Iowa Alternate Assessment Webinar #2- Process Transcript

Slide 1: Welcome to IAA process for this current school year. This webinar, the 2nd of a series of 8, entitled, "Iowa Alternate Assessment Process" provides IAA guidance and policy. The intended audience for this webinar includes teachers, parents, administrators and AEA personnel. This presentation will provide you important information which will enable you to successfully complete the IAA for each of your students.

Slide 2: The content of this presentation includes The Process of the Iowa Alternate Assessment- specifically District Management of the Iowa Alternate Assessment, Teacher Administration of the Iowa Alternate Assessment, Process Steps, communication plan and supports

Slide 3: The IAA Process designates specific activities for District IAA Contacts to manage the process of the Iowa Alternate Assessment

Slide 4: Greater district involvement in the Iowa Alternate Assessment is the result of a study commissioned by the Iowa Department of Education and the recommendations of the Significant Disabilities State Leadership team. Members of the state leadership team include representatives from each AEA, selected school districts from across the state, and the three Institutes of Higher Ed in our state who provide pre-service, endorsement seeking, or graduate level degrees for those who seek a Strategist II MD endorsement.

Slide 5: The Iowa Alternate Assessment Workgroup of the State Leadership Team crafted a process that will help ensure the security, validity, and reliability of the Iowa Alternate Assessment while providing a measure of support for all educators during each step of the Iowa Alternate Assessment process.

Slide 6: Please refer to the graphic overview of the IAA process Document during the remainder of this presentation

Slide 7: Additional pages provide a narrative description of activities and associated timelines/time periods

Slide 8: Three specific for district assessment management include: Safe Data Exchange- ensuring the security of access to the Iowa Alternate Assessment Online System, Ongoing Data Management- ensuring the right students are in the right assessment and communication link both external and internal. All of these are integrated within each step of the Iowa Alternate Assessment Process

Slide 9: The IAA Process designates specific activities for teachers to administer the Iowa Alternate Assessment

Slide 10: The Iowa Alternate Assessment Process consists of evidenced-based rating scales, which focus on student knowledge and skills in reading, mathematics, and science. These rating scale items are aligned to the Iowa Core Content Standards and Benchmarks.

Slide 11: The Process requires teachers to generate classroom-based student evidence.

Evidence can be: A graph of student performance over time, a data collection sheet, Instructional materials with documented performances scores, a quiz or test, a performance assessment, a checklist

Slide 12: What is evidence? Evidence is generated through everyday instruction and is a sample of student performance. Evidence that aligns to rating scale items is to be used to rate student performance on rating scale items selected in September.

Slide 13: Why is evidence important? The most important reason is that Evidence can be used to support your judgment when marking rating scale items.

Slide 14: For each reporting period teachers will follow the cycle of instruction and assessment. After reporting out performance for each reporting period, using the previous reporting period's performance score to analyze data, adjust instruction, gather performance data, and collect evidence.

Slide 15: The Iowa Alternate Assessment Process is comprised of seven steps

Slide 16: Step 1: The Department will send Access Codes for the Iowa Alternate Assessment Online System to District Assessment Coordinators/ District IAA contact

This will ensure a safe data exchange and security of information from the district to the Iowa Alternate Assessment online system

The District Assessment Coordinators will then disseminate access codes to District IAA Contact(s)- those individual (s) who will be responsible for oversight/management of IAA , IAA teachers in their district, and Building administrators of these teachers.

Teachers will need to know the name and contact information of their District IAA Contact as they will enter this information into the Iowa Alternate Assessment online system

Slide 17: Step 2: is the Initial District Data Verification

This step ensures *"The Right Students are in the Right Assessment"*

District IAA Contact(s) will Review District /Building Alternate Assessment Roster and compare these to the information within the District IMS Data System. If there are discrepancies, District IAA contacts will reconcile the discrepancies and ensure that teacher rosters in the Iowa Alternate Assessment online system accurately reflect the students in their district that are participating in the Iowa Alternate Assessment.

Slide 18: In Step 3, Teachers will access the Iowa Alternate Assessment Online System and enter in Student Profiles for students who participate in the Iowa Alternate Assessment. Only students in grades 3-6, 8 & 11 in reading and math, grades 5, 8, & 11 in science will be entered into the online system. For students who are homeschooled, or homebound, please refer to the IAA Master FAQ located on the DE IAA webpage for guidance in the Iowa Alternate Assessment (State AYP Assessment)

Once teachers have completed student profiles for each of their students, the IAA Online will send an email confirmation to the Teacher, Building Administrator & District IAA Contact(s) that the profile activities are completed, or not completed - If there are less than 15 instructional items selected per content area assessed or if Activities Not Completed by Deadline for each student

Slide 19: Throughout the school year, many of our students need to be removed or added to Iowa Alternate Assessment online Teacher rosters. Teachers can now manually update student activities throughout the year (add & remove students from rosters/enter in student performance data). Teachers should: First view the adding and removing students from teacher rosters in the IAA online system webinar and second view the IAA online tutorial for how to manually update your roster. This tutorial is located in the Iowa Alternate Assessment Online System Home Page.

Slide 20: In Step 4: Teachers Enter in Student Performance Data for each Reporting Period

IAA Online System Sends Email Confirmation to Teacher, Building Administrator, District Assessment Coordinator & District IAA Contact -Status of Student Performance Data for each Reporting Period for each students when Completed , If Not Entered by Deadlines.

Slide 21: Reports are generated at the Individual Student, Classroom, Building, and District level.

Slide 22: For all three reporting periods, Teachers should Send summary reports for each reporting period to parents. Be sure to send reports to districts who tuition in their students to your district.

Slide 23: Rating scale results should be placed in the ***cumulative folder***. Rating scales and evidence can be destroyed in September of each new school year. Teachers should ensure they provide ***third period report*** to give to parents as this report summarizes their child's performance on the alternate assessment for that academic year.

Slide 24: At the end of the assessment period teachers may voluntarily participate in a Teacher instructional practice survey. Information gathered from this survey assists the Department on understanding instruction of the Iowa Core and the supports teachers require to deliver instruction.

Slide 25: The final step of the Iowa Alternate Assessment process is Adequate Yearly Progress Determination where Iowa Alternate Assessment Participation and Performance is Reported Out in Web AYP Application.

Slide 26: A communications plan which includes a "chain of command" for communications in the areas of Iowa Alternate Assessment Administration, Iowa Alternate Assessment Policy and Procedures and Iowa Alternate Assessment Instructional Supports.

Slide 27: Teacher has a technical problems contacts the District IAA Contact who communicates to Tritek group who communicates back to district IAA contact who then communicates to teachers

Slide 28: For IAA policy & Procedures… District IAA Contact communicates to AEA Significant disabilities and if need communicates to the department who communicates back to AEA significant Disabilities Coordinator who communicates back to district IAA Contact.

Slide 29: Instructional support communications begin with teacher to AEA rep to AEA significant disabilities Coordinator to DE back down the chain of command

Slide 30: The Department has created multiple resources to support the administration of the Iowa Alternate Assessment

Slide 31: The first new resource is a series of IAA Online Tutorials located on the Iowa Alternate Assessment Home page. These tutorials provide specific directions and guidance in completing the Iowa Alternate Assessment Activities within the Iowa Alternate Assessment Online System.

These include: Returning Teachers- Accessing the IAA Online System, New Teachers- Accessing the IAA Online System, Building Your IAA Online Student Roster, Student Profile, Student Information, Mastery Checklist, Instructional item selection, Reporting out Student performance, and Adding and Removing Students from IAA Online Roster .

Slide 32: Additional DE Supports for Iowa Alternate Assessment include the DE IAA webpage that includes IAA policy and process webinars and Instructional Resources for Students With Significant Cognitive Disabilities that includes instructional supports

Slide 33: Thank you for viewing the “Iowa Alternate Assessment Process webinar”.

Slide 34: For more information regarding the Iowa Alternate Assessment Process please view the DE IAA Webpage or contact Emily Thatcher. The Iowa Department of Education appreciates the work that you do with your students. Thank you!