (D0420) = 4

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0465	Date		Y	10	10	Y	N	N	N	N	Y	N	N	N	N	N	2006

Certification Season
Fall Winter Spring
Y   N   Y

For more information: John Scott 515-281-3805 john.scott@iowa.gov

Legal Reference:

Use:

Change Code; Convert Data

Title I Reading

Did the student participate in a Title I Targeted Assistance Reading program at anytime during the year?

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• Should not be used to identify students participating in Title I Schoolwide program. NCLB reporting will identify those schools from a source other than Project EASIER.

Data Element Rollover

• User preference. Status determined each year.

Vendor Notes

• ~~In the bar code extract, code Y = 1 and N = 0~~
• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0250	Numeric	0	N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov

Legal Reference:

Use:

Change Code; Convert Data

Title I Math

Did the student participate in a Title I Targeted Assistance Mathematics program at anytime during the year?

Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• Should not be used to identify students participating in Title I Schoolwide program. NCLB reporting will identify those schools from a source other than Project EASIER.

Data Element Rollover

• User preference. Status determined each year.

Vendor Notes

~~• In the bar code extract, code Y = 1 and N = 0~~
• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0252	Numeric	0	N	1	1	Y	N	Y	N	N	Y	N	N	N	N	Y	2005

Certification Season
Fall Winter Spring
 Y   N   Y

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov
Legal Reference:
Use:

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Title I School Choice

The decision when a student applied for Title I School Choice during the current school year

Students who are attending Title I schools that are in their first or more years of school improvement (i.e. have not made adequate yearly progress (AYP) for two or more years), in corrective action, or in restructuring status are eligible to receive these services.

Code	Description	Definition
1	Applied and changed schools	
2	Applied and declined to change schools	
3	Applied and was denied	
0	Not applicable	

User Notes

• If there is no other school in the district for the student to transfer to, enter the code for Not applicable (0).

• Title I School Choice Districts in 2009-2010
  Not available at the time of printing

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0770	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2007

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov

Legal Reference:

Use:

Change Default, Allow Null

School Offering Title I School Choice

The school number of the school required to offer Title I School Choice.

Code	Description	Definition
	Four numeric characters	

User Notes

Data Element Rollover

• No

Vendor Notes

Change default value from 0000 to null (blank). 0000 is an invalid entry.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0765	Alpha		Y	4	4	Y	N	N	N	N	Y	N	N	N	N	N	2009

Certification Season
Fall Winter Spring
Y   N   N

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Title I   - 70 -

Title I Supplemental Services

The decision when a student applied for supplemental services

Students from low-income families who are attending Title I schools that are in their second year of school improvement (i.
e., have not made adequate yearly progress (AYP) for three or more years), in corrective action, or in restructuring status
are eligible to receive these services.

Code	Description	Definition
1	Applied and received services	
2	Applied and declined services	
3	Applied and was denied services	
0	Not applicable	

User Notes

• Districts Offering Title I Supplemental Services in 2009-2010
    Not available at the time of printing

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0305	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2006

Certification Season

Fall	Winter	Spring
Y	N	Y

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov

Legal Reference: Title I, Part A, Section 1116

Use:

Change Code

Kindergarten Literacy Assessment

The test used to assess the literacy level of a kindergarten student

Code	Description	Definition
1	Basic Reading Inventory (BRI)	
C 2	~~Phonolocical~~ Phonological Awareness Test (PAT)	
3	Observation Survey	
5	Yopp-Singer Test of Phoneme Segmentation	
6	Dynamic Indicators of Basic Early Literacy Skills (DIBELS)	
8	Transitional Kindergarten; Not Assessed	Used for 5 year Transitional Kindergarten students with Grade = 00
9	Other	
A 10	Phonological Awareness Profile	
0	Not applicable	

User Notes
• Required for all kindergarten students who are active on October 1st.

Data Element Rollover
• No. May remain in the database associated with the year the student was in K.

Vendor Notes
• Must be 1,2,3,5,6,8,9, or 10 if Grade = 00

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0735	Numeric	0	N	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

Certification Season			For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
Fall	Winter	Spring	Legal Reference:
Y	N	N	Use:

Change Code

Kindergarten Literacy Assessment Score 1

The first score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	BRI: Phoneme Segmentation subtest from Appendix A	Score Range: 0-22
	PAT: Phoneme Task of the Blending Subtest	Raw Score Range: 0-10
	Obs Survey: Hearing Sounds in Words subtest	Raw Score Range: 0-37
	Yopp-Singer: Full test	Score Range: 0-22
	DIBELS: Initial Sounds Fluency	Score Range: 0-99 (Report to the nearest whole number)
A	Phonological Awareness Profile: Beginning Sound Awareness	Raw Score Range: 0-10

User Notes
• Required if Kindergarten Literacy Assessment is BRI, PAT, Observation Survey, Yopp-Singer, DIBELS or Phonological Awareness Profile.

Data Element Rollover
• No. May remain in the database associated with the year the student was in K.

Vendor Notes
• Required if Kindergarten Literacy Assessment (D0735) = 1,2,3,5,6, or 10.
• Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0745	Numeric		Y	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

Certification Season

Fall	Winter	Spring
Y	N	N

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Legal Reference:
Use:

Change Code

Kindergarten Literacy Assessment Score 2

The second score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	PAT: Rhyming Subtest	Raw Score Range: 0-20
	DIBELS: Letter Naming Fluency	Score Range: 0-99
A	Phonological Awareness Profile: Rhyme Awareness	Raw Score Range: 0-10

User Notes

• Required if Kindergarten Literacy Assessment is PAT, DIBELS or Phonological Awareness Profile.

Data Element Rollover

• No. May remain in the database associated with the year the student was in K.

Vendor Notes

• Required if Kindergarten Literacy Assessment (D0735) is 2, 6, or 10.
• Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0746	Numeric		Y	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

Certification Season		
Fall	Winter	Spring
Y	N	N

For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov

Legal Reference:

Use:

Kindergarten Literacy Assessment Score 3

The third score of the assessment identified as the Kindergarten Literacy Assessment

Code	Description	Definition
	PAT: Phoneme Task of the Deletion Subtest	Raw Score Range: 0-10

User Notes

- Required if Kindergarten Literacy Assessment is PAT.

Data Element Rollover

- No. May remain in the database associated with the year the student was in K.

Vendor Notes

- Required if Kindergarten Literacy Assessment (D0735) is 2.
- Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0747	Numeric		Y	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2007

Certification Season	For more information: Penny Milburn 515-281-7844 penny.milburn@iowa.gov
Fall Winter Spring	Legal Reference:
Y N N	Use:

ACT Composite Score

The highest ACT Composite Score for a 9-12 student regardless of the year the test was taken

Code	Description	Definition
	Whole number 0 - 36	

User Notes

• If a student has more than one composite score, the student information system should extract the highest composite score.

• The ACT Composite Score is used to calculate a measure indicating probable post-secondary success on the Annual Progress Report (APR).

Data Element Rollover

• Yes. The highest ACT Composite score from any year is required.

Vendor Notes

• Zero is a valid score, do not default these scores to zero.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0525	Numeric		Y	1	2	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season
Fall Winter Spring
 N   N   Y

For more information:

Legal Reference: 281--IAC 12.8(3)(a)(6)

Use:

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Full Academic Year

The Full Academic Year (FAY) status indicates whether or not the student ~~changes~~ changed district or building between the previous test date and the current test date.

Code	Description	Definition
(blank)	Full Academic Year in both district and building	Continuous enrollment in building between test dates
1	Full Academic Year in district but not building	Continuous enrollment in the district but not building between test date
0	Not Full Academic Year in building or district	Not continuous enrollment in the district between test dates

User Notes

• Full Academic Year (FAY) is used only for Adequate Yearly Progress (AYP) reporting and is included only on the Bar Code Extract.

• State assessments include Iowa Tests of Basic Skills, Iowa Test of Educational Development, and Alternate Assessments.

• Continuous enrollment means that the student was enrolled on every instructional day.

• Normal progression (going from the highest grade in one building to the lowest grade in another building) is not considered a change of building for Full Academic Year.

• If a student changes from an elementary school on the previous test date to middle school A and then to middle school B on the current test date, the student is considered ' =1' Full Academic Year in the district but not the building.

Data Element Rollover

• Yes. Status must be determined each year but most will not change.

Vendor Notes

• Null is a valid value.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0030	Numeric		Y		1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season

Fall	Winter	Spring
N	N	N

For more information: Paul Cahill 515-281-3944 paul.cahill@iowa.gov

Legal Reference:

Use:

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Change User Note

Reason No State Assessment

What was the reason the student did not take the state assessment?

State assessments include Iowa Tests of Basic Skills, Iowa Test of Educational Development, and Alternate Assessments.

Code	Description	Definition
E	Exempt due to parental decision	
A	Absent during the testing period	
B	Not enrolled in building during testing period	
O	Exempt for other reasons	
N	Not applicable	

User Notes

• This element does not refer to the Kindergarten Literacy Assessment

• ~~Required~~ Reported only for students who have an IEP and are in Grades 3-8 and 11.

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0750	Alpha	N	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2006

Certification Season			For more information: Dennis Dykstra 515-281-4834 dennis.dykstra@iowa.gov
Fall	Winter	Spring	Legal Reference:
N	N	Y	

Use: Federal IDEA Reporting

Other Information Field 1

The value of the first Other Information field on the Iowa Testing Program answer sheet.

Reserved for CogAt scores

Code	Description	Definition

User Notes

• The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0130	Numeric		Y	3	3	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season	For more information:
Fall Winter Spring	
N N N	Legal Reference:
	Use:

Other Information Field 2

The value of the second Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition

User Notes

• The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0140	Numeric		Y	3	3	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	N	Use:

Other Information Field 3

The value of the third Other Information field on the Iowa Testing Program answer sheet.

Code	Description	Definition

User Notes

• The field of the answer booklet is 3 columns, this field combines all 3 digits

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0150	Numeric		Y	3	3	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
N N N	
	Use:

Change Code; Convert Data

Graduation Status

Has the student graduated at the time the record is being sent?

Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• Give a Graduation Status of ~~'Y'~~ '1' (Yes) only to the students who have actually graduated at the time of submission. If a non-graduating student completes graduation requirements prior to the start of instruction in the next school year, enter that student's graduation information in the "~~Summer~~ Graduate" web application available in August.

• A student may graduate from only one school. Use Exit Code '14' (End or Change Enrollment) in the non-graduating school at the end of the year. The building issuing the diploma must be the building of primary enrollment.

• You can only graduate students attending your district. If a tutioned-out student fulfills your district's requirements and earns your district's diploma, then the student should be re-enrolled and counted as a graduate prior to graduation.

• A student who does not graduate and stops attending is a dropout with Exit Code 4.

• A student who graduates midyear should be given an Exit Code of 8 on the date when he / she graduates.

Data Element Rollover

• No. Graduates are not rolled over. 5th year seniors are allowed.

Vendor Notes

• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0530	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

With the Extracts column grouping EASIER, State ID, Barcode and Record Types grouping TH TT SD EP ES CR ID BC.

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Diploma Type

What type of diploma did the graduate receive?

Code	Description	Definition
1	Regular Diploma	Given to students who meet unmodified local district graduation requirements including students who graduate from a local school board approved Alternative School.
2	Other Diploma	Given to students who meet modified local district graduation requirements from an alternative placement (not alternative high school) within the district, or who have had the requirements modified in accordance with a disability. Example - local district requirements have been modified through an IEP for specific students.
3	Other Completer	Given to students who have finished their high school program, but did not earn a diploma. Local district awards a certificate of completion or certificate of attendance in lieu of a diploma (may apply to foreign exchange students).
0	Not applicable	

User Notes

• Give a diploma type only to the students who have actually graduated at the time of submission. If a non-graduating student completes graduation requirements prior to the start of instruction in the next school year, enter that student's graduation information in the "~~Summer~~ Graduate" web application.

• If a Foreign Exchange student meets district graduation requirements, they receive Diploma Type 1 or 2. Foreign Exchange students and others who do not meet district graduation requirements may receive an "honorary diploma" and will be coded as Diploma Type 3 – 'Other Completer'.

• Required for all students with Graduation Status ~~Y~~ '1'

Data Element Rollover

• No

Vendor Notes

• Must be 1-3 if Graduation Status (D0530) = ~~Y~~ 1

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	Record Types TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0550	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	
			Use:

Post-graduation Location

The graduate's intended post-graduation location

Code	Description	Definition
1	In-state	
2	Out-of-state	
0	Not applicable	

User Notes

• Required for students with Graduation Status ~~'Y'~~ '1' and Diploma Type '1' or '2'

Data Element Rollover

• No

Vendor Notes

• Must be 1-2 if Graduation Status (D0530) = ~~Y~~ 1 and Diploma Type (D0550) = 1 or 2

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0560	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Post-graduation Plan

The graduate's intended post-graduation plan

Code	Description	Definition
1	Four year private college	
2	Four year public college	
3	Community college	
4	Two year private college	
5	Other postsecondary	
6	Employment	
7	Homemaker	
8	Active Military	
9	Unknown	
0	Not applicable	

User Notes

• Required for students with Graduation Status ~~'Y'~~ '1' and Diploma Type '1' or '2'

Data Element Rollover

• No

Vendor Notes

• Must be 1-9 if Graduation Status (D0530) = ~~Y~~ 1 and Diploma Type (D0550) = 1 or 2

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0570	Numeric	0	N	1	1	Y	N	N	N	N	Y	N	N	N	N	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Add Element

Behavior Incident Number

A number that uniquely identifies the behavior incident which may involve more than one student and / or result in more than one removal.

Code	Description	Definition
	Numeric	

User Notes

• The Behavior Incident Number is unique for the district in the current school year. If a removal continues into the following school year, no new removal is to be created.

Data Element Rollover

• No

Vendor Notes

• If multiple removals are the result of the same incident, they must have the same Behavior Incident Number.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0005	Numeric		N	1	10	Y	N	N	N	N	N	N	Y	N	N	N	2010

Certification Season

Fall	Winter	Spring
N	N	Y

For more information:

Legal Reference:

Use:

Removal Type

Type of removal: suspension, expulsion or interim setting

Code	Description	Definition
E	Expulsion	School board action resulting in the removal of a student "from the rolls" of a district (unless the student has an IEP and requires continuing services) for disciplinary reasons.
S	Out-of-school suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons.
N	In-school suspension	Administrative removal of a student from regular classes or activities for disciplinary reasons, but the student continues to be under the supervision of the school district.
F	Expulsion following a suspension for the same incident	Use this code for students who are initially suspended and then eventually expelled for disciplinary reasons.
A I	Interim Setting by School Personnel	May only be used for Special Education students if the Reason for Removal is Drug Related or Weapons Related, or if a Serious Bodily Injury occurred. 45 day limit.
A L	Interim Setting by Special Education Administrative Law Judge	May only be used if there is a threat of injury.

User Notes

• For each expulsion event, either use an expulsion 'E' or the combination of out-of-school suspension 'S' and Expulsion following a suspension for the same incident 'F' to identify a single removal event.

• If multiple removals are the result of the same incident, they must have the same Behavior Incident Number.

• Saturday school does not count as a removal because no instructional time is missed.

• If the removal is for more than 10 days, school board action is required.

• Expelled students are required to have an Exit Code of '5' Expelled.

Data Element Rollover

• No

Vendor Notes

• If multiple removals are the result of the same incident, they must have the same Behavior Incident Number (E0005).

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	Extracts State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0010	Alpha		N	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Change Code

Reason for Removal

The primary reason the student was suspended, expelled, or placed in an interim setting

Code	Description	Definition
D	Drug related	Any removal resulting from an incident having to do with the possession or use of an illegal drug or drug paraphernalia. Includes inappropriate use of medications.
L	Alcohol related	Any removal resulting from an incident having to do with the possession or use of alcohol.
O	Tobacco related	Any removal resulting from an incident having to do with the possession or use of tobacco.
W	Weapons related	Any removal resulting from an incident having to do with the unauthorized possession or use of a weapon.
D ~~A~~	~~Administrative Law Judge, court action, or Hearing Officer determination~~	~~Any removal resulting from an incident where court action or a Hearing Officer determination occurred.~~
P	Physical fighting without injury	Any removal resulting from an incident involving a physical fight among students where the offender(s) or victim(s) do not require off-campus professional medical attention.
H	Physical fighting with injury	Any removal resulting from an incident involving a physical fight among students where either the offender(s) or victim(s) require off-campus professional medical attention.
T	Attendance policy violation	Any removal resulting from an incident having to do with attendance policy violations. Includes truancy, tardiness, and unexcused absence
R	Disruptive Behavior	Any removal resulting from an incident that disrupts normal classroom instruction or activity. Includes abusive/inappropriate language and insubordination.
Y	Property related	Any removal resulting from an incident having to do with property theft or destruction. Includes burglary, theft, arson, and vandalism.
V	Other violent behavior without injury	Any removal resulting from an incident having to do with a violent act or threat of violence where the offender(s) or victim(s) do not require off-campus professional medical attention. Includes acts such as assault, harassment, sex offenses, and bullying. Do not include removals resulting from a physical fight.
I	Other violent behavior with injury	Any removal resulting from an incident having to do with a violent act where either the offender(s) or victim(s) require off-campus professional medical attention. Includes acts such as assault, harassment, sex offenses, murder, manslaughter, and bullying. Do not include removals resulting from a physical fight.
A S	Serious Bodily Injury	An Interim Setting removal resulting from an incident causing serious bodily injury including extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.
N	Other	Any removal resulting from an incident not included in those already listed.

Certification Season			For more information:	
Fall	Winter	Spring	Legal Reference:	
N	N	Y		Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Suspensions / Expulsions   - 88 -

Change Code

Reason for Removal

User Notes

• ~~Removals occurring because of look-alike weapons are coded as 'N' Other~~

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0020	Alpha		N	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Change User Note

Length of Removal

The length of the removal in number of FTE school days

One decimal place. Numeric format: 0.1 to xxx.9

Code	Description	Definition
	0.1 to xxx.9 days	

User Notes

• The length of removal is the number of school days the student is removed from the school to the nearest tenth of a day. A suspension may be for consecutive days or a part of a day over multiple days (e.g., 1st period for 2 weeks).

• Example: In-school suspension is held on Mondays, Wednesdays, and Fridays. A student is assigned to 3 days of in-school. The event is one event. Therefore, the length of removal is 3 days.

• ~~If an expulsion extends over multiple school years, enter the removal data in each year. The length of the removal is specific to the school year. For the second year, use the same entry code from last year that preceded the original Exit Code of '5' Expelled followed by an Exit Code of '5' Expelled.~~

• For a removal that extends into the next school year, enter the total Length of Removal in school year in which the removal initially occurred. Do not enter a duplicate copy of the removal in the following school year. An Expulsion that continues into the next school year is indicated with the Exit Code of '29' Expulsion Continuing from Previous Year in the next year's database.

Data Element Rollover

• No

Vendor Notes

• One decimal place

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts			Record Types								FY Added
						EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	
E0040	Numeric		N	3	5	Y	N	N	N	N	N	N	Y	N	N	N	2005

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
N N Y	Use:

Change Element Definition, User Note

Date of Removal

The date the ~~suspension or expulsion~~ removal began

Code	Description	Definition
	MM/DD/CCYY	

User Notes

~~• If an expulsion extends over multiple school years, enter the removal data in each year. The removal date for the current year is the first day instruction begins. Use the same entry code from last year that preceded the original Exit Code of '5' Expelled followed by an Exit Code of '5' Expelled.~~

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0050	Date		N	10	10	Y	N	N	N	N	N	N	Y	N	N	N	2006

Certification Season

Fall	Winter	Spring
N	N	Y

For more information:

Legal Reference:

Use:

Change Element Definition

Weapon Type

The type of weapon present during or involved in the incident leading to the ~~suspension or expulsion~~ **removal**

Code	Description	Definition
H	Handgun	
R	Rifle or shotgun	
F	Other firearm	
K	Knife	
B	Bomb	
L	Look alike or fake weapon	Includes toy guns, BB guns, and pellet guns
O	Other weapon not listed	Includes any other object used as a weapon
N	Not applicable	

User Notes

• This field can be used in conjunction with any removal reason and is required for weapon related offenses.

Data Element Rollover

• No

Vendor Notes

• Must be H, R, F, K, B, L, or O if Reason for Removal (E0020) = W

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0060	Alpha	N	N	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2007

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Unsafe School Choice Offense

Was the offense leading to the removal ~~a suspension or expulsion~~ an Unsafe School Choice Option offense?

Unsafe School Choice Option offenses include those in which the victim of a violent criminal offense is a student who is physically injured or threatened with physical injury as a result of the commission of one of the following crimes against the student while in the school building or on the grounds of a student's attendance center:

1) A forcible felony as defined in rule 281-11.2
2) Offenses, excluding simple misdemeanors, involving physical assault under Iowa Code Chapter 708
3) Offenses, excluding simple misdemeanors, involving sexual assault under Iowa Code Chapter 709
4) Extortion under Iowa Code Section 711.4.

	Code	Description	Definition
C	1	Yes	
C	0	No	

User Notes

• The following rules or links are provided to help determine whether the offense is an Unsafe School Choice Offense. You can check with your School Resource Officer or local police to see whether any apply.

Forcible Felony: rule 281-11.2
http://nxtsearch.legis.state.ia.us/NXT/gateway.dll/IAC/1/8333/8434/8436?f=templates$fn=document-frameset.htm$q=[field%20folio-destination-name:'rule_281_11_2']$x=Advanced#0-0-0-17867

Assault: Iowa Code 708
http://nxtsearch.legis.state.ia.us/NXT/gateway.dll/2007%20Iowa%20Code/2007code/1/26150/26151/26339?f=templates $fn=document-frameset.htm$q=[field%20folio-destination-name:'ch_708']$x=Advanced#0-0-0-0

Sexual Abuse: Iowa Code 709
http://nxtsearch.legis.state.ia.us/NXT/gateway.dll/2007%20Iowa%20Code/2007code/1/26150/26151/26367?f=templates $fn=document-frameset.htm$q=[field%20folio-destination-name:'ch_709']$x=Advanced#0-0-0-0

Extortion: Iowa Code section 711.4
http://nxtsearch.legis.state.ia.us/NXT/gateway.dll/2007%20Iowa%20Code/2007code/1/26150/26151/26419/26423?f=templates $fn=document-frameset.htm$q=[field%20folio-destination-name:'sec_711_4']$x=Advanced#0-0-0-0

Data Element Rollover

• No

Vendor Notes

• Convert Y to 1 and N to 0 if necessary

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0072	Numeric	0	N	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2008

Certification Season			For more information: Carol Greta 515-281-8661 carol.greta@iowa.gov
Fall	Winter	Spring	Legal Reference:
N	N	Y	Use:

Local Course Title

Title assigned to the course by the district for local use

Code	Description		Definition

User Notes

• ~~Districts might find it helpful to include the Common Course Number (CCN) or college course number for courses originating from a community college or other post-secondary institutions at the beginning of the course title.~~

Data Element Rollover

• Yes

Vendor Notes

• Grades 9 - 12 only

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0010	Alpha		N	1	60	Y	N	N	N	N	N	N	N	Y	N	N	2005

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Change User Note

Local Course Number

Number assigned to the course by the district for local use

Code   Description   **Definition**

User Notes

• Districts might find it helpful to use the Common Course Number (CCN) or college course number for courses originating from a community college or other post-secondary institution.

Data Element Rollover

• Yes

Vendor Notes

• Grades 9 - 12 only

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
								Extracts				Record Types					
C0020	Alpha		N	1	30	Y	N	N	N	N	N	N	N	Y	N	N	2005

Certification Season
Fall Winter Spring
 Y   Y   Y

For more information:

Legal Reference:

Use:

Add Element

Local Course Section

Number assigned to the course section by the district for local use.

Code	Description		Definition

User Notes

• In most situations, the section number is automatically generated by the SIS.

Data Element Rollover

• No

Vendor Notes

• All courses for students in Grades 9-12 and courses with non-zero SCED codes for students in Grades 7-8.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0022	Alpha		N	1	6	Y	N	N	N	N	N	N	N	Y	N	N	2010

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Add Element

Section Teacher Folder Number

The Iowa Department of Education folder number of the teacher of the section of the course.

Code	Description	Definition

User Notes

• Optional element. The folder number is assigned by the Board of Educational Examiners. Most current numbers are six digits in length soon to become 7 digits. A few may be 5 digits.

• Including the folder number is intended to allow teachers view access to their students' information in Ed Insight, the Iowa Department of Education data warehouse.

• Including the folder number will allow automatic calculation of some of the teacher information in the Fall BEDS report. This will not be available for 2009-2010.

Data Element Rollover

• Yes, with the teacher information

Vendor Notes

• The teacher folder number should be a one time entry per staff member.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0055	Numeric		Y	5	7	Y	N	N	N	N	N	N	N	Y	N	N	2010

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

SCED Course Code

The Secondary School Course Classification for this local course

Code	Description	Definition
	11 alpha numeric characters or a single 0	

User Notes

• All courses should be assigned a course code generated from the coding manual, <u>Secondary School Course Classification System: School Codes for the Exchange of Data (SCED) from the National Center for Educational Statistics</u>, June 2007 as modified by the Iowa Department of Education.

• The SCED course codes are 11 characters in length and have four components:
1. Course Description consisting of a two digit Subject Area and three digit Course Identifier.
2. Course level consisting of one alphabetic character
3. Carnegie units expressed as a three digit number excluding the decimal point (e.g. 0.50 = 050)
4. A two digit sequence represented Term and Year or Group.

• A single zero is to be used for entries that are placeholders for no credit only such as study hall or lunch.

• Information for coding Postsecondary Enrollment Options courses (PSEO) as well as answers to other curriculum questions may be found in the <u>Project EASIER Curriculum Coding FAQ</u>.

• ~~The NCES Course Code will be used in Fall 2008. Beginning in Winter 2008-2009, the SCED Course Code will replace the NCES Course Code in department reports.~~

Data Element Rollover

• Yes

Vendor Notes

• Grades 9 - 12 only
• ~~Both the NCES Course Code (C0030) and the SCED Course Code (C0035) are to be included in the extract. The department is transitioning to the SCED Course Code however future development of the Transcript extract may require reference to the NCES code.~~

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0035	Alpha		N	1	11	Y	N	N	N	N	N	N	N	Y	N	N	2009

Certification Season
<u>Fall</u> <u>Winter</u> <u>Spring</u>
Y   Y   Y

For more information: Rachel Kruse 515-281-4153 rachel.kruse@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Courses   - 97 -

Add Element

Common Course Number

The Common Course Number for an Iowa community college course.

Code	Description	Definition
	Three alpha followed by three numeric characters	

User Notes

• The Iowa community colleges assign a Common Course Number (CCN) to each course that they offer. It is required only for Course Origination '2' Postsecondary Enrollment Option, '3' 28E Agreement for Concurrent Credit (offered by community college), and '9' 28E Agreement for Concurrent Credit / Career Academy (offered by community college) if the institution providing the course is a community college.

Data Element Rollover

• Yes

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0025	Alpha		Y	6	6	Y	N	N	N	N	N	N	N	Y	N	N	2010

Certification Season
Fall Winter Spring
Y   Y   Y

For more information: Rachel Kruse 515-281-4153 rachel.kruse@iowa.gov

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Courses   - 98 -

Accreditation Program Area

The accreditation program area in which the district wants the local course counted.

Code	Description	Definition
1	English/Language Arts	
2	Fine Arts	
3	Foreign Language	
4	Health	
5	Mathematics	
6	Physical Education	
7	Science	
8	Social Studies	
9	Vocational	
C 0	~~Other and PSEO~~ Not Used for Accreditation	

User Notes

• One of nine content areas which local school districts are required to offer and teach a minimum number of carnegie units in grades 9-12.

• Students must have 1.0 carnegie unit of Physical Education for the four years, grades 9-12. Local scheduling practices may reflect fewer carnegie units for the reporting year.

• Include all Vocational courses in '9' Vocational, not just Career & Technical Education (CTE) courses.

• Code all PSEO, Special Education, and ELL courses as '0' Not Used for Accreditation.

• Code all PLATO, ALEKS, APEX, and Odyssey Ware courses as '0' Not Used for Accreditation.
~~• Special Education and ELL courses are to be in the 'O' 0ther accreditation area.~~

• Minimum Carnegie Units Required for District Accreditation
  6.0 English / Language Arts
  3.0 Fine Arts
  4.0 Foreign Language
  1.0 Health
  6.0 Mathematics
  1.0 Physical Education
  5.0 Science
  5.0 Social Studies
  12.0 Vocational

Data Element Rollover

• Yes

Vendor Notes

• Grades 9 - 12 only

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0040	Numeric		N	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	Y	Y	Use:

Institution Providing Course

Identifies the institution providing a course

If the institution is a school district, use the Iowa assigned 4-digit district number. If a postsecondary institution, the use the six-digit Integrated Postsecondary Education Data System (IPEDS) code. If the institution is a Iowa Accreditated Nonpublic School, an AEA, or an Out-of-state School, use the Destination Location Code.

Code	Description	Definition

User Notes

• Use your district for Iowa Learning Online and Iowa Online AP Academy courses.

• 28E concurrent credit courses offered by a community college but taught in your building will have the community college number as the Institution Providing the Course.

Data Element Rollover

• No if determined by section; yes if determined by course

Vendor Notes

• If a drop list is used for this element, add destination locations for the Iowa Accreditied Nonpublic Schools, Out-of-state Schools, and these codes for the Area Education Agencies:

Area Education Agency 267 92070000   Grant Wood AEA 10 92100000   Great Prairie AEA 92150000
Green Valley AEA 14 92140000   Heartland AEA 11 92110000   Keystone AEA 1 92010000
Loess Hills AEA 13 92130000   Mississippi Bend AEA 9 92090000   Northwest AEA 92120000
Prairie Lakes AEA 8 92050000

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0050	Alpha		N	4	8	Y	N	N	N	N	N	N	N	Y	N	N	2005

Certification Season			For more information:
Fall	Winter	Spring	
Y	Y	Y	Legal Reference:

Use:

Change Code

Course Origination

Indicates the origination of the course curriculum

Code	Description	Definition
1	Local District Course	
2	Postsecondary Enrollment Option	
C 3	28E Agreement for ~~Dual~~ Concurrent Credit / Not Career Academy course (offered by community college)	
4	28E Agreement for High School Credit (offered by community college)	
5	28E Agreement for High School Credit / Not Regional Academy course (offered by another school district)	
6	Iowa Learning Online	
7	Iowa Online AP Academy	
8	Other	
A 9	28E Agreement for Concurrent Credit / Career Academy (offered by community college)	
A 10	Regional Academy Course	

User Notes

Data Element Rollover
• Yes

Vendor Notes
• Grades 9 - 12 only

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
						Extracts			Record Types								
C0120	Numeric		N	1	2	Y	N	N	N	N	N	N	N	Y	N	N	2007

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

    Use: Certified Enrollment

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Add Element

Course Delivery Method

What is the Delivery Method of the course?

Code	Description	Definition
1	Face to Face	
2	Internet	
3	ICN	
4	IPTV	
5	Satellite	
6	Other	

User Notes

Data Element Rollover
- No if determined by section; yes if determined by course

Vendor Notes
- Grades 9 - 12 only

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0045	Numeric	1	N	1	1	Y	N	N	N	N	N	N	N	Y	N	N	2010

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use: BEDS Telecommunications Report

Current School Year

The Fiscal Year

Code	Description	Definition
CCYY		The current school year; for example if the school year is 2005-2006, then report "2006"

User Notes

• Use the second half of the academic school year. For example, during 2007-2008, use 2008.

Data Element Rollover

Vendor Notes

• If the school year is 2007-2008, then report '2008'.
• Format: CCYY

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
								Extracts					Record Types				
D0575	Numeric		N	4	4	N	Y	N	N	N	N	N	N	N	Y	N	2006

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Date Stamp

Date of the transmission

Code	Description	Definition
	MM/DD/CCYY	

User Notes

Data Element Rollover

Vendor Notes

• Format: MM/DD/CCYY

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts			Record Types								FY Added
						EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	
H0010	Date		N	10	10	Y	Y	N	Y	N	N	N	N	N	N	N	2005

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Delimiter

A literal string for the State ID and Project EASIER header record indicating the delimiter used in the data records

Code	Description	Definition
	The literal string "delimiter=0x09"	

User Notes

Data Element Rollover

Vendor Notes
• Used for compatibility with eSholar ID standard file

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0060	Alpha		N	14	14	Y	Y	N	Y	N	N	N	N	N	N	N	2006

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
N N N	
	Use:

File Version

A literal string for the State ID and Project EASIER header record indicating the file version

	Code	Description	Definition
	1.0	The literal string "1.0" for State ID file	
C	2010	The literal string "2010" for Project EASIER file	

User Notes

Data Element Rollover

Vendor Notes

• A code identifying the version number of the record layout used to format the submission.

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
H0050	Alpha		N	3	4	Y	Y	N	Y	N	N	N	N	N	N	N	2006

Certification Season	For more information:
Fall Winter Spring	
N N N	Legal Reference:
	Use:

Number of Records

The total number of records in the transmission

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

• The total count of records in the transmission, including the Transmission Header and Trailer records

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0040	Numeric		N	1	10	Y	Y	N	N	Y	N	N	N	N	N	N	2005

Certification Season

Fall Winter Spring

N   N   N

For more information:

Legal Reference:

Use:

Record Type

Identifier to distinguish the record type

Code	Description	Definition
TH	Transmission Header	
SD	Student Demographics	
EP	Enrollment Period	
ES	Expulsions/Suspensions	
CR	Courses	
TT	Transmission Trailer	
ID	Student ID and Locator System	

User Notes

Data Element Rollover

Vendor Notes
• ~~Delete S3 and add EP record types. Change S1 to SD and S2 to CR.~~

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
K0010	Alpha		N	2	2	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	N	2005

Certification Season
Fall Winter Spring
 N   N   N

For more information:

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Vendor Calculations   - 108 -

Student Information System

Code for the student information system

	Code	Description	Definition
	1	Administrators Plus	
D	2	~~AEA 10~~	
	3	eSIS	
	4	Infinite Campus	
	5	JMC	
D	6	~~MacSchool~~	
	7	Pentamation	
	8	PowerSchool	
D	9	~~SASI~~	
	10	SchoolMaster	
	11	School MATRIX	
D	12	~~SMS~~	
D	13	~~STI~~	
D	14	~~WinSchool~~	
	0	Other	

User Notes

Data Element Rollover

Vendor Notes

• Used only in the EASIER extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0080	Numeric		N	1	2	Y	N	N	Y	N	N	N	N	N	N	N	2009

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	N	Use:

Student Information System Version

The version of the student information system that the user has installed

Code	Description	Definition
	User's installed student information system version	

User Notes

Data Element Rollover

Vendor Notes

• The version needs to include specific identifiers like build date, state reporting version, patch number, etc. so that the DE can determine whether the extract has been approved for uploading during the current season.

• Used only in the EASIER extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0090	Alpha		N	1	20	Y	N	N	Y	N	N	N	N	N	N	N	2009

with Extracts column group over (EASIER, State ID, Barcode) and Record Types column group over (TH TT SD EP ES CR ID BC).

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Vendor Calculations   - 110 -

Change Vendor Note

Submitting Entity

The eight digit code of the submitting district / nonpublic entity

Code	Description	Definition
	Eight numeric characters	

User Notes

Data Element Rollover

Vendor Notes

• For Iowa public districts, append 0000 to the district code.
• Used only in the EASIER extract and not in the Student ID extract.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	Extracts State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0070	Alpha		N	8	8	Y	N	N	Y	N	N	N	N	N	N	N	2009

Certification Season	For more information:
Fall Winter Spring	
N N N	Legal Reference:
	Use:

Time Stamp

Time of the transmission

Code	Description	Definition
	HH:MM:SS	

User Notes

Data Element Rollover

Vendor Notes
• Format: HH:MM:SS

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0020	Time		N	8	8	Y	Y	N	Y	N	N	N	N	N	N	N	2005

	Extracts		Record Types								

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
N N N	
	Use:

Transmission ID

A number assigned by the sending student information system to identify a transmission.

Code	Description	Definition
	Whole number	

User Notes

Data Element Rollover

Vendor Notes

• This number should be unique within a single installation. Numeric whole number format

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
H0030	Alpha		N	1	10	Y	Y	N	Y	Y	N	N	N	N	N	N	2005

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
N N N	Use:

Enrollment Record Sequence

Sequential numeric order of the enrollment record within the student's enrollment history

Code   Description   **Definition**

User Notes

Data Element Rollover

Vendor Notes

• Record sequence is assigned in ascending order with the lowest number assigned to the oldest event and the highest number assigned to the most recent event. The numbers may not be duplicated for the same student in a particular school. Record sequence determines the event order when two events occur on the same day.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0130	Numeric		N	1	2	Y	N	N	N	N	N	Y	N	N	N	N	2007

Certification Season

Fall	Winter	Spring
Y	Y	Y

For more information:

Legal Reference:

Use:

Attending District

State assigned ID of the district where the student is counted for attendance purposes

Code **Description**   **Definition**

         Four numeric characters

User Notes
• If the student is inactive with an Exit Code of '2' Open Enrolled Out, '3' Tuitioned Out District Paid, '10' Whole Grade Sharing Out, or '11' Tuitioned Out Parent Paid, the Attending District is the first four digits of the Destination Location. In all other cases, the Attending District is the first four digits of the Submitting Entity.

Data Element Rollover

Vendor Notes
• If Exit Code (D0190) = 2, 3, 10, or 11, the Attending District = first four digits of Destination District; else the first four digits of Submitting Entity (H0070)
• The vendor may calculate or provide a field for data entry.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0203	Alpha		N	4	4	N	Y	N	N	N	N	N	N	N	Y	N	2006

Certification Season
Fall Winter Spring
 N   N   N

For more information:

Legal Reference:

Use: Certified Enrollment

Version: 2010.1v 03/20/2009   Printed on 03/23/2009

Vendor Calculations   - 115 -

Add Element

Race/Ethnicity_StateID

Calculate in sequence using the first true statement:

If Hispanic / Latino (D0042) = 1 then H or

If two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1 then M [i.e. Hispanic / Latino = 0 and two or more races = 1] or

If American Indian or Alaska Native (D0043) = 1 then I or

If Asian (D0044) = 1 then A or

If Black or African American (D0045) = 1 then B or

If Native Hawaiian or Other Pacific Islander (D0046) then P   or

If White (D0047) = 1 then W

Code	Description	Definition
H	Hispanic / Latino = 1	
M	Two or more of American Indian or Alaska Native (D0043) or Asian (D0044) or Black or African American (D0045) or Native Hawaiian or Other Pacific Islander (D0046) or White (D0047) = 1	
I	American Indian or Alaska Native (D0043) = 1	
A	Asian (D0044) = 1	
B	Black or African American (D0045) = 1	
P	Native Hawaiian or Other Pacific Islander (D0046) = 1	
W	White (D0047) = 1	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
D0035	Alpha		N	1	1	N	Y	N	N	N	N	N	N	N	Y	N	2010

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	N	Use:

Special Education_Barcode

If IEP (D0290) = 1 or 2, then 1.
If IEP (D0290) = 0, then 0.

Code	Description	Definition
1	If IEP (D0290) = 1 or 2	
0	If IEP (D0290) = 0	

User Notes

Data Element Rollover

Vendor Notes
• Calculated using IEP (D0230)

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
						Extracts			Record Types								
B0115	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2010

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Change Element Name, Definition

| Free or Reduced Lunch_Barcode |

If Free Lunch (D0270) or Reduced Lunch (D0280) = 1, then 1.
If Free Lunch (D0270) and Reduced Lunch (D0280) = 0, then 0.

Code	Description	Definition
1	Free Lunch (D0270) or Reduced Lunch (D0280) = 1	
0	Free Lunch (D0270) and Reduced Lunch (D0280) = 0	

User Notes

Data Element Rollover

Vendor Notes
• Calculated using Free Lunch (D0270) and Reduced Lunch (D0280)
• ~~Vendors who integrate their SIS with a lunch program are cautioned to ensure the requested data element specifications are met with respect to eligibility vs participation.~~
• Name changed from "Free or Reduced Lunch" to "Free or Reduced Lunch_Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0110	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
N N N	
	Use:

Change Element Name

English Language Learner_Barcode

If ELL Status (D0420) = 1 - 3, then 1.
If ELL Status (D0420) = 0, 4, or 5, then 0.

Code	Description	Definition
1	ELL Status (D0420) = 1, 2, or 3	
0	ELL Status (D0420) = 0, 4, or 5	

User Notes

Data Element Rollover

Vendor Notes
- Calculated using ELL Status (D0420)
- Name changed from "English Language Learner" to "English Language Learner_Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0120	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Migrant_Barcode

If Migrant (D0320) = 1 or 2, then 1.
If Migrant(D0320) = 0, then 0.

Code	Description	Definition
1	If Migrant (D0320) = 1 or 2	
0	If Migrant (D0320) = 0	

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
						Extracts			Record Types								
B0125	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2010

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Change Element Name, Definition

Foster Care_Barcode

If Foster Care (D0230) = 1 or 2, then 1.
If Foster Care (D0230) = 0, then 0.

Code	Description	Definition
C	1	Foster Care (D0230) = ~~Y~~ 1 or 2	
C	0	Foster Care (D0230) = ~~N~~ 0	

User Notes

Data Element Rollover
• No

Vendor Notes
• Calculated using Foster Care (D0230)
• Name changed from "Other Program Field 1" to "Foster Care _ Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0160	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	N	Use:

Change Element Name

Homeless_Barcode

If Homeless Type (D0340) = 1 - 6, then 1.
If Homeless Type (D0340) = 0, then 0.

Code	Description	Definition
1	Homeless Type (D0340) = 1, 2, 3, 4, 5, or 6	
0	Homeless Type (D0340) = 0	

User Notes

Data Element Rollover

• No

Vendor Notes

• Calculated using Homeless Type (D0340)
• Name changed from "Other Program Field 2" to "Homeless _ Barcode" in 2009-2010

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0170	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season	For more information:
<u>Fall</u> <u>Winter</u> <u>Spring</u>	Legal Reference:
N N N	
	Use:

Add Element

Entry Code_Barcode

Entry Code (D0180) expressed to two digits with leading 0 if necessary

Code	Description	Definition

User Notes

Data Element Rollover

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0180	Alpha		N	2	2	N	N	Y	N	N	N	N	N	N	N	Y	2010

Extracts: EASIER, State ID, Barcode

Record Types: TH TT SD EP ES CR ID BC

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Delete Element

Race/Ethnicity

Race or ethnic category of the student

Code	Description	Definition
W	White, not of Hispanic origin	White, not of Hispanic origin - A person having origins in any of the original peoples of Europe, North America or the Middle East
B	Black, not of Hispanic origin	Black, not of Hispanic origin - A person having origins in any of the black racial groups of Africa
A	Asian or Pacific Islander	Asian or Pacific Islander - A person having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands, or the Indian subcontinent. This includes for example, China, India, Japan, Korea, the Philippine Islands and Samoa
H	Hispanic	Hispanic - A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race
I	American Indian or Alaskan Native	American Indian, Alaskan native - A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition

User Notes
• To be locally determined if parent indicates multiple race/ethnicity codes.

Data Element Rollover
• Yes

Vendor Notes
• Changes to allow multi-racial reporting are expected to occur for the 2009-2010 school year.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
D0040	Alpha		N	1	1	Y	Y	N	N	N	Y	N	N	N	Y	N	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
Y	N	Y	Use:

American Indian or Alaskan Native

Is the student's race/ethnicity considered to be American Indian or Alaskan Native?

Code	Description	Definition
1	Race/Ethnicity (D0040) = I	
0	Race/Ethnicity (D0040) ≠ I	

User Notes

Data Element Rollover

Vendor Notes

• Calculated using Race/Ethnicity (D0040)

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
B0040	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
N N N	Use:

Delete Element

Asian or Pacific Islander

Is the student's race/ethnicity considered to be Asian or Pacific Islander?

Code	Description	Definition
1	Race/Ethnicity (D0040) = A	
0	Race/Ethnicity (D0040) ≠ A	

User Notes

Data Element Rollover

Vendor Notes

• Calculated using Race/Ethnicity (D0040)

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
B0050	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season			For more information:
Fall	Winter	Spring	Legal Reference:
N	N	N	Use:

Delete Element

Black Not of Hispanic Origin

Is the student's race/ethnicity considered to be Black Not of Hispanic Origin?

Code	Description	Definition
1	Race/Ethnicity (D0040) = B	
0	Race/Ethnicity (D0040) ≠ B	

User Notes

Data Element Rollover

Vendor Notes

• Calculated using Race/Ethnicity (D0040)

Data Element Specifications

			Allow	Min	Max	Extracts			Record Types								FY
Element ID	Format	Default	Nulls	Length	Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	Added
B0060	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season

Fall	Winter	Spring
N	N	N

For more information:

Legal Reference:

Use:

Delete Element

Hispanic

Is the student's race/ethnicity considered to be Hispanic?

Code	Description	Definition
1	Race/Ethnicity (D0040) = H	
0	Race/Ethnicity (D0040) $\neq$ H	

User Notes

Data Element Rollover

Vendor Notes
• Calculated using Race/Ethnicity (D0040)

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0070	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season	For more information:
Fall Winter Spring	
N N N	Legal Reference:
	Use:

Delete Element

White

Is the student's race/ethnicity considered to be White?

Code	Description	Definition
1	Race/Ethnicity (D0040) = W	
0	Race/Ethnicity (D0040) ≠ W	

User Notes

Data Element Rollover

Vendor Notes
- Calculated using Race/Ethnicity (D0040)

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
B0090	Numeric		N	1	1	N	N	Y	N	N	N	N	N	N	N	Y	2005

Certification Season	For more information:

Certification Season
Fall Winter Spring
N   N   N

For more information:

Legal Reference:

Use:

Delete Element

Serious Bodily Injury

Did the incident cause serious bodily injury including extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death?

Code	Description	Definition
Y	Yes	
N	No	

User Notes

Data Element Rollover

• No

Vendor Notes

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	Extracts EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
E0070	Alpha	N	N	1	1	Y	N	N	N	N	N	N	Y	N	N	N	2007

Certification Season

Fall	Winter	Spring
N	N	Y

For more information:

Legal Reference:

Use:

NCES Course Code

The NCES Course Code for this local course

A 13-digit course code locally assigned to identify all courses offered and taught in grades 9 – 12.

Code	Description	Definition
	13 numeric characters or a single 0	

User Notes

• ~~With the exception of Postsecondary Enrollment Options courses, all courses should be assigned a course code generated from the coding manual, A Pilot Standard National Course Classification System for Secondary Education.~~

• ~~A single zero or 13 zeros can be used for entries that are placeholders for no credit only such as study hall or lunch.~~
• ~~Information for coding Postsecondary Enrollment Options courses (PSEO) as well as answers to other curriculum questions may be found in the Project EASIER Curriculum Coding FAQ.~~

• The NCES Course Code will be used in Fall 2008. Beginning in Winter 2008-2009, the SCED Course Code ~~will replace~~ replaced the NCES Course Code in department reports.

• No additional changes to the NCES Course Code should be made. It is retained in the SIS for possible use in future Transcript Extracts.

Data Element Rollover

• Yes

Vendor Notes

• ~~Grades 9 - 12 only~~
• ~~Both the NCES Course Code (C0030) and the SCED Course Code (C0035) are to be included in the extract. The department is transitioning to the SCED Course Code however future development of the Transcript extract may require reference to the NCES code.~~
• No additional changes to the NCES Course Code (C0030) should be made. It is retained in the SIS for possible use in future Transcript Extracts.

Data Element Specifications

Element ID	Format	Default	Allow Nulls	Min Length	Max Length	EASIER	State ID	Barcode	TH	TT	SD	EP	ES	CR	ID	BC	FY Added
C0030	Alpha		N	1	13	Y	N	N	N	N	N	N	N	Y	N	N	2005

Certification Season	For more information:
Fall Winter Spring	Legal Reference:
Y N N	Use: