

**EASIER**

**2010-2011 EASIER**

Data Element Additions/Changes

Iowa Department of Education  
September 2010

The logo for EASIER, featuring the word "EASIER" in a bold, blue, sans-serif font. The letters are slightly shadowed, giving it a 3D appearance as if it's floating above a white surface. The background of the logo area is white with faint horizontal lines.

## General Information

September 3 – September 27 EASIER testing window is available

September 21– Move EASIER files into Certified Enrollment to begin statewide checks (in's, out's, duplicates)

October 1– EASIER opens for October reporting

October 11 – Target date to move EASIER files into Certified Enrollment

October 15 - Deadline for certifying Fall 2010 EASIER/Certified Enrollment

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I would like to start by showing some very important dates. The EASIER test site is now available until September 27. We are strongly urging all districts to send test files. Sending test files and cleaning up errors now will help alleviate some of the problems that were encountered last October. By September 21<sup>st</sup> we hope that you would have clean files and can then move them into Certified Enrollment. This will help you see any duplicate students between districts and also allow you to take a look at all of your resident students attending in different districts. October 1<sup>st</sup> the EASIER site opens for October reporting and we have a target date of October 11<sup>th</sup> for all districts to move files into Certified Enrollment. October 15<sup>th</sup> is the deadline for certifying EASIER/Certified Enrollment.

## HOMEROOM/HSAP Teacher Folder Number

All HSAP students with an entry code of (7, 9, 13, 14, 22, 23, 28, or 29) will need to have the HSAP teacher's folder number associated with the student.

HSAP teacher may need to be entered into SIS as a district teacher.

PowerSchool and Infinite Campus must have student enrolled in a course that is indicated as a 'homeroom' course with the HSAP teacher

JMC must have the student's advisor set to the HSAP teacher

Now on to the data elements.

I am going to start with groups of students that will need a teacher folder number associated with the student. The first group consists of the HSAP (Home School Assistance Program) students. Your district has a teacher that goes out and meets with these parents and students at least 4 times a quarter. If the HSAP teacher has not been entered into your SIS, that teacher will need to be entered like any other district teacher in the staff portion of your SIS. The BOEE file folder number for these teachers will need to be entered as well. In PowerSchool and Infinite Campus HSAP students will need to be enrolled into a 'homeroom' course with the HSAP teacher. In JMC the HSAP students will need to have the advisor set to the HSAP teacher.

## HOMEROOM/HSAP Teacher Folder Number

All PK students in a Statewide Voluntary Preschool Program must have a teacher folder number associated with the student.

PowerSchool and Infinite Campus must have student enrolled in a course that is indicated as a 'homeroom' course with the PK teacher

JMC must have the student's advisor set to the PK teacher

All PK students in a Statewide Voluntary Preschool Program must also have a teacher folder number associated with them. The SWVPP teacher must also be entered into your SIS along with the teacher's BOEE file folder number. If you use PowerSchool and Infinite Campus, these students will also need to be entered into a 'homeroom' course with the SWVPP teacher. In JMC, set the advisor for the SWVPP students to be the SWVPP teacher.

## Teacher Folder Number

Required for:

All 3-8 grade courses with non-zero SCED codes

All 9-12 grade courses with:

Course Origination '1' or '4' and

Non-zero SCED code and

Accreditation Program Area <> '0'

Enter the Teacher Folder Number in the correct 'staff' portion of your SIS.

The BOEE file folder number is also required for all students in grades 3-8 that are scheduled into courses for math, reading, language arts, and science. Again, this is only if your district schedules these courses. The teacher file folder number is also needed for students in grades 9-12 that are in district offered courses with non-zero SCED codes and an accreditation program area of '1' through '9'. The file folder number is entered on a page in your SIS with the staff information.

## Section FTE

Numeric value 0.xxx

$$= \frac{\text{(Total number of minutes course meets per year)}}{\text{(Total number of instruction minutes per year for your school)}}$$

Required for all 9-12 courses that are eligible for supplementary weighting.

The section FTE is a new data element for supplemental weighting. Courses which districts are requesting supplemental weighting for need to have a section FTE. The section FTE is calculated by taking the total number of minutes a course meets per year divided by the total number of instructional minutes in a year for the school. This number must be taken out to three decimal places. If a course is not worth supplemental weighting the course will have a section FTE default of 0.000.

## CPI Dual Enrollment

Required for all CPI Dual Enrolled students with an entry code of (6, 9, 12, 14, 21, 23, 27, or 29)

States the reason for requesting dual enrollment

- 1 – Academic activities
- 2 – Extracurricular activities
- 3 – Both academic and extracurricular

Testing is not a reason for dual enrollment.

We are no longer asking for the activity participation on 9-12 grade CPI students. This year you are required to enter the reason for dual enrollment for all CPI dual enrolled students. A student can be dual enrolled for academic activities, extracurricular activities, or both. Notice that testing is not a reason for dual enrollment. If a student is dual enrolled, then a student is eligible for free testing. Guidance on this subject was sent out in the Finance Policy Leader News Update July 2010. This document can be found on the DE website. On the home page, in the left column click on School Business & Finance – Procedures - and Finance Policy Leader News.

## Accountable District

Required for all students with Entry Code '16' – Public Shared Time.

It is the 8-digit code (4 digit district number + 0000) of the district of primary enrollment for the student.

The accountable district is a new field that is required for all students that have an entry code of '16' public shared time. These are students coming in from another public district into your district for a class or two. You will need to enter the 8-digit code of the primary enrollment for these students. The 8-digit code is the 4-digit district number followed by 0000. The will allow us to push these courses back to the primary enrollment district for these students.

## Nonpublic School Number

Required for all Nonpublic Shared Time students with an Entry Code of '8'

State assigned 8-digit code of the accredited nonpublic school where the student has his/her primary enrollment.

Used for the county distribution of nonpublic shared time students in Certified Enrollment.

Another new field is the nonpublic school number. This is required for all nonpublic shared time students, those students with an entry code of '8'. Enter the 8-digit number that is assigned to the accredited nonpublic. This will be used in certified enrollment to correctly report the county distribution for these nonpublic students.

## Service Provider/Facility

Used for Students Residing in PMIC or non-PMIC facilities and students attending Day Services:

Used by districts with PMIC or non-PMIC facilities within their boundaries

Used by all districts sending students to Day Services

Populate this field with the respective number of the service provider/facility

The Service Provider/Facility field is not new but slightly renamed and has an expanded use. For those of you who have residential treatment facilities in your district, use this field in the same way that you did last year. Nothing has changed.

For those of you who have students going to day services program. This is new. No longer will you tuition out to the district in which the facility is located. If you have a student going to a day service program (intensive drug, alcohol, behavior treatment programs), you will leave the student enrolled with you. The district in which the day service facility is located will not be reporting the student. You will also enter the 8-digit number assigned to the facility in the Service Provider/Facility field. Addendum I and Addendum K are two excellent documents on the EASIER website that help with coding these students.

## Service Provider/Facility

Used as an alternative to Interim Placement:

In order to keep students active in your SIS that in previous years had been exited as 'Interim Placed', this field will be populated with the respective Community College code, AEA school/sponsored program, state code, or the respective code for those students abroad or Incarcerated/awaiting trial.

As I said, we are expanding the use of the Service Provider/Facility field. Districts wanted a way to keep students active in their system who were interim placed. Now, rather than interim placing a student, you may keep the student active in your SIS and populate the Service Provider/Facility field with the correct facility number. Any student who was previously interim placed can now be left active. This allows you to keep attendance on these students (it will probably be perfect) and it allows you to keep grades on these students. Attendance was a big issue when it came to the foster care claim form last year. If these students were eligible for foster care claim and they had been interim placed, they came across with no attendance and it had to be manually entered. The document *How and Why to Use the Service Provider/Facility Field* on the EASIER website has more detailed information for coding students who were previously interim placed.

1. Attending a community college program (at-risk or 5<sup>th</sup> year senior)
2. Attending an AEA school or sponsored program
3. Tuition-out to a district in another state
4. Resident student participating in a foreign exchange program who is continuing a portion of his/her education with the district
5. Incarcerated awaiting trial

**Previously Interim Placed**

**Now Keep Actively Enrolled**

	Entry Code	Exit Code	Dest. Code	Dest. Location	Service Provider / Res. Facility	Entry Code	Exit Code	Dest. Code	Dest. Location	Service Provider / Res. Facility
1.	applicable entry code	27	3	Comm. College code	-	applicable entry code	-	-	-	Comm. College code
2.	applicable entry code	27	5	AEA school / program code	-	applicable entry code	-	-	-	AEA school / program code
3.	applicable entry code	27	8	Out-of- state code	-	applicable entry code	-	-	-	Out-of- state code
4.	applicable entry code	27	9	-	-	applicable entry code	-	-	-	90900000
5.	applicable entry code	27	11	-	-	applicable entry code	-	-	-	90989600

This chart shows the groups of students who were previously interim placed. These are students for whom your district is responsible for counting on Certified Enrollment because no other district will report them, but are not physically attending in your building. This chart shows the correct coding to keep them actively enrolled rather than interim placed. Again, the document *How and Why to Use the Service Provider/Facility Field* on the EASIER website has more detailed information for coding students who were previously interim placed.

## Service/Facility Type

Required for all students in PMIC or non-PMIC residential facilities and students enrolled in Day Service programs.

Students receiving services at the community college are not considered being enrolled in day services.

For those students who have a service provider/facility code of a PMIC – psychiatric medical institution for children, non-PMIC facility or a day service program, we need to know the type of service the student is receiving. Many of the facilities have several types of care. We need to know the type of service being provided to the student. This also makes a difference on the foster care claim.

## Coordinated Early Intervening Services

Did the student receive Coordinated Early Intervening Services (formerly EIS) funded by IDEA Part B during the current year?

Options have changed:

- 1 – Yes and funded by the LEA
- 2 - Yes and funded by the AEA
- 3 – Yes and funded by both LEA and AEA
- 0 - No

This element had a name change along with option changes. Coordinated Early Intervening Services, formerly known as Early Intervening Services, now requires the funding source. These services are for regular education students funded by IDEA part B funds to help them from entering special education.

## PK Funding Source

- PK Funded by Head Start
- PK Funded by CDCC
- PK Funded by Empowerment
- PK Funded by Parent
- PK Funded by Title 1

Required '1' Yes or '0' No for all PK 4 regular education students and PK 4 students with a support services IEP (IEP = '0' or '2')

Special Education PK students leave at the default of '99' Not Applicable

Several changes have been made to the PK data reporting requirements. Please download the powerpoint *Preparing for Preschool EASIER Reporting* on the EASIER website for more detailed information concerning PK students.

Several new fields were added for PK students. All students receiving PK services through your district are required to be reported. We need to know the funding source for all of those students. If the PK students have an instructional IEP, then they are funded through certified enrollment and all of the indicators listed here may be left at the default of '99' Not applicable.

## PK Funding Source

- PK Funded by SWVPP
  - ▣ Required '1' Yes or '0' No for all PK 4 regular education students and PK 4 students with a support services IEP (IEP='0' or '2') in SWVPP grant funded districts.
  - ▣ If district is not a SWVPP grant recipient, all PK students will be coded as '99 Not Applicable'
  - ▣ Special Education PK students leave at the default of '99' Not applicable

If your district is not a SWVPP grant funded district, all of your PK students may be left at the default of '99' Not applicable.

This field may also be left at '99' Not applicable for all PK students with an instructional IEP regardless of if your district was funded or not.

This indicator should be set to '1' yes for all of the students who are funded through the SWVPP grant.

## Preschool Program

- Change in definition.
  
- All students sitting in a SWVPP should be marked '1' Yes regardless of age or IEP status. This is a count of who is sitting in the program, not a count of who is funded by the grant.

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This element's name has not changed but the definition has. If your district has a SWVPP grant, we want to know who is sitting in that program. This is not who is funded by the grant but who is in the program. If a 3-yr old or an IEP student is sitting in the SWVPP they should be marked as '1' yes. This element will need to be set to '1' yes or '0' no for ALL PK students in SWVPP grant funded districts. If your district does not have the grant, all PK students may be left at the default of '99' not applicable.

## Title 1 School Choice

The decision when a student applied for Title 1 School Choice during the current school year.

New Option:

If there is no other school in the district for the student to transfer to use

4 – Not feasible to offer

One choice was added to the Title 1 School Choice element. This element is only for select districts and schools that are in their first or more years of school improvement, in corrective action, or in restructuring status because they have not made AYP.

If there is no other school in the district to which a student can transfer, use option '4' Not feasible to offer.

## KLA: Phonological Awareness Profile

Change in the scores to be reported if your district uses the Phonological Awareness Profile for the Kindergarten Literacy Assessment.

Score 1 – Phoneme Task of the Blending Subtest

Score 2 – Sum of Discrimination task and Production task

For those districts that use the Kindergarten Literacy Assessment of the Phonological Awareness Profile, there is a change in which scores to report. Score 1 should be only the Phoneme Task of the Blending Subtest and score 2 is the sum of the discrimination task and the production task.

## Reason No State \_\_\_\_\_ Assessment

Three separate fields:

Reason No State Reading Assessment Score

Reason No State Math Assessment Score

Reason No State Science Assessment Score

This element applies to ITBS/ITED or alternative assessment. It does NOT apply to the KLA score.

Last but not least are three new elements that replaced the 'Reason for no State Assessment' - Reason No State Reading Assessment Score, Reason No State Math Assessment Score and Reason No state Science Assessment Score. This element applies to ITBS/ITED tests or the alternative assessment. It does NOT apply to the KLA score. If a student in a tested grade did not take one of these assessments, the reason will need to be selected.

Thank You!

Questions – contact an EASIER consultant

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If you have any questions, feel free to contact an EASIER consultant