

Minutes: Early ACCESS Executive Committee Meeting

Date, time, and place Wednesday, October 13, 2010
12:40pm-2:45pm
Jesse Parker Bldg., - Knudsen Room

Attendees Present: Debra Waldron, Julie Hahn, Gretchen Hageman, LauraBelle Sherman-Proehl, Jeff Anderson, Carrie Sodders, Mary Stevens (via conference call)

Staff: Julie Curry, Marion Kresse, Rae Miller, Meghan Wolfe, Chris Rubino

Data informed decision making

Julie Curry

Julie facilitated a discussion about data informed decision making. She began by talking about how decisions could be based on three factors; context, process and content. In order to improve data informed decision making, it appears that additional content is needed – “What questions does the council need answered?”

She also pointed out that the Council will need to provide feedback regarding the Annual Progress Report indicators and will have to recommend targets to extend the State Performance Plan for two additional years.

Members received a copy of the Enduring Concepts document from 2005. It was developed to identify the core elements of Early ACCESS and to aid in identifying what data the Early ACCESS system needed to collect. Julie suggested that it could help members identify more long-range and qualitative data needs.

The committee members made the following suggestions:

- Improving child outcomes is the most important thing we do.
 - It is important to look at how process improvement leads to improved results. (It was noted that there are only two quality indicators in the APR.)
 - Each enduring concept needs to be paired with an outcome. This will enable the system to better identify the data needed.
 - When staff members present indicator data, they should give some background research as to why that indicator is important.
 - Public Health put together data details sheets that could be used as a model for reporting to the council and stakeholders.
 - When gathering APR indicator feedback from the council, staff members need to point out that this part of the data analysis process.
 - The ICEA may want to update the Enduring Concepts at the January or March ICEA meeting.
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Minutes: Early ACCESS Executive Committee Meeting Cont.

Lead agency update

Laurabelle Sherman-Proehl

The Office of Special Education Programs (OSEP) will be looking at general supervision, data systems, monitoring, and fiscal management during their state visit. There will be a scheduled time for OSEP to meet with the Signatory Agencies (SA). SA representatives were provided the documents submitted to OSEP. The section related to fiscal oversight was reviewed with the committee members.

Web-based IFSP

Megan Wolfe

State staff demonstrated the web-based IFSP. All the regional grantees have completed staff training and are implementing the new system. Users report that they like most features of the new IFSP but there have been some bugs identified and some design decisions that need to be changed. State staff members are working closely with Regional Liaisons and IMS to resolve the problems identified to date.

Governor's Report

Marion Kresse

The Governor's Report Committee met at the last ICEA meeting and reviewed last year's report. Julie Hahn noted that parents on the Council have gathered family stories for both the Governor's Report and the Day on the Hill. If members have any suggestions regarding the report, they can forward them to Marion.

Foster Care Consent Issues

Jeff Anderson

DHS discussed past concerns regarding who can sign consents for Early ACCESS services on behalf of children in foster care. After discussions between attorneys for the Department of Human Services and the Department of Education, DHS proposed several principles that it hopes both agencies can use to develop consistent policies to be used by child welfare and education. The Lead Agency agreed to review the proposal with its attorney and administrators who work with IDEA Part B.

Review ICEA agenda for 11-10-10

Julie Hahn

Much of the meeting will be focused on providing input regarding the Annual Progress Report for 2009-2010. The Council will also be asked to recommend targets for a two year extension of the state performance plan. It was suggested that if Senator Beall cannot give a legislative update to invite Shelia Hansen from CFPC.

And Executive Committee 12-10-10

The next Exec. Committee meeting was changed to 12-10-10 from 12:30 to 2:30.
The meeting adjourned at 2:30 P.M.
