

## Minutes: Early ACCESS Executive Committee Meeting

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### Details

October 20, 2011  
Time: 11:00 a.m. to 12:00p.m.  
Place: Grimes State Office Bldg, 2<sup>nd</sup> floor, room 2NE

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### Attendees

**Present:** Gina Greene (via conference call), Gretchen Hageman, Julie Hahn, Heather Moreman, Debra Waldron, LauraBelle Sherman – Proehl  
**Staff:** Jodi Bruce, Julie Curry, Rae Miller, Chris Rubino, Meghan Wolfe  
**Absent:** Aryn Kruse, Mary Stevens

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### Call to order

Julie Hahn called meeting to order. Introductions were made.

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### Approval of previous minutes

Julie Hahn asked that the August and June minutes be quickly re-reviewed before approval. Gretchen Hageman then made a motion to approve; 2<sup>nd</sup> by Laurabelle Sherman-Proehl.

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### Lead Agency Update

Laurabelle Sherman-Proehl  
Part C Regulations have been released. The team is currently going through the process of determining how to change the EA Administrative Rules, which will include revision of the EA Policies and the Procedures Manual. There will be a short period of time to implement the new regulations.

The Race to the Top Grant was submitted and notice of awards should be received by mid December.

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### Reflections on Thinking Through Improvement Training

Julie Curry & Julie Hahn

Julie Hahn requested suggestions about what the Executive Council thought about the training:

- ⇒ Chris Rubino said Wendy Rickman felt the meeting was excellent
  - ⇒ Laurabelle Sherman suggested that we put sticky notes out so people can put their thoughts on paper to post on a large sheet of newsprint (parking lot concept) to honor member's ideas and help with time management of the meeting.
  - ⇒ There were a lot of positive comments about the training and a lot of opportunities for interaction among the members.
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### Governor's Report

Julie Hahn polled the group as to what tone should be set for this year's Governor's Report - what do we want to showcase as to why EC is important. A due date of mid-December was set for completion. Need to address how to be effective in delivering services in an environment of decreased funding. It

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was suggested that the liaisons talk about QSI. It was also suggested that the liaisons have a smaller workgroup to work on the report. The report will be reflective of the collaboration and partnership from the signatory agencies.

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### **Planning the November ICEA meeting**

Laurabelle Sherman – ICEA meeting in November will be held at Adventureland Inn. Starting in January ICEA meetings should be at DE Building in the basement room B-50

Julie Curry – we will have several Indicators to review. We expect to be able to email some indicators with explanation two weeks prior to the meeting.

Julie Hahn – Pre-notice input update from Thomas Mayes should not take long

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### **Sharing and adjournment**

Julie Hahn is invited to join the Early Intervention Alumni

Heather Moreman will be in the AEA 15 Cornerstone news letter as a success story

LauraBelle made a motion to adjourn the meeting; Heather 2<sup>nd</sup>. The meeting adjourned at 11:45am.

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